

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**



*John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member*

Tuesday, June 23, 2015

**5:30 pm Closed Session
6:30 pm Open Session**

*Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer*

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Capoccia, Mayor Pro Tem Goss, Council Member Arizmendi, Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(d)(1) – Pending Litigation

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)

Case Number: State Water Resources Control Board/Office of Chief Counsel Files A-2236(a) through (kk)

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(d)(4)

The City Council finds based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Initiation of litigation: Number of potential cases: One

OPEN SESSION

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor John Capoccia, Mayor Pro Tem Gene Goss,
Council Members Rachele Arizmendi, Denise Delmar,
and John Harabedian

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Mayor Pro Tem Gene Goss

REPORT OUT FROM CLOSED SESSION

City Attorney report from the closed session.

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MINUTES

Approval of minutes from the Regular City Council meeting on June 9, 2015.

MAYOR AND CITY COUNCIL REPORTS

Reports of individual Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Recognition of Victor Espinoza, 2015 Triple Crown Jockey

ACTION ITEMS

1. CONSENT

a) **ADOPTION OF RESOLUTION 15-39 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 15-39 for approval of payment of City Warrants in aggregate amount of \$218,901.79; Library warrants in the aggregate amount of \$17,813.43, and payroll transfer in the aggregate amount of \$331,574.53 for fiscal year ending June 30, 2015.

b) **AGREEMENT FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL**

Recommendation that the City Council approve the agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre for the estimated share cost of \$1,745 for the first year/\$952 for each subsequent year and authorize the City Manager to execute the agreement.

PUBLIC HEARINGS

2. **RESOLUTION 15-34 – ADOPTION OF THE LOCAL DEVELOPMENT REPORT AND SELF-CERTIFICATION OF THE CITY’S CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM**

Recommendation that the City Council hold a public hearing and adopt Resolution 15-34, finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report, in accordance with California Government Code Section 65089

3. **CONSIDERATION OF FISCAL YEAR 2015-2016 ANNUAL BUDGET AND ADOPTION OF RESOLUTIONS:**

- **RESOLUTION 15-35 ADOPTING THE FISCAL YEAR 2015-2016 BUDGET**
- **RESOLUTION 15-36 APPROVING THE SALARY MATRIX**
- **RESOLUTION 15-37 APPROVING THE FISCAL YEAR 2015-2016 FEE SCHEDULE**
- **RESOLUTION 15-38 APPROVING THE GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2015-2016**
- **PFA RESOLUTION 68 ADOPTING FISCAL YEAR 2015-2016 PUBLIC FINANCING AUTHORITY BUDGET**

Recommendation that the City Council hold a public hearing and approve Resolution 15-35 Adopting the Fiscal Year 2015-2016 Budget and appropriating the amounts projected; Resolution 15-36 Approving an amendment to the Salary Matrix; Resolution 15-37 Approving the 2015-2016 Fee Schedule; Resolution 15-38 Approving the GANN Appropriation Limits for FY 2015-2016; and Resolution 68 Adopting the Fiscal Year 2015-2016 Budget by The Public Financing Authority. Staff further recommends the City Council provide direction regarding the committees to study contract proposals and potential revenue options

ITEMS FOR DISCUSSION

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| 4. RECOMMENDATION TO AUTHORIZE THE CITY OF ARCADIA TO SUBMIT THE RIO HONDO/SAN GABRIEL RIVER ENHANCED WATERSHED MANAGEMENT PLAN TO THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD ON BEHALF OF THE CITY OF SIERRA MADRE | Recommendation that the City Council authorize the City Manager to sign necessary documents to authorize the City of Arcadia to submit the Enhanced Watershed Management Plan to the Los Angeles Regional Water Quality Control Board on behalf of the City of Sierra Madre and the entire Working Group. |
| 5. CONSIDERATION OF REAPPOINTMENT AND APPOINTMENT OF APPLICANTS TO VACANT COMMISSIONERS' SEATS | Recommendation that the City Council provide staff with direction. |
| 6. STRATEGIC PLAN FROM MAY 6, 2015 RETREAT | Recommendation that the City Council receive and file. |

PUBLIC COMMENT

Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, July 14, 2015.

Agenda
Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, June 9, 2015
5:30 p.m. Closed Session; 6:30 p.m. Open Session
City Hall Council Chambers, 232 W. Sierra Madre Boulevard

Mayor, John Capoccia, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency and Public Finance Authority at 5:30 p.m. The Mayor asked for public comment and there was none. The Mayor immediately adjourned to a Closed Session. The City Council returned from Closed Session at 6:33 p.m. and the Mayor opened the Open Session at 6:35 p.m. City Clerk, Nancy Sue Shollenberger, read the roll, noting that all City Council Members were present, except Council Member, John Harabedian, who has been excused.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: John Capoccia, Mayor; Gene Goss, Mayor Pro Tem, Council Members
Rachelle Arizmendi, Denise Delmar

Absent: Council Member, John Harabedian, Excused

Also Present: Elaine Aguilar, City Manager
Teresa Highsmith, City Attorney
Bruce Inman, Director of Public Works
Elisa Cox, Assistant City Manager
Steve Heydorff, Fire Chief
Larry Giannone, Police Chief and Safety Officer
Officer Ruben Enrique, Sierra Madre Police Dept.
Kev Tcharkhoutian, City Engineer
Vincent Gonzalez, Director of Planning and Community Preservation
Carolyn Thomas, Director of Library Services
James Carlson, Management Analyst
Nancy Sue Shollenberger, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Mayor, John Capoccia, led the Pledge of Allegiance and followed with this prayer:

Dear God in Heaven:

Thank you once again for the blessings that you've bestowed on all of us. We are very thankful to have the good fortune to be citizens of our little "Village of the Foothills". The City Council is truly blessed to be part of a community that is engaged in its own governance. Our citizens are not shy about asking questions, analyzing issues and voicing opinions. We're blessed to receive such robust feedback, most recently on R1 residential standards, demolition, preservation of historic resources, and now on our budget dilemma. Please help us to carefully consider the feedback given to us by our citizens. Help us to embrace the diversity of opinions, carefully consider the thoughts of those that don't necessarily agree with us and likewise avoid unfairly favoring those that may be of like mind. Help us to govern in a way that balances competing interests, striving for a result that sustains the community that we love for the present and for the future. And again, Dear God, please help us to conduct our deliberations in a positive, purposeful, and productive manner, and guide our judgment in a way that honors our City, our constituents, our democratic traditions and way of life. Amen.

REPORT OUT FROM CLOSED SESSION:

Teresa Highsmith, City Attorney, reported that the City Council met in Closed Session this evening to discuss the following:

Conference with Legal Counsel: Initiation of Litigation
Pursuant to California Government code Section 54956.9(d)(4)
Number of potential cases: One

The City Attorney reported that direction was given to the City Attorney, but no action was taken.

Conference with Legal Counsel
Pursuant to Calif. Government Code Section 54956.9(d)(1) – Pending Litigation
The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.
Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)
Case Number: State Water Resources Control Board/Office of Chief Counsel Files A-2236(a) through (kk).

The City Attorney reported that direction was given to legal counsel, but no action was taken.

APPROVAL OF AGENDA:

Council Member, Rachele Arizmendi moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of the Agenda as presented. The motion passed by unanimous voice vote.

APPROVAL OF MINUTES OF MAY 26, 2015:

Mayor Pro Tem, Gene Goss, moved and it was seconded by Council Member, Denise Delmar, for approval of the Minutes of May 26, 2015 as presented. The motion passed by unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Members, Rachele Arizmendi and Denise Delmar did not have a report for this meeting.
- 2) Mayor Pro Tem, Gene Goss, reported on the following:
 - a. The fantastic Town Hall Meeting held last Saturday. The public showed up in great numbers.
 - b. Thank you to Elaine Aguilar, staff, Council Members, Arizmendi and Delmar for putting the Town Hall meeting together. I had a good feeling about the event.
 - c. Web casting Village Vine.org – it was televised, thanks to Steve Tanner and Susan Henderson.
 - d. Attended Little League Baseball – it was a real treat. He thanked John Capoccia for coming.
- 3) Mayor, John Capoccia, announced that Mayor Pro Tem's son played at the Little League Game and Dad is extremely proud of him. Also attended the Sanitation District Meeting. The board implemented a rate increase on Prop 218 process.

PUBLIC COMMENT:

Barry Gold, Ramona Avenue

Good evening Mayor Capoccia and Council Members. Public involvement in City issues is the best way of knowing how residents feel. Not every aspect of the City's daily activities can include community input, that would be too cumbersome and that is why you were elected to represent us. Some processes, however, are so important that community feedback is vital. Your outreach to the community concerning the budget is an example. I believe that the current police contract negotiation is one of the items where public input would be most valuable. Since these negotiations are held behind closed doors it is difficult for the public to contribute due to a lack of knowledge. With this in mind I have some thoughts I hope you will

find useful. This City has been most generous to the Police Department over the years. Now that we face a \$762,000 deficit next year it is time for the Police Department to be understanding and agree to a temporary reduction in wages. The contract being negotiated should be for one year only. It is too difficult to know if the voters will approve a tax increase, if one is put on the ballot next April, which, by the way, I oppose, but any additional voter approved tax revenue will not come in until next May or June, so we still must cut costs this year. By limiting the contract to one year we are not obligating ourselves to something we cannot sustain beyond the next 12 months. Keeping in mind that the following year our deficit will be over \$1,000,000 and that our future revenue is uncertain, contracting for more than one year would not be prudent. Finally, I hope that before an agreement with the Police Department is approved the public will have a chance to comment on it. Thank you.

Mayor Capoccia closed public input.

PRESENTATION:

Bruce Inman, Director of Public Works, gave a slide presentation regarding water conservation.

Sierra Madre Year to Date: 10.66"

May, 2015: Water use decreased 24.9%, and approximately 18.4 million gallons less used in May 2015 than in May 2014.

GPCD for May was 163, down from April's 166.

June, 2015: Water Use has decreased 24.6% over the same period last year, and approximately 4.9 million gallons less used in June 2015 than in June 2014.

GPCD for June: 171

ACTION ITEMS:

1. CONSENT CALENDAR

Elaine Aguilar, City Manager, gave the following report under the Consent Calendar:

1a). WARRANTS

Staff is recommending approval of Resolution No. 15-31 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS, and approval for payment of City Warrants in the aggregate amount of \$361,596.77; Sierra Madre Library Warrants in aggregate amount of \$12,541.01 and Payroll Transfer in the aggregate amount of \$364,683.87 for the fiscal year ending June 30, 2015.

- 1b). RESOLUTION NO. 15-29; ADOPTION OF MIDYEAR BUDGET UPDATE FY 2014-2015
RESOLUTION NO. 15-30; ADOPTION OF COMMITTED GENERAL FUND BALANCES FOR FYE 2015:

On June 24, 2014, the City Council approved the updated budget numbers for the FYE 2015. Over the past year the Council has made additional appropriations and staff has since adjusted the numbers with current projections. Staff is seeking approval of Resolution No. 15-29 to make the necessary budget adjustments to show these amendments to the appropriations, and Resolution No. 15-30 committing fund balances for FYE 2015.

Staff presented to the City Council the amended FY 2014-2015 Budget on April 23 and May 5, 2015. The revised projections showed the General Fund with a surplus of \$356,000. The City Council agreed to staff recommended amendments and to make the following changes to the General Fund Committed Reserves as of June 30, 2015.

- A. \$125,000 for the California Joint Powers Insurance Authority Retrospective Claims Liability.
- B. \$25,000 for an Integrated Library System

The General Fund will carry forward five appropriations from FY 2014-2015 to the next year's appropriations:

- A. \$404,000 for Street Resurfacing or Replacement.
- B. \$213,500 for Storm Drain/NPDES Projects.
- C. \$160,000 for City Hall and Public Safety Building Roof Replacements.
- D. \$45,000 for City Parking Lot Maintenance.
- E. \$35,000 for Repainting the Library.

Staff recommends the approval of Resolution No. 15-29 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ADOPTING THE MID-YEAR BUDGET FOR FISCAL YEAR 2014-2015 AND APPROPRIATING THE AMOUNTS PROJECTED", and Resolution No. 15-30 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ADOPTING COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2015".

1c). RECOMMENDATION TO REJECT PROPOSALS FOR LIBRARY FACILITY CONDITION ASSESSMENT AND RE-ADVERTISE THE PROJECT FOR PROFESSIONAL SERVICES PROPOSALS:

City Council approved a request for proposals (RFP) to solicit bids for a Library Facility Condition Assessment at their March 24, 2015 meeting. Although proposals were submitted there was a misunderstanding regarding whether or not the successful proposer for the conditions assessment study would be eligible to apply for the future design work to implement the findings of the study.

Staff recommends rejecting the current bids, clarifying the language in the RFP to allow bidders the option to bid on the assessment RFP, to not exclude bidders from the design phase, and to re-advertise the project with the updated RFP which was attached to the Agenda.

1d). CANCELLATION OF BOTH AUGUST 2015 CITY COUNCIL MEETINGS

It is recommended that the City Council approve the cancellation of both regular City Council meetings in the month of August 2015.

1e). RESOLUTION NO. 15-32 GRANTING TEMPORARY USE PERMIT 15-05 (TUP 15-05) FOR A HOUSEHOLD HAZARDOUS WASTE ROUND-UP EVENT:

Sierra Madre Public Works staff is working with the County of Los Angeles Department of Public Works and the Sanitation Districts to host the City's 14th Household Hazardous Waste (HHW) Round-up. A Temporary Use Permit (TUP) is required for the use of the Mariposa Parking Lot. Accordingly, staff has completed a special event application requesting a TUP and seeks City Council approval on this item.

Staff recommends the City Council adopt Resolution No. 15-32 "RESOLUTION OF THE CITY OF SIERRA MADRE APPROVING TEMPORARY USE PERMIT 15-05 FOR A HOUSEHOLD HAZARDOUS WASTE ROUND-UP ON AUGUST 15, 2015". This Resolution allows for the closure of the southern portion of the Mariposa Parking Lot on Friday, August 14, 2015 at 6:00 a.m. continuing through Saturday, August 15, 2015 until 5:00 p.m. for the HHW Round-up, including set-up and break-down time.

1f). APPROVAL OF RESOLUTION NO. 15-27 FOR THE AMENDED AND RESTATED VERDUGO FIRE COMMUNICATIONS SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, AND PASADENA AND THE CITY OF SIERRA MADRE

Staff is recommending that the City Council approve Resolution No. 15-27 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING THE AMENDED AND RESTATED VERDUGO FIRE COMMUNICATIONS SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, AND PASADENA AND THE CITY OF SIERRA MADRE"

The annual cost of contracting with Verdugo Fire Communications is a per incident charge of \$72.00 multiplied by the actual number of calls dispatched during the preceding calendar year. Beginning July 1, 2015 and during any renewal period, the per-incident charge may be increased each fiscal year by an amount not to exceed 5% per incident.

Alternatives:

- 1). The City Council may approve Resolution No. 15-27 for the amended and restated Verdugo Fire Communications Agreement and authorize the City Manager to execute documents on behalf of the City of Sierra Madre.
- 2). The City Council may choose not to approve Resolution No. 15-27. The City of Sierra Madre will be responsible for its own dispatch services.

Staff recommends the City Council approve Resolution No. 15-27 and authorize the City Manager to execute documents on behalf of the City of Sierra Madre.

Mayor, John Capoccia, announced that the next billing the residents will receive, if they exceeded their water use for May and June, there will be penalties. Also, the Mayor asked staff if they are capturing all the water from flushing fire hydrants?

Mr. Inman stated, "Yes".

Council Member, Denise Delmar, questioned if there are reasons to schedule a meeting in August, can it be done?

The City Manager stated, "Yes".

The Mayor opened for public input and there was none.

Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar for approval of the Consent Calendar as presented by staff. The motion passed by unanimous voice vote.

2). 2015-2016 ASSESSMENT DISTRICTS – PUBLIC HEARING AND RESOLUTION OF CONFIRMATION NO. 15-24 AND RESOLUTION NO. 15-33 SETTING ASSESSMENT RATES FOR AD VALOREM MAINTENANCE DISTRICTS 1, 3A AND 3B.

Kev Tcharkhoutian, City Engineer, gave the staff report.

The provisions of the Landscaping and Lighting Act of 1972 require that the City Council conduct a public hearing to confirm assessments and to notify affected property owners. In addition Section 22566 of the California Streets and Highway Code requires the City Engineer to prepare a report of the City's intention to levy assessments for the subsequent fiscal year.

It is recommended that the City Council:

Open the public hearing, receive input, and

- 1). Adopt Resolution No. 15-24 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, CONFORMING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2015-2016 IN CONNECTION WITH DISTRICT NO. 3 (CENTRAL BUSINESS DISTRICT LANDSCAPE MAINTENANCE); DISTRICT NO. 5 (CENTRAL BUSINESS DISTRICT PARKING), COMMUNITY FACILITIES DISTRICT NO. 1, E.MIRAMONTE SEWER DISTRICT, AND E BONITA SEWER DISTRICT, FOR FISCAL YEAR 2015-2016, AND APPROVING THE ENGINEER'S REPORT FOR FISCAL YEAR 2015-2016".
- 2). Adopt Resolution No. 15-33 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE CONFIRMING THE TAX RATES APPLICABLE IN CONNECTION WITH THE CITY'S LIGHTING MAINTENANCE DISTRICTS FOR FISCAL YEAR 2015-2016".

Mr. Tcharkhoutian, City Engineer, asked staff to open this item for public hearing, accept input and close public hearing. Mr. Tcharkhoutian announced that all assessments remain the same.

The Mayor opened for public input and there was none.

Mayor Pro Tem, Gene Goss, moved and it was seconded by Council Member, Denise Delmar, for approval of staff's recommendations. The motion passed by unanimous voice vote.

3). CONDITIONAL USE PERMIT 14-07 (CUP 14-07) AND VARIANCE 15-01 (VAR 15-01) – REQUEST TO ALLOW VERIZON WIRELESS TO INSTALL A NEW WIRELESS TELECOMMUNICATIONS FACILITY ALONG THE EAST SIDE OF THE PUBLIC RIGHT-OF-WAY ON OAK MEADOW ROAD AND 230 FEET NORTH OF EAST ORANGE GROVE AVENUE

Vincent Gonzalez, Director of Planning and Community Preservation, gave the staff report. Mr. Gonzalez also had a slide presentation to present to the City Council and residents. He also announced that a representative from Verizon Wireless was present if the City Council had any questions.

The applicant Verizon Wireless, has submitted a request for a Conditional Use Permit (CUP) and Variance (VAR) to allow the replacement of an existing 35-foot-high Southern California Edison pole and installation of a new 59-foot 6-inch-pole that includes a stealth wireless telecommunications facility with one (1) antenna. Pursuant to Section 17.93.060, all wireless telecommunications facilities located within the public right-of-way shall require approval of a conditional use permit. Pursuant to Code Section 17.93.050.A 10, a variance is required for wireless facilities located less than 50 feet from a residential property line.

At its May 7, 2015 meeting, the Planning Commission recommended approval of Conditional Use Permit 14-07 and Variance 15-01 to the City Council.

Staff recommends that the City Council approval Conditional Use Permit 14-07 and Variance 15-01, pursuant to City Council Resolution No. 15-28 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CONDITIONAL USE PERMIT 14-07 AND VARIANCE 15-01 TO REPLACE AN EXISTING 5-FOOT-HIGH SOUTHERN CALIFORNIA EDISON (SCE) POLE WITH A NEW 39 FOOT 6-INCH-HIGH SCE POLE THAT INCLUDES A VERIZON WIRELESS STEALTH TELECOMMUNICATIONS FACILITY WITH ONE ANTENNA WITHIN 50 FEET OF A RESIDENTIAL PROPERTY LINE ALONG THE EAST SIDE OF THE PUBLIC RIGHT-OF-WAY ON OAK MEADOW ROAD AND 230 FEET NORTH OF WEST ORANGE GROVE AVENUE”

Council Member, Rachelle Arizmendi, remarked that there will be a meter box 4’ tall installed next to the pole and drought tolerant bushes around it.

Mayor Capoccia also noted that the Planning Commission approved this item on May 7, 2015. The Mayor followed by opening up for public input and there was none.

Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar, for approval of staff’s recommendation. The motion passed by unanimous voice vote.

4). CONSIDERATION OF ALTERNATE SCHEDULE FOR TESTING AND USE OF THE EMERGENCY HORN

Elaine Aguilar, City Manager, gave the staff report.

Mayor Capoccia requested consideration of this item. In October 2008, the City Council provided direction regarding the reactivation of the fire/emergency horn. The horn had been inoperable for a period of time, when a group of residents requested that the horn be repaired and used for emergency notification. The Council authorized the horn to be repaired, and authorized the 5:00 p.m. daily testing of the horn. It took longer than anticipated until the horn was put into daily testing mode.

The horn began daily testing in approximately January 2015. Since that date, staff has received complaints from two residents regarding the horn. The Council was also contacted. The item was placed on the agenda so that the Council could discuss this matter and determine whether the testing schedule should be altered.

Alternatives:

1. The City Council could take no action, in which case the testing schedule would be unchanged.
2. The City Council may make modifications to the testing schedule.
3. The City Council could discontinue the use and testing of the horn.
4. The City Council could discontinue the testing of the horn, but allow the horn to be used in emergencies only.
5. The City Council could request additional information and direct staff to return to a future meeting.

Staff is recommending that the City Council provide staff with direction.

Council Member, Denise Delmar, asked our staff promotes the Radio Station 1630?

The City Manager stated, "We did e-blasts in January and not much has been done publicly since.

Mayor Capoccia remarked that Ed Tracy, former Fire Chief, cut the horn back in 1999 to once per month. What was original purpose of horn?

The City Manager noted that the horn was installed in 1940's. Volunteer firefighters responded previously – there is a different use now. Firefighters dispatch now. An event that we would use the horn would be the wind storms we had. The No. 1 complaint, everything is technology based. There was no cell phones. The only way to receive emergencies was your radio in your car or battery operated radio for information.

Mayor Capoccia asked how the horn could help?

The City Manager stated that the emergency radio station could tell you where to avoid, pick up batteries, charge phone, etc.

Council Member, Denise Delmar, asked what the decimal level was on the horn?

The City Manager stated that she didn't know. It hasn't been tested for 8 years. Under horn the decimal level is 90 and three blocks away about 80 decimals.

Larry Giannone, Police Chief, remarked that the actual equipment is on metered scale.

Mayor Capoccia opened for public comment.

George Maurer, Suffolk Avenue

Mr. Maurer wanted to comment on the horn. It was done by volunteers. We go back many years. The bell was in Old North Church and would summon the Search and Rescue Team. It was followed with air raid siren. It was decided that we needed another system. The air horn would blow a certain number that would alert the firefighters as to the area of concern. The residents would turn their radio on to get information. I responded to 5,000 emergency calls.

The Mayor thanked Mr. Maurer for his comments.

Anna Lisa Law, North Baldwin

Ms. Law stated that the horn was on once a month at one time. Our business resides in a house. Fourteen years ago the horn sounded off at noon, not 5:00 p.m. You knew the horn would ring. You could feel vibration inside of you. You felt it. It could cause a heart attack. I saw a woman drop her mother off and then park. We have a lawn and wall. The horn blasted as her daughter got back in her car. The woman used the wall to help her. She was very scared. I called City Hall then. I would be on the resident's side if injuries. A client of mine believes that short bursts, she doesn't feel are detrimental, environmental engineers can measure. Maybe someone could come and diminish sound. I have a video done by an employee a couple weeks ago of family walking by and family member fell.

Barbara Leigh Cline, E. Sierra Madre Blvd.

Ms. Cline stated, "I love the fire horn". We are fortunate to still have George Maurer. The fire horn told me the time. I would like the fire horn in Kersting Court. I would like the horn to be kept in our unique town. We are very lucky to have it.

Paul Housepian

Mr. Housepian remarked that the horn goes off at 5:00 p.m. In the downtown area it could be disturbing. Every day is unnecessary. Test once a month. It's a nuisance.

Glenn Putnam, Oak Crest

Mr. Putnam stated that a former citizen was in favor of the horn – Father Gara was a special person and wore a t-shirt "Save the Horn"!

Caroline Brown, Alta Vista Drive

Ms. Brown remarked that she was involved in the horn for emergency purposes. We need to be educated in emergencies. Changes to test at different sequence works. Residents can go to Radio station 1630 for emergencies. Three blasts has to be loud. Maybe go to normal siren. Three blasts is not a test.

Bill Coburn

I understand we have an old system. Maybe have two levels of sound.

Gary Hood, N. Baldwin

Mr. Hood stated, "This is great! Maybe once a day is too much. We are reminding people that we have a radio station. We are lucky to have the fire horn and radio station. If sound is concern, re-evaluate a suitable time. Horn is good for the community.

Mayor Capoccia closed public input.

Mayor Capoccia asked staff if we could have two different levels of sound.

The City Manager, "Not really".

Mayor Pro Tem, Gene Goss, asked if the horn could be moved to Kersting Court?

The City Manager stated that it needs a back-up generator and install a pole. We also need electricity.

Steve Heydorff, Fire Chief,

Fire Chief Heydorff noted that the bell was at the Old City Hall in the 1940's. It was moved to Montecito.

George Maurer

Mr. Maurer stated that the horn is mechanical equipment. If you don't test every day, how will we know when it isn't working. Reliability is the whole thing. The horn is enough for emergency service. The Ted Willis property, north of Carter, geological engineer noted that there is a fault at Carter to Catholic Church. There is a MWD water pipe.

Mayor, John Capoccia, asked the City Council how often should we test?

Council Member, Rachelle Arizmendi, noted that the first time she heard the siren, it was a tornado. I realize the importance of emergency response time. It's important for the City. I like the horn. We should continue using the fire horn. I would like once a week. Be consistent with it. Go to the radio station 1630 to tune into for emergencies. I will consider.

Council Member, Denise Delmar, noted that we were all used to tornado sirens in Okhahoma. We are by a freeway. I live two blocks from the horn. Dogs get scared. I heard about height difference. Is it only at 80 decimals? I prefer once a week, and not at busy time. Friday's at 5:00 p.m. are good.

Mayor Pro Tem, Gene Goss, stated that he can be persuaded that it is necessary as part of emergency preparedness. If the test is less frequent, maybe less dependable. For once a week, move to higher level. We need to mitigate the problems we are hearing.

Mayor, John Capoccia, stated that to sound the horn once a week, we don't know if it would malfunction. Let's try once a week and discuss in one year. Staff needs to log incidences.

Council Member, Rachelle Arizmendi, stated that if staff finds that the horn is experiencing not working, let us know.

Mayor, John Capoccia, stated that once a week, Friday at 5:00 p.m. for now. Suggest communicate with residents about Radio 1630 if three blasts it is an emergency.

Mayor, John Capoccia, moved for approval to change the Fire Horn test to once per week, and revisit in one year. Log maintenance and complaints. Council Member, Rachelle Arizmendi seconded the motion and asked that if there is a malfunction, notify the City Council. The motion passed by unanimous voice vote.

Fire Chief, Steve Heydorff, stated that it will take one week to change.

5). FISCAL YEAR 2015-2017 BUDGET REDUCTION ALTERNATIVES; CONTRACTING AND SERVICE LEVEL REDUCTIONS:

Elaine Aguilar, City Manager, gave the staff report.

A copy of the May 26th staff report was attached to the Agenda regarding possible budget reductions and contracting options. (The report has been slightly revised. A few of the details for Public Works, Planning & Community Preservation, and the Library have been updated. The changes are noted on the detailed attachments to the report). These reports are all available at City Hall for public review.

At the May 26th meeting, the City Council reviewed proposed budget reductions by department. The Council also preliminarily reviewed the contracting options for Police Services, Paramedic Services and Library Services. There was consensus to form committees to review the proposal for Police and Library services, but no committees were formed. There was also consensus to form a revenue exploratory committee, but no committee was formed. Additionally, no formal action was taken with respect to the proposed budget reductions. The Council wanted to wait for the input received at the June 6th Town Hall meeting, before taking further action.

This staff report was prepared before the June 6th Town Hall meeting occurred. Staff will be summarizing the results of the Budget Town Hall Meeting and will provide information on Monday, June 8th.

Staff recommends that the Council either consider the adoption of a one-year budget for Fiscal Year 2015-2016, or provide direction regarding the preparation of the Biennial FY 2016-2017 Budget. It should be noted that the one-year budget would contain the non-detailed multi-year cost projections that are normally prepared in the budget document.

If direction is provided this evening, staff can return to the June 23rd meeting with the necessary documentation for budget adoption. The resolutions can be prepared, and departmental level detail will be provided, very similar to the Mid-Year 2014-2015 staff report on tonight's agenda. However, the actual Approved budget Document would be presented at the July 14th meeting, because it will take more than two weeks to prepare the budget document. The Council could "receive and file" the budget document because the budget would have been adopted on June 23rd.

If the Council needs more time to provide direction, a possible alternative would be for staff to return to the June 23rd meeting with the appropriate documentation for spending authority for the first couple of months of the new fiscal year.

NEXT STEPS:

There are a number of next steps for consideration:

1. The Council could create Contract Proposal Review Committees for the Library and Police services proposals.
2. The Council could create a Revenue Exploratory Committee to evaluate and recommend revenue enhancement options.
3. The Council could provide direction regarding budget reductions, using the Level 1, 2, 3 options presented in the May 26th staff report.
4. The Council could authorize staff to include revenue increases in the FY 2015-2016 budget such as:
 - a. Building and Planning Fees
 - b. Overnight Parking Permits
 - c. Parking Citations
 - d. Fire/Paramedic Response Fee
 - e. Special Event Fees
 - f. Any other fees

(Staff will provide additional information regarding fees, at the meeting).

As an alternative, the Council could task the Revenue Committee with evaluating and making recommendations regarding revenue increases.

Total cost saving options presented in this report range from \$317,000 to over \$1M.

Alternatives:

The City Council has the following options:

1. The City Council could provide direction regarding the implementation of any of the budget reduction options, or fee increases, and direct staff to return with a Proposed Budget for Council consideration at the next meeting.
2. The City Council could provide direction regarding the creation of proposal evaluation committees or a revenue exploratory committee.
3. The Council could request additional information.
4. Any other options the Council desires.

It is recommended that the City Council provide staff with direction.

Council Member, Denise Delmar, stated that what she is hearing is that the residents want different revenues.

City Manager, Elaine Aguilar, stated that the agenda dated May 26th lists Level 1, 2 and 3 reductions. The City Council needs to direct the reduction they want to see. A fee study is in the agenda. The Planning Department is requesting two new fees for NPDES and grading plan checks and grading inspections - a recommendation of a deposit against the actual cost. With regard to the Police Department, the outside court subpoenas are set by the State. Could increase annual overnight citations, overnight parking in police parking lot. The Fire Department response/dispatch fee could be addressed – if a resident goes to the hospital they receive bill/health insurance pays, if there is no transport it is suggested \$72.00 be charged, or calculate a higher fee for overhead. Other fees to address are Administration Citation Fee, False Alarm fee. You are not approving the fee schedule tonight, just providing direction.

Mayor, John Capoccia, asked the City Council how they wanted to organize the recommendations?

Mayor Pro Tem, Gene Goss stated, “Begin with the need for subcommittees”.

Mayor Capoccia stated: “What about options on fees?”

The City Manager stated, “Increases in fees increases revenues”.

Mayor Capoccia remarked that we really need to give direction on subsidizing reserves?

Council Member, Rachele Arizmendi stated that we need to address four items:

- 1). Subcommittees.
- 2). Fees.
- 3). Specific direction on 2016 Year subsidy/current year.
- 4). Exploring revenue sources.

Council Member, Denise Delmar remarked that we have to do subcommittees; contracting out Police Department, and contracting out the Library. We need due diligence for all.

Mayor Capoccia opened for public input.

Steve Stapenhorst, Teresa Lane

Mr. Stapenhorst has been a resident for 21 years. He attended the Town Hall Meeting. We don't want cuts in public safety, and Library. We used to have a pool for City use and our family used the services. We value the things that are important. The Volunteer Fire Department, look at charts – you get what you pay for. Residents need to pay. We need to get UUT back in front of the public. Encourage you do this ASAP.

Steve Syverson

Mr. Syverson remarked that he moved here from Wisconsin. He thanked the City Council for the Town Hall Meetings. He suggested a per capita sales tax at \$25.00/person. Maybe annex top end of Mall! I advocate for UUT. If you want this kind of life, advocate UUT. Maybe \$20.00 fee on car registrations come to City. Is it possible?

Jeff Dapper, Laurel Avenue

Mr. Dapper thanked the City Council for the Town Hall meeting, it was great! Some residents support UUT. We have revenue issues. Staff is on reduced hours. We don't have sales tax revenue – could we suggest \$30.00/month? Come up with something. We need steady flow of income. We need big money. We need revenue. Don't stop services.

