

## **MINUTES**

Agenda - Regular Meeting of the Sierra Madre City Council,  
Successor Agency and Public Finance Authority  
Tuesday, July 25, 2017 – 6:30 p.m.  
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

### **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Harabedian.  
Absent: Council Member John Capoccia  
Also, Present: Gabe Engeland, City Manager  
Teresa Highsmith, City Attorney  
Marcie Medina, Assistant City Manager  
Vincent Gonzalez, Director of Planning and Community Preservation  
Chris Cimino, Director of Public Works  
Jose Reynoso, Utility Services Director  
James Carlson, Management Analyst  
Steve Heydorff, Fire Chief  
Richard Snyder, Fire Captain  
Joe Ortiz, Police Chief  
Miguel Hernandez, HR Manager  
Mike Amerio, City Treasurer  
Melinda Carrillo, City Clerk

### **PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:**

Council Member Gene Goss led the Pledge of Allegiance, and honored the Sierra Madre Little League 11-12-year-old All Stars District 17 Champions by reading a baseball poem.

### **APPROVAL OF AGENDA AS PRESENTED:**

Moved: Council Member John Harabedian  
Seconded: Council Member Gene Goss  
Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Harabedian  
Noes: None  
Absent: Council Member John Capoccia  
Abstain: None

### **MAYOR AND CITY COUNCIL REPORTS:**

- 1) Mayor Pro Tem Delmar had nothing to report.
- 2) Council Member Goss is the liaison for the Community Services Commission who recently elected a new Chair, Andy Bencosme and congratulations to him.
- 3) Council Member Harabedian had nothing to report.
- 4) Mayor Arizmendi reported the fire on the hillside up here is now fully contained, hotspots are being worked on and the fire will be investigated as to its origin. Mayor Arizmendi continued by honoring and recognizing a non-resident, Rachel Gonzalez-Childs, a UPS driver who assisted a little girl, Sophia Ayala, who was choking by administering the Heimlich Maneuver and saving the girl's life.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- Marylou Chauka objects to the high-water penalties.
- Ernie Chauka is very disturbed by the high penalties for summer water usage.

- ❖ Mayor Arizmendi stated that the water billing will be restructured and will be agendized later this year. City Manager, Engeland, urged residents to please give your information to Chris Cimino, Director of Water Works, and you will be contacted directly, and thank you to all for coming tonight.
- Darlene Papa from Lifeline for Pets in Pasadena presented three cats ready to be adopted by a loving family. Anyone who would like to any or all of the three cats; or other cats and dogs from Lifeline for Pets, a non-profit rescue organization, please get in touch with Darlene Papa at [www.lifelineforpets.org](http://www.lifelineforpets.org).
- Steve Safford went to court, won his case and the Judge found no violation.

*Mayor Arizmendi closed public comment.*

**PRESENTATIONS:**

- Presentation and recognition of Sierra Madre Little League 11-12-year-old All Stars District 17 Champions: Dru Beltran, David Mysza, Casey Skett, A.J. Lopez, Nathan Savarese, Jack Stipa, Adam Amerio, Daniel Latshaw, Justin Lee, Nolan Aldoroty, Camden Andrews, Evan Barber, Maximo Newhart, and Manager Coach, Mike Amerio.
- Recognition of the 10 Year Anniversary of the Sierra Madre Paramedic Program: Chief Stephen Heydorff, Captain Gregory Christmas, Luis Manjarrez, Paul Razo, Sabrina Somma, Ryan Torncello, Manuel Vazquez, Suzette Otlewis, RN, and Cecilia Hoschet, in Memoriam.

**AGENDA ACTION ITEMS:**

\* Gabriel Engeland, City Manager, gave the following report under the Consent Calendar.

**1. CONSENT CALENDAR:**

a) ADOPTION OF RESOLUTION 17-36 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 17-36 for approval of payment of City Warrants in aggregate amount of \$1,333,087.06 and payroll transfer in the aggregate amount of \$298,340.60 for fiscal year ending June 2017 and June 2018.

b) EXPENDITURES OF UP TO \$100,000 OF BUDGETED FRIENDS OF THE LIBRARY FUNDS FOR PROFESSIONAL ARCHITECTURAL AND APPRAISAL SERVICES

Recommendation that the City Council approve expenditures of up to \$100,000 of budgeted Friends of the Library funds for professional architectural and appraisal services related to the proposed Library and Community Center project.

c) AUTHORIZATION TO PURCHASE TWO NEW POLICE DEPARTMENT PATROL VEHICLES

Recommendation that the City Council approve the purchase of two new Ford Explorer Police Department patrol vehicles, with conversions and declare vehicle unit # 2097 surplus for the purpose of selling.

