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CITY OF SIERRA MADRE
PLANNING COMMISSION MINUTES
Regular Meeting of
Thursday, August 3, 2017 at 7:00 p.m.
City Council Chambers, 232 W. Sierra Madre Blvd.

8 **CALL TO ORDER**

10 Chair Spears called the meeting to order at 7:01 p.m.

12 **ROLL CALL**

14 **Present:** Chair Spears, Vice Chair Hutt, Commissioners Desai, Frierman-Hunt
15 **Absent:** Commissioner Pevsner
16 **Staff:** Vincent Gonzalez, Director of Planning and Community Preservation
17 Leticia Cardoso, Planning Manager
18 Jennifer Peterson, Administrative Analyst
19 Aleks Giragosian, Assistant City Attorney

21 **APPROVAL OF AGENDA**

23 Commissioner Frierman-Hunt moved to approve the agenda. Vice Chair Desai
24 seconded. Motion carried unanimously.

26 **APPROVAL OF MINUTES OF JULY 6, 2017**

28 Commissioner Frierman-Hunt noted that Chair Spears adjourned the meeting, and that
29 Director Gonzalez spoke of the second reading of the R-3 Municipal Code Text
30 Amendments and the City Council approval of Discretionary Demolition Permit 16-01 –
31 126 E. Mira Monte Avenue. She moved to approve the minutes as amended.
32 Commissioner Desai seconded. Motion carried unanimously.

34 **AUDIENCE COMMENTS**

36 None.

38 **DISCUSSION**

40 **1. REGISTRATION OF VACANT PROPERTIES**

42 Director Gonzalez delivered the staff report.

44 Vice Chair Hutt voiced concerns about the privacy of the list as far as who would
45 maintain and have purview.
46
47 The Commission discussed if the list would extend to other zones. They agreed by
48 consensus to focus on residential properties, regardless of zone.
49
50 The Commission reviewed the draft ordinance and made changes as needed.
51
52 **Action: Commissioner Desai moved and Commissioner Hutt seconded to have**
53 **staff return with a draft ordinance to be considered at a public hearing.**
54

55 **2. NONCONFORMING USES ORDINANCE**

56
57 Planning Manager Cardoso delivered the Staff Report.
58
59 The Commission discussed issues that they would like to address further in their review
60 of the ordinance and directed staff to provide information regarding permitted uses and
61 parking requirements in the Commercial Zone for their discussion regarding
62 nonconformances in this zone, as well as a cross-reference between staff's
63 recommended issues for discussion and the corresponding City of Pasadena
64 nonconforming ordinance section. The Commission agreed that more research and
65 discussion is needed.
66

67
68 **ORAL COMMUNICATION**

69
70 **Audience**

71
72 None.

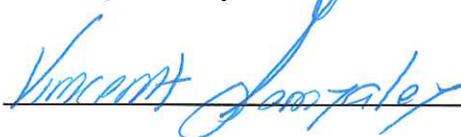
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74 **Planning Commission**

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76 Commissioner Frierman-Hunt announced that Leslee Hinton had submitted her
77 resignation from the Planning Commission. She said that she was sorry to see her go.
78 The Commissioners all echoed her sentiment.
79

80 **Planning & Community Preservation Staff**

81
82 Director Gonzalez reviewed the items for upcoming meetings.
83

84
85 Chair Spears adjourned the Planning Commission meeting at 10:15 p.m.
86

87
88 

- 89 Secretary to the Planning Commission
- 90 Vincent Gonzalez, Director of Planning & Community Preservation