Frances Garbaccio, Adams Street

Ms. Garbaccio told City Council she ran Yard Sale on Saturday so she was unable to attend Town Hall Meeting. The City Council has an obligation to maintain level of services. Use reserves! Place something on the ballot – new UUT with no sunshine date! I will support. The last time the UUT was on the ballot there was misinformation. I am willing to pay my fair share for all services. Sit in the Library and see who comes through the door – the people are very appreciative. As our representatives, you will do what you can. Thank you for your service.

Barry Ziff, Trustee, Friends of the Library

Mr. Ziff wishes to reiterate what everyone has said. The Town Hall Meeting was great. I acknowledge change in attitude and I am looking at facts. More people realize we need a tax. Let us know your true feelings. Our City Council is in support of UUT, Services and programs. Regarding the Library, we made 30% reductions since 2011. We have two major events – Art Show and Wine Tasting. Without these, our culture will change. With subcommittees, use budget surplus and reserves. Bring back UUT at 10% without sunset. The goal of the Library is to preserve the past and inspire the future.

Paul Housepian

Mr. Housepian stated, "You get what you pay for". Prop 13 limited the amount of tax that can be assessed. I came to Sierra Madre in 2003. 2011 my Mother passed away. I voted for Joe Mosca. There is one central theme – budget woes! Continue with UUT – when it was defeated it was mind boggling to me. Staff knows what our City needs to thrive. City Council wants to preserve Sierra Madre. Council Members Denise Delmar and Rachelle Arizmendi, you voted no on UUT. You share a responsibility as to where we are now. Where will our City be in five years? I will leave you with an incident in 2006 with MWD – in case of emergency, a pipeline was suggested. Council Members Zimmerman and Watts opposed. Council Members Enid Joffe and John Buchanan wanted to hook up. The City is in the hands of the citizens. What do you want – it is up to you. Again, "You get what you pay for".

Glenn Putnam, Oak Crest

Mr. Putnam read a document from Rob Stockly:

You have crucial decisions to make. The Town Hall meeting was good first step. I strongly encourage the City Council to explore the General Fund. Use the 2015 surplus to offset 2015-2016. Earmark portion of reserves to balance the budget. The City Council has reduced expenses. However, Level 1 would cripple the City. I have two recommendations: In-depth analysis and put community members on the subcommittees. They will find resolutions to UUT. Please use resources available to you. Be methodical in the processes. I appreciate the difficult decisions you have to make. A parcel tax for the Library would be good. The City Council could have interaction with their counterparts in Arcadia and Pasadena. Consider paramedics out of Arcadia. Thank you.

Mayor Capoccia thanked Mr. Putnam on behalf of Rob Stockly.

Barbara Leigh Cline, E. Sierra Madre Blvd.

Ms. Cline stated that budget problems are nothing new in Sierra Madre. I can't afford \$30.00/month. I am happy for those on Prop 13. What has changed is retirement funds from State PERS. Fire Department, Paramedics, all remain the same. City supported safety for Police and Fire. Paramedics came in and funded two years. Like the Orange Grove Fire Station, it can work for us. If UUT comes back, it needs a sunset clause. We don't have a large business district. If UUT comes back, keep at comfortable level. We need subcommittees. No UUT without a sunset. How much funding can employees pay for benefits?

De Alcorn, E. Grand View

Mr. Alcorn stated that he concern is “we nickel and dime”. The streets and infrastructure are not kept up. We haven’t had adequate budget. You discuss cutting Community Services, and Children’s programs. Do we want a City or not? Revenues need to be addressed. The UUT revenue has gone down. A parcel tax to cover police and/or Library can be considered. We need a solid budget. We need a parcel tax that you can rely on. I suggest you do whatever you need to get Prop 218 ASAP. Use reserves for now. Once you give away services, it is hard to get them back.

Steve Tanner, Ida May Lane

Mr. Tanner remarked that we had reserves in 2014. Our goal was to build up reserves. Don’t cut services.

Debbie Bamburger

Ms. Bamburger stated, “This is a revenue issue”! Given that reality, what do we do? In my family, if I need more revenue – my first step is not to call realtors, but to look at the savings account, or a second job. The first step is not selling the house. Cutting here and there is kicking the can down the road. What is projected surplus? Was it planned one year ago? What are specific amounts in reserves? What is committed reserves? What are unassigned reserves? It looks to me like you should take unassigned reserves and surplus and you will be okay for one year. We do need a steady stream of revenue. You can consider the UUT with no sunset, a parcel tax. The City Council worked very hard to pass the UUT. To now consider cuts! You cannot maintain certain services without the UUT.

Mayor Capoccia asked the City Manager what the reserves are and the projected surplus this year:

The City Manager stated the following:

The approximate projected Surplus this year is \$350,000. As of June 30, 2014, the Council’s General Fund reserve policy of 50% of General Fund revenues has been met; which is approximately \$4M. There are approximately \$1.2M in committed reserves, for items, such as \$400,000 Street Projects. There is approximately \$553,000 in unassigned, uncommitted General Fund reserves.

The City Manager noted that the City Council can change uncommitted funds and they can change the reserve amount.

Mayor Capoccia asked the City Council if they were all in agreement of "Committees"?

Council Member, Denise Delmar, noted that Arcadia does not want to participate, along with Pasadena in the contracting out. With regard to CalPERS, if we would pull out, it would cost millions.

Mayor Pro Tem, Gene Goss, stated "I want a good argument about subcommittees". I studied the budget. I have a solid idea of where I would like us to go. After the last meeting discussion regarding contracting out, Police and Library, I have no interest – I am opposed. How much data do we need? The residents expressed their concerns. We have cut things to the bone. I am opposed to contracting out the pool. It seems to me, if you want subcommittees – why are we delaying?

Mayor Capoccia stated. "It may have some value".

Council Member, Denise Delmar stated that subcommittees aren't delaying anything. My whole goal is stabilized budget. If using UUT for programs and salaries, we need to stabilize. The Town Hall Meeting was to show facts and budget concerns. The UUT sunset. The people who showed up could help us in finding revenues. If not UUT, what can we do? Do we want to put it on the ballot? We need to get input on raising revenues.

Mayor Pro Tem, Gene Goss, remarked that Council Member, Denise Delmar, is sincere. Your involvement in the Town Hall Meeting was productive. With regard to contracting out the Police Department, do we really want to talk about it? Let's look at Level 1, 2 and 3 cuts.

Council Member, Rachelle Arizmendi, stated that we need to move forward on subcommittees. It will be time well spent. With regard to Library and Community Commission, we have lots of eyes on it. Report back. It won't delay decisions.

Mayor, John Capoccia, stated, What if whatever we put out there fails? What are the options for the Police and Library? There are serious problems with them. We need more information. I see it as a completely different option. On the revenue side, I don't want to assume the UUT is the way to go. The parcel tax may be the way to go. I am willing to make decisions on items now.

Mayor Pro Tem, Gene Goss, stated, We need to make decisions on the budget in two weeks.

Mayor, John Capoccia, stated that we need to direct the staff on balancing the budget. The committees will work on revenue sources. Examine the Police and Library contracting out. There is value to going through the exercise.

Mayor Pro Tem, Gene Goss, noted that what we are deciding on is the 2015-2016 budget.

Mayor Capoccia noted that for the 2016-2017 budget, we would need to cut deep.

Council Member, Rachele Arizmendi, stated that tonight we are dealing with the 2015-2016 budget. The parcel tax can be addressed in two or three years. The UUT can be addressed in 9 months. There are timelines to consider.

Council Member, Denise Delmar, stated that we can only look at 2015-2016 now. The community in 2012-2013 didn't pass the UUT. We need to collect data. The majority said they wanted to increase revenues, parcel tax, city tax, UUT on ballot. That will determine what happens in 2016-2017. Maybe we can make cuts. We need to be prudent at every level.

Mayor Pro Tem, Gene Goss, stated that he would be on board for subcommittees. We are putting off the 2016-2017 budget indefinitely. I would use surplus. We should have been prepared to make decisions.

Mayor, John Capoccia, noted that we need to give the City Manager direction on the 2015-2016 budget. We can put aside subcommittees for now. Staff wants us to give direction tonight and return on June 23rd with budget or Staff can draft resolutions to continue status quo for three months. What do you want to do? I am ready tonight to prepare the budget.

Council Member, Rachele Arizmendi, asked if we were going to address the Police Department contracting, the Library contacting and subcommittees?

Mayor, John Capoccia, asked the City Council to tackle the budget. What cuts can we live with? What reserves?

Council Member, Denise Delmar, remarked that she is willing to go ahead with Level 1 reductions in all departments, except Community Services, and use reserves.

Council Member, Rachele Arizmendi, stated that we need to be fiscally responsible. Are we making reductions on Level 1 and include Community Services? The Level 1 cuts would be \$677,000. We can get the difference from Reserves.

Mayor Pro Tem, Gene Goss, asked how much was in surplus?

The City Manager said \$356,000.

Mayor, John Capoccia, noted that Pure Level 1 and Community Services, along with approximately \$85,000 from reserves would balance the budget.

Mayor Pro Tem, Gene Goss, stated that at the last meeting I was willing to, but we are sending the wrong message. I thought we would have serious plan to pay for cuts. I can't support. We need a revenue measure. It is obvious we need revenue measure.

Council Member, Denise Delmar, noted that we can't come up with budget then.

Mayor Capoccia stated, "Forget about the two-year budget".

The City Manager said that we can do a one-year budget and project out.

Mayor, John Capoccia, stated: "We all know something needs to happen in two years – we need to pass a one-year budget".

Mayor Pro Tem, Gene Goss, stated, "Are we giving direction tonight?"

Council Member, Rachelle Arizmendi, stated that we need to make extreme cuts and use reserves. What we have is to give direction on the 2015-2016 budget. Make Level 1 cuts and Rollovers, and \$85,000 from Reserves. If we have a resolution for "holding pattern", we need direction tonight for two weeks. To approve the 2016-2017 budget, we can't forecast for revenue stream.

Council Member Delmar questioned if we should get a revenue committee tonight.

Mayor Capoccia said, "What direction do we want to give?" I am not willing to go through cuts – they are devastating. We have healthy reserves, let's spend. Let's not cut and continue with budget with reserves until we review the revenues.

Council Member, Rachelle Arizmendi, stated that it is irresponsible for us to not make cuts. Expenses do not meet revenues. We are minimally impacting the departments with the Level 1 cuts. We received the expertise of each department head on the Level 1 cuts.

Mayor, John Capoccia, asked regarding the Level 1 cuts – are we suggesting certain departments and not others? I propose cutting Administration (hours), Library, take a slice out of the rest without specifying. Let staff make cuts.

City Manager, Elaine Aguilar, noted that with regard to the Fire Department, take half of 20 – that would help the situation. With regarding to Planning, take half, that would leave a cushion.

Council Member, Denise Delmar noted that \$121,000 is Administration and part time is \$30,000. If we add the \$30,000, we can keep City Hall open.

The City Manager stated, "Yes".

Council Member, Rachelle Arizmendi, noted that we are considering \$200,000 out of Reserves; \$360,000 Roll Over and \$200,000 in cuts.

Mayor Capoccia, does everyone agree with these reductions?

Mayor Pro Tem, Gene Goss, stated, "Bring back in two weeks to debate".

City Manager, Elaine Aguilar, noted that there was no action on Plan Check Fees and using ICC. We need direction on Planning Department (Variances and CUP's) What percent do you want – 100% or 75%, we want 70%. You need to adopt fees.

Mayor Pro Tem, Gene Goss noted that he has concerns about increasing the price of CUP's. We need sense of pricing effect.

The City Manager noted that she couldn't tell them where the threshold is. If you are comfortable with the present fees, leave as is.

Council Member Rachelle Arizmendi stated, "They look like steep numbers – we need recovery rate.

Mayor Capoccia noted that we are not doing full cost recovery – the citizens subsidize.

Mayor Pro Tem, Gene Goss noted that it is done to encourage people to improve their homes – I am not in a hurry to raise rates.

Mayor Capoccia remarked that he doesn't want the citizens to subsidize. We need to ramp up. I propose 85% across the board – Minors 50% and Majors 48%. You can tweak.

Council Member, Denise Delmar noted that she feels that is a big jump – take all up 10%.

The City Manager noted that a decision was not made on major variances and standard CUP's.

Council Member, Rachelle Arizmendi, would put up 75% on Major; and others 85%. 10% on Minor CUP's and variances.

The City Manager asked about NPDES and deposit against grading fee and grading inspections.

Mayor Capoccia asked why staff needed a deposit?

Bruce Inman, Director of Public Works, noted that we had them pay at the end, but they wanted to know the cost for the permit.

Mayor Capoccia is in favor of fees and the Police Subpoena fee we will refer to State fees. Leave annual overnight parking fees as is. I am not in favor of increasing.

Council Member, Denise Delmar, asked what other cities were charging? She will find out.

The City Manager noted that we will leave as is for now. With regard to Fire Department dispatch fee, what is your direction? This is a new fee.

Mayor Capoccia asked the City Manager if she had sufficient direction at this time to proceed and she said yes.

The City Manager noted that staff will bring back the resolutions, approval of the budget and documents will be available in one month.

FUTURE AGENDA ITEMS: None

ADJOURNMENT:

Council Member, Rachele Arizmendi moved and it was seconded by Mayor Pro Tem, Gene Goss for approval of adjournment at 10:14 p.m.

John Capoccia, Mayor

Minutes taken and typed by:

Nancy Sue Shollenberger
City Clerk

RESOLUTION NUMBER 15 – 39

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and,

WHEREAS, the Finance Director has verified that appropriated funds are available for payment thereof; and,

WHEREAS, the register of audited demands has been submitted to the City Council for approval; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$218,901.79; Sierra Madre Library Warrants in aggregate amount of \$17,813.43 and Payroll Transfer in the aggregate amount of \$331,574.53 for the fiscal year ending June 30, 2015.

APPROVED AND ADOPTED this 23rd day of June, 2015.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 15 – 39 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 23rd day of June, 2015 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of June 23, 2015**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrant	\$218,901.79
Sierra Madre Library Warrant	\$17,813.43
Payroll #11 Transfer.....	\$331,574.53

Warrant Register 6/23/15**Attachment A**

Fiscal Year	Description	Amount	Page #
FY 1415	Manual Warrants	1,822.19	1
FY 1415	General Warrants - Utility Bills	51,783.84	2-3
FY 1415	General Warrants	157,547.98	4-10
FY 1415	General Warrants - Refund	7,747.78	11-21
	Total	218,901.79	

Fiscal Year	Description	Amount	Page #
FY 1415	Library Warrants	17,813.43	22
	Total	17,813.43	

Date: 6/4/2015	Payroll #11 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	331,574.53	
	Total	331,574.53	



City of Sierra Madre, CA

Check Approval

P.1

Packet: APPKT02378 - MAN 06/10/15
Vendor Set: 01 - Vendor Set 01

Check Date: 6/10/2015

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0823</u>	BANK OF AMERICA				
APBNK	Check	<u>INV016335</u>	EA/City Council Reorganization Reception	10000.11000.53999	120.00
		<u>INV016331</u>	EC/Town Hall Meeting Banner	10000.11000.53999	328.87
		<u>INV016320</u>	LG/Lodging/LA Police Chiefs Training Symposium	10000.50000.53402	311.69
		<u>INV016321</u>	LG/Lodging/CA Police Chiefs Legislative Symposi	10000.50000.53402	245.86
		<u>INV016319</u>	SH/EQUIP MAINT SUPPLIES	10000.61000.52302	20.91
		<u>CM0000279</u>	BI/Claim Adjustment	10000.82000.53999	-165.00
		<u>INV016322</u>	CT/Library Supply	10000.90000.53100	87.16
		<u>INV016324</u>	CT/Conference-2015 Serving with a Purpose	10000.90000.53402	140.00
		<u>INV016323</u>	CT/Library Books	10000.90000.53406	10.84
		<u>INV016325</u>	CT/Archival Books	10000.90000.53406	134.89
Fund 10000 Total:					1,235.22
Fund: 36001 - EMERGENCY MEDICAL SERVICES					
<u>0823</u>	BANK OF AMERICA				
APBNK	Check	<u>INV016318</u>	SH/RA41 PHONE	36001.64000.53301	92.62
Fund 36001 Total:					92.62
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>0823</u>	BANK OF AMERICA				
APBNK	Check	<u>INV016333</u>	EA/League of CA Cities	60002.30000.53402	115.00
Fund 60002 Total:					115.00
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>0823</u>	BANK OF AMERICA				
APBNK	Check	<u>INV016330</u>	EC/Volunteer Event Supplies	60007.70100.53403	41.01
		<u>INV016329</u>	EC/Volunteer Event Supplies	60007.70100.53403	15.24
		<u>INV016332</u>	EC/Volunteer Event Supplies	60007.70100.53403	63.08
Fund 60007 Total:					119.33
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0823</u>	BANK OF AMERICA				
APBNK	Check	<u>INV016327</u>	CC/Dept Equip/Camera	71000.81100.53200	181.96
Fund 71000 Total:					181.96
Fund: 77003 - SPECIAL EVENTS					
<u>0823</u>	BANK OF AMERICA				
APBNK	Check	<u>INV016328</u>	EC/MWTR Sponsorship banners	77003.79007.52999	78.06
Fund 77003 Total:					78.06
Report Total:					1,822.19



City of Sierra Madre, CA

Check Approval

P.2

Packet: APPKT02382 - Utility 06/23/15
Vendor Set: 01 - Vendor Set 01

Check Date: 6/23/2015

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2011946423-INV0163</u>	ELECTRICITY	32005.83500.55003	144.29
Fund 32005 Total:							144.29
Fund: 32006 - LIGHTING DISTRICT - ZONE A							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2011946423-INV0163</u>	ELECTRICITY	32006.83500.55003	243.42
Fund 32006 Total:							243.42
Fund: 32007 - LIGHTING DISTRICT - ZONE B							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2011946423-INV0163</u>	ELECTRICITY	32007.83500.55003	1,050.83
Fund 32007 Total:							1,050.83
Fund: 32008 - PARKING ASSMNT DIST							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2037520756-INV0163</u>	ELECTRICITY	32008.83000.55003	640.82
Fund 32008 Total:							640.82
Fund: 32009 - SANTA ANITA/ARNO ASSESSMENT							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2011946423-INV0163</u>	ELECTRICITY	32009.83500.55003	171.07
Fund 32009 Total:							171.07
Fund: 38005 - GAS TAX FUND							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2037520756-INV0163</u>	ELECTRICITY	38005.83500.55003	54.38
				<u>2011946423-INV0163</u>	ELECTRICITY	38005.83500.55003	4,295.30
Fund 38005 Total:							4,349.68
Fund: 60000 - INT SVC FND - FLEET							
<u>0216</u>	THE GAS COMPANY						
APBNK	Check			<u>11826147883-INV0163</u>	NATURAL GAS FUEL	60000.83100.55001	443.21
Fund 60000 Total:							443.21
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0129</u>	AT&T						
APBNK	Check			<u>8182910241-INV0163</u>	TELECOM DIV 911 PRGM	60001.83200.55005	121.95
<u>1749</u>	PACIFIC TELEMANAGEMENT SERVICE						
APBNK	Check			<u>755455</u>	PAY PHONE/PD	60001.83200.55005	82.64
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBNK	Check			<u>2037520756-INV0163</u>	ELECTRICITY	60001.83200.55003	9,656.53
				<u>2036613305-INV0163</u>	ELECTRICITY	60001.83200.55003	1,051.45
				<u>2011946423-INV0163</u>	ELECTRICITY	60001.83200.55003	47.63
<u>0216</u>	THE GAS COMPANY						
APBNK	Check			<u>19591871009-INV0163</u>	GAS	60001.83200.55004	22.23
				<u>13511935002-INV0163</u>	GAS	60001.83200.55004	58.28
				<u>16861877005-INV0163</u>	GAS	60001.83200.55004	261.23
				<u>16651877009-INV0163</u>	GAS	60001.83200.55004	0.93
<u>0221</u>	VERIZON CALIFORNIA						
APBNK	Check			<u>6261970352-INV0163</u>	PHONE SVC	60001.83200.55005	2,234.89
<u>0542</u>	VERIZON WIRELESS - LA						
APBNK	Check			<u>9746340088</u>	CELL PHONE SVC	60001.83200.55005	754.98
Fund 60001 Total:							14,292.74
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN02262</u>	GLOBAL CAPACITY						
APBNK	Check			<u>49251487</u>	DSL Line Monthly Charge	60003.30000.52200	1,261.87

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 Vendor Set: 01 - Vendor Set 01

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>1439</u>	TIME WARNER CABLE				
APBNK	Check	<u>8448300220164625-1</u>	CABLE SVC	60003.30000.52200	203.65
		<u>8448300220131806-1</u>	CABLE SVC	60003.30000.52200	483.30
<u>VEN02100</u>	TIME WARNER CABLE-BROADBAND				
APBNK	Check	<u>039966201-INV01635</u>	Broadband HSD Svc	60003.30000.52200	144.99
		<u>040107401-INV01635</u>	Broadband HSD Svc	60003.30000.52200	134.99
Fund 60003 Total:					2,228.80
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBNK	Check	<u>2037520756-INV0163</u>	ELECTRICITY	71000.81100.55003	25,052.63
<u>0221</u>	VERIZON CALIFORNIA				
APBNK	Check	<u>6261970352-INV0163</u>	PHONE SVC	71000.81100.55005	57.39
Fund 71000 Total:					25,110.02
Fund: 77001 - AQUATICS					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBNK	Check	<u>2037520756-INV0163</u>	ELECTRICITY	77001.71000.55003	612.39
<u>0216</u>	THE GAS COMPANY				
APBNK	Check	<u>13721935008-INV016</u>	GAS	77001.71000.55004	2,496.57
Fund 77001 Total:					3,108.96
Report Total:					51,783.84



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Packet: APPKT02385 - GEN 06/23/15
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Check Date: 6/23/2015

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0433</u>	ALLSTAR FIRE EQUIPMENT, INC.						
APBNK	Check			<u>181583</u>	SAFETY EQUIPMENT - SUPPRESSION	10000.61000.53300	301.93
				<u>181720</u>	SAFETY EQUIPMENT - SUPPRESSION	10000.61000.53300	982.81
<u>1644</u>	AMAZON						
APBNK	Check			<u>031226039671</u>	Recreation Supplies	10000.70000.53004	108.42
				<u>031227115887</u>	Recreation Supplies	10000.70000.53004	70.98
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBNK	Check			<u>68519</u>	Street Maintenance Supplies	10000.83500.53206	21.78
				<u>68237</u>	Street Maintenance Supplies	10000.83500.53206	3.53
				<u>68235</u>	Street Maintenance Supplies	10000.83500.53206	10.58
				<u>68431</u>	Street Maintenance Supplies	10000.83500.53206	10.27
				<u>68361</u>	Street Maintenance Supplies	10000.83500.53206	3.01
<u>1200</u>	BLUE DIAMOND MATERIALS						
APBNK	Check			<u>483989</u>	ASPHALT	10000.83500.53206	42.84
				<u>489621</u>	ASPHALT	10000.83500.53206	52.47
				<u>488031</u>	ASPHALT	10000.83500.53206	33.79
				<u>484151</u>	ASPHALT	10000.83500.53206	42.10
				<u>488185</u>	ASPHALT	10000.83500.53206	70.64
				<u>488124</u>	ASPHALT	10000.83500.53206	52.47
<u>1114</u>	CHARLES KAMCHAMNAN						
APBNK	Check			<u>INV016348</u>	Employee Computer Loan	10000.00000.13009	1,083.03
<u>0326</u>	CITY OF PASADENA						
APBNK	Check			<u>AR2111936</u>	INMATE HOUSING/4-15	10000.50000.52003	860.00
<u>VEN02141</u>	Corey Gemme						
APBNK	Check			<u>INV016346</u>	4th of July Concert	10000.00000.13100	938.00
<u>0190</u>	DECCO AWARDS INC						
APBNK	Check			<u>15-9478</u>	Plaques	10000.11000.53999	275.66
<u>0209</u>	FEDERAL EXPRESS CORPORATION						
APBNK	Check			<u>503336161-PW</u>	Delivery Svc	10000.82000.53101	24.14
<u>VEN01613</u>	GANAHL LUMBER COMPANY						
APBNK	Check			<u>R503299</u>	LUMBER AND HARDWARE SUPPLIES	10000.83500.53206	17.42
<u>VEN02609</u>	Gianni Galati						
APBNK	Check			<u>INV016357</u>	DEMOLITION BOND REFUND	10000.00000.48999	750.00
<u>VEN01886</u>	Gregory Tortell						
APBNK	Check			<u>INV016356</u>	4th of July Concert	10000.00000.13100	750.00
<u>VEN02608</u>	Hartfield Construction						
APBNK	Check			<u>INV016358</u>	DEMOLITION BOND REFUND	10000.00000.48999	300.00
<u>1334</u>	HP MECHANICAL INC.						
APBNK	Check			<u>1084</u>	HVAC MAINTENANCE/LOCKER ROOM	10000.83200.53201	307.00
<u>VEN01267</u>	ICL PERFORMANCE PRODUCTS LP						
APBNK	Check			<u>50336115</u>	PHOSCHEK	10000.62000.53300	2,796.44
<u>0255</u>	INK SPOTS						
APBNK	Check			<u>44438</u>	Wistaria Newsletter	10000.70000.53102	1,922.13
<u>VEN02088</u>	JCL TRAFFIC SUPPLIES AND EQUIPMENT						
APBNK	Check			<u>79354</u>	Street paint and signs	10000.83500.53206	208.56
<u>1452</u>	JENNIFER K. PETERSON						
APBNK	Check			<u>INV016378</u>	Employee Computer Loan	10000.00000.13009	2,074.99
<u>VEN02611</u>	Joe Ortiz						
APBNK	Check			<u>INV016347</u>	TRAINING REIMBURSEMENT	10000.50000.52205	149.00
<u>0934</u>	L.N. CURTIS & SONS						
APBNK	Check			<u>6161549-00</u>	SCBA MAINTENANCE	10000.61000.52302	139.88
<u>1650</u>	IAAFCA						
APBNK	Check			<u>INV016373</u>	MEMBER DUES/FY1516	10000.61000.53409	1,250.00

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VEN01551</u>	LACPCA	APBNK	Check	<u>INV016370</u>	LACPCA STRATEGIC PLANNING WORKSHOP	10000.50000.53402	200.00
<u>0515</u>	LANDSCAPE WAREHOUSE	APBNK	Check	<u>2456660</u>	IRRIGATION AND PARK SUPPLIES	10000.83300.53001	78.48
				<u>2456866</u>	IRRIGATION AND PARK SUPPLIES	10000.83300.53001	11.66
				<u>2456790</u>	IRRIGATION AND PARK SUPPLIES	10000.83300.53001	69.20
<u>VEN01628</u>	Law Enforcement Medical Services, Inc.	APBNK	Check	<u>11491</u>	BLOOD WITHDRAWAL	10000.50000.53304	110.00
<u>1065</u>	MAIL BOX & POSTAL	APBNK	Check	<u>215049</u>	SHIPPING & MAIL SVCS	10000.50000.53101	19.55
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	10000.81201.52200	8.50
						10000.83300.52200	272.40
<u>VEN01524</u>	MOTION PICTURE LICENSING CORP	APBNK	Check	<u>503962396</u>	Movie Licensing for Family Movie Fridays	10000.00000.13100	309.70
<u>1613</u>	MUNICIPAL CODE CORPORATION	APBNK	Check	<u>00253883</u>	SUPPLEMENT PAGES/CODE OF ORDINANCES	10000.12000.52204	737.18
<u>0786</u>	OFFICE DEPOT, INC	APBNK	Check	<u>774146541001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	28.74
				<u>773890133001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	3.68
				<u>774145587001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	353.18
				<u>773889898001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	589.90
				<u>774146542001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	13.37
				<u>774146540001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	16.32
				<u>772577530001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	248.00
				<u>771860923001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	87.68
				<u>773890132001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	43.59
				<u>773890131001</u>	OFFICE SUPPLIES/PD	10000.50000.53100	230.56
<u>VEN01784</u>	Pasadena Embroidery & Silkscreening	APBNK	Check	<u>6316</u>	VOLUNTEER UNIFORM EMBROIDERY	10000.50000.53303	256.15
<u>VEN01608</u>	Phoenix Group Information Systems	APBNK	Check	<u>042015200</u>	PARKING CITATION SVCS/4-15	10000.50000.52200	1,567.30
<u>1483</u>	PRO PRINTING INC	APBNK	Check	<u>43620</u>	BUSINESS CARDS	10000.50000.53102	30.52
				<u>43622</u>	CITATIONS FORMS	10000.50000.53102	231.63
<u>0691</u>	RIO HONDO COLLEGE	APBNK	Check	<u>515-86-ZSRM</u>	FTO TRAINING	10000.50000.52205	38.00
<u>1443</u>	SHRED-IT	APBNK	Check	<u>9406097473</u>	SHREDDING SVCS	10000.50000.52200	210.96
<u>2013</u>	SIGN CONTRACTORS INC	APBNK	Check	<u>12509</u>	"OUT OF SERVICE" SIGN	10000.50000.53102	233.86
<u>0378</u>	SMART & FINAL	APBNK	Check	<u>305665 0181642</u>	Council Meeting Refreshment	10000.11000.53402	62.94
				<u>305665 0163930</u>	Council Meeting Refreshment	10000.11000.53402	48.89
				<u>305665 0156978</u>	Council Meeting Refreshment	10000.11000.53402	70.51
<u>2004</u>	THE ONLY PLACE IN TOWN	APBNK	Check	<u>010-15</u>	FIRE CAPTAIN'S MEETING	10000.61000.53402	81.75
<u>0404</u>	TOM'S UNIFORMS	APBNK	Check	<u>79943</u>	UNIFORMS	10000.50000.53303	42.51
				<u>79616</u>	UNIFORMS	10000.50000.53303	85.02
				<u>1088</u>	UNIFORMS	10000.50000.53303	21.80
				<u>68993</u>	UNIFORMS	10000.50000.53303	640.38
Fund 10000 Total:							22,707.78
Fund: 32002 - LANDSCAPE DIST #3-CENTRAL BUSINESS ASSMNT DIST							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	32002.83000.52200	22.41
Fund 32002 Total:							22.41
Fund: 32003 - LANDSCAPE DIST #2-FANE/WINWOOD LANE							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	32003.83000.52200	6.91

Fund 32003 Total: 6.91

Check Date: 6/23/2015

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	32005.83000.52200	20.98
Fund 32005 Total:							20.98
Fund: 32006 - LIGHTING DISTRICT - ZONE A							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	32006.83000.52200	4.22
Fund 32006 Total:							4.22
Fund: 32007 - LIGHTING DISTRICT - ZONE B							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	32007.83000.52200	26.21
Fund 32007 Total:							26.21
Fund: 32008 - PARKING ASSMNT DIST							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	32008.83000.52200	39.70
Fund 32008 Total:							39.70
Fund: 34001 - DEVELOPMENT FEES							
<u>0841</u>	DAPEER, ROSENBLIT & LITVAK,LLP	APBNK	Check	<u>9982</u>	Specialized Legal Fees/4-15	34001.40000.52201	16,571.90
<u>VEN02621</u>	Richard Riedel	APBNK	Check	<u>INV016379</u>	Refund/Duplicate Plan Check Fee Payment	34001.00000.47012	406.00
Fund 34001 Total:							16,977.90
Fund: 35003 - POLICE DONATIONS							
<u>VEN02591</u>	Michael Ortiz	APBNK	Check	<u>INV016375</u>	EMPLOYEE REIMBURSEMENT/RED RIBBON WEE	35003.50000.53999	109.00
Fund 35003 Total:							109.00
Fund: 35005 - STATE COPS GRANT							
<u>1786</u>	AXONTECH LLC	APBNK	Check	<u>6917</u>	PD PROJECT: COMPUTER UPGRADE	35005.50000.53103	5,008.28
<u>2005</u>	WEST COAST LIGHTS & SIRENS INC	APBNK	Check	<u>11468</u>	CAMERA PROJECT	35005.50000.53305	746.69
Fund 35005 Total:							5,754.97
Fund: 36001 - EMERGENCY MEDICAL SERVICES							
<u>0109</u>	AIRGAS USA	APBNK	Check	<u>9927688677</u>	MEDICAL OXYGEN	36001.64000.53300	393.41
<u>0433</u>	ALLSTAR FIRE EQUIPMENT, INC.	APBNK	Check	<u>182022</u>	SAFETY EQUIPMENT - EMS	36001.64000.53300	256.15
<u>1277</u>	STEPHEN HEYDORFF	APBNK	Check	<u>44674</u>	EMT RECERTIFICATION	36001.64000.52205	174.00
Fund 36001 Total:							823.56
Fund: 37004 - LOCAL TRANSPORTATION/PROP A							
<u>1455</u>	FIRST TRANSIT INC	APBNK	Check	<u>11100668</u>	Dial-A-Ride & Round-a-Bout Transportaion/5-15	37004.70000.52203	10,932.16
<u>0267</u>	LACMTA	APBNK	Check	<u>SierraMadre0615201</u>	CPOS TAP CARD/5-15	37004.70000.52001	75.00
Fund 37004 Total:							11,007.16
Fund: 37006 - SENIOR CENTER							
<u>0378</u>	SMART & FINAL	APBNK	Check	<u>305665 0164900</u>	Older America Reception Supplies	37006.72000.53999	50.45
Fund 37006 Total:							50.45
Fund: 37007 - SM COMMUNITY FOUNDATION							
<u>1466</u>	UNITED SITE SERVICES OF CA INC	APBNK	Check	<u>114-3014308</u>	Portable Restroom for Sierra Madre School	37007.70000.52999	108.90
Fund 37007 Total:							108.90
Fund: 38005 - GAS TAX FUND							
<u>1024</u>	ATHENS						