d) AUTHORIZATION TO BID PHASE 1 WATER MAIN REPLACEMENT AND RECOMMENDATION TO ISSUE REQUEST FOR PROPOSALS FOR DESIGN OF PHASE 2 WATER MAIN REPLACEMENTS

Recommendation that the City Council authorize staff to solicit construction bids for the replacement of water mains on Manzanita Avenue and in Sierra Place and direct staff to prepare and circulate a Request For Proposal (RFP) for professional surveying and engineering services for the preparation of design documents (Plans and Specifications) for the replacement of five segments of water mains identified as the systems main contributors to the system water loss as Phase 2 of the Fiscal Year 2017-2018 Water Main Replacement Project.

e) SECOND READING OF ORDINANCE 1388: MUNICIPAL CODE TEXT AMENDMENT 17-03 AMENDING CHAPTER 17-10 – MARIJUANA CULTIVATION AND DISPENSARIES

Recommendation that the City Council approve introduce and approve for second reading by title only and waive further reading, Ordinance 1388 pursuant to Municipal Code Text Amendment 17-03, amending Chapter 17.10 – Marijuana Cultivation and Dispensaries, and designate the City Attorney to prepare a summary of Ordinance 1388 pursuant to Government Code Section 36933(c)(1).

f) CONSIDERATION OF SOLID WASTE CONTRACT AMENDMENT AND INSTITUTION OF ENVIRONMENTAL FEE

Recommendation that the City Council accept the amendment to the Athens contract and authorize the City Manager to execute the contract on behalf of the City.

*Mayor Arizmendi opened for public comment.*

- Katrelya Angus poetically stated that the Library and the Garden must not be separated
- Ron Walker, resident, wants more clarification on the Marijuana Ordinance and 2<sup>nd</sup> hand smoke issue or smoking outside in the yard.
- City Manager Engeland offered to talk to Mr. Walker after the meeting regarding his issue. Council Member Harabedian stated that the Ordinance does not cover 2<sup>nd</sup> hand smoke.

*Mayor Arizmendi closed public comment.*

**APPROVAL OF CONSENT CALENDAR AS PRESENTED:**

Moved: Mayor Pro Tem Denise Delmar

Seconded: Council Member John Harabedian

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Harabedian

Noes: None

Absent: Council Member John Capoccia

Abstain: None

**ITEMS FOR DISCUSSION:**

**2. CANYON CREST EMERGENCY WATER MAIN REPLACEMENT**

Recommendation that the City Council award an emergency construction contract to Doreck Construction in an amount not to exceed \$130,000 for the emergency replacement of 680 feet of water main on Canyon Crest Drive between Skyland Drive and Orange Drive.

\* Utility Services Director, Jose Reynoso, presented.

*Mayor Arizmendi opened for public comment but none was given.*

- ❖ This hill side water main has had over 50 water leaks in the past year. The water main had to be put out of service because the leaks were causing flooding and damage to houses below the hillside. We have done business with Doreck Construction and this bid is a good bid for the work required under this emergency. This water main was number three on the priority list and the first and second have been completed, however, due to the hillside erosion, potential loss of the entire road may occur.
- ❖ By State law, we have to provide substantial evidence that this is an emergency that does not permit us to go to a regular bid process, Council Member Harabedian stated. Director Reynoso gave further evidence by stating that the design plans would have to go to a bid which takes approximately 2 months and then again to a bid to award the contract that would take an additional 2-3 months. It would take a total of 5-6 months to come back and in the meantime, we have a temporary water main above ground susceptible to being struck by cars and an everyday nuisance for cars driving over it on the hillside. Moreover, failure of the temporary water main may cause the loss of the road entirely.
- ❖ After discussion, general consensus was to approve the Canyon Crest emergency water main replacement. City Council found substantial evidence that a delay resulting from a competitive solicitation of bids would be a problem considering the nature of the emergency presented.

**APPROVAL OF CANYON CREST EMERGENCY WATER MAIN REPLACEMENT:**

Moved: Council Member John Harabedian

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Harabedian

Noes: None

Absent: Council Member John Capoccia

Abstain: None

**ITEMS PLACED FOR FUTURE AGENDA:**

- Council Member Capoccia requested that Staff bring forward a financial hardship waiver for utility bills in September. Mayor Pro Tem Delmar asked for the concerns of the water billing penalties be agendized if it is not looked at before September.

**CITY COUNCIL MEETING ADJOURNED AT 7:32 p.m.**

Moved: Council Member John Harabedian

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Harabedian

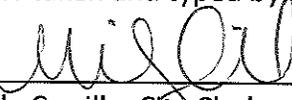
Noes: None

Absent: Council Member John Capoccia

Abstain: None

  
 \_\_\_\_\_  
 Rachelle Arizmendi, Mayor

Minutes taken and typed by:

  
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 Melinda Carrillo, City Clerk