

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL,  
SUCCESSOR AGENCY, AND  
PUBLIC FINANCE AUTHORITY**

**Tuesday, October 9, 2018**

**6:30 pm**

**City Hall Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**

*Denise Delmar, Mayor  
John Harabedian, Mayor Pro Tem  
Rachelle Arizmendi, Council Member  
John Capoccia, Council Member  
Gene Goss, Council Member*

*Sue Spears, City Clerk  
Michael Amerio, City Treasurer*



**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA:**

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Time shall be devoted to audience participation early on the agenda.

**CALL TO ORDER/ROLL CALL  
MEMBERS OF THE CITY COUNCIL**

Mayor Delmar, Mayor Pro Tem Harabedian, Council Member Arizmendi, Council Member Capoccia, and Council Member Goss

**PLEDGE OF ALLEGIANCE AND  
INVOCATION/INSPIRATION**

Council Member Rachelle Arizmendi

**APPROVAL OF AGENDA**

Vote of the Council to proceed with City business.

**APPROVAL OF MEETING MINUTES**

Approval of City [Council minutes](#) from the regular meeting on September 25, 2018.

**REPORT OUT FROM CLOSED SESSION**

City Attorney report from the closed session.

**MAYOR AND CITY COUNCIL REPORTS**

Council Member activities relating to City business.

**PUBLIC COMMENT**

Regarding items not on the Agenda.

**PRESENTATION**

Recognition of Sierra Madre Girls Softball 12U All Stars

## ACTION ITEMS

### 1. CONSENT

- a) ISSUANCE OF REQUEST FOR PROPOSAL FOR PROFESSIONAL AUDITING SERVICES FOR THE CITY FISCAL YEARS ENDING 2019, 2020, AND 2021
- Recommendation that the City Council approve the issuance and distribution of the Request for Proposal for Professional Auditing Services for the City for Fiscal Years ending 2019, 2020, and 2021.
- b) CONSIDERATION OF AWARD OF CONTRACT TO LAWRENCE R. MOSS AND ASSOCIATES FOR THE KERSTING COURT REDESIGN PROJECT
- Recommendation that the City Council award a contract for the Kersting Court Redesign Project to Lawrence R. Moss and Associates for an amount not to exceed \$63,300.00, contingent on the City being awarded the Los Angeles County Regional Park and Open Space District Grant Fund in the amount of \$300,000.
- c) SECOND READING OF ORDINANCE 1403 AMENDING SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPAND PROHIBITED IRRIGATION HOURS AND ALLOW FOR THREE DAYS OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE
- Recommendation that the City Council read by title only, waive further reading, and adopt Ordinance 1403 amending Section 13.24.060 (“Prohibited Uses Applicable to all Customers”) of Chapter 13.24 (“Mandatory Water Conservation Plan”) of Title 13 (“Public Services”) of the Sierra Madre Municipal Code relating to the Mandatory Water Conservation Plan.
- d) AWARD OF CONTRACT TO MICHAEL BAKER INTL. FOR CONTRACT PLANNING SERVICES FOR ENTITLEMENT PROCESSING OF ONE-CARTER PROJECTS
- Recommendation that the City Council award a professional services agreement to Michael Baker International for professional planning services for the One-Carter projects and authorize the City Manager to execute the agreement with said firm in a form acceptable to the City Attorney.
- e) ADOPTION OF RESOLUTION 18-52 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS
- Recommendation that the City Council approve Resolution 18-52 for approval of payment of City warrants in aggregate amount of \$153,097.49; Library warrants in the aggregate amount of \$10,925.36, and payroll transfer in the aggregate amount of \$313,915.24 for fiscal years ending June 2018 and June 2019
- f) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT FOR THE FISCAL YEAR 2018-2019 WATER MAIN REPLACEMENT PROJECT TO T.A. RIVARD, INC., IN AN AMOUNT NOT TO EXCEED \$1,400,000.
- Recommendation that the City Council award a construction contract to T.A. Rivard, Inc. for the FY 2018-2019 Water Main Replacement in an amount not to exceed \$1,400,000 plus alternate #1 of the RFP.

## **PUBLIC HEARINGS**

2. **FIRST READING OF ORDINANCE 1404 AMENDING TITLE 17 (“ZONING”), CHAPTER 17.22 (“SECOND UNITS”) OF THE SIERRA MADRE MUNICIPAL CODE, OMITTING THE PERIODIC INSPECTION REQUIREMENT FOR A SECOND UNIT PERMIT**
- Recommendation that the City Council open a Public Hearing, waive reading in full, and authorize reading by title only Ordinance 1404 amending Title 17 (“Zoning”), Chapter 17.22 (“Second Units”) of the Sierra Madre Municipal Code, omitting the Periodic Inspection Requirement for a second unit permit.

## **DISCUSSION**

3. **COMMUNITY SERVICES COMMISSION UPDATE REGARDING KERSTING COURT REMODEL PROJECT**
- Recommendation that the City Council receive and file.
4. **NOMINATION TO SAN GABRIEL BASIN WATER QUALITY AUTHORITY BOARD**
- Recommendation that the City Council provide staff with direction regarding a nomination to the San Gabriel Basin Water Quality Authority Board.

## **ACTION ITEMS**

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

## **AVAILABILITY OF AGENDA MATERIALS**

Materials related to items on this agenda are available for public inspection on the City’s website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

## **LIVE BROADCASTS**

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

## **MEETING ASSISTANCE**

If you require special assistance to participate in this meeting, please call the City Manager’s office at (626) 355-7135 at least 48 hours prior to the meeting.

## **ADJOURNMENT**

The City Council will adjourn to a Public Hearing at this same place on Tuesday, October 23, 2018.