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBNK	Check	<u>1019162</u>	Street Sweeping Services/5-15	38005.81201.52200	7,592.45
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	38005.83500.52200	23.81
Fund 38005 Total:							7,616.26
Fund: 60000 - INT SVC FND - FLEET							
<u>0108</u>	ADVANTAGE FORD	APBNK	Check	<u>154924</u>	Auto Parts and Service/#3389	60000.83100.53208	14.54
<u>0207</u>	ERNIE'S AUTO PARTS	APBNK	Check	<u>14IN182889</u>	Vehicle maintenance supplies/PD#2090	60000.83100.53208	60.21
				<u>14IN182982</u>	Vehicle maintenance supplies/PD#2090	60000.83100.53208	85.33
				<u>14IN182261</u>	Vehicle maintenance supplies/PD#2096	60000.83100.53208	54.15
				<u>14IN182076</u>	Vehicle maintenance supplies/PD#2097	60000.83100.53208	151.60
				<u>14IN182054</u>	Vehicle maintenance supplies/PD#2097	60000.83100.53208	102.39
				<u>14IN180703</u>	Vehicle maintenance supplies/#5134	60000.83100.53208	48.27
				<u>14CRO30377</u>	Credit Memo	60000.83100.53208	-61.76
				<u>14IN181070</u>	Vehicle maintenance supplies/#5101	60000.83100.53208	11.21
				<u>14IN181965</u>	Vehicle maintenance supplies/#5116	60000.83100.53208	19.45
<u>1454</u>	JDS TANK TESTING & REPAIR INC	APBNK	Check	<u>7546</u>	Tank testing and maintenance/5-15	60000.83100.55001	140.00
<u>VEN01726</u>	SIERRA CHRYSLER	APBNK	Check	<u>16618</u>	VEHICLE PARTS AND SERVICES PD# 2097	60000.83100.53208	272.79
<u>0403</u>	TRIANGLE TRUCK PARTS	APBNK	Check	<u>290048</u>	TRUCK EQUIPMENT AND PARTS	60000.83100.53208	16.51
Fund 60000 Total:							914.69
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE	APBNK	Check	<u>68242</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	11.98
				<u>68666</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	6.53
				<u>68409</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	7.87
				<u>68252</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	20.14
				<u>68351</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	5.40
				<u>68492</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	4.35
				<u>68503</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	15.67
				<u>68514</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	19.51
				<u>68395</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	21.52
				<u>68272</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	5.73
				<u>68615</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	14.16
				<u>68368</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	7.02
				<u>68668</u>	FACILITIES MAINTENANCE SUPPLIES	60001.83200.52301	2.71
<u>0714</u>	CINTAS CORPORATION #693	APBNK	Check	<u>693552649</u>	UNIFORM CLEANING	60001.83200.53303	258.55
<u>0169</u>	CITY WHOLESALE ELECTRIC CO.	APBNK	Check	<u>207199</u>	Electrical Supplies	60001.83200.53200	30.52
				<u>207048</u>	Electrical Supplies	60001.83200.53200	52.10
<u>1181</u>	DELTA DISTRIBUTING	APBNK	Check	<u>131452</u>	Janitorial supplies	60001.83200.53200	479.60
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC	APBNK	Check	<u>45661</u>	Landscape Maintenance/5-15	60001.83200.52200	54.86
<u>1372</u>	ORKIN COMMERCIAL SERVICES	APBNK	Check	<u>102609398</u>	Pest Control/5-15	60001.83200.52200	149.55
				<u>102609400</u>	Pest Control/5-15	60001.83200.52200	149.55
				<u>102610607</u>	Pest Control/5-15	60001.83200.52200	70.00
				<u>102609401</u>	Pest Control/5-15	60001.83200.52200	197.42
				<u>102609397</u>	Pest Control/5-15	60001.83200.52200	313.47
<u>1485</u>	RED SUPPLY INC	APBNK	Check	<u>22075</u>	PLUMBING SUPPLIES	60001.83200.53200	46.27
				<u>22156</u>	PLUMBING SUPPLIES	60001.83200.53200	16.46
<u>0399</u>	TELETRONIC ALARM SYSTEMS	APBNK	Check	<u>B6426026-INV016377</u>	Alarm Fee - Library/6-15	60001.83200.52200	60.00
<u>1373</u>	UNITED MAINTENANCE SYSTEMS						

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBNK	Check	<u>13005</u>	Janitorial services/6-15	60001.83200.52200	3,626.64
Fund 60001 Total:							5,647.58
Fund: 60002 - INT SVC FND - ADMINISTRATION							
<u>0190</u>	DECCO AWARDS INC						
		APBNK	Check	<u>15-9458</u>	Plaques	60002.30000.53999	156.09
<u>0786</u>	OFFICE DEPOT, INC						
		APBNK	Check	<u>772660969001</u>	Office Supplies/CH	60002.30000.53100	187.57
				<u>772665110001</u>	Office Supplies/CH	60002.30000.53100	14.45
				<u>774393865001</u>	Office Supplies/CH	60002.30000.53100	16.98
				<u>774393806001</u>	Office Supplies/CH	60002.30000.53100	457.40
				<u>773366671001</u>	Office Supplies/CH	60002.30000.53100	176.57
				<u>772665146001</u>	Office Supplies/CH	60002.30000.53100	100.24
<u>1659</u>	TOTALFUNDS BY HASLER						
		APBNK	Check	<u>7900011002367830-I</u>	Postage Refill	60002.30000.53101	1,000.00
Fund 60002 Total:							2,109.30
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN01031</u>	MAILFINANCE						
		APBNK	Check	<u>N5367065</u>	POSTAGE MACHINE LEASE PAYMENT	60003.30000.53210	1,610.39
<u>1476</u>	RICOH AMERICAS CORPORATION						
		APBNK	Check	<u>5036388450</u>	Copier Supplies	60003.30000.53210	153.84
<u>1218</u>	SEYMOUR DESIGN						
		APBNK	Check	<u>1135</u>	CITY WEBSITE HOSTING AND MAINTENANCE/5-: 60003.30000.52100		500.00
				<u>1134</u>	CITY WEBSITE HOSTING AND MAINTENANCE/4-: 60003.30000.52100		500.00
				<u>1136</u>	CITY WEBSITE HOSTING AND MAINTENANCE/6-: 60003.30000.52100		500.00
<u>1799</u>	TYLER TECHNOLOGIES INC						
		APBNK	Check	<u>025-125062</u>	UB Online Component Usage/6-15	60003.30000.52200	225.00
<u>0429</u>	XEROX CORPORATION						
		APBNK	Check	<u>079825455</u>	Copier Lease/PD	60003.30000.53210	506.79
				<u>079825454</u>	Copier Lease/LIB	60003.30000.53210	494.43
				<u>079909841</u>	Copier Lease/CH	60003.30000.53210	1,006.11
Fund 60003 Total:							5,496.56
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT							
<u>0842</u>	ANTOINETTE BUCKNER						
		APBNK	Check	<u>INV016380</u>	Retiree Health Insurance/7-15	60007.00000.13100	430.71
<u>1428</u>	DAN GINTER						
		APBNK	Check	<u>INV016381</u>	Retiree Health Insurance/7-15	60007.00000.13100	430.71
<u>1044</u>	JESSE TORIBIO						
		APBNK	Check	<u>INV016382</u>	Retiree Health Insurance/7-15	60007.00000.13100	215.36
<u>1359</u>	KROLL INC						
		APBNK	Check	<u>H0045784</u>	Background Check	60007.70101.52100	41.00
				<u>H0037677</u>	Background Checks	60007.70101.52100	182.00
<u>1348</u>	LANDS' END BUSINESS OUTFITTERS						
		APBNK	Check	<u>SIN2858148</u>	City Shirts	60007.70100.53303	133.20
<u>VEN01660</u>	LISA VOLPE						
		APBNK	Check	<u>INV016383</u>	Retiree Health Insurance/7-15	60007.00000.13100	344.57
<u>1711</u>	MARIO OLANO						
		APBNK	Check	<u>INV016384</u>	Retiree Health Insurance/7-15	60007.00000.13100	430.71
<u>0704</u>	STEPHEN ABERNETHY						
		APBNK	Check	<u>INV016385</u>	Retiree Health Insurance/7-15	60007.00000.13100	430.71
<u>2016</u>	STEVE POCK						
		APBNK	Check	<u>INV016386</u>	Retiree Health Insurance/7-15	60007.00000.13100	430.71
Fund 60007 Total:							3,069.68
Fund: 60008 - INT SVC FND - GENERAL PLAN UPDATE							
<u>0209</u>	FEDERAL EXPRESS CORPORATION						
		APBNK	Check	<u>503336161-DEV</u>	Expedited Shipping	60008.40000.52100	21.68
Fund 60008 Total:							21.68
Fund: 71000 - WATER ENTERPRISE FUND							
<u>0109</u>	AIRGAS USA						
		APBNK	Check	<u>9927693298</u>	Welding Gas	71000.81100.53200	35.05

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBNK	Check			<u>68342</u>	Water Department Mainenance Supplies	71000.81100.53200	10.30
				<u>68358</u>	Water Department Mainenance Supplies	71000.81100.53200	15.24
<u>1200</u>	BLUE DIAMOND MATERIALS						
APBNK	Check			<u>483989</u>	ASPHALT	71000.81100.53206	42.84
				<u>488124</u>	ASPHALT	71000.81100.53206	52.47
				<u>488031</u>	ASPHALT	71000.81100.53206	33.79
				<u>489621</u>	ASPHALT	71000.81100.53206	52.47
				<u>488185</u>	ASPHALT	71000.81100.53206	70.64
				<u>484151</u>	ASPHALT	71000.81100.53206	42.10
<u>0171</u>	CLINICAL LABORATORY OF SAN BERNARDINO, INC.						
APBNK	Check			<u>943740</u>	WATER TREATMENT TESTING/5-15	71000.81100.52200	2,902.00
<u>VEN02309</u>	DANGELO CO INC						
APBNK	Check			<u>51249305.001</u>	DISTRIBUTION SYSTEM MAINTENANCE SUPPLIE	71000.81100.53200	883.07
<u>0567</u>	GENERAL PUMP COMPANY						
APBNK	Check			<u>24168</u>	BOOSTER 10 REPAIR	71000.81100.53200	44,998.94
						71000.81100.53209	8,393.25
<u>VEN01500</u>	INLAND WATER WORKS SUPPLY CO.						
APBNK	Check			<u>274504</u>	Distribution system repair	71000.81100.53200	141.70
<u>VEN02448</u>	Metal Samples Company						
APBNK	Check			<u>217951</u>	WATER TREATMENT	71000.81100.53209	161.68
<u>VEN01818</u>	RICHARD C. SLADE & ASSOCIATES LLC						
APBNK	Check			<u>2819</u>	Groundwater Geology	71000.81100.52100	7,623.50
<u>1820</u>	TARGET MAILING SERVICES INC						
APBNK	Check			<u>33623</u>	MAILING SVC/WATER BILLS	71000.32000.53101	1,229.45
<u>1243</u>	USA BLUEBOOK						
APBNK	Check			<u>653680</u>	WATER TREATMENT SUPPLIES	71000.81100.53209	726.06
				<u>656158</u>	WATER TREATMENT SUPPLIES	71000.81100.53209	232.37
				<u>654108</u>	WATER TREATMENT SUPPLIES	71000.81100.53209	131.89
<u>0426</u>	WESTERN WATER WORKS						
APBNK	Check			<u>378620-00</u>	Water Distribution System Repair	71000.81100.53200	162.06
Fund 71000 Total:							67,940.87
Fund: 71002 - SGVWD GRANT							
<u>VEN02619</u>	Barbara Naylor						
APBNK	Check			<u>INV016345</u>	TURF REMOVAL REBATE	71002.81100.52210	1,000.00
<u>VEN02616</u>	Kristin Hoffman						
APBNK	Check			<u>INV016365</u>	TURF REMOVAL REBATE	71002.81100.52210	1,000.00
<u>VEN02610</u>	Michael J Kinney						
APBNK	Check			<u>INV016374</u>	TURF REMOVAL REBATE	71002.81100.52210	1,000.00
Fund 71002 Total:							3,000.00
Fund: 72000 - SEWER							
<u>1200</u>	BLUE DIAMOND MATERIALS						
APBNK	Check			<u>484151</u>	ASPHALT	72000.81200.53206	42.11
				<u>488185</u>	ASPHALT	72000.81200.53206	70.66
				<u>488031</u>	ASPHALT	72000.81200.53206	33.79
				<u>488124</u>	ASPHALT	72000.81200.53206	52.50
				<u>489621</u>	ASPHALT	72000.81200.53206	52.50
				<u>483989</u>	ASPHALT	72000.81200.53206	42.85
Fund 72000 Total:							294.41
Fund: 77002 - RECREATION CLASSES							
<u>0514</u>	ANDREA WALSH						
APBNK	Check			<u>INV016360</u>	Yoga Class Instructor	77002.77000.52200	101.40
<u>1394</u>	ANDREAS WEYERMANN						
APBNK	Check			<u>INV016361</u>	Tennis Class Instructor	77002.77000.52200	46.80
<u>0636</u>	CYNTHIA SIRLIN						
APBNK	Check			<u>INV016362</u>	Tai Chi Chuan Class Instructor	77002.77000.52200	41.60
<u>0888</u>	DANIEL LEYVA						
APBNK	Check			<u>INV016363</u>	Hapikdo Karate Class Instructor	77002.77000.52200	400.72
Fund 77002 Total:							590.52
Fund: 77003 - SPECIAL EVENTS							

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>1206</u>	B & H SIGN CO.	APBNK	Check	<u>13446</u>	Banner change/4th of Julu Event	77003.79012.52999	35.00
<u>1271</u>	RACE CENTRAL	APBNK	Check	<u>6673</u>	MWTR - Computer Reg / Finish / Results	77003.79007.52999	1,950.00
<u>0378</u>	SMART & FINAL	APBNK	Check	<u>305665 0177207</u>	MWTR Supplies	77003.79007.53999	198.21
				<u>305665 0175298</u>	MWTR Supplies	77003.79007.53999	38.89
<u>VEN01027</u>	STUBBIES	APBNK	Check	<u>13980</u>	MWTR - Fleece Jackets	77003.79007.52999	63.18
<u>1368</u>	SWANK MOTION PICTURES INC	APBNK	Check	<u>RG2056439</u>	Movies in the Park	77003.79008.52999	401.00
<u>1466</u>	UNITED SITE SERVICES OF CA INC	APBNK	Check	<u>114-2990977</u>	MWTR Bike Racks Barricades	77003.79007.52999	500.00
Fund 77003 Total:							3,186.28
Report Total:							157,547.98



City of Sierra Madre, CA

Check Approval

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Packet: APPKT02386 - GEN-Planning Refund 06/23/15
Vendor Set: 02 - Vendor Set 02

Check Date: 6/23/2015

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 34001 - DEVELOPMENT FEES							
<u>VEN02582</u>	20th Century Air						
APBNK	Check			<u>INV016206</u>	203942	34001.00000.43013	5.00
				<u>INV016207</u>	203943	34001.00000.43013	7.00
<u>VEN02483</u>	3rd Generation Roof						
APBNK	Check			<u>INV016087</u>	203738	34001.00000.43010	9.53
<u>VEN02411</u>	8981 Inc.						
APBNK	Check			<u>INV015986</u>	203597	34001.00000.47012	102.99
<u>VEN02510</u>	A D B Electrical						
APBNK	Check			<u>INV016232</u>	204001	34001.00000.43012	11.00
<u>VEN02523</u>	Adora Bilt-Homes						
APBNK	Check			<u>INV016167</u>	203832	34001.00000.43010	3.28
<u>VEN02412</u>	Affordable Water heaters						
APBNK	Check			<u>INV015987</u>	203599	34001.00000.43011	3.00
<u>VEN02566</u>	Air Tro Inc						
APBNK	Check			<u>INV016203</u>	203933	34001.00000.43013	3.00
<u>VEN02479</u>	Alan's Residential						
APBNK	Check			<u>INV016078</u>	203726	34001.00000.43010	5.66
						34001.00000.43012	3.00
						34001.00000.47012	6.00
<u>VEN02574</u>	All Star Water Heaters Inc						
APBNK	Check			<u>INV016300</u>	203634	34001.00000.43011	3.00
				<u>INV016301</u>	203674	34001.00000.43011	3.00
<u>VEN02512</u>	ALT Roofing Inc						
APBNK	Check			<u>INV016234</u>	204003	34001.00000.43010	14.82
<u>VEN01275</u>	ALVERNO HIGH SCHOOL						
APBNK	Check			<u>INV016196</u>	203909	34001.00000.43011	7.00
				<u>INV016197</u>	203992	34001.00000.47012	854.00
<u>VEN02392</u>	Amit Dembsky						
APBNK	Check			<u>INV015963</u>	203437	34001.00000.43010	7.99
						34001.00000.43011	11.00
						34001.00000.43012	15.00
						34001.00000.43013	7.00
<u>VEN02465</u>	ANR Roofing						
APBNK	Check			<u>INV016050</u>	203693	34001.00000.43010	4.98
				<u>INV016051</u>	203954	34001.00000.43010	3.96
<u>VEN02571</u>	Arrowbear Electric						
APBNK	Check			<u>INV016210</u>	203950	34001.00000.43012	9.00
<u>VEN02423</u>	Arroyo Hill Development Inc						
APBNK	Check			<u>INV016000</u>	203620	34001.00000.43010	0.56
				<u>INV016001</u>	203910	34001.00000.43010	3.76
				<u>INV016000</u>	203620	34001.00000.43011	3.00
						34001.00000.43012	3.00
						34001.00000.43013	3.00
						34001.00000.47012	6.00
<u>VEN02409</u>	Arroyo Plumbing Inc						
APBNK	Check			<u>INV015984</u>	203769	34001.00000.43011	3.00
				<u>INV015983</u>	203592	34001.00000.43011	3.00
				<u>INV015984</u>	203769	34001.00000.47012	265.00
<u>VEN02488</u>	ARS						
APBNK	Check			<u>INV016098</u>	203752	34001.00000.43013	3.00
<u>VEN02534</u>	ARYCO						
APBNK	Check			<u>INV016179</u>	203874	34001.00000.43012	3.00
						34001.00000.43013	3.00

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VEN02558</u>	Austen Rose Thompson	APBNK	Check	<u>INV016193</u>	203905	34001.00000.43010	5.32
<u>VEN02531</u>	B & R Creative Builders Inc.	APBNK	Check	<u>INV016176</u>	203862	34001.00000.43012	3.00
<u>VEN02388</u>	Ben Pock	APBNK	Check	<u>INV016105</u>	203313	34001.00000.43010	16.90
				<u>INV016103</u>	203957	34001.00000.43011	11.00
				<u>INV016103</u>	203957	34001.00000.47012	55.10
				<u>INV016105</u>	203313	34001.00000.47012	-7.55
<u>VEN02384</u>	Ben Sturgill	APBNK	Check	<u>INV015951</u>	202802	34001.00000.43010	16.05
						34001.00000.47012	-10.56
<u>VEN02464</u>	Bennett's Electrical	APBNK	Check	<u>INV016049</u>	203687	34001.00000.43012	3.00
				<u>INV016048</u>	203686	34001.00000.43012	3.00
<u>VEN02516</u>	Best Choice	APBNK	Check	<u>INV016239</u>	204022	34001.00000.43011	3.00
<u>VEN02429</u>	Bill Bosan	APBNK	Check	<u>INV016008</u>	203710	34001.00000.43010	-1.00
				<u>INV016007</u>	203627	34001.00000.43011	3.00
				<u>INV016008</u>	203710	34001.00000.43012	3.00
						34001.00000.47012	-1.00
<u>VEN02450</u>	Bowman Plumbing Services Inc	APBNK	Check	<u>INV016022</u>	203652	34001.00000.43011	8.00
<u>VEN02502</u>	Bravo Roofing Inc	APBNK	Check	<u>INV016156</u>	203813	34001.00000.43010	2.26
<u>VEN02430</u>	Bryant heating & Air	APBNK	Check	<u>INV016009</u>	203629	34001.00000.43013	3.00
<u>VEN02492</u>	Bryon Bauer Construction	APBNK	Check	<u>INV016143</u>	203778	34001.00000.43011	5.00
						34001.00000.43012	3.00
				<u>INV016144</u>	203811	34001.00000.43013	3.00
<u>VEN02507</u>	Caldwell Roof & Sky	APBNK	Check	<u>INV016160</u>	203819	34001.00000.43010	21.41
<u>VEN02580</u>	California Coast Plumbing	APBNK	Check	<u>INV016149</u>	203818	34001.00000.43011	3.00
				<u>INV016150</u>	203804	34001.00000.43011	3.00
				<u>INV016148</u>	203792	34001.00000.43011	3.00
<u>VEN02404</u>	California Pools and Spa Inc	APBNK	Check	<u>INV015978</u>	203575	34001.00000.43010	-16.01
						34001.00000.43011	3.00
						34001.00000.43012	3.00
						34001.00000.43013	3.00
						34001.00000.47012	13.99
<u>VEN02439</u>	Carlos Borraez	APBNK	Check	<u>INV016020</u>	203646	34001.00000.43011	8.00
<u>VEN02550</u>	CETT Investments Co	APBNK	Check	<u>INV016227</u>	203985	34001.00000.47010	9.00
				<u>INV016229</u>	203986	34001.00000.47010	1.00
				<u>INV016227</u>	203985	34001.00000.47010	1.00
				<u>INV016229</u>	203986	34001.00000.47010	9.00
				<u>INV016228</u>	203990	34001.00000.47010	10.00
<u>VEN02542</u>	Charles W. Tapert	APBNK	Check	<u>INV016213</u>	203956	34001.00000.47010	4.00
<u>VEN02482</u>	Chien Yeh	APBNK	Check	<u>INV016082</u>	203734	34001.00000.47012	1,061.00
<u>VEN02518</u>	Clairinda Finch	APBNK	Check	<u>INV016161</u>	203821	34001.00000.43010	-0.95
						34001.00000.43011	3.00
						34001.00000.43012	3.00
<u>VEN02575</u>	Comfort Climate Control						

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>INV016085</u>	203736	34001.00000.43012	3.00
		<u>INV016086</u>	203771	34001.00000.43013	3.00
		<u>INV016085</u>	203736	34001.00000.43013	3.00
<u>VEN01545</u>	Comp Only Roofing				
APBNK	Check	<u>INV016202</u>	203932	34001.00000.43010	5.66
<u>VEN02554</u>	Confidence Comfort				
APBNK	Check	<u>INV016188</u>	203892	34001.00000.43013	5.00
<u>VEN02540</u>	Connor Air Condition				
APBNK	Check	<u>INV016211</u>	203951	34001.00000.43012	3.00
				34001.00000.43013	3.00
<u>VEN02487</u>	Cornell Construction				
APBNK	Check	<u>INV016097</u>	203750	34001.00000.47012	18.55
<u>VEN02390</u>	CP Design				
APBNK	Check	<u>INV015961</u>	203388	34001.00000.43010	29.61
<u>VEN02433</u>	Crane Development Corp.				
APBNK	Check	<u>INV016015</u>	203636	34001.00000.43010	-1.00
				34001.00000.47010	4.00
<u>VEN02513</u>	Current Electric Inc.				
APBNK	Check	<u>INV016235</u>	204009	34001.00000.43012	3.00
<u>VEN02484</u>	Custom Design Roofing				
APBNK	Check	<u>INV016088</u>	203739	34001.00000.43010	3.96
<u>VEN02568</u>	Cynthia Boyd				
APBNK	Check	<u>INV016205</u>	203939	34001.00000.47012	296.00
<u>VEN02432</u>	Cypress Heating & Air				
APBNK	Check	<u>INV016299</u>	203934	34001.00000.43013	3.00
		<u>INV016298</u>	203632	34001.00000.43013	3.00
<u>VEN02461</u>	D&G Roofing				
APBNK	Check	<u>INV016038</u>	203828	34001.00000.43010	9.25
		<u>INV016035</u>	203680	34001.00000.43010	24.17
		<u>INV016040</u>	203858	34001.00000.43010	7.07
		<u>INV016037</u>	203704	34001.00000.43010	24.45
		<u>INV016035</u>	203680	34001.00000.43010	0.09
		<u>INV016037</u>	203704	34001.00000.43010	0.08
		<u>INV016036</u>	203681	34001.00000.43010	4.16
		<u>INV016040</u>	203858	34001.00000.43010	0.01
<u>VEN02225</u>	DAMIAN GUSTOWSKI				
APBNK	Check	<u>INV016139</u>	203775	34001.00000.43010	-1.00
				34001.00000.43011	3.00
				34001.00000.43012	3.00
				34001.00000.43013	3.00
				34001.00000.47012	-1.00
<u>VEN02427</u>	Dave & Claire Sweetland				
APBNK	Check	<u>INV016296</u>	203624	34001.00000.47010	18.00
		<u>INV016297</u>	203836	34001.00000.47012	15.10
<u>VEN02511</u>	David Lam				
APBNK	Check	<u>INV016233</u>	204002	34001.00000.43011	5.00
				34001.00000.43012	5.00
<u>VEN02410</u>	Dean Abernathy				
APBNK	Check	<u>INV015985</u>	203594	34001.00000.47012	10.50
<u>VEN02467</u>	DJH Construction				
APBNK	Check	<u>INV016061</u>	203696	34001.00000.43012	7.00
<u>VEN02578</u>	DNC Plumbing				
APBNK	Check	<u>INV016307</u>	203759	34001.00000.43011	11.00
		<u>INV016305</u>	203757	34001.00000.43011	11.00
		<u>INV016308</u>	203760	34001.00000.43011	11.00
		<u>INV016303</u>	203755	34001.00000.43011	9.00
		<u>INV016306</u>	203758	34001.00000.43011	11.00
		<u>INV016310</u>	203762	34001.00000.43011	5.00
		<u>INV016309</u>	203761	34001.00000.43011	11.00
		<u>INV016304</u>	203756	34001.00000.43011	11.00
<u>VEN02405</u>	Don Clauson				

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>INV015979</u>	203580	34001.00000.43010	3.96
<u>VEN02583</u>	Donald Caldwell				
APBNK	Check	<u>INV016217</u>	204017	34001.00000.43011	3.00
		<u>INV016216</u>	203964	34001.00000.43012	3.00
				34001.00000.43013	3.00
<u>VEN02532</u>	DONN CAMPBELL				
APBNK	Check	<u>INV016177</u>	203871	34001.00000.47012	6.00
<u>VEN02486</u>	DPL Air Conditioning				
APBNK	Check	<u>INV016090</u>	203744	34001.00000.43013	3.00
<u>VEN02533</u>	Drew Taylor				
APBNK	Check	<u>INV016178</u>	203873	34001.00000.43010	3.96
				34001.00000.47012	6.00
<u>VEN02480</u>	ECONO Air				
APBNK	Check	<u>INV016079</u>	203728	34001.00000.43013	3.00
<u>VEN02426</u>	ECS Electrical Contracting				
APBNK	Check	<u>INV016004</u>	203623	34001.00000.43012	3.00
<u>VEN02473</u>	EDCO Roofing				
APBNK	Check	<u>INV016073</u>	203727	34001.00000.43010	0.07
		<u>INV016072</u>	203717	34001.00000.43010	16.86
		<u>INV016073</u>	203727	34001.00000.43010	19.98
<u>VEN02567</u>	Elite Electric				
APBNK	Check	<u>INV016204</u>	203938	34001.00000.43012	3.00
<u>VEN02119</u>	EPISCOPAL CHURCH OF THE ASCENSION				
APBNK	Check	<u>INV016192</u>	203903	34001.00000.47010	4.00
<u>VEN02521</u>	EWM Finish Carpentry				
APBNK	Check	<u>INV016165</u>	203829	34001.00000.43010	-36.22
				34001.00000.43011	14.00
				34001.00000.43012	10.00
				34001.00000.43013	14.00
<u>VEN02401</u>	EX NOVO INC				
APBNK	Check	<u>INV015973</u>	203555	34001.00000.43010	13.99
				34001.00000.43011	7.00
				34001.00000.43012	5.00
				34001.00000.43013	9.00
<u>VEN02425</u>	Fast Water Heater Company				
APBNK	Check	<u>INV016108</u>	203622	34001.00000.43011	3.00
		<u>INV016110</u>	203833	34001.00000.43011	3.00
		<u>INV016109</u>	203725	34001.00000.43011	3.00
		<u>INV016111</u>	203949	34001.00000.43011	3.00
<u>VEN02286</u>	FIGURE 8 GROUP				
APBNK	Check	<u>INV015947</u>	202236	34001.00000.43012	11.00
		<u>INV015948</u>	202236	34001.00000.47012	6.00
<u>VEN02559</u>	Foothills Roofing				
APBNK	Check	<u>INV016194</u>	203907	34001.00000.43010	15.84
<u>VEN02400</u>	Forest Otto				
APBNK	Check	<u>INV015972</u>	203541	34001.00000.43010	13.99
				34001.00000.43011	7.00
				34001.00000.43012	9.00
				34001.00000.43013	5.00
<u>VEN02466</u>	Francisco Velazquez				
APBNK	Check	<u>INV016052</u>	203694	34001.00000.43012	5.00
<u>VEN02557</u>	Frank Marrone and Sons				
APBNK	Check	<u>INV016191</u>	203898	34001.00000.43011	17.00
<u>VEN02549</u>	G & W Plumbing & Repipe				
APBNK	Check	<u>INV016223</u>	203979	34001.00000.43011	3.00
<u>VEN02501</u>	Garden View				
APBNK	Check	<u>INV016155</u>	203808	34001.00000.43010	2.26
				34001.00000.43011	3.00
				34001.00000.47012	6.00
<u>VEN02476</u>	General Installation Company				
APBNK	Check	<u>INV016077</u>	203722	34001.00000.43011	3.00

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VEN02563</u>	Ginkgo Stonehouse LLC	APBNK	Check	<u>INV016200</u>	203916	34001.00000.47010	11.00
<u>VEN02399</u>	Glenn Lambdin	APBNK	Check	<u>INV015971</u>	203538	34001.00000.43012	3.00
<u>VEN02514</u>	Golden Star	APBNK	Check	<u>INV016237</u>	204015	34001.00000.43010	3.96
						34001.00000.43011	5.00
						34001.00000.43012	3.00
						34001.00000.47012	6.00
<u>VEN02535</u>	Green NRG	APBNK	Check	<u>INV016180</u>	203876	34001.00000.43012	7.00
<u>VEN02526</u>	Green Roof Designs	APBNK	Check	<u>INV016302</u>	203850	34001.00000.43010	1.58
<u>VEN02543</u>	Greenlife Design & Construction	APBNK	Check	<u>INV016214</u>	203958	34001.00000.43011	-60.30
						34001.00000.47012	85.40
<u>VEN02252</u>	Hahn Contractors	APBNK	Check	<u>INV016174</u>	203859	34001.00000.43010	1,321.15
						34001.00000.43012	3.00
						34001.00000.47012	6.00
<u>VEN02417</u>	Harry Terrill	APBNK	Check	<u>INV015992</u>	203607	34001.00000.43010	21.34
						34001.00000.47010	4.00
						34001.00000.47012	6.00
<u>VEN02184</u>	HASSLE FREE PLUMBING	APBNK	Check	<u>INV015997</u>	203612	34001.00000.43011	7.00
				<u>INV015998</u>	203826	34001.00000.43011	3.00
<u>VEN02522</u>	Homeowners Friend Roofing	APBNK	Check	<u>INV016166</u>	203831	34001.00000.43010	5.32
<u>VEN02525</u>	Ian Wood	APBNK	Check	<u>INV016169</u>	203839	34001.00000.43010	-16.01
						34001.00000.43011	7.00
						34001.00000.43012	5.00
						34001.00000.43013	3.00
						34001.00000.47012	6.00
<u>VEN02547</u>	Ignacio Garcia	APBNK	Check	<u>INV016221</u>	203973	34001.00000.43010	4.30
<u>VEN02499</u>	Inter-Plan West Construction	APBNK	Check	<u>INV016153</u>	203801	34001.00000.43013	7.00
<u>VEN02437</u>	J E Development Construction	APBNK	Check	<u>INV016019</u>	203645	34001.00000.43011	3.00
<u>VEN02414</u>	James Rutledge	APBNK	Check	<u>INV015989</u>	203604	34001.00000.43011	3.00
<u>VEN02505</u>	James Walsworth	APBNK	Check	<u>INV016158</u>	203816	34001.00000.43010	6.53
						34001.00000.43012	6.00
<u>VEN02503</u>	JDI Development Inc	APBNK	Check	<u>INV016157</u>	203815	34001.00000.43013	5.00
<u>VEN02454</u>	Jensen Construction	APBNK	Check	<u>INV016027</u>	203663	34001.00000.47012	9.00
<u>VEN02474</u>	Jim Sparks	APBNK	Check	<u>INV016075</u>	203897	34001.00000.43011	3.00
				<u>INV016074</u>	203718	34001.00000.43011	3.00
						34001.00000.47012	15.00
<u>VEN02555</u>	Jimis Pasadena Plumbing	APBNK	Check	<u>INV016189</u>	203893	34001.00000.43011	7.00
<u>VEN02524</u>	John Sherman	APBNK	Check	<u>INV016168</u>	203837	34001.00000.47010	17.00
<u>VEN02577</u>	John Vandavelde	APBNK	Check	<u>INV016099</u>	203754	34001.00000.43011	4.00
						34001.00000.47010	13.00

Vendor Set: 02 - Vendor Set 02

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>INV016101</u>	203880	34001.00000.47012	83.95
		<u>INV016099</u>	203754	34001.00000.47012	45.59
<u>VEN02420</u>	Jotek Development Inc				
APBNK	Check	<u>INV015995</u>	203610	34001.00000.43012	3.00
<u>VEN02553</u>	Juliet Ballan				
APBNK	Check	<u>INV016187</u>	203891	34001.00000.43013	3.00
<u>VEN02397</u>	Kajer Architects				
APBNK	Check	<u>INV015969</u>	203533	34001.00000.43010	105.26
				34001.00000.47012	-11.74
<u>VEN02393</u>	Karen Moran				
APBNK	Check	<u>INV016106</u>	203782/203883	34001.00000.43010	-1.00
		<u>INV015964</u>	203467	34001.00000.43011	5.00
				34001.00000.43012	7.00
		<u>INV016106</u>	203782/203883	34001.00000.47012	13.99
<u>VEN02509</u>	Keith Dudley Johnson				
APBNK	Check	<u>INV016231</u>	203999	34001.00000.43012	5.00
<u>VEN02556</u>	Kevin Young				
APBNK	Check	<u>INV016190</u>	203895	34001.00000.43012	5.00
<u>VEN02485</u>	Kim Wong				
APBNK	Check	<u>INV016089</u>	203742	34001.00000.43010	-1.00
				34001.00000.43011	10.99
				34001.00000.43012	7.00
				34001.00000.43013	5.00
				34001.00000.47012	6.00
<u>VEN02576</u>	Lansford Roofing				
APBNK	Check	<u>INV016094</u>	203977	34001.00000.43010	5.66
		<u>INV016095</u>	203978	34001.00000.43010	5.66
		<u>INV016093</u>	203975	34001.00000.43010	5.66
		<u>INV016091</u>	203748	34001.00000.43010	4.59
		<u>INV016092</u>	203974	34001.00000.43010	5.66
<u>VEN02520</u>	Lauren Moss				
APBNK	Check	<u>INV016164</u>	203824	34001.00000.43013	5.00
		<u>INV016163</u>	203824	34001.00000.47012	46.99
<u>VEN02475</u>	LBM Properties				
APBNK	Check	<u>INV016076</u>	203720	34001.00000.43010	5.32
<u>VEN02508</u>	Mainstream Plumbing				
APBNK	Check	<u>INV016230</u>	203988	34001.00000.43011	5.00
<u>VEN02428</u>	Manissa Pedroza				
APBNK	Check	<u>INV016006</u>	203626	34001.00000.43010	17.00
				34001.00000.43011	5.00
				34001.00000.43013	3.00
				34001.00000.47012	6.00
<u>VEN02415</u>	Mark Lindsey				
APBNK	Check	<u>INV015990</u>	203605	34001.00000.43013	3.00
<u>VEN02413</u>	Marvel A/C & Heating Inc				
APBNK	Check	<u>INV015988</u>	203603	34001.00000.43013	3.00
<u>VEN02472</u>	Master Serv				
APBNK	Check	<u>INV016070</u>	203724	34001.00000.43011	3.00
		<u>INV016068</u>	203737	34001.00000.43011	3.00
		<u>INV016067</u>	203723	34001.00000.43011	3.00
		<u>INV016071</u>	203743	34001.00000.43011	3.00
		<u>INV016066</u>	203715	34001.00000.43011	3.00
<u>VEN02402</u>	McClellan and Associates				
APBNK	Check	<u>INV015976</u>	203557	34001.00000.43010	13.99
				34001.00000.43011	7.00
				34001.00000.43012	11.00
				34001.00000.43013	3.00
<u>VEN02498</u>	Michael Miller				
APBNK	Check	<u>INV016152</u>	203797	34001.00000.43010	14.99
				34001.00000.43011	5.00
				34001.00000.43012	3.00

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>INV016152</u>	203797	34001.00000.43013	3.00
				34001.00000.47012	17.40
<u>VEN02462</u>	Mr. Solar Construction				
APBNK	Check	<u>INV016045</u>	203682	34001.00000.43010	-14.41
				34001.00000.43011	3.00
				34001.00000.43012	3.00
				34001.00000.43013	3.00
				34001.00000.47012	13.99
<u>VEN02387</u>	Mur Sol Construction				
APBNK	Check	<u>INV015955</u>	203277	34001.00000.43011	5.00
		<u>INV015956</u>	203784	34001.00000.43011	4.64
		<u>INV016315</u>	203866	34001.00000.43011	5.00
		<u>INV015956</u>	203784	34001.00000.43011	3.00
		<u>INV016317</u>	203868	34001.00000.43011	5.00
		<u>INV016313</u>	203865	34001.00000.43011	5.00
		<u>INV016312</u>	203864	34001.00000.43011	5.00
		<u>INV016316</u>	203867	34001.00000.43011	5.00
		<u>INV016311</u>	203863	34001.00000.43011	5.00
		<u>INV015956</u>	203784	34001.00000.43012	3.00
				34001.00000.47012	6.00
<u>VEN02570</u>	Murphy Architecture Inc				
APBNK	Check	<u>INV016209</u>	203948	34001.00000.47012	37.63
<u>VEN02471</u>	Musulman Roofing Co.				
APBNK	Check	<u>INV016065</u>	203712	34001.00000.43010	20.40
<u>VEN02435</u>	Mynor Zelada				
APBNK	Check	<u>INV016017</u>	203640	34001.00000.47012	29.09
<u>VEN02536</u>	NADAR Inc				
APBNK	Check	<u>INV016181</u>	203879	34001.00000.43010	-14.92
				34001.00000.43011	3.00
				34001.00000.43012	6.00
				34001.00000.43013	3.00
				34001.00000.47012	13.99
<u>VEN02456</u>	Nathan Pugh				
APBNK	Check	<u>INV016030</u>	203666	34001.00000.43010	2.26
				34001.00000.43011	7.00
				34001.00000.43012	7.00
				34001.00000.43013	3.00
<u>VEN02530</u>	Nestor Popowych				
APBNK	Check	<u>INV016175</u>	203860	34001.00000.43011	9.00
<u>VEN02469</u>	Nisisin Yuval				
APBNK	Check	<u>INV016063</u>	203707	34001.00000.47012	112.40
<u>VEN02463</u>	NOPEC Inc/Run on Sun				
APBNK	Check	<u>INV016046</u>	203685	34001.00000.43012	7.00
<u>VEN02584</u>	Nuqueset Industries Inc				
APBNK	Check	<u>INV016225</u>	203980	34001.00000.43011	3.00
		<u>INV016226</u>	203982	34001.00000.43011	3.00
<u>VEN02424</u>	ORA				
APBNK	Check	<u>INV016002</u>	203621	34001.00000.43010	-19.01
				34001.00000.47012	355.00
<u>VEN02468</u>	Ordorica Construction				
APBNK	Check	<u>INV016062</u>	203699	34001.00000.43013	3.00
<u>VEN02436</u>	Paraclete Fire & Safety				
APBNK	Check	<u>INV016018</u>	203644	34001.00000.43011	3.00
				34001.00000.47012	265.00
<u>VEN02394</u>	Passionist Fathers				
APBNK	Check	<u>INV015966</u>	203477	34001.00000.43010	2.85
<u>VEN02389</u>	Paul Wang				
APBNK	Check	<u>INV015959</u>	203320	34001.00000.43011	5.00
				34001.00000.43012	3.00
				34001.00000.43013	3.00
<u>VEN02489</u>	PDS Studio				

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBNK	Check	<u>INV016134</u>	203763	34001.00000.47012	97.11
<u>VEN02481</u>	Penny Adams	APBNK	Check	<u>INV016080</u>	203730	34001.00000.43010	17.59
						34001.00000.43011	7.00
						34001.00000.43012	5.00
						34001.00000.43013	3.00
						34001.00000.47012	20.39
<u>VEN02457</u>	Phillip D Staples Plumber	APBNK	Check	<u>INV016031</u>	203668	34001.00000.43011	5.00
<u>VEN02382</u>	Pike Construction	APBNK	Check	<u>INV015946</u>	201678	34001.00000.43011	5.00
<u>VEN02460</u>	Platinum Services	APBNK	Check	<u>INV016034</u>	203679	34001.00000.43010	24.19
<u>VEN02500</u>	PM roofing	APBNK	Check	<u>INV016154</u>	203806	34001.00000.43010	3.28
<u>VEN02519</u>	Post Alarm Systems	APBNK	Check	<u>INV016162</u>	203822	34001.00000.43012	3.00
						34001.00000.47012	6.00
<u>VEN02490</u>	Powell Electric	APBNK	Check	<u>INV016136</u>	203766	34001.00000.43012	3.00
<u>VEN02459</u>	Quality First Builders Inc	APBNK	Check	<u>INV016033</u>	203678	34001.00000.43010	16.99
						34001.00000.43011	9.00
						34001.00000.43012	7.00
						34001.00000.43013	5.00
<u>VEN02560</u>	R L Remodeling	APBNK	Check	<u>INV016195</u>	203908	34001.00000.43010	5.66
						34001.00000.43011	5.00
						34001.00000.43012	3.00
<u>VEN02418</u>	Randy Linsalato	APBNK	Check	<u>INV015993</u>	203608	34001.00000.47010	17.00
<u>VEN01618</u>	REPIPE 1	APBNK	Check	<u>INV016236</u>	204012	34001.00000.43011	3.00
<u>VEN02431</u>	Repipe 4 Less	APBNK	Check	<u>INV016012</u>	203631	34001.00000.43011	3.00
				<u>INV016011</u>	203946	34001.00000.43011	3.00
				<u>INV016010</u>	203630	34001.00000.43011	3.00
<u>VEN02581</u>	Repipe Pro	APBNK	Check	<u>INV016172</u>	203857	34001.00000.43011	3.00
				<u>INV016173</u>	203931	34001.00000.43011	3.00
<u>VEN02217</u>	Rescue Rooter	APBNK	Check	<u>INV016135</u>	023764	34001.00000.43011	5.00
<u>VEN02452</u>	Richard Laporte	APBNK	Check	<u>INV016024</u>	203655	34001.00000.43010	7.99
						34001.00000.43011	7.00
						34001.00000.43012	3.00
						34001.00000.43013	3.00
						34001.00000.47012	13.95
<u>VEN02455</u>	Richard Reed	APBNK	Check	<u>INV016029</u>	203665	34001.00000.43011	3.00
				<u>INV016028</u>	203664	34001.00000.43011	3.00
<u>VEN02538</u>	Richter Roofing Co	APBNK	Check	<u>INV016183</u>	203885	34001.00000.43010	2.60
<u>VEN02579</u>	Rick Meaglia	APBNK	Check	<u>INV016137</u>	203770	34001.00000.43010	23.00
				<u>INV016138</u>	203882	34001.00000.43010	-0.95
				<u>INV016137</u>	203770	34001.00000.43011	3.00
						34001.00000.43012	3.00
						34001.00000.43013	3.00
				<u>INV016138</u>	203882	34001.00000.47012	6.00
				<u>INV016137</u>	203770	34001.00000.47012	6.00

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VEN02434</u>	Rightime A/C And Heating				
APBNK	Check	<u>INV016246</u>	203827	34001.00000.43012	3.00
		<u>INV016245</u>	203790	34001.00000.43012	3.00
		<u>INV016244</u>	203751	34001.00000.43013	3.00
		<u>INV016242</u>	203637	34001.00000.43013	3.00
		<u>INV016243</u>	203700	34001.00000.43013	3.00
<u>VEN02506</u>	Robert Bidwell				
APBNK	Check	<u>INV016159</u>	203817	34001.00000.43010	2.60
<u>VEN02470</u>	Robert Newman				
APBNK	Check	<u>INV016064</u>	203709	34001.00000.43010	-0.46
				34001.00000.43011	3.00
				34001.00000.43012	5.00
				34001.00000.47012	6.00
<u>VEN02383</u>	Roda Construction				
APBNK	Check	<u>INV015950</u>	202442	34001.00000.43011	3.00
<u>VEN02528</u>	Rodney Overstreet Plumbing				
APBNK	Check	<u>INV016171</u>	203855	34001.00000.43011	11.00
<u>VEN02407</u>	Roland Lo				
APBNK	Check	<u>INV015981</u>	203583	34001.00000.47010	33.00
<u>VEN02564</u>	Rooter Hero Plumbing				
APBNK	Check	<u>INV016201</u>	203917	34001.00000.43010	3.00
<u>VEN02422</u>	Rosemary McAlary				
APBNK	Check	<u>INV015999</u>	203616	34001.00000.47012	6.00
<u>VEN02403</u>	Sabina Zenkich				
APBNK	Check	<u>INV015977</u>	203573	34001.00000.43010	33.55
				34001.00000.47012	57.42
<u>VEN02541</u>	Sandra Duvall				
APBNK	Check	<u>INV016212</u>	203953	34001.00000.47010	10.00
<u>VEN02458</u>	Sapphire Pool & Spa				
APBNK	Check	<u>INV016032</u>	203669	34001.00000.43010	64.86
				34001.00000.43011	3.00
				34001.00000.43012	5.00
				34001.00000.43013	3.00
				34001.00000.47012	6.00
<u>VEN02406</u>	Schull General Construction				
APBNK	Check	<u>INV015980</u>	203581	34001.00000.43010	1.92
				34001.00000.43011	7.00
				34001.00000.43012	5.00
				34001.00000.43013	3.00
<u>VEN02562</u>	SEARS Home Improvement				
APBNK	Check	<u>INV016199</u>	203914	34001.00000.43010	5.32
<u>VEN02493</u>	Seismic Safety Company				
APBNK	Check	<u>INV016145</u>	203781	34001.00000.43010	-0.98
				34001.00000.47012	6.00
<u>VEN02385</u>	Serdar Architects				
APBNK	Check	<u>INV015952</u>	203021	34001.00000.43011	3.00
				34001.00000.43012	5.00
				34001.00000.43013	3.00
<u>VEN02495</u>	Service Champions				
APBNK	Check	<u>INV016147</u>	203789	34001.00000.43013	3.00
<u>VEN02527</u>	Shawn Kiser				
APBNK	Check	<u>INV016170</u>	203852	34001.00000.43011	3.00
<u>VEN02551</u>	Shea Roofing				
APBNK	Check	<u>INV016185</u>	203887	34001.00000.43010	7.29
<u>VEN02539</u>	Sierra Pacific Roof				
APBNK	Check	<u>INV016184</u>	203886	34001.00000.43010	17.88
<u>VEN02572</u>	Solar City				
APBNK	Check	<u>INV016060</u>	204024	34001.00000.43012	7.00
		<u>INV016059</u>	203996	34001.00000.43012	7.00
		<u>INV016053</u>	203695	34001.00000.43012	3.00
		<u>INV016058</u>	203968	34001.00000.43012	7.00

Vendor Set: 02 - Vendor Set 02

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBNK	Check	<u>INV016057</u>	203875	34001.00000.43012	7.00
				<u>INV016056</u>	203834	34001.00000.43012	7.00
				<u>INV016055</u>	203746	34001.00000.43012	7.00
				<u>INV016053</u>	203695	34001.00000.43012	7.00
<u>VEN02548</u>	Solar Network Inc						
APBNK	Check			<u>INV016222</u>	203976	34001.00000.43012	7.00
<u>VEN02569</u>	Star Industrial Corp						
APBNK	Check			<u>INV016208</u>	203947	34001.00000.43012	9.00
<u>VEN02552</u>	STC Construction						
APBNK	Check			<u>INV016186</u>	203888	34001.00000.43012	3.00
<u>VEN02494</u>	Steve Lewis						
APBNK	Check			<u>INV016146</u>	203783	34001.00000.43013	3.00
<u>VEN02544</u>	Suncraft Development Corp						
APBNK	Check			<u>INV016215</u>	203963	34001.00000.47012	15.92
<u>VEN02546</u>	Sunny Construction						
APBNK	Check			<u>INV016220</u>	203971	34001.00000.43012	3.00
<u>VEN02561</u>	Susan Gallagher						
APBNK	Check			<u>INV016198</u>	203911	34001.00000.43012	9.00
<u>VEN02497</u>	Suzette Cummings						
APBNK	Check			<u>INV016151</u>	203795	34001.00000.43010	-1.00
						34001.00000.47012	6.00
<u>VEN02398</u>	Swan Pools						
APBNK	Check			<u>INV016247</u>	203536	34001.00000.43010	0.56
						34001.00000.43011	3.00
						34001.00000.43012	3.00
						34001.00000.43013	3.00
				<u>INV016249</u>	20400	34001.00000.47012	67.50
<u>VEN02453</u>	T & L Air Conditioning						
APBNK	Check			<u>INV016026</u>	203660	34001.00000.43013	7.00
				<u>INV016025</u>	203659	34001.00000.43013	7.00
<u>VEN02517</u>	Temp Air						
APBNK	Check			<u>INV016241</u>	204023	34001.00000.43013	3.00
<u>VEN02421</u>	The Prompt Plumber						
APBNK	Check			<u>INV015996</u>	203611	34001.00000.43011	3.00
<u>VEN02419</u>	Tim Ryan						
APBNK	Check			<u>INV015994</u>	203609	34001.00000.43010	19.57
						34001.00000.43011	9.00
						34001.00000.43012	7.00
						34001.00000.43013	3.00
						34001.00000.47012	6.00
<u>VEN02396</u>	Timberline Builders						
APBNK	Check			<u>INV015968</u>	203531	34001.00000.43010	-67.64
						34001.00000.43012	171.00
<u>VEN02408</u>	Tom Patridas						
APBNK	Check			<u>INV015982</u>	203587	34001.00000.47012	17.40
<u>VEN02386</u>	Tomer Ben-Yehuda						
APBNK	Check			<u>INV015953</u>	203246	34001.00000.43010	16.49
						34001.00000.43011	7.00
						34001.00000.43012	3.00
						34001.00000.43013	3.00
						34001.00000.47012	6.00
<u>VEN02416</u>	Tracer Heating & Air						
APBNK	Check			<u>INV015991</u>	203606	34001.00000.43013	3.00
<u>VEN02395</u>	Verengo Solar						
APBNK	Check			<u>INV015967</u>	203510	34001.00000.43012	3.00
<u>VEN02491</u>	Vertex Construction						
APBNK	Check			<u>INV016141</u>	203776	34001.00000.43010	-14.61
						34001.00000.47012	50.48
<u>VEN02391</u>	Virginia Stafford						
APBNK	Check			<u>INV015962</u>	203437	34001.00000.47012	26.42
<u>VEN02515</u>	Watson Construction Inc						

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>INV016238</u>	204020	34001.00000.47012	14.51
<u>VEN02451</u>	Wendy Wilson & Assoc.				
APBNK	Check	<u>INV016023</u>	203654	34001.00000.47010	17.00
<u>VEN02537</u>	Wendy Wilson				
APBNK	Check	<u>INV016182</u>	203884	34001.00000.47012	6.00
<u>VEN02545</u>	White Oak Energy				
APBNK	Check	<u>INV016218</u>	203969	34001.00000.43012	7.00
<u>VEN02449</u>	Zabatta Heating & AC				
APBNK	Check	<u>INV016021</u>	203648	34001.00000.43013	3.00
Fund 34001 Total:					7,747.78
Report Total:					7,747.78



City of Sierra Madre, CA

Check Approval

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Packet: APPKT02383 - LIB 06/23/15
Vendor Set: 01 - Vendor Set 01

Check Date: 6/23/2015

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0132</u>	BAKER & TAYLOR, INC.				
APBNK	Check	<u>4011256930</u>	Processing Fees	10000.90000.52200	5.33
		<u>4011255727</u>	Processing Fees	10000.90000.52200	11.52
		<u>4011251380</u>	Processing Fees	10000.90000.52200	71.25
		<u>4011254390</u>	Processing Fees	10000.90000.52200	0.26
		<u>4011254177</u>	Processing Fees	10000.90000.52200	7.14
		<u>4011256929</u>	Books, reference, and materials	10000.90000.53406	104.18
		<u>4011251379</u>	Books, reference, and materials	10000.90000.53406	1,823.94
		<u>4011254389</u>	Books, reference, and materials	10000.90000.53406	32.99
		<u>4011254176</u>	Books, reference, and materials	10000.90000.53406	218.12
		<u>4011255726</u>	Books, reference, and materials	10000.90000.53406	999.43
<u>VEN02614</u>	Biblionix LLC				
APBNK	Check	<u>Q15-03-09-21-INV01</u>	Integrated Library System (ILS)	10000.00000.13100	2,900.00
		<u>Q15-03-09-21-INV01</u>	Integrated Library System (ILS)	10000.00000.13100	2,900.00
		<u>Q15-03-09-21-INV01</u>	Integrated Library System (ILS)	10000.00000.13100	2,500.00
		<u>Q15-03-09-21-INV01</u>	Integrated Library System (ILS)	10000.00000.13100	1,500.00
		<u>Q15-03-09-21-INV01</u>	Integrated Library System (ILS)	10000.00000.13100	550.00
<u>0145</u>	BRODART				
APBNK	Check	<u>400168</u>	Library Supplies	10000.90000.53100	170.65
<u>VEN01224</u>	HEIDI WANG				
APBNK	Check	<u>INV016371</u>	Refund of Lost and Paid Materials	10000.00000.44001	32.00
<u>0314</u>	OCLC, INC.				
APBNK	Check	<u>(SIE)050815/SLM</u>	OCLC Subscription/FY1516	10000.00000.13100	1,366.00
		<u>0000394311</u>	2014-2015 OCLC Subscription	10000.90000.52200	414.13
<u>0786</u>	OFFICE DEPOT, INC				
APBNK	Check	<u>772280541001</u>	Office Supplies/LIB	10000.90000.53100	5.42
		<u>772280707001</u>	Office Supplies/LIB	10000.90000.53100	122.07
<u>1817</u>	SO CA LIBRARY COOPERATIVE				
APBNK	Check	<u>IN-09711</u>	Membership Dues	10000.90000.53409	2,079.00
Fund 10000 Total:					17,813.43
Report Total:					17,813.43



City of Sierra Madre Agenda Report

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Haribedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Elaine I. Aguilar, City Manager *EIA*

INITIATED BY: James Carlson, Management Analyst *JC*

DATE: June 23, 2015

SUBJECT: AGREEMENT FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

SUMMARY

It is recommended that the City Council take the following actions:

- 1) Approve an Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre for the estimated share cost of \$1,745 (1st year installation and operations) and \$952 (2nd year and subsequent years); and
- 2) Authorize the City Manager to execute the corrected Agreement.

ANALYSIS

The United States Environmental Protection Agency and California Regional Water Quality Control Board, Los Angeles Region established Total Maximum Daily Loads (TMDL) for toxic pollutants with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters. The proposed action to be taken by City Council will approve an Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre to share costs and responsibilities of complying with the TMDL with other cities in the region. The estimated share costs for the City of Sierra Madre are \$1,745 for the first year and \$952 for subsequent years.

On May 11, 2011, the California Regional Water Quality Regional Control Board, Los Angeles Region adopted the "Dominguez Channel and Greater Harbor Toxic, Total Maximum Daily Loads". This TMDL requires cities and agencies (Permittees) tributary to the Los Angeles and San Gabriel Rivers to conduct monitoring for toxic pollutants as defined by that TMDL. These pollutants and the associated testing method require the

installation of specialized monitoring equipment in the estuaries of the Los Angeles and San Gabriel Rivers. To reduce the costs, the Gateway Water Management Authority (GWMA) has been requested to act as the fiduciary agent for the installation and operation of the monitoring equipment. All participating Permittees will share the cost, responsibility, and testing results.

The Rio Hondo/San Gabriel River Water Quality Group (RH/SGRWQG) has identified a cost-share plan such as this in its Coordinated Integrated Monitoring Plan (CIMP) as the preferred method of complying with the one monitoring requirement outside of its jurisdiction.

The City has the option to conduct the required monitoring independently instead of joining with adjacent agencies. However, the City would need to install monitoring equipment and collect samples to conduct ongoing monitoring. The cost to conduct independent monitoring would be prohibitively expensive and impractical.

Since this is the case for most cities, the Permittees have worked together with the GWMA to develop a cost sharing agreement that will allow the GWMA to conduct pollutant monitoring on behalf of the Permittees, with the cost to be shared among agencies. Each agency will be assessed a base rate plus an additional rate on the area of the jurisdiction. The GWMA has agreed to act as the fiduciary agent for the TMDL monitoring project and has experience with similar projects such as the Lower Los Angeles and Lower San Gabriel River and Los Cerritos Channel Watershed Management Programs.

Entering into the Agreement with GWMA will allow the City of Sierra Madre to share the costs and responsibilities of complying with the TMDL with other Permittees. This will save the City substantial costs and resources that would otherwise be required to independently comply with the TMDL.

Caveat to Sierra Madre's agreement

During discussions of the agreement by members of the RG/SGRWQG, it was discovered that Sierra Madre is erroneously listed as a participant for the San Gabriel River monitoring, of which it has no contribution to the watershed. Likewise, the City of Azusa was erroneously listed as a participant for the Los Angeles River monitoring, of which it has no contribution. Staff has received oral acknowledgement of these errors, however has not received an amended agreement. Staff is recommending that a caveat to this effect is included by our City Manager. Alternatively, we could require the corrected agreement before our signature.

FINANCIAL REVIEW

The estimated share cost will be \$1,745 for the first year and \$553 for subsequent years. These are preliminary estimates which are likely to change as the number of participants is confirmed and final installation and monitoring costs are established.

GWMA will also assess a 5% administrative fee for cities that are not members of the GWMA, including the City of Sierra Madre, to cover the cost of administering the program.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

ALTERNATIVES

1. The City Council may approve an Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre for the estimated share cost of \$1,745 (1st year installation and operations) and \$952 (2nd year and subsequent years); and authorize the City Manager to execute the corrected agreement.
2. The City Council may choose not to enter into the agreement.
3. The City Council may request additional information from staff.

STAFF RECOMMENDATION

It is recommended that the City Council take the following actions:

- 1) Approve an Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Sierra Madre for the estimated share cost of \$1,745 (1st year installation and operations) and \$952 (2nd year and subsequent years); and
- 2) Authorize the City Manager to execute the corrected Agreement.

Attachments:

Attachment A: AGREEMENT BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY AND THE CITY OF SIERRA MADRE

04/06/15

AGREEMENT
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL
WATER MANAGEMENT JOINT POWERS AUTHORITY
AND THE
CITY OF SIERRA MADRE

FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT
AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

This Agreement is made and entered into as of June 3, 2015 by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority ("GWMA"), a California Joint Powers Authority, and the City of Sierra Madre, (the "Permittee").

RECITALS

WHEREAS, the mission of the GWMA includes the equitable protection and management of water resources within its area;

WHEREAS, for the purposes of this Agreement, the term "MS4 Permittees" shall mean those public agencies that are co-permittees to a National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit Order ("MS4 Permit") issued by the Los Angeles Regional Water Quality Control Board;

WHEREAS, the United States Environmental Protection Agency established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL");

WHEREAS, the Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the Permittees;

WHEREAS, the Permittee manages, drains or conveys storm water into at least a portion of the Los Angeles River including the estuary or Coyote Creek or the San Gabriel River including the estuary;

WHEREAS, various MS4 Permittees desire to facilitate the achievement of the objectives of the Harbor Toxic Pollutants TMDL by installing one monitoring station in the Los Angeles River at Wardlow Road, one monitoring station in the San Gabriel River near Spring Street, and one monitoring station in the Coyote Creek, also near Spring Street and conducting monitoring at said monitoring stations (collectively "Monitoring Stations") to ensure consistency with other regional monitoring programs and usability with other TMDL related studies;

WHEREAS, installation of the Monitoring Stations and future monitoring requires administrative coordination for the various MS4 Permittees that the GWMA can provide;

WHEREAS, individual MS4 permittees that are not GWMA members have indicated a desire to participate in the cost sharing for the installation of the Monitoring Stations and the costs of monitoring conducted at the Monitoring Stations (collectively "Monitoring Costs");

WHEREAS, the GWMA Board of Directors authorized the GWMA to enter into individual separate agreements with such individual MS4 Permittees (which shall not have voting rights in any group relating to the GWMA Members) for purposes of only cost sharing in the Monitoring Costs;

WHEREAS, the members of the GWMA are the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier, Central Basin Municipal Water District and the Long Beach Water Department ("GWMA Members");

WHEREAS, because GWMA Members already currently pay annual membership fees that pay for GWMA administrative costs, GWMA Members that participate in the cost share for the Monitoring Costs shall pay a three percent (3%) administrative fee on each payment to cover various administrative costs;

WHEREAS, MS4 Permittees that are not GWMA Members that participate in the cost share for the Monitoring Costs shall pay a five percent (5%) administrative fee on each payment to cover various administrative costs;

WHEREAS, currently a majority of MS4 Permittees tributary to the Los Angeles and San Gabriel River systems have committed to cost share for the Monitoring Costs;

WHEREAS, because of the financial savings and benefits resulting from this cost-sharing arrangement, other MS4 Permittees may request to participate in the cost sharing of the Monitoring Costs;

WHEREAS, the cost-share formula, set forth in Exhibit "A" of this Agreement, currently assumes the participation of the maximum number of MS4 Permittees required to comply with the monitoring requirements of the Harbor Toxic Pollutants TMDL;

WHEREAS, it is currently unknown how many MS4 Permittees will ultimately participate in the cost sharing of the Monitoring Costs;

WHEREAS, because some definite maximum cost share amount per participating Permittee is required for planning purposes, this Agreement requires each participating Permittee to submit an initial payment that includes the first year payment plus a deposit that is 25% of the first year payment cost identified in Exhibit "A" of this Agreement, to account for possible non-participation of some MS4 Permittees in the cost share for the Monitoring Costs;

WHEREAS, depending on how many MS4 Permittees ultimately participate in the cost sharing for the Monitoring Costs, each participating Permittee's annual cost share amount will be adjusted and the GWMA will notify each participating Permittee of its adjusted annual cost share amount in writing;

WHEREAS, the "Initial Payment Amount" and the "Annual Payment Amount" identified in Section 8 ("Financial Terms") of this Agreement represent the maximum dollar amounts that the Permittee is required to submit to the GWMA, but may be reduced based on the final number of MS4 Permittees that participate in the cost sharing for the Monitoring Costs;

WHEREAS, if the actual cost share amount is less than the Initial Payment Amount paid by the Permittee, the GWMA will notify the Permittee and shall credit any balance in excess of the actual cost share amount towards the Permittee's "Annual Payment Amount" in subsequent years;

WHEREAS, the Permittee desires to share in the Monitoring Costs;

WHEREAS, the Permittee and the GWMA are collectively referred to as the "Parties";

WHEREAS, the Parties have determined that authorizing GWMA to hire additional consultant as necessary to install the Monitoring Stations and conduct the monitoring required by the Harbor Toxic Pollutants TMDL will be beneficial to the Parties;

WHEREAS, the Permittee agrees to pay: (a) its proportional share of the Monitoring Costs to be incurred by the GWMA in accordance with the Cost Sharing Formula reflected in **Exhibit "A"**, (b) a deposit of 25% of the initial cost share amount and a deposit of 25% of the annual cost share amount; and (c) applicable administrative fees to cover administrative costs; and

WHEREAS, the role of the GWMA is to: (1) invoice and collect funds from the Permittee to cover its portion of the Monitoring Costs; and (2) hire and retain consultants to install Monitoring Stations and conduct monitoring at the Monitoring Stations.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties do hereby agree as follows:

Section 1. Recitals. The recitals set forth above are fully incorporated as part of this Agreement.

Section 2. Purpose. The purpose of this Agreement is for the Permittee to cost share in the Monitoring Costs.

Section 3. Cooperation. The Parties shall fully cooperate with one another to achieve the purposes of this Agreement.

Section 4. Voluntary Nature. The Parties voluntarily enter into this Agreement.

Section 5. Binding Effect. This Agreement shall become binding on GWMA and the Permittee.

Section 6. Term. This Agreement shall commence on July 1, 2015 and shall expire on June 30, 2018, unless terminated earlier pursuant to this Agreement.

Section 7. Role of the GWMA.

(a) The GWMA shall invoice and collect funds from the Permittee to cover the Monitoring Costs; and

(b) The GWMA shall administer the consultants' contracts for the Monitoring Costs.

Section 8. Financial Terms.

(a) Initial Payment Amount. The Permittee shall pay no more than Four Thousand Two Hundred Nine Dollars and Forty Cents (\$4,509.40) for the initial payment ("Initial Payment Amount"), for the 2015-2016 fiscal year to the GWMA for managing the installation of the Monitoring Stations and the monitoring data collected at the Monitoring Stations for the 2015-2016 fiscal year. This Initial Payment Amount includes: (1) the Permittee's cost share amount ("Cost Share Amount") identified in **Exhibit "A"**, attached hereto and incorporated herein; (2) the administrative fee identified in subsection (c) of this Section 8; and (3) a deposit in the amount of 25% of the Permittee's Cost Share Amount identified in **Exhibit "A"**.

(b) Annual Payment Amount. For each subsequent fiscal year, commencing with the 2016-2017 fiscal year, the Permittee shall pay no more than Two Thousand Two Hundred Ninety-Five Dollars and Eighty Cents (\$2,295.80) ("Annual Payment Amount") annually on a fiscal year (July 1st to June 30th) basis to the GWMA in exchange for the monitoring data collected from the Monitoring Stations. This price assumes the participation of the maximum number of MS4 Permittees subject to the Harbor Toxic Pollutants TMDL. This Annual Payment Amount includes: (1) the Permittee's Cost Share Amount identified in **Exhibit "A"**, attached hereto and incorporated herein; (2) the administrative fee identified in subsection (c) of this Section 8; and (3) a deposit in the amount of 25% of the Permittee's Cost Share Amount identified in **Exhibit "A"**.

(c) Adjustment of Cost Share Based on Number of Participants. The "Initial Payment Amount" and the "Annual Payment Amount" identified in Section 8 ("Financial Terms") of this Agreement represent the maximum dollar amounts that the Permittee is required to submit to the GWMA, but may be reduced based on the final number of MS4 Permittees that participate in the cost sharing for the Monitoring Costs. In the event that fewer than the maximum number of MS4 Permittees participate, the GWMA will notify the Permittee in writing that the Permittee's cost share amount will be adjusted accordingly. If the Permittee's actual cost share amount plus administrative

costs are less than the Initial Payment Amount paid by the Permittee, the GWMA will notify the Permittee in writing and shall credit any balance in excess of the actual cost share amount towards the Permittee's "Annual Payment Amount" in subsequent years;

(d) **Administrative Costs.** As part of the Initial Payment Amount and the Annual Payment Amount, the Permittee shall also pay its proportional share of the GWMA's staff time for hiring the consultants and invoicing the Permittee, audit expenses and other overhead costs, including reasonable legal fees incurred by the GWMA in the performance of its duties under this Agreement ("Administrative Costs"). The GWMA shall charge five percent (5%) of each Permittee's Cost Share Amount identified in **Exhibit "A"** to the Permittee's annual invoice to cover the Permittee's share of the Administrative Costs.

(e) The Permittee's Initial Payment Amount shall cover the 2015-2016 fiscal year and is due upon execution of this Agreement, but in no event later than June 30, 2015. For each subsequent fiscal year, commencing with the 2016-2017 fiscal year, the GWMA shall submit annual invoices to the Permittee for the Annual Payment Amount no later than the April 1st prior to the new fiscal year.

(f) Upon receiving an invoice from the GWMA, the Permittee shall pay the invoiced amount to the GWMA within thirty (30) days of the invoice's date.

(g) The Permittee shall be delinquent if its invoiced payment is not received by the GWMA within forty-five (45) days after the invoice's date. If the Permittee is delinquent, the GWMA will: 1) verbally contact the representative of the Permittee; and 2) submit a formal letter from the GWMA Executive Officer to the Permittee at the address listed in Section 12 of this Agreement. If payment is not received within sixty (60) days of the original invoice date, the GWMA may terminate this Agreement. However, no such termination may be ordered unless the GWMA first provides the Permittee with thirty (30) days written notice of its intent to terminate the Agreement. The terminated Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination. If the GWMA terminates this Agreement because the Permittee is delinquent in its payment, the Permittee shall no longer be entitled to the monitoring data collected from the Monitoring Stations.

(h) Any delinquent payments by the Permittee shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent.

Section 9. Independent Contractor.

(a) The GWMA is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this Agreement. The GWMA's officers, officials, employees and agents shall at all times during the term of this Agreement be under the exclusive control of the GWMA. The Permittee cannot control the conduct of the GWMA or any of its officers, officials, employees or agents. The

GWMA and its officers, officials, employees, and agents shall not be deemed to be employees of the Permittee.

(b) The GWMA is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers' compensation, or similar taxes for its employees and consultants performing services hereunder.

Section 10. Indemnification and Insurance.

(a) The Permittee shall defend, indemnify and hold harmless the GWMA and its officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney's fees, for injury to or death of person(s), for damage to property (including property owned by the GWMA) for negligent or intentional acts, errors and omissions committed by the Permittee or its officers, employees, and agents, arising out of or related to that Permittee's performance under this Agreement, except for such loss as may be caused by GWMA's negligence or that of its officers, employees, or other representatives and agents, excluding the consultant.

(b) GWMA makes no guarantee or warranty that any monitoring data prepared by the consultants shall be approved by the relevant governmental authorities. GWMA shall have no liability to the Permittee for the negligent or intentional acts or omissions of GWMA's consultants. The Permittee's sole recourse for any negligent or intentional act or omission of GWMA's consultants shall be against consultants and their insurance.

Section 11. Termination.

(a) The Permittee may terminate this Agreement for any reason, or no reason, by giving the GWMA prior written notice thereof, but the Permittee shall remain responsible for its entire Annual Payment Amount through the end of the current fiscal year during which Permittee terminates the Agreement and shall not be entitled any refund of any portion of said Annual Payment Amount. Moreover, unless the Permittee provides written notice of termination to the GWMA by February 15th immediately prior to the new fiscal year, the Permittee shall also be responsible for its Annual Payment Amount through the end of the new fiscal year (e.g., If the Permittee terminates on March 1st, 2016, the Permittee is responsible for the Annual Payment Amounts for both FY 2015-2016 and FY 2016-2017. If the Permittee terminates on February 10, 2016, the Permittee is responsible for its Annual Payment Amount only for FY 2015-2016, not for FY 2016-2017). If the Permittee terminates the Agreement, the Permittee shall remain liable for any loss, debt, or liability otherwise incurred through the end of the new fiscal year.

(b) The GWMA may, with a vote of the GWMA Board, terminate this Agreement upon not less than thirty (30) days written notice to the Permittee. Any remaining funds not due and payable or otherwise legally committed to Consultant shall

be returned to the Permittee.

Section 12. Miscellaneous.

(a) The Permittee has been accepted as a participant in the cost sharing for the Monitoring Costs and shall not be entitled to appoint a representative or to vote or participate in any way in decisions assigned to GWMA Members. Participant status entitles the Permittee only to the monitoring data collected from the Monitoring Stations for any fiscal year in which the participant has paid its Annual Payment Amount.

(b) Notices. All Notices which the Parties require or desire to give hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the Parties may from time to time designate by written notice in the aforesaid manner:

To GWMA:

Ms. Toni Penn
GWMA Administrative/Accounting Assistant
GWMA
16401 Paramount Boulevard
Paramount, CA 90723

To the Permittee:

Mr. James Carlson
Management Analyst
City of Sierra Madre
232 W Sierra Madre Blvd.
Sierra Madre, CA 91024
jcarlson@cityofsierramadre.com

(c) Amendment. The terms and provisions of this Agreement may not be amended, modified or waived, except by a written instrument signed by all Parties.

(d) Waiver. Waiver by either the GWMA or the Permittee of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the GWMA or the Permittee, to any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this Agreement.

(e) Law to Govern: Venue. This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the Parties, venue shall lie exclusively in the County of Los Angeles.

(f) No Presumption in Drafting. The Parties to this Agreement agree that the general rule that an agreement is to be interpreted against the Party drafting it, or causing it to be prepared, shall not apply.

(g) Severability. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and this Agreement shall be read and construed without the invalid, void, or unenforceable provisions(s).

(h) Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.

(i) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all Parties to this Agreement.

(j) Legal Representation. All Parties have been represented by counsel in the preparation and negotiation of this Agreement. Accordingly, this Agreement shall be construed according to its fair language.

(k) Authority to Execute this Agreement. The person or persons executing this Agreement on behalf of Permittee warrants and represents that he or she has the authority to execute this Agreement on behalf of the Permittee and has the authority to bind Permittee.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER
MANAGEMENT JOINT POWERS
AUTHORITY

Christopher S. Cash
GWMA Chair

DATE: _____

PERMITTEE
City of Sierra Madre

Signature

Print Name

Print Title

EXHIBIT "A"
COST SHARE MATRIX
ATTACHED

Harbor Toxics TMDL Monitoring Los Angeles River Watersheds

Group Name	Cities/ Permittees Involved	Area (acres)	Area	(50% equal share, 50% by area)			(50% equal share, 50% by area)		
				Installation and 1st Year's operations \$110,000			2nd Year and subsequent years \$60,000		
				Base Cost	Area Cost	Total Cost	Base Cost	Area Cost	Total Cost
Upper Los Angeles River Watershed Group	Alhambra	4,884	1.3%	\$653	\$687	\$1,340	\$356	\$375	\$731
	Burbank	11,095	3.0%	\$653	\$1,561	\$2,214	\$356	\$852	\$1,208
	Calabasas	4,006	1.1%	\$653	\$564	\$1,217	\$356	\$307	\$664
	Glendale	19,588	5.3%	\$653	\$2,756	\$3,409	\$356	\$1,503	\$1,860
	Hidden Hills	961	0.3%	\$653	\$135	\$788	\$356	\$74	\$430
	La Canada Flintridge	5,534	1.5%	\$653	\$779	\$1,432	\$356	\$425	\$781
	Los Angeles	181,288	48.8%	\$653	\$25,511	\$26,164	\$356	\$13,915	\$14,271
	Montebello	5,356	1.4%	\$653	\$754	\$1,407	\$356	\$411	\$767
	Monterey Park	4,952	1.3%	\$653	\$697	\$1,350	\$356	\$380	\$736
	Pasadena	14,805	4.0%	\$653	\$2,083	\$2,737	\$356	\$1,136	\$1,493
	Rosemead	3,311	0.9%	\$653	\$466	\$1,119	\$356	\$254	\$610
	San Gabriel	2,645	0.7%	\$653	\$372	\$1,025	\$356	\$203	\$559
	San Marino	2,410	0.6%	\$653	\$339	\$992	\$356	\$185	\$541
	South Pasadena	2,186	0.6%	\$653	\$308	\$961	\$356	\$168	\$524
Temple City	2,577	0.7%	\$653	\$363	\$1,016	\$356	\$198	\$554	
Unincorporated	40,553	10.9%	\$653	\$5,707	\$6,360	\$356	\$3,113	\$3,469	
Lower Los Angeles River Watershed	Downey	3,546	1.0%	\$1,306	\$499	\$1,805	\$713	\$272	\$985
	Lakewood	51	0.0%	\$1,306	\$7	\$1,313	\$713	\$4	\$716
	Long Beach	12,301	3.3%	\$1,306	\$1,731	\$3,037	\$713	\$944	\$1,657
	Lynwood	3,098	0.8%	\$1,306	\$436	\$1,742	\$713	\$238	\$950
	Paramount	1,997	0.5%	\$1,306	\$281	\$1,587	\$713	\$153	\$866
	Pico Rivera	1,510	0.4%	\$1,306	\$212	\$1,519	\$713	\$116	\$828
	Signal Hill	774	0.2%	\$1,306	\$109	\$1,415	\$713	\$59	\$772
	South Gate	4,704	1.3%	\$1,306	\$662	\$1,968	\$713	\$361	\$1,074
Rio Hondo/San Gabriel River Water Quality Group	Arcadia	6,912	1.9%	\$1,493	\$973	\$2,466	\$814	\$531	\$1,345
	Azusa	0	0.0%	\$1,493	\$0	\$1,493	\$814	\$0	\$814
	Bradbury	512	0.1%	\$1,493	\$72	\$1,565	\$814	\$39	\$854
	Duarte	832	0.2%	\$1,493	\$117	\$1,610	\$814	\$64	\$878
	Monrovia	5,056	1.4%	\$1,493	\$711	\$2,204	\$814	\$388	\$1,202
	Sierra Madre	1,792	0.5%	\$1,493	\$252	\$1,745	\$814	\$138	\$952
	Unincorporated	1,792	0.5%	\$1,493	\$252	\$1,745	\$814	\$138	\$952
	Bell	1,676	0.5%	\$1,493	\$236	\$1,729	\$814	\$129	\$943
Upper Reach 2 Group	Bell Gardens	1,577	0.4%	\$1,493	\$222	\$1,715	\$814	\$121	\$935
	Commerce	4,195	1.1%	\$1,493	\$590	\$2,083	\$814	\$322	\$1,136
	Cudahy	786	0.2%	\$1,493	\$111	\$1,603	\$814	\$60	\$875
	Huntington Park	1,930	0.5%	\$1,493	\$272	\$1,764	\$814	\$148	\$962
	Maywood	754	0.2%	\$1,493	\$106	\$1,599	\$814	\$58	\$872
	Vernon	3,298	0.9%	\$1,493	\$464	\$1,957	\$814	\$253	\$1,067
	Other	El Monte	4,482	1.2%	\$5,225	\$631	\$5,856	\$2,850	\$344
South El Monte	1,577	0.4%	\$5,225	\$222	\$5,447	\$2,850	\$121	\$2,971	
LACFCO (5%)	--	--	--	--	\$5,500	--	--	\$3,000	
Totals		371,303	100.0%	\$52,250	\$52,250	\$104,500	\$28,500	\$28,500	\$57,000

- GWMA members will pay an additional 3% in administrative costs
- Non-GWMA members will pay an additional 5% in administrative costs

- GWMA will collect a 25% deposit on each cost share amount listed in case a city decides to drop out

Should the following cities elect to participate, their fees will be as shown below.

Carson	54		\$5,225	\$8	\$5,233	\$2,850	\$4	\$2,854
Compton	6,060		\$5,225	\$848	\$6,073	\$2,850	\$485	\$3,335
San Fernando	1,518		\$653	\$213	\$866	\$356	\$116	\$472

Harbor Toxics TMDL Monitoring San Gabriel River Watersheds

Group Name	Cities/ Permittees Involved	Area (acres)	Area	(50% equal share, 50% by area)			(50% equal share, 50% by area)		
				Installation and 1st Year's operations \$110,000			2nd Year and subsequent years \$60,000		
				Base Cost	Area Cost	Total Cost	Base Cost	Area Cost	Total Cost
Rio Hondo/San Gabriel River Water Quality Group	Arcadia	128	0.1%	\$1,493	\$41	\$1,534	\$814	\$22	\$837
	Azusa	5,952	3.6%	\$1,493	\$1,897	\$3,389	\$814	\$1,035	\$1,849
	Bradbury	704	0.4%	\$1,493	\$224	\$1,717	\$814	\$122	\$937
	Duarte	64	0.0%	\$1,493	\$20	\$1,513	\$814	\$11	\$825
	Monrovia	64	0.0%	\$1,493	\$20	\$1,513	\$814	\$11	\$825
	Sierra Madre	0	0.0%	\$1,493	\$0	\$1,493	\$814	\$0	\$814
	Unincorporated	1,344	0.8%	\$1,493	\$428	\$1,921	\$814	\$234	\$1,048
Upper San Gabriel River	Baldwin Park	4,335	2.6%	\$1,742	\$1,381	\$3,123	\$950	\$753	\$1,703
	Covina	4,481	2.7%	\$1,742	\$1,428	\$3,170	\$950	\$779	\$1,729
	Glendora	9,307	5.7%	\$1,742	\$2,966	\$4,707	\$950	\$1,618	\$2,568
	Industry	7,647	4.7%	\$1,742	\$2,437	\$4,178	\$950	\$1,329	\$2,279
	La Puente	2,207	1.3%	\$1,742	\$703	\$2,445	\$950	\$384	\$1,334
	Unincorporated	40,812	24.9%	\$1,742	\$13,005	\$14,746	\$950	\$7,093	\$8,043
East San Gabriel Valley Watershed Management Area	Claremont	5,790	3.5%	\$2,613	\$1,845	\$4,457	\$1,425	\$1,006	\$2,431
	La Verne	5,030	3.1%	\$2,613	\$1,603	\$4,215	\$1,425	\$874	\$2,299
	Pomona	7,929	4.8%	\$2,613	\$2,527	\$5,139	\$1,425	\$1,378	\$2,803
	San Dimas	8,539	5.2%	\$2,613	\$2,721	\$5,333	\$1,425	\$1,484	\$2,909
Lower San Gabriel River	Bellflower	1,216	0.7%	\$1,045	\$387	\$1,432	\$570	\$211	\$781
	Cerritos	5,645	3.4%	\$1,045	\$1,799	\$2,844	\$570	\$981	\$1,551
	Diamond Bar	4,563	2.8%	\$1,045	\$1,454	\$2,499	\$570	\$793	\$1,363
	Downey	4,237	2.6%	\$1,045	\$1,350	\$2,395	\$570	\$736	\$1,306
	Lakewood	1,293	0.8%	\$1,045	\$412	\$1,457	\$570	\$225	\$795
	Long Beach	2,138	1.3%	\$1,045	\$681	\$1,726	\$570	\$372	\$942
	Norwalk	6,246	3.8%	\$1,045	\$1,990	\$3,035	\$570	\$1,086	\$1,656
	Pico Rivera	3,929	2.4%	\$1,045	\$1,252	\$2,297	\$570	\$683	\$1,253
	Santa Fe Springs	5,683	3.5%	\$1,045	\$1,811	\$2,856	\$570	\$988	\$1,558
	Whittier	9,382	5.7%	\$1,045	\$2,990	\$4,035	\$570	\$1,631	\$2,201
Other	El Monte	1,577	1.0%	\$2,613	\$503	\$3,115	\$1,425	\$274	\$1,699
	Irwindale	6,152	3.8%	\$2,613	\$1,960	\$4,573	\$1,425	\$1,069	\$2,494
	South El Monte	1,823	1.1%	\$2,613	\$581	\$3,193	\$1,425	\$317	\$1,742
	Walnut	5,757	3.5%	\$2,613	\$1,834	\$4,447	\$1,425	\$1,001	\$2,426
LACFCD (5%)	--	--	--	--	\$5,500	--	--	\$3,000	
Totals		163,974	100.0%	\$52,250	\$52,250	\$104,500	\$28,500	\$28,500	\$57,000

- GWMA members will pay an additional 3% in administrative costs
- Non-GWMA members will an additional 5% in administrative costs
- GWMA will collect a 25% deposit on each cost share amount listed in case a city decides to drop out

Should the following cities elect to participate, their fees will be as shown below.

La Habra Heights	700	\$2,613	\$224	\$2,837	\$1,425	\$119	\$1,544
West Covina	10,283	\$1,742	\$3,291	\$5,033	\$950	\$1,748	\$2,698

Harbor Toxics TMDL Monitoring Coyote Creek Watersheds

Group Name	Cities/ Permittees Involved	Area (acres)	Area	(50% equal share, 50% by area)			(50% equal share, 50% by area)		
				Base Cost	Area Cost	Total Cost	Base Cost	Area Cost	Total Cost
				Installation and 1st Year's operations \$110,000			2nd Year and subsequent years \$60,000		
Lower San Gabriel River	Artesia	1,037	2.0%	\$2,613	\$1,062	\$3,675	\$1,425	\$579	\$2,004
	Cerritos	5,645	11.1%	\$2,613	\$5,781	\$8,394	\$1,425	\$3,153	\$4,578
	Diamond Bar	4,563	8.9%	\$2,613	\$4,673	\$7,286	\$1,425	\$2,549	\$3,974
	Hawaiian Gardens	614	1.2%	\$2,613	\$629	\$3,241	\$1,425	\$343	\$1,768
	La Mirada	5,018	9.8%	\$2,613	\$5,139	\$7,752	\$1,425	\$2,803	\$4,228
	Lakewood	1,293	2.5%	\$2,613	\$1,324	\$3,937	\$1,425	\$722	\$2,147
	Long Beach	2,138	4.2%	\$2,613	\$2,190	\$4,802	\$1,425	\$1,194	\$2,619
	Norwalk	6,246	12.2%	\$2,613	\$6,397	\$9,009	\$1,425	\$3,489	\$4,914
	Santa Fe Springs	5,683	11.1%	\$2,613	\$5,820	\$8,433	\$1,425	\$3,175	\$4,600
	Whittier	9,382	18.4%	\$2,613	\$9,608	\$12,221	\$1,425	\$5,241	\$6,666
Other	Unincorporated	9,400	18.4%	\$26,125	\$9,627	\$35,752	\$14,250	\$5,251	\$19,501
LACFCD (5%)	--	--	--	--	--	\$5,500	--	--	\$3,000
Totals		51,019	100.0%	\$52,250	\$52,250	\$104,500	\$28,500	\$28,500	\$57,000

- GWMA members will pay an additional 3% in administrative costs
- Non-GWMA members will an additional 5% in administrative costs
- GWMA will collect a 25% deposit on each cost share amount listed in case a city decides to drop out

Should La Habra Heights choose to participate, the fee will be as below and the fee for Unincorporated will change as shown below.

La Habra Heights	3,242		\$13,063	\$3,307	\$16,369	\$7,125	\$1,816	\$8,941
Unincorporated	9,400		\$13,063	\$9,588	\$22,651	\$7,125	\$5,264	\$12,389



City of Sierra Madre Agenda Report

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor Capoccia and Members of the City Council

FROM: Elaine I. Aguilar, City Manager 

INITIATED BY: Vincent Gonzalez, Director of Planning and Community Preservation

DATE: June 23, 2015

SUBJECT: Resolution 15-34 – Adoption of the Local Development Report (LDR) and Self-Certification of the City's conformance with the Congestion Management Program (CMP).

SUMMARY

State statute requires that a congestion management program (CMP) be developed, adopted and updated biennially for every County that includes an urbanized area and shall include every City and the County government within that County. As the Congestion Management Agency for Los Angeles County, the Metropolitan Transportation Authority (MTA) is responsible for implementing the CMP.

The CMP became effective with the passage of Proposition 111 in 1990. It links transportation, land use and air quality decisions. The CMP addresses the impact of local growth on the regional transportation system.

A statutory element of the CMP includes local conformance for all the county's jurisdictions. The submittal of a Local Development Report (LDR) allows the County to track new building activity and promote local strategies/programs that benefit the regional transportation system and to offset the impact of new development.

Staff recommends that the City Council conduct a public hearing and approve Resolution 15-34, adopting the 2015 CMP LDR and finding that Sierra Madre is in conformance with the CMP.

ANALYSIS

Each City within the County must produce a LDR and submit it to the LA County MTA, which verifies compliance with the current CMP. The reporting period for the 2015 LDR is from June 1, 2014 through May 31, 2015. Using the LDR as proof of compliance, local cities are able to “self-certify” that they are meeting the requirements of the CMP.

Demolition and new construction for reporting period. The LDR tracks residential unit demolition, new unit construction, commercial demolition and new construction (per 1,000 square feet), and non-retail demolition/construction (per 1,000 square feet) based on building permit and/or demolition permit issuance. In the reporting period between June 2014 and May 2015, Sierra Madre’s building activity includes the construction of an assisted living facility, the demolition of four single-family residences, and new construction of three single-family residences:

- Three homes were demolished at 39 W Orange Grove, 258 Rancho Road, and 123 E Orange Grove Avenue, and each were replaced by new homes.
- The home at 481 Foothill Avenue was demolished. Although the plans for the construction of a new home is approved, the building permit was not issued during the CMP reporting period.
- The Kensington Sierra Madre Assisted Living Facility, located at 245 W Sierra Madre Boulevard was constructed, resulting in 75 new units.

This information is provided in the attached LDR tables provided by MTA and to be submitted to MTA.

In order to “self-certify”, the City of Sierra Madre must adopt the attached Resolution 15-34 that attests to local compliance with the CMP. Resolution 15-34 and the 2015 LDR will be forwarded to the MTA following City Council action.

FINANCIAL REVIEW

There is no financial impact of this action.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter and the Sierra Madre Public Library.

ALTERNATIVES

1. Approve Resolution 15-34, adopting the 2015 CMP LDR and finding that the City of Sierra Madre is in conformance with the CMP.
2. Provide direction as deemed appropriate.

STAFF RECOMMENDATION

It is recommended that the City Council conduct a public hearing and approve Resolution 15-34, finding that the City of Sierra Madre is in conformance with the CMP and adopt the 2015 CMP LDR.

Attachments (2):

1. Resolution No. 15-34
2. Local Development Report

CITY COUNCIL RESOLUTION 15-34

A RESOLUTION OF THE CITY OF SIERRA MADRE, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089

WHEREAS, CMP statute requires the Los Angeles County Metropolitan Transportation Authority ("LACMTA"), acting as the Congestion Management Agency for Los Angeles County, to annually determine that the County and cities within the County are conforming to all CMP requirements; and

WHEREAS, LACMTA requires submittal of the CMP Local Development Report by September 1 of each year; and

WHEREAS, the City Council held a noticed public hearing on June 23, 2015.

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City has taken all of the following actions, and that the City is in conformance with all applicable requirements of the 2010 CMP adopted by the LACMTA Board on October 28, 2010.

The City has locally adopted and continues to implement a transportation demand management ordinance, consistent with the minimum requirements identified in the CMP Transportation Demand Management chapter.

The City has locally adopted and continues to implement a land use analysis program, consistent with the minimum requirements identified in the CMP Land Use Analysis Program chapter.

The City has adopted a Local Development Report, attached hereto and made a part hereof, consistent with the requirements identified in the 2010 CMP. This report balances traffic congestion impacts due to growth within the City with transportation improvements, and demonstrates that the City is meeting its responsibilities under the Countywide Deficiency Plan consistent with the LACMTA Board adopted 2014 Short Range Transportation Plan.

SECTION 2. That the City Clerk shall certify to the adoption of this Resolution and shall forward a copy of this Resolution to the Los Angeles County Metropolitan Transportation Authority.

APPROVED and ADOPTED this 23rd day of June, 2015 by the following vote:

AYES:

NOES:

John Capoccia, Mayor

ATTEST:

APPROVED AS TO FORM

Nancy Shollenberger, City Clerk

Teresa Highsmith, City Attorney

I, NANCY SHOLLENBERGER, CITY CLERK OF THE CITY OF SIERRA MADRE, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 23rd day of June, 2015.

Nancy Shollenberger, City Clerk.

CITY OF SIERRA MADRE

Date Prepared: May 19, 2015

2015 CMP Local Development Report

Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Contact: Vincent Gonzalez - Director of Planning and Community Preservation
 Phone Number: (626) 355-7135

**CONGESTION MANAGEMENT PROGRAM
 FOR LOS ANGELES COUNTY**

2015 DEFICIENCY PLAN SUMMARY

*** IMPORTANT: All "#value!" cells on this page are automatically calculated.
 Please do not enter data in these cells.**

DEVELOPMENT TOTALS**RESIDENTIAL DEVELOPMENT ACTIVITY****Dwelling Units**

Single Family Residential

(1.00)

Multi-Family Residential

0.00

Group Quarters

75.00**COMMERCIAL DEVELOPMENT ACTIVITY****1,000 Net Sq.Ft.²**

Commercial (less than 300,000 sq.ft.)

0.00

Commercial (300,000 sq.ft. or more)

0.00

Freestanding Eating & Drinking

0.00**NON-RETAIL DEVELOPMENT ACTIVITY****1,000 Net Sq.Ft.²**

Lodging

0.00

Industrial

0.00

Office (less than 50,000 sq.ft.)

0.00

Office (50,000-299,999 sq.ft.)

0.00

Office (300,000 sq.ft. or more)

0.00

Medical

0.00

Government

0.00

Institutional/Educational

0.00

University (# of students)

0.00**OTHER DEVELOPMENT ACTIVITY****Daily Trips**

ENTER IF APPLICABLE

0.00

ENTER IF APPLICABLE

0.00**EXEMPTED DEVELOPMENT TOTALS**

Exempted Dwelling Units

0

Exempted Non-residential sq. ft. (in 1,000s)

0

Page 1

2. Net square feet is the difference between new development and adjustments entered on pages 2 and 3.

CITY OF SIERRA MADRE
2014 CMP Local Development Report
Reporting Period: JUNE 1, 2013 - MAY 31, 2014

Date Prepared: May 19, 2015

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 1: NEW DEVELOPMENT ACTIVITY

RESIDENTIAL DEVELOPMENT ACTIVITY

Category	Dwelling Units
Single Family Residential	3.00
Multi-Family Residential	0.00
Group Quarters	75.00

COMMERCIAL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

NON-RETAIL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

OTHER DEVELOPMENT ACTIVITY

Description (Attach additional sheets if necessary)	Daily Trips
ENTER IF APPLICABLE	0
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

CITY OF SIERRA MADRE
2015 CMP Local Development Report
Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Date Prepared: May 19, 2015

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 2: NEW DEVELOPMENT ADJUSTMENTS

IMPORTANT: Adjustments may be claimed only for 1) development permits that were both issued and revoked, expired or withdrawn during the reporting period, and 2) demolition of any structure with the reporting period.

RESIDENTIAL DEVELOPMENT ADJUSTMENTS

Category	Dwelling Units
Single Family Residential	4.00
Multi-Family Residential	0.00
Group Quarters	0.00

COMMERCIAL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

NON-RETAIL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

OTHER DEVELOPMENT ACTIVITY

Description (Attach additional sheets if necessary)	Daily Trips
ENTER IF APPLICABLE	0
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

CITY OF SIERRA MADRE
2015 CMP Local Development Report
Reporting Period: JUNE 1, 2014 - MAY 31, 2015

Date Prepared: May 19, 2015

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 3: EXEMPTED DEVELOPMENT ACTIVITY
(NOT INCLUDED IN NEW DEVELOPMENT ACTIVITY TOTALS)

Low/Very Low Income Housing	<input type="text" value="0"/>	Dwelling Units
High Density Residential Near Rail Stations	<input type="text" value="0"/>	Dwelling Units
Mixed Use Developments Near Rail Stations	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Development Agreements Entered into Prior to July 10, 1989	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Reconstruction of Buildings Damaged due to "calamity"	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Reconstruction of Buildings Damaged in Jan. 1994 Earthquake	<input type="text" value="0"/>	1,000 Gross Square Feet
	<input type="text" value="0"/>	Dwelling Units
Total Dwelling Units	<input type="text" value="0"/>	
Total Non-residential sq. ft. (in 1,000s)	<input type="text" value="0"/>	

Page 4

Exempted Development Definitions:

1. Low/Very Low Income Housing: As defined by the California Department of Housing and Community Development as follows:
 - Low-Income: equal to or less than 80% of the County median income, with adjustments for family size.
 - Very Low-Income: equal to or less than 50% of the County median income, with adjustments for family size.
2. High Density Residential Near Rail Stations: Development located within 1/4 mile of a fixed rail passenger station and that is equal to or greater than 120 percent of the maximum residential density allowed under the local general plan and zoning ordinance. A project providing a minimum of 75 dwelling units per acre is automatically considered high density.
3. Mixed Uses Near Rail Stations: Mixed-use development located within 1/4 mile of a fixed rail passenger station, if more than half of the land area, or floor area, of the mixed use development is used for high density residential housing.
4. Development Agreements: Projects that entered into a development agreement (as specified under Section 65864 of the California Government Code) with a local jurisdiction prior to July 10, 1989.
5. Reconstruction or replacement of any residential or non-residential structure which is damaged or destroyed, to the extent of > or = to 50% of its reasonable value, by fire, flood, earthquake or other similar calamity.
6. Any project of a federal, state or county agency that is exempt from local jurisdiction zoning regulations and where the local jurisdiction is precluded from exercising any approval/disapproval authority. These locally precluded projects do not have to be reported in the LDR.



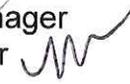
City of Sierra Madre Successor Agency Public Finance Authority Agenda Report

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Elaine I. Aguilar, City Manager 

INITIATED BY: Elisa C. Cox, Assistant City Manager 
Marcie Medina, Finance Director 

DATE: June 23, 2015

**SUBJECT: PUBLIC HEARING: FY 2015-2016 Annual Budget Consideration:
Resolution 15-35 Adopting the Fiscal Year 2015-2016 Budget
Resolution 15-36 Approving the Salary Matrix
Resolution 15-37 Approving the FY 2015-2016 Fee Schedule
Resolution 15-38 Approving the GANN Appropriations Limit for
FY 2015-2016
Resolution 68 The Public Financing Authority Adopting the Fiscal
Year 2015-2016 Budget**

SUMMARY

At the June 9, 2015 City Council meeting, the City Council provided staff with direction in order to prepare the Fiscal Year 2015-2016 General Fund Budget. Previous direction was provided at a special meeting on May 5, 2015 for the budgets for the Restricted Funds and Capital Improvement Purchases and Projects. By adopting Resolution 15-35, the City Council will formally adopt the Fiscal Year 2015-2016 Budget; the fiscal year begins July 1, 2015. Resolution 15-36 approves minor changes to the salary matrix to correspond with the budget as presented.

As part of the budget adoption, staff is presenting the FY 2015-2016 User Fee Schedule with amendments. Per Resolution 10-62, the City adopted User Fee Policy states that the City shall increase all fees by the Consumer Price Index (CPI) annually; furthermore, on June 9, 2015 the City Council directed staff to amend specific Planning and Public Works fees. Staff recommends the City Council open a public hearing to consider Resolution 15-37 Approving the FY 2015-2016 Fee Schedule.

The City Council is also being asked to consider Resolution 15-38, to establish the GANN Appropriations Limit for FY 2015-2016. The City's appropriations (spending) limit is based upon State of California 1979 Proposition 4, also known as the GANN initiative. The initiative established a method of computing the appropriations limit. It involves taking the prior year's limit and modifying it for population change and inflation change as provided by the State Department of Finance. Certain types of revenue and spending are exempt from this requirement.

Finally, the City Council may want to continue discussions to create committees to study contract proposals for Police and Library Services as well as a committee to study revenue options.

ANALYSIS

Fiscal Year 2015-2016 General Fund Budget

In April 2015, per the City Council's direction, staff presented a "status quo" budget for Fiscal Year's 2015-2017. Mainly due to the sun-setting of the UUT, beginning on July 1, 2015, the budget presented projected a General Fund deficit for Fiscal Year 2015-2016 of \$762,000, and \$1,005,000 for Fiscal Year 2016-2017. After a series of budget meetings in May, on June 9, 2015 the City Council directed staff to prepare a one-year budget (rather than the traditional biennial budget) with some service reductions and to use the FY14-15 surplus estimated at \$356,000, plus an additional \$184,000 from General Fund Reserves to reconcile the deficit. The monetary reductions proposed by the City Council equate to approximately \$222,000. Staff is returning to the City Council with a total of \$237,500 in reductions:

- Administrative Services - \$105,500
- Library - \$70,000
- Planning - \$43,000 via an increase on deposits
- Fire - \$10,000
- Police - \$9,000

The City Council will need to appropriate the FY14-15 surplus estimated at \$356,000 plus an additional \$168,500 of General Fund Reserves in order to balance the Fiscal Year 2015-2016 Budget.

Restricted Funds and Capital Improvement Purchases and Projects

There are no changes to the appropriations for restricted funds or capital improvement purchases and projects from what was reviewed at the May 5, 2015 meeting. The only change was to Water Revenues to account for reduction due to conservation efforts.

Staff is recommending the salary matrix be amended by Resolution 15-36 to create a full-time Accountant position. (This is not an increase in total employees.) The City Council approved the concept of upgrading one of the full-time Account Technician positions to an Accountant and not filling the vacant part-time Accountant. The part-time Accountant has been a difficult position to keep filled since its inception in 2012; making this a full-time position will stabilize the turnover and increase operational efficiencies. Furthermore,

with the addition of the two part-time Administrative Clerks to the front counter in the fall of 2014, the Account Technician is no longer needed to cover customer service at the front counter. By upgrading the full-time position and un-funding the part-time position the City will realize a \$24,000 savings.

User Fee Schedule

In October 2010, City Council approved a Citywide User Fee Policy. A User Fee is a fee charged by a government agency to recipients of its services. User fees generally apply to activities that provide special benefits to members of the public, and the amount of the fee is usually related to the cost of the service provided. Examples of user fees are utility rates, facility rental fees, fire inspection fees, building inspection fees, and others.

These fees are imposed by the City on the individuals or entities for whom a service is provided, either in response to the individual's request or in reaction to a condition subject to the City's regulation. User fees are intended to reflect the costs incurred by the City to perform an individual service or activity. The City has authorization to establish these fees through Article XIII B, Section 8 of the California State Constitution, which limits fees to the estimated, reasonable cost of service.

The City adopted User Fee Policy states that the City shall increase all fees by the Consumer Price Index (CPI) annually. Resolution 15-37 will adopt the FY15-16 User Fee Schedule, increasing the fees by 0.5% for the CPI as well as the amendments the Council provided to staff on June 9, 2015. These changes include:

- Major Variance and CUP Fees to recover 75% of cost
- Increase all other Planning and Zoning fees to recover an additional 10% of costs
- Inclusion of a notation that the City uses ICC for the valuation of construction projects
- Implement an initial deposit for Grading Plan Check and Grading Inspections
- Create a new NPDES "Illicit Discharge Response Fee"
- Modify police subpoena fees to note that the State sets the fee

GANN Limit

Proposition 4 Article XIII (B) of the California Constitution, also known as the Gann Appropriations Limit, provides a limit for total amount of appropriations in any fiscal year from the "proceeds of taxes". Appropriations from sources other than taxes are not controlled by the limit. Additionally, certain appropriations are excluded, such as, qualified capital outlay and debt service appropriations.

Each year the State Department of Finance provides the inflationary factors and population growth factors to be used to establish the Appropriations Limit for the upcoming fiscal year. Based upon the information received from the State of California, the Fiscal Year 2015-2016 Appropriations Limit is established at \$9,361,863 per Resolution 15-38. Proposed appropriations subject to the limit of \$ 7,196,800 are below the Fiscal Year 2015-2016 Appropriations Limit.

FINANCIAL REVIEW

Recommended Budget Appropriations

	<u>Adopted 2014-2015</u>	<u>Proposed 2015-2016</u>
City of Sierra Madre	\$ 21,873,000	\$ 22,252,000
Successor Agency	\$ 585,000	\$ 494,000
Total	\$ 22,458,000	\$ 22,746,000

Below is an updated summary showing prior year, current year-end, proposed and projected totals for revenues and expenditures for total City-wide activities. (Note that this table does not show transfers in/out.)

Total Citywide:

Comparison of Revenues to Expenditures (in thousands) without Transfers In/Out

<u>Revenues</u>	<u>FYE</u> <u>2013</u>	<u>FYE</u> <u>2014</u>	<u>FYE</u> <u>2015</u>	<u>FYE</u> <u>2016</u>	<u>FYE</u> <u>2017</u>
	Actuals	Actuals	Estimated	Proposed	Projected
General Fund	\$ 8,801	\$ 9,271	\$ 9,208	8,933	8,704
Special Revenue	2,322	3,570	2,538	2,161	2,117
Internal Services	3,940	3,986	4,537	4,463	4,500
Water	3,875	4,110	4,067	4,857	5,458
Sewer	723	745	785	886	833
Business Funds	244	388	328	274	277
CRA/Successor Agency	555	506	612	505	505
Total Citywide Revenues	\$ 20,460	\$ 22,576	\$ 22,075	\$ 22,079	\$ 22,394
<u>Expenditures</u>					
General Fund	\$ 6,927	\$ 7,745	\$ 8,053	\$ 8,268	\$ 8,525
Special Revenue	2,471	3,414	3,651	3,153	3,512
Internal Services	5,135	3,661	4,187	4,080	3,961
Water	3,980	3,542	4,766	5,422	5,657
Sewer	1,023	844	966	1,077	1,005
Business Funds	287	279	250	252	256
CRA/Successor Agency	331	303	585	494	496
Total Citywide Expenditures	\$ 20,154	\$ 19,788	\$ 22,458	22,746	23,412

Below is an updated summary for the General Fund showing prior year, current year-end estimations, and future projected totals for revenues, expenditures, and transfers in/out. The last row reflects total change to the General Fund balance before capital outlay.

General Fund

Comparison of Revenues to Expenditures (in thousands) with Transfers In/Out

	<u>FYE 2013</u>	<u>FYE 2014</u>	<u>FYE 2015</u>	<u>FYE 2016</u>	<u>FYE 2017</u>
	Actuals	Actuals	Estimated	Proposed	Projected
Revenues					
Property Taxes	\$ 4,472	\$ 4,754	\$ 5,023	\$ 5,224	\$ 5,376
AB1X26	205	440	200	200	200
Sales Tax	264	275	268	319	325
Utility User Tax	2,523	2,445	2,495	1,996	1,597
Charges for Services	249	239	187	174	177
Intergovernmental	1	5	6	5	5
Business Licenses	232	255	260	268	271
Franchise Fees	350	445	351	355	361
Licenses and Permits-Other	139	158	136	137	137
Fines and Forfeitures	329	240	237	234	234
Investment income	-	-	10	10	10
Miscellaneous	39	15	35	11	11
Total Revenues	\$ 8,803	\$ 9,271	\$ 9,208	8,933	8,704
Expenditures					
Administration	1,080	1,381	1,353	1,543	1,598
Community Services	217	221	202	142	148
Elected and Appointed	213	367	330	387	336
Fire	809	882	1,046	1,049	1,082
Library	787	735	781	739	816
Police	3,469	3,664	3,865	3,888	4,039
Public Works	351	495	476	520	506
Total Expenditures	\$ 6,926	\$ 7,745	\$ 8,053	8,268	8,525
Net Transfers In/(Out)					
Transfer In	145	118	100	100	100
Transfers Out	(1,193)	(1,147)	(899)	(1,276)	(1,277)
Total Net Transfers In/(Out)	\$ (1,048)	\$ (1,029)	\$ (799)	(1,176)	(1,177)
Change to Fund Balance	\$ 829	\$ 497	\$ 356	(511)	(998)

COMMITTEE DISCUSSION

The City Council may want to continue discussions to create committees to study contract proposals for Police and Library Services as well as a committee to study revenue options.

There are a variety of methods that can be used to create the committees, a few examples are:

1. Solicit Applications from Interested Individuals – The Council could select from the applicants. Because the Council is selecting the committee members, the committee would be a Brown Act committee.
2. Council Appointments – Each Council Member can make an appointment to each of the committees. Because the Council is selecting the committee members, the committee would be a Brown Act committee.
3. Allow all Interested Individuals to Volunteer for the Committees – Staff would set a meeting date and any interested individuals would be the committee members. Because the Council is not selecting members, these committees would not be Brown Act committees.
4. Any other option the Council prefers.

The City has a Library Board of Trustees, and a Public Safety Committee and the Council may want to consider what role the Board/Committee might have in the process. The Council would also need to determine if any Council members would sit on any of the committees. Finally, staff would be available to assist the committees.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

RECOMMENDATION

Staff recommends the approval of Resolution 15-35 Adopting the Fiscal Year 2015-2016 Budget and appropriating the amounts projected; Resolution 15-36 Approving an amendment to the Salary Matrix; Resolution 15-37 Approving the 2015-2016 Fee Schedule; Resolution 15-38 Approving the GANN Appropriation Limits for FY 2015-2016; and Resolution 68 Adopting the Fiscal Year 2015-2016 Budget by The Public Financing Authority. Staff further recommends the City Council provide direction regarding the committees to study contract proposals and potential revenue options.

Attachments:

- Resolution 15-35 Adopting the Fiscal Year 2015-2016 Budget
- Resolution 15-36 Approving the Salary Matrix
- Resolution 15-37 Approving the 2015-2016 Fee Schedule
- Resolution 15-38 Approving the GANN Appropriation Limits for FY 2015-2016
- Resolution 68 The Public Financing Authority Adopting the Fiscal Year 2015-2016 Budget

RESOLUTION NO. 15-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE AND THE SUCCESSOR AGENCY OF THE FORMER COMMUNITY REDEVELOPMENT AGENCY ADOPTING THE FISCAL YEAR 2015-2016 BUDGET AND APPROPRIATING THE AMOUNTS BUDGETED

WHEREAS, a proposed annual budget for the City of Sierra Madre and the Successor Agency for the fiscal year commencing July 1, 2015 and concluding on June 30, 2016 was submitted to the City Council and is on file at City Hall, Sierra Madre Public Library, and City website;

WHEREAS, on June 23, 2015, the City Manager did present the City's Fiscal Year 2015-2016 Proposed Budget to the City Council for its consideration; and

WHEREAS, the City Council did, in a public meeting on April 23, 2015, May 5, 2015 and June 9, 2015 receive input from the City Manager, Assistant City Manager, additional staff, and members of the public; and

WHEREAS, the City Council directed staff to make changes to the proposed budget; and those changes have been incorporated into the final budget document;

NOW, THEREFORE, THE CITY OF SIERRA MADRE DOES RESOLVE AS FOLLOWS:

SECTION 1. The budget, as proposed, is adopted for the City of Sierra Madre for Fiscal Year commencing July 1, 2015 and concluding June 30, 2016.

SECTION 2. Appropriations for the City as described in the attached documents titled "City of Sierra Madre FY 2015-2016 Budget", are hereby adopted for the fiscal years commencing July 1, 2015 and concluding on June 30, 2016.

SECTION 3. , The City Manager and Director of Finance are hereby authorized to make transfers between budget line items in accordance with the Budget Policies adopted by the City Council on the 28th day of June 23 2015.

APPROVED AND ADOPTED, this 23 day of June 2015.

ORIGINAL SIGNED

John Capoccia, Mayor

I hereby certify that the foregoing Resolution Number 15-35 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 23th day of June 2015, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Nancy Shollenberger, City
Clerk, City of Sierra Madre,
California



CITY of SIERRA MADRE
 Fiscal Year 2015-2016 Proposed Budget
 SUMMARY OF CAPITAL PROJECTS

		FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Unfunded
ADMIN	Unfunded							135,000
ADMIN Total								135,000
C-SVCS	FACILITIES					142,000	75,000	
	Future							100,000
	Unfunded							673,500
	General Fund		8,730					
	Senior Center			60,000				
	Recreation Donations			15,000				
C-SVCS Total			8,730	75,000		142,000	75,000	773,500
LIB	Unfunded							400,000
	General Fund			35,000				35,000
LIB Total				35,000				435,000
PW	CDBG GRANT		44,900					-
	WATER	201,000	692,970	760,470	997,800	469,650	318,000	995,940
	SEWER	7,500	104,700	100,000	100,000	100,000	100,000	
	Unfunded			20,000				73,891,500
	Gas Tax							
	Prop C		126,187	100,000	236,000			
	Measure R		516,542	-	290,000			
	General Fund		79,401	822,500	178,500			5,760,000
	Outside Agency							4,639,000
	TDA			23,125				
	SM Community Foundation			30,000				
PW Total		208,500	1,564,700	1,856,095	1,802,300	569,650	418,000	85,286,440
Grand Total		208,500	1,573,430	1,966,095	1,802,300	711,650	493,000	86,629,940



CITY of SIERRA MADRE
Fiscal Year 2015-2016 Proposed Budget
SUMMARY OF CAPITAL PURCHASES

		FY 2013/14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Unfunded
ADMIN	Technology	15,000		72,000	42,000			
	Unfunded							75,000
ADMIN Total		<u>15,000</u>		<u>72,000</u>	<u>42,000</u>			<u>75,000</u>
DEVSERV	Unfunded							65,000
DEVSERV Total								<u>65,000</u>
FIRE	Fleet		185,000			38,000	185,000	
	General Fund		12,000	10,000	12,000		12,000	34,000
	Paramedic						20,000	450,000
FIRE Total			<u>197,000</u>	<u>10,000</u>	<u>12,000</u>	<u>38,000</u>	<u>217,000</u>	<u>484,000</u>
LIB	General Fund		25,000					55,700
	Unfunded							155,000
LIB Total			<u>25,000</u>					<u>210,700</u>
PD	COPS							
	Fleet	40,000		40,000		40,000		
	General Fund	-	9,000	24,000	27,000		24,000	
	Unfunded							150,000
PD Total		<u>40,000</u>	<u>9,000</u>	<u>64,000</u>	<u>27,000</u>	<u>40,000</u>	<u>24,000</u>	<u>150,000</u>
PW	AQMD			68,700	42,000			
	Fleet			134,500	98,000		120,000	
	Sewer	45,000		85,000				
	Unfunded							1,000,000
	Water			18,500				6,500
PW Total		<u>45,000</u>		<u>306,700</u>	<u>140,000</u>		<u>120,000</u>	<u>1,006,500</u>
Grand Total		<u>100,000</u>	<u>231,000</u>	<u>452,700</u>	<u>221,000</u>	<u>78,000</u>	<u>361,000</u>	<u>1,991,200</u>

CITY OF SIERRA MADRE
FY 2015-2016 Proposed Budget
General Fund

	Projected FY 2014-2015	Proposed FY 2015-2016
Revenues		
Property Taxes	\$ 5,023,000	\$ 5,224,400
AB1X26	200,000	200,000
Sales Tax	268,000	319,000
Utility User Tax	2,495,000	1,996,000
Charges for Services	187,000	173,700
Intergovernmental	6,000	5,000
Business Licenses	260,000	267,600
Franchise Fees	351,000	355,900
Licenses and Permits-Other	136,000	136,600
Fines and Forfeitures	237,000	233,600
Investment income	10,000	10,000
Miscellaneous	35,000	11,000
Total Revenue	<u>9,208,000</u>	<u>8,932,800</u>
Expenditures		
Administration	1,353,000	1,542,600
Community Services	202,000	142,400
Elected and Appointed	330,000	386,800
Fire	1,046,000	1,048,800
Library	781,000	738,700
Police	3,865,000	3,887,800
Public Works	476,000	520,400
Total Expenditures	<u>8,053,000</u>	<u>8,267,500</u>
Transfers In/(Out)		
Transfer in	100,000	100,000
Transfer out	(899,000)	(1,276,100)
Total Net Transfers In/(Out)	<u>(799,000)</u>	<u>(1,176,100)</u>
Net change in fund balances	<u>\$ 356,000</u>	<u>\$ (510,800)</u>

CITY OF SIERRA MADRE
FY 2015-2016 Proposed Budget
City Wide

	Projected FY 2014-2015	Proposed FY 2015-2016
Revenues		
General Fund	\$ 9,208,000	\$ 8,932,800
Special Revenue	2,538,000	2,160,900
Internal Services	4,537,000	4,462,800
Water	4,067,000	4,857,200
Sewer	785,000	886,100
Business Funds	328,000	273,700
Successory Agency	612,000	504,800
Total Revenues	22,075,000	22,078,300
Expenditures		
General Fund	8,053,000	8,267,500
Special Revenue	3,651,000	3,153,000
Internal Services	4,187,000	4,079,800
Water	4,766,000	5,422,200
Sewer	966,000	1,077,200
Business Funds	250,000	251,600
Successory Agency	585,000	494,100
Total Expenditures	22,458,000	22,745,400

RESOLUTION NO. 15-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
AMENDING THE CLASSIFICATION PLAN AND SALARY MATRIX**

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

WHEREAS, the City of Sierra Madre employs full-time employees who are members of the Sierra Madre Classified Employees Association; and

WHEREAS, the City Council recognizes the Sierra Madre Classified Employee Association under Section 2.48.040 of the City of Sierra Madre Municipal Code; and

WHEREAS, the City Council has authorized a new position since the last salary matrix was adopted which is illustrated in the attached salary matrix.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY DETERMINE AND ORDER AS FOLLOWS:

Section 1. The City of Sierra Madre amends the salary matrix as presented in Exhibit A.

Section 2. Effective Date. This Resolution shall go into effect June 28, 2015.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2015.

John Capoccia, Mayor
City of Sierra Madre, California

I hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Sierra Madre held on the 23rd day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

Nancy Shollenberger, City Clerk
City of Sierra Madre, California

Classification

Finance

Duties and Responsibilities

The fundamental reason this classification exists is to administer the City's financial affairs including but not limited to accounting, billing, payroll, and purchasing.

Training, Experience and Qualifications

A bachelor's degree in public administration, business administration, or a related field; clerical/accounting experience, preferably in public sector environment. Working knowledge of personal computer applications and 10-key. Experience with governmental accounting software preferred.

Classified Employee Association

	1	2	3	4	5
Account Technician 6					
Annual Salary	39,686	41,671	43,754	45,942	48,239
Monthly Salary	3,307	3,473	3,646	3,828	4,020
Bi-Weekly	1,526	1,603	1,683	1,767	1,855
Hourly Salary	19.08	20.03	21.04	22.09	23.19
Accountant 15					
Annual Salary	50,648	53,186	55,848	58,635	61,568
Monthly Salary	4,221	4,432	4,654	4,886	5,131
Bi-Weekly	1,948	2,046	2,148	2,255	2,368
Hourly Salary	24.35	25.57	26.85	28.19	29.60

Confidential Exempt

	1	2	3	4	5	6	7	8	9	10
Accounting Manager 26										
Annual Salary	65,083	66,710	68,378	70,087	71,840	73,636	75,477	77,363	79,298	81,280
Monthly Salary	5,424	5,559	5,698	5,841	5,987	6,136	6,290	6,447	6,608	6,773
Bi-Weekly	2,503	2,566	2,630	2,696	2,763	2,832	2,903	2,976	3,050	3,126
Hourly Salary	31.29	32.07	32.87	33.70	34.54	35.40	36.29	37.19	38.12	39.08

RESOLUTION 15-37
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY
SERVICES FOR FISCAL YEAR 2015-2016.

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

WHEREAS, the City of Sierra Madre has conducted an analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII-B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services; and

WHEREAS, heretofore, the City Council adopted Ordinance No. 1058 on the 14th day of November, 1989 (SMMC Section 3.20.040 – Fees and charges schedule) establishing its policy as to the recovery of costs and more particularly the percentage of costs reasonably borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance; and

WHEREAS, notice of public hearing has been provided per Government Code Section 66016, oral and written presentations made and received, and the required public hearing held; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services need be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budgeted and projected costs reasonably borne from the Fiscal Year beginning July 1, 2015; and

RESOLUTION 15- – Continued

WHEREAS, pursuant to California Government Code Section 66016 a general explanation of the hereinafter contained schedule of fees and charges has been noticed as required; and

WHEREAS, the proposed fees are in accordance with Article XIII-B of the Constitution of the State of California; and

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Fee Schedule. The accompanying schedules of fees and charges are hereby incorporated into this resolution;

SECTION 2. Fee Schedule Adopted. The Accompanying schedule of fees and charges is hereby adopted and such fees and charges are to be applied by the various special services when provided by the City or its designated contractors. The City Council finds that each fee is calculated to return the City's cost in connection therewith and no more.

SECTION 3. Separate Fee for Each Process. All fees set by this Resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit of measurement basis the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 4. Interpretations. This Resolution can be interpreted by several different department heads in consultation with the City Manager and, should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. Intentions. It is the intention of the City Council to review the fees and charges as determined and set out herein, based on the City's annual budget and all the City's costs reasonably borne as established at that time and, as and if warranted, to revise such fees and charges based thereon.

SECTION 6. Constitutionality. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

RESOLUTION 15-37 – Continued

SECTION 7. Repealer. All Resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 8. Effective Date. This Resolution shall go into full force and effect July 1, 2015 through June 30, 2016 (unless specifically listed as calendar year in the fee schedule), but shall be subject to the terms and conditions of the Sierra Madre Municipal Code.

SECTION 9. Certification. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 23th day of June 2015.

ORIGINAL SIGNED

John Capoccia, Mayor,
City of Sierra Madre, California

I hereby certify that the foregoing Resolution 15-37 was adopted at a regular meeting of the City Council of the City of Sierra Madre held on the 23th day of June 2015 by the following vote:

AYES:

NOES:

ABSENT:

ORIGINAL SIGNED

Nancy Shollenberger, City
Clerk, City of Sierra Madre,
California

CITY OF SIERRA MADRE

FEE SCHEDULE

FY 2015-2016

Note: This Fee Schedule does not include all fees, rates, or charges that may be imposed by the City of Sierra Madre. Examples of excluded items include, but are not limited to, development impact fees, utility rates and connection fees, fees imposed by and passed through to other agencies, and punitive fines and penalties.

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Many of the fees listed in the Master Fee Schedule are applied on an hourly basis and are structured to recover the full cost of service for each activity type. The City will apply the following hourly rate against recorded time to determine the fee amount owed by each applicant. Hourly rates from other departments may also apply if staff from those other departments perform work on a specific application or request for service. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application. The City may impose a contract administration fee of 15% on the value of contracted services.

For services requested of City staff which have no fee listed in this Master Fee Schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the following hourly rate for staff time involved in the service or activity.

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
Administrative Fees				
Annual Business License Fees				
New Business License Issuance				
Multiple	a) Home Occupation	\$217	\$219	per year
Multiple	b) Contractor	\$297	\$299	per year
Multiple	c) All Other Businesses	\$319	\$321	per year
Multiple	d) 30 Day Contractor	\$149	\$150	per year
Business License Renewal				
Multiple	a) Home Occupation	\$118	\$119	per year
Multiple	b) Contractor	\$197	\$198	per year
Multiple	c) All Other Businesses	\$168	\$169	per year
Multiple	d) 30 Day Contractor	\$99	\$100	per year
License/Permit Fees - Other				
City Contractor Business License				
CON001	a) New	\$160	\$161	each
CONR01	b) Renewal	\$85	\$86	each
3117	One-Day/Special Event License Fee	\$37	\$38	per event; must have established beginning and ending date and time
3116	Solicitor Permit	\$108	\$109	per person, per day
TOBACCO	Tobacco Retailer License Fee	\$0	\$0	per year
3120	Vending Machine License Fee	\$43	\$44	per machine, per year
Reproduction Fees				
COPIES	a) Copying and/or Printing	\$0.50	\$0.50	per page
RECORD REQ	b) Public Records Request (Copying/Printing)	\$0.06	\$0.06	per page
DVVDS	c) Copying Tapes or DVDs	\$16	\$17	each
Returned Check Fees				
RET CK	a) First Check	\$37; plus bank fees	\$37; plus bank fees	each
RET CK	b) Each Subsequent Check	\$37; plus bank fees	\$37; plus bank fees	each
Dial-A-Ride Fees				
DAR001	a) Dial-A-Ride Inside City (Seniors/Handicapped)	\$2	\$2	one way; with voucher
DAR002	b) Dial-A-Ride Outside City (Seniors/Handicapped)	\$2	\$2	one way; with voucher
DAR003	c) Fixed Route Service - General	\$2	\$2	one way

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
Administrative Fees				
DAR004	d) Fixed Route Service - Children / Senior (Over 65) / Handicapped	\$1	\$1	with City ID card
Dog License Fees				
	a) Neutered	\$25	\$26	each
	b) Unneutered	\$41	\$42	each
	c) Neutered - For Seniors (Over 65)	\$11	\$12	each
	d) Unneutered - For Seniors (Over 65)	\$26	\$27	each
Dog Park Tag Fees				
DOG-PRK	a) Senior Resident	\$0	\$0	each
DOG-PRKS	b) All Other Residents	\$0	\$0	current
Late Penalty Payment				
Other Fees				
GARAGE SAL	Garage Sale Application	\$16	\$17	per weekend
	Collections	10%	10%	per month; max of 100% of original fee
ADMIN STAFF	Administrative Services Staff	\$116	\$117	per hour

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
PLANNING AND ZONING FEES (1)					
Zoning Fees					
	Conditional Use Permit:				
CU001	a) Minor	\$810	\$1,050	43%	each
CU005	b) Standard	\$2,893	\$4,570	75%	each
CU015	c) Hillside Management Zone	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
CU010	d) Extension or Modification	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
CU020	e) Appeals	75% of Original Filing	75% of Original Filing		each
	f) Deposit Requirement	100% of Estimated Cost and processing fee	100% of Estimated Cost and processing fee		each
Variance					
VAR001	a) Minor	\$810	\$1,050	43%	each
VAR005	b) Major	\$2,893	\$4,570	75%	each
PZ001	Zone Change Application	\$6,063	\$6,906	85%	each
PZ005	General Plan Amendment	\$6,063	\$6,906	85%	each
PZ010	Municipal Code Text Amendment	\$6,063	\$6,906	85%	each
Home Occupation Permits					
PZ015	a) Affidavit	\$26	\$31	85%	each
PZ020	b) Administrative Discretionary	\$305	\$347	85%	each
PZ025	Second Dwelling Unit Permit	\$1,821	\$2,074	85%	each
PZ030	Zoning Verification Letter	\$305	\$347	85%	each
Environmental Fees					
Fish and Game Fee (State) - EIR Filing					
Fish and Game Fee (State) - Negative declaration filing					
Fish and Game Fee Exemption					

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
PLANNING AND ZONING FEES (1)					
EVN001	Categorical Exemption	\$153	\$154	75%	each
EVN005	Initial Study - Negative Declaration	\$2,274	\$2,286	75%	each
EVN010	Initial Study - Mitigated Negative Declaration	\$6,063	\$6,094	75%	each
EVN015	Environmental Impact Report	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
EVN020	Geotechnical Report Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
	Development Impact Fees				
	Development Impact Fees				
	Noticing Fees				
	Noticing Publication and Postage				
NF001	a) Director Review Only	\$305	\$307	75%	each
NF005	b) Planning Commission Only	\$608	\$612	75%	each
NF010	c) Planning Commission and City Council Sign Permit	\$760	\$764	75%	each
SGN001	a) Temporary	\$153	\$154	75%	each
SGN005	b) Temporary - Admin Review	\$305	\$307	75%	
SGN010	c) Administrative Review Required	\$305	\$307	75%	each
SGN015	d) Planning Commission Review Required	\$608	\$612	75%	each
	Mills Act Fee				
MILL001	Mills Act Application	\$1,783	\$1,792	75%	each
	Temporary Use Fees				
	Temporary Use Permit:				
TU010	a) Block Party	\$49	\$49	20%	each
TU005	b) All Other Uses Not Linked to a Special Event or Civic Event	\$122	\$123	20%	each

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
PLANNING AND ZONING FEES (1)					
Copies and Print Services					
OTH025	Copy of General Plan Map (Large - Plotter Size)	\$16	\$17	100%	per page
OTH030	Copy of Zoning Map (Large - Plotter Size)	\$16	\$17	100%	per page
OTH035	Copy of General Plan w/o Binder	\$0.06	\$0.06	100%	per page
Other Fees					
OTH005	Request for Public Facilities Fee Reduction/Waiver	\$792	\$796	20%	each
OTH010	Pre-Application Review	\$534	\$537	20%	each
OTH015	Request for Planning Consultation or Letter	\$82	\$83	20%	per request
SUBDIVISION FEES					
PZ055	Parcel Map - Tentative/Vesting Tentative	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
PZ050	Tract Map - Tentative/Vesting Tentative	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
PZ070	Final Parcel Map Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
	Final Tract Map Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
PZ075	Map Extension	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
PZ080	Map Amendment	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each
PZ035	Lot Line adjustment application and review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		
PZ040	Lot Merger application and review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		each

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
PLANNING AND ZONING FEES (1)					
	Deposit Requirement	100% of Estimated Cost and processing fee	100% of Estimated Cost and processing fee		each
	STAFF HOURLY RATE				
DEVSTAFF	Planning & Community Preservation Staff	\$203	\$205	100%	per hour
PWSTAFF	Public Works Engineering Staff	\$141	\$142	100%	per hour
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project		Deposits will be required to begin work; based upon estimated time to complete project

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
NEW CONSTRUCTION FEES				
	Building Permit Fees (1)			
PC001	Preliminary Plan Check	\$397	\$399	each
	\$1 to \$4,000			
PC002	a) Plan Check	\$397	\$399	each
BP001	b) Permit	\$202	\$204	each
	\$4,001 to \$25,000			
PC003	a) Plan Check	\$694-\$940	\$697-\$945	each
BP002	b) Permit	\$387 for the first \$4,000, plus \$24.34 for each add'l \$1,000, or fraction thereof, to and including \$25,000	\$389 for the first \$4,000, plus \$24.46 for each add'l \$1,000, or fraction thereof, to and including \$25,000	each
	\$25,001 to \$50,000			
PC003.5	a) Plan Check	\$893-\$1057	\$897-\$1062	each
BP003	b) Permit	\$976 for the first \$25,000, plus \$14.20 for each add'l \$1,000, or fraction thereof, to and including \$50,000	\$981 for the first \$25,000, plus \$14.27 for each add'l \$1,000, or fraction thereof, to and including \$50,000	each
	\$50,001 to \$100,000			
PC004	a) Plan Check	\$1,390 for the first \$50,000, plus \$12.89 for each add'l \$1,000, or fraction thereof, to and including \$100,000	\$1,397 for the first \$50,000, plus \$12.95 for each add'l \$1,000, or fraction thereof, to and including \$100,000	each
BP004	b) Permit	\$1,340 for the first \$50,000, plus \$14.20 for each add'l \$1,000, or fraction thereof, to and including \$100,000	\$1,347 for the first \$50,000, plus \$14.27 for each add'l \$1,000, or fraction thereof, to and including \$100,000	each

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
NEW CONSTRUCTION FEES				
PC004.5	\$100,001 and Up a) Plan Check	\$2,055 for the first \$100,000, plus \$9.60 for each add'l \$1,000, or fraction thereof	\$2,065 for the first \$100,000, plus \$9.65 for each add'l \$1,000, or fraction thereof	each
BP005	b) Permit	\$1,741 for the first \$100,000, plus \$10.05 for each add'l \$1,000, or fraction thereof	\$1,750 for the first \$100,000, plus \$10.10 for each add'l \$1,000, or fraction thereof	each
Building Permit valuation based on current International Code Council (ICC)				
BP009	SMIP Fee (2) a) Residential	Valuation Amount X 0.0001	Valuation Amount X 0.0001	per permit
BP010	b) Commercial	Valuation Amount X 0.00028	Valuation Amount X 0.00028	per permit
	Building Standards Administration Special Revolving Fund Fee (3) Permit Valuation:			
BP015	\$1-25,000	\$1	\$1	Senate Bill No. 1473 mandated fee.
BP015	\$25,001-50,000	\$2	\$2	Senate Bill No. 1473 mandated fee.
BP015	\$50,001-75,000	\$3	\$3	Senate Bill No. 1473 mandated fee.
BP015	\$75,001-100,000	\$4	\$4	Senate Bill No. 1473 mandated fee.

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
NEW CONSTRUCTION FEES				
BP016	Every \$25,000 or fraction thereof above \$100,000	Add \$3	Add \$3	Senate Bill No. 1473 mandated fee.
	STAFF HOURLY RATE			
DEVSTAFF	Planning & Community Preservation Staff	\$203	\$205	per hour
PWSTAFF	Public Works Engineering Staff	\$141	\$142	per hour
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
Building and Safety Fees				
<u>Mechanical, Plumbing, and Electrical</u>				
ELE001/MEC 001/PLB001	<p>Mechanical, Plumbing, and Electrical Permits are each separate Building Permit Categories in which multiple inspections may occur. Inspections Bundle fees are based on number of inspections within a given Building Permit Category.</p> <p>(1) Includes air handling units, compressors, boilers, forced air units, furnaces, hoods, fans, vents, bathtubs, dishwashers, drinking fountains, laundry tubs, lawn sprinklers, piping alterations, showers, sinks, toilets, vac breakers, washbasins, water heaters, water softeners, home appliances, heating appliances, branch circuits, motors and AC units, outlets and fixtures.</p> <p>(2) When calculating fees, each ten branch circuits shall be considered one item, and each twenty outlets or fixtures shall be considered one item.</p>			
ELE001/MEC 001/PLB001	a) 1 - 3 Items/Fixtures	\$208	\$210	each
ELE001/MEC 001/PLB001	b) 4 - 6 Items/Fixtures	\$297	\$299	each
ELE001/MEC 001/PLB001	c) 7 - 10 Items/Fixtures	\$496	\$499	each
ELE001/MEC 001/PLB001	d) 11 - 15 Items/Fixtures	\$582	\$585	each
ELE001/MEC 001/PLB001	e) 16 - 20 Items/Fixtures	\$743	\$747	each
ELE001/MEC 001/PLB001	f) 21 - 25 Items/Fixtures	\$940	\$945	each
ELE001/MEC 001/PLB001	g) 26 or More Items/Fixtures	\$1,139	\$1,145	each
<u>Other Plumbing Permits/Inspections</u>				
PLB005	Pool Related Inspections:			
PLB010	a) Swimming Pool Piping	\$594	\$597	each
	b) P-Trap for Pool	\$99	\$100	each
PLB015	Sewer/Septic Related Inspections:			
PLB020	a) House Sewer Connecting To Public Sewer	\$297	\$299	each
PLB025	b) All Other Sewer/Septic Inspections	\$594	\$597	each
	Water Piping System	\$397	\$399	each
<u>Other Electrical Permits/Inspections</u>				
ELE020	Motors & AC Units - (Over 10HP)	\$154 plus \$10 per branch	\$155 plus \$10 per branch	each
ELE030	Service	\$185	\$186	each
ELE035	Solar	\$485	\$488	each
ELE040	Temporary Power Pole	\$40	\$41	each
	Other			
	Sales of Maps	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Field Consultation - Per hour after first 15min - in 15 min increments	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
	Office Consultation - Per hour after first 15min - in 15 min increments	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Correspondence request - Per hour after first 15min - in 15 min increments	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Request for City Council or Commission Action	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Public Works Administrative Plan Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Consulting	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
DEM001	Demolition Permit Fee	\$107	\$108	each
OTH020	Photocopying and/or Printing	\$0.50	\$0.50	per page
	Extension or Modification	75% of Original Filing Fee	75% of Original Filing Fee	each
	Commencing Work Without a Permit	Double Fee	Double Fee	each
STAFF HOURLY RATE				
		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
DEVSTAFF	Planning & Community Preservation Staff	\$203	\$205	per hour
PWSTAFF	Public Works Engineering Staff	\$141	\$142	per hour
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
PUBLIC WORKS FEES				
	<u>Grading Fees</u>			
	Grading Bond			
GRD025	a) Up to 1,500 Cubic Yards (1)	\$3,082	\$3,098	Deposit against costs
GRD025	b) Greater than 1,500 Cubic Yards (1)	\$6,164	\$6,195	Deposit against costs
	Grading Plan Check			
GRD010	Grading Plan Check Deposit		\$1,420	Deposit against costs
GRD010	Grading Plan Check	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit (estimated)
GRD005	Grading Permit	\$28	\$29	per permit
	Grading Inspection			
GRD010	Grading Plan Check	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit (estimated)
GRD015	Grading Inspection Deposit		\$653	Deposit against costs
GRD015	Grading Inspection	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit (estimated)
	<u>Drainage/Precise Grading Plan Check Fees</u>			
	Street/Curb/Pavement/Drive Fees			
SC001	Preliminary Project Review	\$282	\$284	per permit
SC005	Curb Drain/Parkway Culvert	\$212	\$214	per permit
SC010	Driveway Approach	\$352	\$354	per permit
	Curb and Gutter Removal and Reconstruction:	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
	Excavation - Paved			
SC025	a) 0-200 Linear Feet	\$212	\$214	per permit
SC026	b) Greater than 200 Linear Feet	\$282	\$284	per permit
EN085	Excavation Permit	\$28	\$29	per permit

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
PUBLIC WORKS FEES				
	Excavation - Unpaved			
SC030	a) 0-200 Linear Feet	\$141	\$142	per permit
SC030	b) Greater than 200 Linear Feet	\$141	\$142	per permit
	Sidewalk Inspection			
SC035	a) 0-200 Linear Feet	\$214	\$216	per permit
SC036	b) Greater than 200 Linear Feet	\$208; plus \$35 per 10 linear foot	\$209; plus \$35 per 10 linear foot	per permit
ADDRESS002	Street Name assignment or change	\$417	\$420	per request
ADDRESS001	Street Address assignment or change	\$278	\$280	per request
	Public Improvement Inspection Fees			
	Public Improvement Inspection (Project Valuation)			
PI015	a) Up To \$10,000	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
PI015	b) \$10,001 - \$50,000	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
PI015	c) \$50,001-\$100,000	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
PI015	d) \$100,001-\$500,000	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
PI015	e) Greater than \$500,000	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
PI015	f) Continuous Inspection (Contract)	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
	e) Public Improvement Inspection Deposit			per permit
	Improvement Construction - Plan Check	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
	Extension Fee			
PI010	Review of Project Extension Request	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per request

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
PUBLIC WORKS FEES				
<u>Encroachment Fees</u>				
EN001	Crane Operation/Lane Blockage	\$424	\$427	per permit
EN005	Fence or Wall	\$565	\$568	per permit
EN010	Irrigation	\$141	\$142	per permit
EN015	Lighting or Minor Structures	\$141	\$142	per permit
EN020	Material Storage	\$71	\$72	per permit
EN025	Oversize Load	\$71	\$72	per permit
EN030	Scaffolding	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per permit
EN035	Sidewalk Dining Laboratory Analysis	\$372 Actual Cost; plus 15% processing fee	\$374 Actual Cost; plus 15% processing fee	per permit per analysis
EN040	Sidewalk Sale	\$120	\$121	per permit
EN050	Sign	\$141	\$142	per permit
EN045	Street Closure - (Requires Temporary Use Permit)	\$193	\$194	per permit
EN055	Trash Bin Removal of Illegal Trash Bin	\$71 Actual Cost; plus 15% processing fee	\$72 Actual Cost; plus 15% processing fee	per permit
<u>Landscape and Tree Fees</u>				
LS005	Administrative Tree Review	\$35	\$36	each
LS010	Tree Commission Review	\$141.00	\$142	each
ST006	Tree Replacement/Mitigation	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	Each
	Landscape Plan Check	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Landscape Inspection:			
LS015	a) New	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
LS015	b) Annual	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
LS020	Appeal (TAC)	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
PUBLIC WORKS FEES				
	Other			
	Public Works Administrative Plan Review	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
FOG001	FOG permit Annual Inspection	\$212	\$214	annually
FOG005	FOG Reinspection Fee	\$71	\$72	per permit
FOG010	Sewer Cleaning Fee	\$324	\$326	annually
	NPDES Illicit Discharge Response Fee		\$213	each
	DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	
	STAFF HOURLY RATE	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
DEVSTAFF	Development Services Staff	\$203	\$205	per hour
PWSTAFF	Public Works Engineering Staff	\$141	\$142	per hour

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
LIBRARY FEES				
Overdue Fees				
Books and Other Print and Digital Materials	\$0.25 adult & children; Maximum fine \$17	\$0.25 adult & children; Maximum fine \$17		each, up to maximum
DVD	\$2 adult & children; Maximum fine \$32	\$2 adult & children; Maximum fine \$32		each, up to maximum
Miscellaneous				
Flash Drive Purchase	\$11	\$12		each
Check-Out Materials Without Library Card	\$1	\$2		per occasion; three time max deposit; retained if student does not attend
Computer Class Deposit	\$21	\$22		per side per side per week
Copy/Print/Scan - Black and White	\$0.20	\$0.20		
Copy/Print/Scan - Color	\$2	\$3		
Interlibrary Loan Request	\$5; Up to 10 requests per year; \$28 for each additional request	\$5; Up to 10 requests per year; \$28 for each additional request		
Projector or Screen Rental (plus \$25 refundable deposit)	\$16	\$17	100%	each
Reserve Item Request	\$1	\$1	17%	each request
Visitor Pass for Internet	\$1	\$1	33%	each
Copies from archives	\$0.50	\$0.50	100%	per side
DVD rentals				
a) Documentaries and Educational	\$0.00	\$0.00	0%	per week
b) Entertainment DVDs	\$1	\$1	17%	per week
Lost or Damaged Materials				
Bar Code Replacement	\$12	\$13	100%	each
Container Replacement - Covers, CD, DVD, Tapes	\$18	\$19	100%	each
Library Card Replacement	\$12	\$13	100%	each
Replacement of Materials Fee				
a) Administrative Processing Fee	\$16	\$17	18%	
b) Material Replacement Cost (3)				
i) Adult Collection (3)				

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
LIBRARY FEES				
a) Hardcover - Fiction	\$27	\$28	100%	each
b) Hardcover - Non-Fiction	\$30	\$31	100%	each
c) Hardcover - Reference	\$115	\$116	100%	each
d) Paperback - Fiction	\$17	\$18	100%	each
e) Paperback, Trade - Fiction	\$19	\$20	100%	each
f) Paperback - Non-Fiction	\$19	\$20	100%	each
g) Paperback, Trade - Non-Fiction	\$21	\$22	100%	each
h) Paperback - Reference	\$58	\$59	100%	each
i) DVD	\$23	\$24	100%	each
j) CD - Audio Book	\$63	\$64	100%	each
k) CD - Music	\$16	\$17	100%	each
l) MP3 - Audio Book	\$63	\$64	100%	each
ii) Children and Young Adult Collection (3)				
a) Hardcover - Fiction	\$20	\$21	100%	each
b) Hardcover - Non-Fiction	\$25	\$26	100%	each
c) Hardcover - Reference	\$105	\$106	100%	each
d) Paperback - Fiction	\$15	\$16	100%	each
e) Paperback - Non-Fiction	\$15	\$16	100%	each
f) Paperback - Reference	\$79	\$80	100%	each
Archival Fees				
Reproduction Fee - Scanned Digital Image Archival Use	\$11	\$12	56%	each
a) Books, Catalogues, Periodicals:				
i) For-Profit	\$52	\$53		per image
ii) Non-Profit	\$11	\$12		per image
b) Film, Video, TV, CD:				
i) For-Profit	\$78	\$79		per image
ii) Non-Profit	\$16	\$17		per image
c) Slide Show/Display Image				
i) For-Profit	\$26	\$27		per image
ii) Non-Profit	\$6	\$7		per image
d) Loan Processing (Repositories or Institutions)	\$26	\$27		per loan processed

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
LIBRARY FEES				
STAFF HOURLY RATE	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016		Unit
Library Staff - Full-Time	\$89	\$90		per hour
Library Staff - Part-Time	\$53	\$54		per hour

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
FACILITY RENTAL FEES ***				
Community Center - Fireside Room:				
A) Local Organization/Non-Profit	\$374	\$376	100%	per day
B) Private Group/Individuals	\$374	\$376	100%	per day
Community Center - Sierra Madre Room				
A) Daily Rental				
1) Non Profit (10 Hours)	\$323	\$325	50%	for 10 hours
2) Non Profit (6 Hours)	\$194	\$195	50%	for 6 hours
3) Non Profit (Additional Hours)	\$33	\$34	50%	per hour
4) All Others (10 hours)	\$656	\$660	100%	for 10 hours
5) All Others (6 Hours)	\$394	\$396	100%	for 6 hours
6) All Others (Additional Hours)	\$66	\$67	100%	per hour
B) Continual Use				
1) Non Profit (Monthly)	\$157	\$158		annually
2) All Others (Weekly)	\$520	\$523		annually
Hart Park House				
A) Daily Rental				
1) Non Profit (10 Hours)	\$245	\$247	50%	for 10 hours
2) Non Profit (6 Hours)	\$147	\$148	50%	for 6 hours
3) Non Profit (Additional Hours)	\$25	\$26	50%	per hour
4) All Others (10 hours)	\$487	\$490	100%	for 10 hours
5) All Others (6 Hours)	\$292	\$294	100%	for 6 hours
6) All Others (Additional Hours)	\$50	\$51	100%	per hour
B) Continual Use				
1) Non Profit (Monthly)	\$157	\$158		annually
2) All Others (Weekly)	\$520	\$523		annually
Community Center - Youth Activity Center				
A) Daily Rental				
1) Non Profit (10 Hours)	\$498	\$501	50%	for 10 hours
2) Non Profit (6 Hours)	\$298	\$300	50%	for 6 hours
3) Non Profit (Additional Hours)	\$51	\$52	50%	per hours
4) All Others (10 hours)	\$993	\$998	100%	for 10 hours
5) All Others (6 Hours)	\$596	\$599	100%	for 6 hours

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
FACILITY RENTAL FEES ***				
6) All Others (Additional Hours)	\$100	\$101	100%	per hour
B) Continual Use				
1) Non Profit (Monthly)	\$157	\$158		annually
2) All Others (Weekly)	\$520	\$523		annually
City Council Chambers:				
A) Local Organization/Non-Profit	\$255	\$257	50%	per day
B) Private Group/Individuals	\$507	\$510	100%	per day
EMT (If Required/Requested)	\$73	\$74		per hour
Facility Attendant/Lifeguard (If Required/Requested):	\$52	\$53	100%	per hour
Alcohol Permit Fee	\$89	\$90	100%	per request
Tables, Chairs * Audio Visual Equipment				
a) Continual User Groups	\$0	\$0		per event
b) Local Non-profit Organization	\$259	\$261	50%	per event
c) All other renters	\$517	\$520	100%	per event
Security Deposit	\$1,028	\$1,034	100%	per rental; refundable, less damages
Recreation Department Staff - Required for opening/closing facilities	\$52	\$53	100%	per hour, 2 hour minimum
Return Key Late Fee	\$26	\$27		Per Day
Cancellation Fee:				
A) Cancellation 30 or More Days Prior to Event	15% of deposit retained	15% of deposit retained		each
B) Cancellation Less than 30 Days Prior to Event	50% of deposit retained	50% of deposit retained		each

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
FACILITY RENTAL FEES ***				

Recreation Staff - Full Time	\$86	\$87		per hour
Recreation Staff - Part Time	\$52	\$53		per hour
Public Works Maintenance Staff	\$78	\$79		per hour

*** Fees for Leagues and Other Organizations requesting frequent use of fields or parks may be subject to Special Use Agreements negotiated at terms and rates not included in this schedule.

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
FIELD, PARK, GARDEN PLOT RENTAL, AND BANNER FEES ***				
Field Rental Fees				
Ball Field - Lighted field				
A) Local Organization/Non-Profit - 2 Hour Minimum	\$44	\$45	51%	per hour
B) Private Group/Individuals - 2 Hour Minimum	\$86	\$87	100%	per hour
Ball Field - Unlighted field				
A) Local Organization/Non-Profit 2 Hour Minimum	\$26	\$27	50%	per hour
B) Private Group/Individuals 2 Hour Minimum	\$52	\$53	100%	per hour
Park Rental Fees				
Park Rental				
A) 1 - 100 People:				
1) Local Organization/Non-Profit	\$42	\$43	13%	per day
2) Private Group/Individuals	\$83	\$84	27%	per day
B) More than 100 People:				
1) Local Organization/Non-Profit	\$257	\$259	22%	per day
2) Private Group/Individuals	\$514	\$517	43%	per day
EMT - if requested/required	\$73	\$74		per hour
Community Garden Plot Fees				
Community Garden Plot				
A) Quarterly Rental - full plot	\$52	\$53	78%	per quarter
B) Quarterly Rental - half plot	\$31	\$32	94%	per quarter

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
FIELD, PARK, GARDEN PLOT RENTAL, AND BANNER FEES ***				
Banner Fees				
Downtown District Street Light Pole Banners - Per Sign				
Banner Hanging - Per Week				
Banner Hanging and Removal - Non-Profit Groups Only	\$212	\$214	100%	per week
Downtown District Street Light Pole Banner Hanging and Removal	\$1,262	\$1,269	100%	per request
Sale of City Flag	Actual Cost of Flag plus 15%	Actual Cost of Flag plus 15%		per flag
STAFF HOURLY RATE				
Recreation Staff - Full Time	\$86	\$87		per hour
Recreation Staff - Part Time	\$52	\$53		per hour
Public Works Maintenance Staff	\$78	\$79		per hour

*** Fees for Leagues and Other Organizations requesting frequent use of fields or parks may be subject to Special Use Agreements negotiated at terms and rates not included in this schedule.

(1) Outside materials may include, but are not limited to, straw/hay bales, ponies, sound systems, bounce houses, etc.

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
FILM PERMIT FEES (1)(2)			
Still Photography *** (More than Two Cast and Crew)	\$368	\$370	per day
Student Filming***	\$0	\$0	per request with proper documentation
Extra Small Film Productions *** (5 or Fewer Cast and Crew)	\$368	\$370	per day
Small Film Productions *** (Between 6 and 50 Cast and Crew):			
A) First Day	\$1,028	\$1,034	per day
B) Each Additional Day	\$771	\$775	per day
Large Film Productions *** (50 or More Cast and Crew):			
A) First Day	\$1,692	\$1,701	per day
B) Each Additional Day	\$1,355	\$1,362	per day
Any Production Requiring More than Forty Hours of City Staff Time	Fully burdened hourly rate for all staff time	Fully burdened hourly rate for all staff time	per hour
Fee for Obtaining/Reviewing Neighborhood Approval	\$52	\$53	per hour
City Safety Monitors - as required			
Police Personnel	\$105	\$106	
Fire Personnel	\$105	\$106	
Use of City Facilities	\$1,040	\$1,046	per day
Use of City Parking Stalls	\$11	\$12	per stall, per day

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
FILM PERMIT FEES (1)(2)			
Refundable Deposit	\$2,000 against cost	\$2,000 against cost	
Violation of Hour Restrictions			
Per production vehicle	\$1,028	\$1,034	per hour
Per personal vehicle	\$514	\$517	per hour
Film Monitor	\$171	\$172	per hour
Police Personnel	\$210	\$212	per hour
Fire Personnel	\$210	\$212	per hour
Cigarette Butts and Debris Pickup	\$4	\$5	
STAFF HOURLY RATE			
	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
Recreation Staff - Full-Time/Film Monitor	\$86	\$87	per hour
Recreation Staff - Part-Time	\$52	\$53	per hour
Fire Staff	\$105	\$106	per hour
Police Staff	\$105	\$106	per hour
Public Works Engineering Staff	\$138	\$139	per hour
Public Works Maintenance Staff	\$78	\$79	per hour
DEPOSIT REQUIREMENTS	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	

(1) Fees shown do not include fees required for traffic, fire, and police safety services provided by the City. Fees for these services will be billed at the fully-burdened hourly rates shown in this fee schedule.

The City Manager, or the City Manager's designee shall provide the hourly rates for assistance from staff not represented via the fully-burdened hourly rates in this fee schedule.

(2) Fees shown do not include business licensing, encroachment fees, or temporary use permit fees that may apply.

	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
FILM PERMIT FEES (1)(2)			

*** Separate fee applies for productions anticipated to require more than forty hours of City Staff time.

	Calculated Fee To Recover 100% Cost of Service for FY 2012-2013	Current Fee FY 2012-2013	Current Fee FY 2013-2014	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
RECREATION CLASS, SPECIAL EVENT, AND AQUATIC FEES*							
Refund or Transfer of Recreation Program Fee	\$20	\$10	\$10	\$11	\$12	50%	per request
Recreation Class Split	varies	35%/65%	35%/65%	35%/65%	35%/65%		of fee
Special Events							
Mt. Wilson Trail Race - Adult with shirt	\$97	\$65	\$66	\$67	\$68	67%	each
Mt. Wilson Trail Race - Youth with shirt	\$54	\$35	\$35	\$36	\$37	65%	each
Huck Finn Day - Fishing Derby	\$33	\$10	\$10	\$11	\$12	30%	each
Huck Finn Day - Family Fishing	\$47	\$20	\$20	\$21	\$22	43%	each
Huck Finn Day - Campsite	\$214	\$55	\$56	\$57	\$58	26%	each
Fourth of July - Parade Entry (Non Profit)	\$132	\$35	\$35	\$36	\$37	27%	each
Fourth of July - Parade Entry (Private)	\$220	\$50	\$51	\$52	\$53	23%	each
Fourth of July - Firecracker Run Entry (Youth)	\$88	\$15	\$15	\$16	\$17	17%	each
Fourth of July - Firecracker Run Entry (Adult)	\$132	\$20	\$20	\$21	\$22	15%	each
Oktoberfest - Golf Team	\$540	\$300	\$304	\$309	\$311	56%	each
Oktoberfest - Golf Individual	\$166	\$83	\$84	\$86	\$87	50%	each
Oktoberfest - Tennis	\$122	\$61	\$62	\$63	\$64	50%	each
Oktoberfest - Lunch	\$60	\$30	\$30	\$31	\$32	50%	each
Window Painting - Team of Four	\$125	\$25	\$25	\$26	\$27	20%	each
Spring Movie Series - Recommended Sponsorship	\$1,609	\$800	\$810	\$822	\$827	50%	each
Concerts in the Park - Recommended Sponsorship	\$2,147	\$1,000	\$1,013	\$1,028	\$1,034	47%	each
Adult Softball - Team Registration	\$903	\$452	\$458	\$465	\$468	50%	each
Adult Softball - Individual	\$91	\$45	\$46	\$47	\$48	49%	each
Recreation and Leisure Excursions		Actual Cost; plus 15% processing fee					
Special Event Permit Fee							
Local Non-profit: 1-100 people		\$50	\$51	\$52	\$53		
Private Group/Individuals: 1-100 people		\$100	\$101	\$103	\$104		
Local Non-profit: More than 100 people		\$200	\$203	\$206	\$208		
Private Group/Individuals: More than 100 people		\$400	\$405	\$411	\$414		

	Calculated Fee To Recover 100% Cost of Service for FY 2012-2013	Current Fee FY 2012-2013	Current Fee FY 2013-2014	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
RECREATION CLASS, SPECIAL EVENT, AND AQUATIC FEES*							
STAFF HOURLY RATE	Calculated Fee To Recover 100% Cost of Service	Current Fee FY 2012-2013	Current Fee FY 2013-2014	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016		Unit
Recreation Staff - Full-Time/Film Monitor	\$83	\$83	\$84	\$86	\$87		per hour
Recreation Staff - Part-Time	\$50	\$50	\$51	\$52	\$53		per hour
Fire Staff	\$117	\$102	\$103	\$105	\$106		per hour
Police Staff	\$131	\$102	\$103	\$105	\$106		per hour
Public Works Engineering Staff	\$137	\$134	\$136	\$138	\$139		per hour
Public Works Maintenance Staff	\$75	\$75	\$76	\$78	\$79		per hour
DEPOSIT REQUIREMENTS		Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project	Deposits will be required to begin work; based upon estimated time to complete project		

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
POLICE FEES					
	Vehicle Related Fees				
	Vehicle Release (Abandoned, Stored, Misc.) (1)	\$129	\$130	49%	each
	Vehicle Release (D.U.I. - Driver Arrested) (1)	\$411	\$414	69%	each
	Vehicle Release (Repossession)	\$17	\$18	41%	each
	Citation Sign-off (Onsite)	\$13	\$14	44%	each
	Report Fees (2)				
	Crime Report	\$2	\$3	3%	per page; \$33 maximum
	Minor Non-Criminal Incident Report Copies - (1 page)	\$3	\$4	10%	per page; \$20 maximum
	Lost Cell Phone Report - (For Insurance Purposes)	\$26	\$27	64%	each
	Traffic Accident Report (Non-Injury)	\$2	\$3	5%	per page; \$20 maximum
	Traffic Accident Report (Injury)	\$2	\$3	3%	per page; \$33 maximum
	Fingerprinting and Letter Services				
	Livescan Fingerprinting	\$37; plus pass-thru fees	\$37; plus pass-thru fees	59%	each
	Fingerprinting (per card)				
	Clearance Letter	\$24	\$25	100%	each
	Sign Fees				
GARAGE SAL	Garage/Yard Sale Permit	\$16	\$17	65%	each
	Code Enforcement and Nuisance Fees				
	Illegal Sign Removal Fee (Release Of Property)	\$52	\$53	98%	each
	Response Due To False Alarm:				
	a) First False Alarm Response	\$0	\$0		per response
	b) Two False Alarm Responses	\$102	\$103		per response
	b) Third or More Responses	\$203	\$205		per response
	Response Due To Loud Party Disturbance:				
	a) First Response	\$0	\$0		per response
	b) Each Additional Response	billed hourly with 2 hour min; plus 15% administration cost	billed hourly with 2 hour min; plus 15% administration cost		per response

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Recovery Rate	Unit
POLICE FEES					
PRK	Emergency D.U.I. Response Fees				
	Emergency Response To D.U.I. Related Collision (up to a \$1,000 max)	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee		per hour
	Overnight Parking Permit Fees				
	Annual Permit	\$87	\$88	1%	per permit
	Nightly	\$3	\$4	6%	
	Permit Sticker Transfer or New Sticker	\$4	\$5	23%	per sticker
	Other Fees				
	Administrative Citation First Offense	\$103	\$104	100%	each
	Administrative Citation Second Offense	\$206	\$208	100%	each
	Administrative Citation Third or more offense	\$514	\$517	100%	each
	Alarm Permit: original application	\$83	\$84	160%	each
	Alarm Permit: annual renewal	\$52	\$53		annual renewal
	Carry of a Concealed Weapon Permit - Investigation (Per hour - 2 hour min. non- refundable set by State of California)	\$120	\$121	100%	each
	Off-Site Vehicle inspection fee	\$58	\$59	100%	each
	On-Site Vehicle inspection fee	\$28	\$29	100%	each
	Overnight Parking Permit Including Investigation	\$2	\$3	100%	each
	Special instruction Clases (plus cost of class training)	\$30	\$31	100%	each
Notice of City Code violation	\$54	\$55	100%	each	
LA County / Pasadena booking Fee	Actual Cost plus 20% Administrative fee	Actual Cost plus 20% Administrative fee		each	
STAFF HOURLY RATE					
		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016		Unit
	Patrol Staff	\$142	\$143		per hour
	Dispatch/Records Staff	\$85	\$86		per hour
	Code Enforcement Staff	\$100	\$101		per hour
	Outside Court Supoena (per employee per request)	Set by State	Set by State		set by State

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
FIRE FEES				
	Annual Fire And Life Safety Inspection			
	Annual Fire And Life Safety Inspection	\$68	\$69	per half hour; half hour minimum
	EMS/Paramedic Subscription Fee			
EMS	EMS/Paramedic Subscription Fee	\$60	\$60	per person
	Fire Permit			
	Fire Permit	\$68	\$69	each
	Reports			
	Fire Report	\$68	\$69	each
	Medical Report	\$68	\$69	each
	Appearance/Standby Fees			
	Court Appearance and Office Hearing / Non-Compliance	\$135	\$136	per hour; 2 hour minimum
	Fire Watch	\$135	\$136	per hour; 2 hour minimum
	Fire Department Training Class Fee			
	Fire Department Training Class	Actual Cost; plus 25% processing fee	Actual Cost; plus 25% processing fee	each
	Response Fees			
	Response Due To False Alarm:			
	a) First False Alarm Response	\$0	\$0	per response
	b) Two False Alarm Responses	\$102	\$103	per response
	b) Third or More Responses	\$203	\$205	per response
	Illegal Burning	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	per inspection

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
FIRE FEES				
	Hazardous Materials Clean-Up	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Weed Abatement Fees Weed Abatement	Actual Cost; plus 15% processing fee	Actual Cost; plus 15% processing fee	each
	Other Fees Additional Inspection of New System after third (per additional inspection)	\$135	\$136	each
	Fire Inspections (Failure to comply)	\$135	\$136	each
	Fire Inspections of Commercial and Multi- Residential (per 20 minutes at \$120 per hour)	\$135	\$136	each
	Installation or Removal of underground storage tanks	\$135	\$136	each
	Review of requested activity - Fire permit	\$135	\$136	each
	STAFF HOURLY RATE	Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
	Fire Staff	\$135	\$136	per hour
	Engine with 4 staffed positions	\$636	\$640	per hour
	Equipment rental			

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
UTILITY RATES				
New Meter Installation				
NMI-001	New meters: 3/4"	\$656	\$660	Minimum Fee - Plus costs over base fee
NMI-005	New meters: 1"	\$656	\$660	Minimum Fee - Plus costs over base fee
		\$2,989	\$3,004	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-010	New meters: 1" with 1" line	\$4,397	\$4,419	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-015	New meters: 1 1/2" with 1 1/2" line			
NMI-020	New meters: 1 1/2"	\$884	\$889	Minimum Fee - Plus costs over base fee
NMI-025	New meters: 2"	\$1,114	\$1,120	Minimum Fee - Plus costs over base fee
		\$5,170	\$5,196	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-030	New meters: 2" with 2" line	\$5,371	\$5,398	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-035	New meters: 4"	\$5,371	\$5,398	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-040	New meters: 4" fire line	\$6,040	\$6,071	Refundable Deposit - Less: Cost, plus 20% installation Fee
NMI-045	New meters: 4" with 4" line			
Other Meter Charges				
	Portable water meter rental	\$1,094	\$1,100	Minimum Fee - Plus costs over base fee
	Portable water meter deposit	\$2,009	\$2,020	Refundable Deposit - Less: damage, rental fee, and consumption
	Relocation of existing meter	\$669	\$673	Refundable Deposit - Less: Cost, plus 20% installation Fee
	Reinstall Meter at prior location			
	Reinstall Meter	\$78	\$79	5/8", 3/4", & 1" meters (each occasion)
	Reinstall Meter	\$78	\$79	1 1/2" & 2" meters (each occasion)
Other Fees & Services				
	New service or termination of existing service	\$49	\$50	Per request
	Owner request for seal/unseal meter	\$80	\$81	Per request
	Water delinquent turn off/on	\$80	\$81	Per delinquent shut off/on

Fee Code		Current Fee FY 2014-2015	Proposed Fee FY 2015-2016	Unit
UTILITY RATES				
	24 hour notice for turn-off	\$36	\$37	Per occasion
	Unauthorized connection to City line	\$2,131	\$2,142	Fine per citation Plus estimated commodity charge
	Unauthorized connection to fire hydrant	\$2,131	\$2,142	Fine per citation Plus estimated commodity charge
	Unauthorized use or alteration of water meter	\$2,131	\$2,142	Fine per citation Plus estimated commodity charge
	Water meter testing	\$72	\$73	Fee for testing, more than 2% error rate
	Sale of excess water to other municipalities	\$58	\$59	Based on specific negotiations
	Deposit for new water service - Owner occupied property			Refund in one year with good payment history or \$0 deposit with letter from other utility co.
	Deposit for new water service - Tennant occupied property			Up to Three times the highest months bill - held until final bill
	Deposit for non/late payment of utility bill			Three times the highest month - held until 12 mo. on time payments
	After hours service initiation/termination fee	\$91	\$92	Per after hours service request
SWR005	Sewer Sewer Permit	\$82	\$83	Minimum Permit Fee
	Other Sewer Fees			
SWR010	Sewer Connection Fee	\$323	\$325	Per connection
SWR015	Sewer Dye test	\$231	\$233	Per request
SWR020	Sewer Stoppage Investigation	\$114	\$115	Per investigation.
SWR025	Saddle Main Line	\$352	\$354	Per request (includes two inspections)
SWR030	Residential Sewer Connection	\$114	\$115	Per request

Utility Rates	FY 2011-2012	Current Fee FY 2012-2013	Current Fee FY 2013-2014	Current Fee FY 2014-2015	Unit
NPDES					
% Total of Permit Fee		\$0.00	\$0.00	\$0.00	pending new ordinance
Water Fees					
Water Consumption (per C.C. Resolution 03-010)					
Water Consumption Fee Tier 1 (<36ccf)	\$1.92	\$2.06	\$2.21	<i>Effective March 2014 the City adopted new rates for water and sewer</i>	Per 100 cu. ft. of water (1 unit)
Water Consumption Fee Tier 2 (36 - 66 ccf)	\$1.97	\$2.12	\$2.27		Per 100 cu. ft. of water (1 unit)
Water Consumption Fee Tier 3 (>66 ccf)	\$2.00	\$2.15	\$2.30		Per 100 cu. ft. of water (1 unit)
Water Connection Fee - General - 5/8" or 3/4" meter	\$43.02	\$46.26	\$49.75		Per connection per bill
Water Connection Fee - General - 1" meter	\$50.20	\$53.99	\$58.06		Per connection per bill
Water Connection Fee - General - 1.5" meter	\$64.53	\$69.40	\$74.63		Per connection per bill
Water Connection Fee - General - 2" meter	\$93.22	\$100.25	\$107.81		Per connection per bill
Water Connection Fee - General - 3" meter	\$172.07	\$185.05	\$199.01		Per connection per bill
Water Connection Fee - General - 4" meter	\$250.94	\$269.87	\$290.22		Per connection per bill
Water Connection Fee Multi-units Addition	\$0.00	\$0.00			Per Unit per month plus meter fee
Water Connection Fee - low income - 5/8" or 3/4" meter	\$27.96	\$30.07	\$32.34		Per connection per bill
Water Connection Fee - Low Income - 1" meter	\$35.14	\$37.79	\$40.64		Per connection per bill

New Rates Adopted and Implemented: March 2014

Water Charges				
Meter Size				BI-MONTHLY CHARGE
5/8", 3/4"		\$57.83	\$66.01	Per connection per bill
1"		\$77.66	\$88.65	Per connection per bill
1-1/2"		\$110.71	\$126.37	Per connection per bill
2"		\$150.36	\$171.64	Per connection per bill
3"		\$242.90	\$277.27	Per connection per bill
4"		\$375.10	\$428.17	Per connection per bill
PRIVATE FIRE SERVICE				BI-MONTHLY CHARGE
2"		\$4.57	\$5.21	Per connection per bill
4"		\$28.27	\$32.27	Per connection per bill
Low Income Discount:				BI-MONTHLY SERVICE CHARGE
5/8", 3/4"		\$37.59	\$42.91	Per connection per bill
1"		\$50.48	\$57.62	Per connection per bill
1-1/2"		\$71.96	\$82.14	Per connection per bill
2"		\$97.73	\$111.57	Per connection per bill
3"		\$157.89	\$180.23	Per connection per bill
4"		\$243.82	\$278.31	Per connection per bill
Consumption Charge				
1) Residential Tiered Rates (\$/CCF)				
Water Consumption Fee Tier 1 (<11ccf)		\$1.91	\$2.21	Per 100 cu. ft. of water (1 unit)
Water Consumption Fee Tier 2 (12-33 ccf)		\$2.57	\$2.93	Per 100 cu. ft. of water (1 unit)
Water Consumption Fee Tier 3 (34-66 ccf)		\$3.05	\$3.46	Per 100 cu. ft. of water (1 unit)
Water Consumption Fee Tier 3 (>66 ccf)		\$4.07	\$4.66	Per 100 cu. ft. of water (1 unit)
2) Non-Residential Rate (\$/CCF)				
Uniform		\$2.83	\$3.16	Per 100 cu. ft. of water (1 unit)
Sewer Charges				
Customer Class				
1) Residential		\$28.09	\$29.22	Bi-monthly Charge
2) Non-Residential				
Commercial Institutional		\$17.02	\$17.70	Bi-Monthly Charge
a) Commercial		\$0.63	\$0.65	Cost per CCF
b) Institutional		\$0.37	\$0.39	Cost per CCF



City of Sierra Madre Agenda Report

John Capoccia Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor Capoccia and Members of the City Council

FROM: Elaine I. Aguilar, City Manager *EIA*

INITIATED BY: Bruce Inman, Director of Public Works *BI*
James Carlson, Management Analyst *JC*

DATE: June 23, 2015

SUBJECT: RECOMMENDATION TO AUTHORIZE THE CITY OF ARCADIA TO SUBMIT THE RIO HONDO/SAN GABRIEL RIVER ENHANCED WATERSHED MANAGEMENT PLAN (EWMP) TO THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD ON BEHALF OF THE CITY OF SIERRA MADRE

SUMMARY

Staff recommends that the City Council approve the attached letter (**Attachment A**) for signature by the City Manager authorizing the City of Arcadia to submit the EWMP to the Los Angeles Regional Water Quality Control Board on behalf of Sierra Madre and the entire Working Group.

ANALYSIS

Regulatory Background

The Water Quality Act of 1987 added Section 402(p) to the Federal Clean Water Act requiring the United States Environmental Protection Agency (USEPA) to establish regulations related to stormwater discharges. The Clean Water Act authorizes the USEPA to delegate authority to a state as the National Pollutant Discharge Elimination System (NPDES) permitting authority in lieu of the USEPA. In California, regional stormwater permits are developed and enforced under the Regional Water Quality Control Boards, and the City of Sierra Madre is assigned to the Los Angeles Regional Water Quality Control Board (LARWQCB).

On November 8, 2012, the LARWQCB issued a new MS4 NPDES permit to the cities in Los Angeles County (Board Order No. R4-2012-0175; NPDES Permit No. CAS004001). The new MS4 NPDES permit became effective on December 28, 2012. This new MS4 permit contains many new provisions in comparison to past permits including the option

to develop integrated planning and monitoring plans to address many of the Permit's water quality and program requirements.

Rio Hondo/San Gabriel River Water Quality Group

On December 11, 2012, City Council adopted Resolution 12-92 to begin addressing the requirements of the new MS4 permit. The Resolution incorporated the City of Los Angeles' Low Impact Development ordinance and Green Street policy as interim measures to demonstrate the City's efforts towards compliance with the new regulations. (These programs were brought back to the City Council on July 23, 2013 for adoption after being amended to reflect more city-specific conditions.) The resolution also directed staff to work with other agencies to develop watershed-based Watershed Management Program, or if possible to participate in an Enhanced Watershed Management Plan (EWMP).

Staff researched options to partner with other cities for possible WMP or EWMP scenarios and determined that a group representing the similar geography and shared conditions of San Gabriel Valley cities with close proximity to the foothills would be the most efficient and cost-saving method of organizing. The cities of Arcadia, Azusa, Bradbury, Duarte, Monrovia, Sierra Madre and the local portions of unincorporated County of Los Angeles and the Los Angeles County Flood Control District began to meet in January of 2013 to discuss options for collectively and cooperatively meeting the regulations of the new permit. These cities formed the Rio Hondo/San Gabriel River Water Quality Group (or "Watershed Group").

Memorandum of Understanding

After discussion within the group and outreach to each city's management staff, the members of the Watershed Group entered into an MOU to share the costs to prepare an (EWMP) and Coordinated Integrated Monitoring Plan (CIMP). Sierra Madre approved this MOU at the April 14, 2013 City Council meeting.

To guide the development of the scope of work to be conducted under this MOU, the participating agencies also developed an Oversight Committee comprised of City Managers, Public Works Directors and Storm Water Program Managers from each agency. Based on the Oversight Committee's direction on March 13, 2013, the Watershed Group released a Request for Proposals (RFP) for work related to the development of an EWMP and CIMP including:

- Project Management
- Development of an EWMP Work Plan
- Development of a Draft EWMP
- Development of a Final EWMP
- Development of a CIMP
- Review of Notice of Intent
- Assistance with obtaining review and approval of the CIMP and EWMP from the LARWQCB's Executive Officer

Based on the Oversight Committee's review and evaluation of the proposals, an environmental consultant, California Watershed Engineering (CWE) was selected at a total estimated cost of \$790,537.00. Based on the MOU's cost share formula the City of Sierra Madre's cost share for the development of the EWMP and CIMP is approximately \$53,300.00. This cost share is primarily based on each jurisdiction's land area in the Watershed Group area.

Monitoring

The CIMP was submitted to the Regional Board in July of 2014. After initial comments were received from the Regional Board on the monitoring plan, it was apparent that the vast majority of the specifications were acceptable. The RH/SGRWQG issued an RFP and awarded a contract to begin implementing the early and basic components of the CIMP in an effort to attain monitoring data quickly. Final approval of the CIMP is expected in the next month to three months, and the early actions of plan have begun.

EWMP

Staff received the draft EWMP from the consultants in May of 2015. After an initial presentation and discussion with the Oversight Committee, the RH/SGRWQG members directed the consultants to make a few adjustments. A summary of the full 978 page EWMP document, including Funding Strategies, has been included with this report as **Attachment B**. The full report has been uploaded to the City's website located in the Public Works Department page.

Petitions Challenging the 2012 Permit before the State Water Resources Control Board

On December 10, 2012, a number of cities, including Sierra Madre, as well as non-governmental organizations filed petitions with the State Water Resources Control Board (State Board) challenging various aspects of the new permit. The State Board adopted a Draft Order on June 16, 2015 to resolve these petitions. A memorandum on the State Board's Adoption, as well as general Permit considerations, was presented to the San Gabriel Valley Council of Governments the following day by Sierra Madre's City Attorney Teresa L. Highsmith and is attached to this report as **Attachment C**.

Program Environmental Impact Report

On January 21, 2015, the Los Angeles County Flood Control District (LACFCD) issued a Notice of Availability for public review of the Draft Program Environmental Impact Report (Draft PEIR) on behalf of the 12 EWMP groups, including the RH/SGRWQG, to address the potential environmental impacts of EWMPs throughout the County of Los Angeles. The LACFCD conducted several public hearings throughout the County of Los Angeles between January 29 and February 17, 2015. The 45-day period for public review expired on March 9, 2015, but was extended to March 16, 2015 to allow for additional public comment. The final PEIR was certified by the Los Angeles County Board of Supervisors on May 26, 2015.

Due to the short time period between the May 26, 2015 certification and the June 29, 2015 deadline for submittal to the EWMPs to the Regional Board, certification as authorized by CEQA Guidelines 15025(c), this staff report serves to provide the Draft CEQA Addendum for purposes of making CEQA recommendations to the City Council and taking the actions required for submittal of the EWMPs to the Regional Board. It is anticipated that individual projects associated with the EWMP as submitted or updated through the adaptive management process may need specific environmental review.

FINANCIAL REVIEW

This report is to request authority to submit the Enhanced Watershed Management Program to the Regional Water Quality Control Board. It is estimated that the cost of implementation of the entire EWMP is approximately \$1.4 billion dollars over the next two decades. The cost estimate is based on information collected by the Group's consultant. Since there was no existing data, or opportunity to conduct local monitoring in preparation of the plan, the local ambient conditions of the watershed was conservatively estimated. It was then processed through a required "Reasonable Assurance Analysis" (RAA) which includes modeling software. Primary factors in the RAA include; land use, geography, water quality and other parameters used to simulate runoff and corresponding water quality generated within the EWMP area.

The proposed costs identified in the EWMP needed to comply with State and Federal water quality regulations, and to improve water quality, do not currently have a funding source. The City will continue to pursue funding alternatives in partnership with other municipalities and other agencies within the watershed as well as to seek potential State and Federal grants to supplement the cost of the implementing the EWMPs. In addition, the estimated costs to implement potential EWMP projects will be further refined as the EWMP is updated every two years taking into consideration such as water quality monitoring data and program effectiveness.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the attached letter for signature by the City Manager authorizing the City of Arcadia to submit the EWMP to the Los Angeles Regional Water Quality Control Board on behalf of Sierra Madre and the entire Working Group.

Attachments (3)

Attachment A: Letter of Authorization to the City of Arcadia to submit the EWMP to the L.A. Regional Board

- Attachment B: Executive Summary of Rio Hondo-San Gabriel River Enhanced Watershed Management Plan (EWMP)
- Attachment C: Colantuono, Highsmith, Whatley, PC Memorandum on LARWQCB NPDES Permit for LA County Storm Sewers and SWRCB Order Resolving Petitions Challenging Permit



City of Sierra Madre

June 24, 2015

Mr. Dominic Lazzaretto
City Manager
City of Arcadia
240 West Huntington Drive
Arcadia, CA 91066

Dear Mr. Lazzaretto:

**AUTHORIZATION TO SUBMIT ON BEHALF OF THE CITY OF SIERRA MADRE
THE RIO HONDO/SAN GABRIEL RIVER WATER QUALITY GROUP DRAFT
ENHANCED WATERSHED MANAGEMENT PLAN**

In compliance with Order No. R4-2012-0175 (Municipal Separate Storm Sewer system Permit) the City of Sierra Madre has been participating in the Rio Hondo/San Gabriel River Water Quality Group to develop an Enhanced Watershed Management Plan (EWMP.) The program has been developed by the County Flood Control District and the cities of Arcadia, Azusa, Bradbury, Duarte, Monrovia and unincorporated Los Angeles County areas.

This letter serves to authorize the City of Arcadia to submit the EWMP on the behalf of the City of Sierra Madre. The City of Sierra Madre wholeheartedly supports the Regional Board's goal of cleaning up storm water through meeting the requirements of Porter Cologne and the CWA. It is in that spirit that the EWMP is submitted to the Board.

Nevertheless, the EWMP as submitted is clearly unaffordable to this community. This community approaches its 2015-16 fiscal year with a budget deficit of over \$750,000. FY 16-17 will see a deficit of over \$1 million. It is not possible to fund any of the EWMP through the city's existing budget. While Sierra Madre will seek additional funding through every means available, as you know, grant and loan funds are limited and there will be over eighty other agencies vying for those same dollars. It is our hope that we will be successful in locating funding in such a competitive market, and that the water quality data mined from our Coordinated Integrated Monitoring Plan will be of benefit in reducing the size and cost of our projects to a more affordable level.

If you have any questions or comments for Sierra Madre regarding the EWMP, they may be addressed to Mr. Bruce Inman, Director of Public Works at binman@cityofsierramadre.com or

232 West Sierra Madre Boulevard, Sierra Madre, CA 91024 (626) 355-7135

Management Analyst James Carlson at jcarlson@cityofsierramadre.com. Both can be reached by telephone at (626) 355-7135.

Best Regards,

Elaine Aguilar
City Manager

Executive Summary

In response to the Phase I Los Angeles County Municipal Separate Storm Sewer System (MS4) Permit, Order No. R4-2012-0175, the Rio Hondo/San Gabriel River Water Quality Group (RH/SGRWQG or the Group) decided to collaborate in the development of an Enhanced Watershed Management Program (EWMP). This Group is comprised of the Cities of Arcadia, Azusa, Bradbury, Duarte, Monrovia, Sierra Madre, the County of Los Angeles, and the Los Angeles County Flood Control District (LACFCD). This EWMP describes the compliance path the Group will utilize to achieve water quality objectives by specified milestone dates.

Several of the Group members participating in this EWMP are in both the Los Angeles River (LAR) and San Gabriel River (SGR) Watersheds. The Group is located in the eastern portion of the LAR Watershed Management Area and the upper portion of the urban SGR Watershed Management Area. The area included in the EWMP encompasses approximately 41 square miles of predominately residential and open space land use. Of the total LAR and SGR Watershed areas, the Group members have jurisdiction over four and three percent of the total watersheds, respectively. The Group area is illustrated in **Figure ES-1**.

This EWMP identifies the water quality priorities relevant to the Group based on limited available water quality data. These priorities are the focus of various implementation efforts required to be in compliance with interim and final water quality objectives. Additionally, the EWMP identifies the existing structural and non-structural Best Management Practices (BMPs) implemented by the Group. Potential regional project sites were identified and evaluated to determine which would be proposed and included in the EWMP's Reasonable Assurance Analysis (RAA). An approach for selecting distributed BMPs, such as green streets, is also included and proposed streets are identified so that required load reductions can be achieved.

The EWMP outlines the approach used for the RAA, detailing the modeling system, calibration process, and estimated baseline conditions. Once the baseline conditions were estimated, the proposed control measures were modeled to demonstrate that applicable water quality objectives will be achieved based on the 85th percentile storm and 90th percentile load criteria. Based on the proposed control measures, potential implementation costs and schedules are also identified. Major components of this EWMP include:

Water Quality Priorities

The water quality priorities were identified by characterizing the water bodies using limited available monitoring data and Water Body Pollutant Combinations were then developed. Separate categories of Water Body Pollutant Combinations have been established and are expected to be addressed through the implementation of various control measures proposed in this EWMP. In addition, a source assessment was undertaken and a prioritization was developed based on Total Maximum Daily Loads (TMDLs) and other receiving water considerations. The identification of water quality priorities directed the selection of control measures and future implementation efforts included in the EWMP.



Rio Hondo/San Gabriel River Water Quality Group
 Enhanced Watershed Management Program

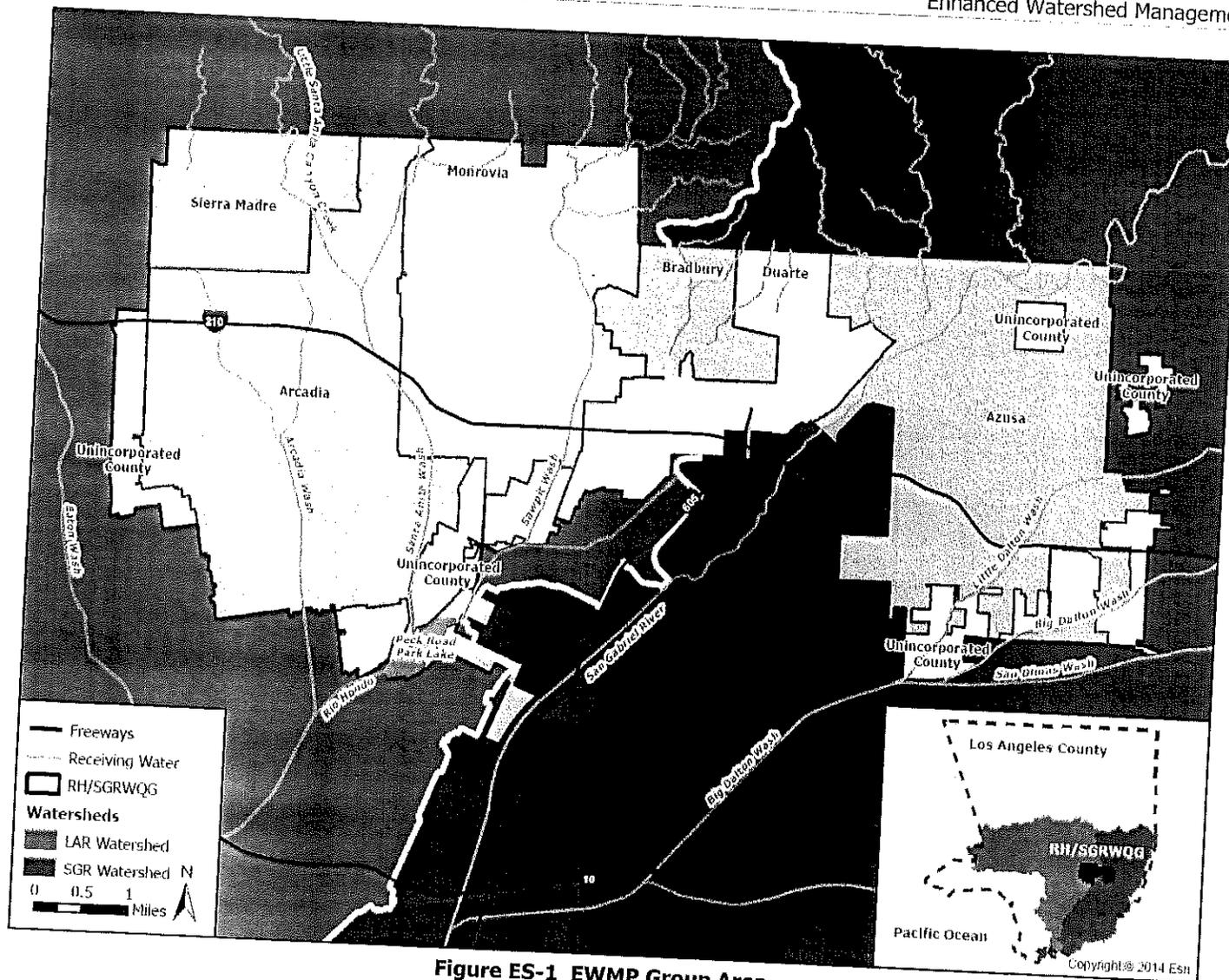


Figure ES-1 EWMP Group Area

Watershed Control Measures

This EWMP identifies both the various control measures that currently exist within the Group area and control measures that will need to be addressed to comply with the applicable objectives within the given timeframe. Various non-structural control measures along with structural control measures (distributed and regional BMPs) are proposed and included in the RAA to demonstrate compliance with water quality objectives.

The MS4 Permit also defines Minimum Control Measures (MCMs) and includes a variety of non-structural control measures. Requirements based on the current MS4 Permit are more stringent than those implemented under the previous permit, and the differences between the two are further discussed in the EWMP. As an example, the 2012 MS4 Permit requires that construction sites under one acre be inspected based on water quality threat, while the 2001 MS4 Permit did not have any inspection requirements for sites under one acre. Some Group members intend to implement enhanced programs beyond what is required in the MS4 Permit. Due to the proposed non-structural control measure implementation, a 5.2 percent load reduction is being credited in the RAA process. The new and redevelopment program requires developers to mitigate stormwater based on predefined criteria. Projected development rates based on land use were used to quantify the volume reduction associated with new and redevelopment to take credit in the RAA.

Potential regional project sites were identified and evaluated using a tailored screening process. The evaluation of regional projects started with 652 potential parcels and was narrowed down to 40 potential sites which were then analyzed in greater detail. Of these proposed sites, Peck Road Park Lake was considered for a potential regional project; however, this location is considered a Water of the United States and receiving water body, and cannot be considered as a treatment site. Further discussions with the Regional Water Quality Control Board (Regional Board) would be required to fully evaluate this potential site for future possible regional projects.

The catchment areas draining to the proposed regional EWMP projects, which are those projects that capture the 85th percentile, 24-hour storm volume, are considered compliant with the MS4 Permit while the RAA was used to demonstrate compliance in other areas. **Table ES-1** contains a list of the proposed regional BMPs identified, the jurisdiction in which the project is located, and shows whether the project is considered a regional EWMP project (captures the full 85th percentile, 24-hour storm event) or a regional project (does not capture the full volume of a 85th percentile, 24-hour storm event). The table also lists the jurisdictions that would benefit from the proposed projects. Projects are listed in the order in which they ranked after the screening process. The locations of the proposed regional projects along with their percent capture compared to the 85th percentile, 24-hour storm event volume are illustrated in **Figure ES-2**.



Rio Hondo/San Gabriel River Water Quality Group
Enhanced Watershed Management Program

Table ES-1 Proposed Regional Project BMP Sites			
Proposed Project Site	Project Type	Location	Benefiting Jurisdiction(s)
LAR Watershed			
Recreation Park	Regional EWMP	Monrovia	Monrovia
Arboretum of LAC	Regional EWMP	Arcadia	Arcadia
Sierra Vista Park	Regional EWMP	Sierra Madre	Sierra Madre
Royal Oaks Trail (LAR)	Regional EWMP	Bradbury, Duarte	Bradbury, Duarte, Monrovia
L. Garcia Park	Regional EWMP	Monrovia	Monrovia
Eisenhower Park	Regional	Arcadia	Arcadia, Monrovia, Sierra Madre
SGR Watershed			
LADWP Easement	Regional	Azusa, County	Azusa, County
Encanto Park	Regional EWMP	Duarte	Azusa, Duarte
Memorial Park (Azusa)	Regional EWMP	Azusa	Azusa
Royal Oaks Trail (SGR)	Regional EWMP	Bradbury, Duarte	Bradbury, Duarte, County



Distributed BMPs, such as green streets, were also evaluated and proposed as part of this EWMP to address the estimated load and volume reductions to achieve compliance with water quality objectives. EWMP area roadways were screened to determine the feasibility of implementing green streets. Green streets may also be replaced with alternative distributed BMPs with an equivalent volume. Alternate distributed BMPs may include bioretention systems that collect runoff from impervious surfaces and infiltrate onsite. The Group's subareas were analyzed and streets were selected to achieve the estimated volume and load reductions. The proposed implementation of green streets in lane miles by jurisdiction is summarized in **Table ES-2**. **Figure ES-2** illustrates the proposed distributed control measures within the EWMP area.

Table ES-2 Green Street Implementation Summary by Jurisdiction				
Jurisdiction	Green Street Lane Miles			Percent by Agency
	LAR Watershed	SGR Watershed	Total	
Arcadia	123	0	123	28%
Azusa	0	113	113	26%
Bradbury	0	0	0	0%
Duarte	39	16	55	12%
Monrovia	69	0	69	16%
Sierra Madre	6	0	6	1%
County Unincorporated	38	35	73	17%
Total:	275	164	439	100%

Reasonable Assurance Analysis

The objective of the RAA was to demonstrate the ability of the control measures identified in the EWMP to ensure that MS4 discharges from the Group area can achieve applicable water quality objectives and do not cause or contribute to exceedances. The water quality model was calibrated based on land use, geography, estimated baseline water quality, and other parameters and was used to simulate the runoff and corresponding water quality generated within the EWMP area. The EWMP provides details of the modeling approach, calibration, and baseline simulation.

The average annual stormwater capture was determined for the modeled years (2002-2011) and compared to the total average annual volume of runoff. The model demonstrated that based on control measure implementation, the average annual stormwater capture is 14,158 acre-feet and 9,372 acre-feet in the LAR and SGR Watersheds, respectively. Capturing this volume during an average year will allow the Group to address the 90th percentile load as required by the MS4 Permit.

An analysis was done to determine the 85th percentile storm event volume and the critical storm defined as the 90th percentile load event within both the LAR and SGR Watersheds. The 90th percentile load event criterion was used to establish the limiting priority pollutant. The selection of the limiting pollutant is based on the concept that if the constituent with the highest loads or that is most difficult to treat is captured and treated, all other constituent requirements will be achieved. It was determined that zinc is the limiting pollutant in the LAR Watershed and lead is the limiting pollutant in the SGR Watershed. Based on the proposed control measures, simulations were run to demonstrate that the target load reductions will be met by the predefined milestone dates. **Table ES-3** and **Table ES-4** demonstrate the target load reductions associated with the limiting pollutant will be met by the milestone dates in the LAR and SGR Watersheds, respectively.



Table ES-3 Zinc Load Reduction Based on Control Measure Implementation in the LAR Watershed		
Control Measure Implementation	Zinc Load Reduction (kg)	
	2024 (50% Metals)	2028 (100% Metals)
Enhanced MCMs	36.24	36.24
New and Re-Development	4.28	16.44
Green Streets	206.57	542.72
Regional BMPs		
Recreation Park	6.73	6.73
Sierra Vista Park	11.76	11.76
Arboretum of LAC	7.14	7.14
Royal Oaks Trail (LAR)	35.86	35.86
L. Garcia Park	15.07	15.07
Eisenhower Park	24.88	24.88
Target Load Reduction:	348.42	696.84
Total Load Reduction:	348.42	696.84
Percent of Final Target:	50%	100%

Table ES-4 Lead Load Reduction Based on Control Measure Implementation in the SGR Watershed				
Control Measure Implementation	Lead Load Reduction (kg)			
	2017 (10% Metals)	2020 (35% Metals)	2023 (65% Metals)	2026 (100% Metals)
Enhanced MCMs	2.55	2.55	2.55	2.55
New and Re-Development	0.16	0.40	0.63	0.89
Green Streets	2.20	13.42	24.22	41.16
Regional BMPs				
LADWP Easement	-	0.34	0.34	0.34
Encanto Park	-	0.48	0.48	0.48
Memorial Park (Azusa)	-	-	1.21	1.21
Royal Oaks Trail (SGR)	-	-	2.50	2.50
Target Load Reduction:	4.91	17.19	31.93	49.13
Total Load Reduction:	4.91	17.19	31.93	49.13
Percent of Final Target:	10%	35%	65%	100%

Control Measure Implementation Schedule

Control measures were modeled in the RAA to demonstrate compliance at each of the milestones. The schedule associated with the required implementation efforts is proposed in this EWMP. The regional projects modeled for the LAR Watershed portion of the RAA must all be addressed prior to the 2024 milestone. The SGR Watershed must address two regional projects prior to the 2020 milestone and the other two projects must be addressed prior to the 2023 milestone. **Table ES-5** summarizes the anticipated completion year for each of the proposed regional projects.



Rio Hondo/San Gabriel River Water Quality Group
Enhanced Watershed Management Program

Table ES-5 Regional Project Schedule	
Proposed Project Site	Completion Year
LAR Watershed	
Recreation Park	2020
Arboretum of LAC	2021
Sierra Vista Park	2020
Royal Oaks Trail (LAR)	2023
L. Garcia Park	2024
Eisenhower Park	2024
SGR Watershed	
LADWP Easement	2020
Encanto Park	2020
Memorial Park (Azusa)	2023
Royal Oaks Trail (SGR)	2023

The schedule for green street (distributed BMP) implementation was determined and is based on the volume/load reductions that are not satisfied by other control measures at each of the compliance deadlines. **Table ES-6** summarizes the proposed green street implementation schedule and **Figure ES-3** illustrates the distribution over time.

Table ES-6 Green Street Implementation Timeline		
Implementation Year	Lane Miles of Green Streets	
	LAR Watershed	SGR Watershed
2017	-	17.0
2018	-	-
2019	-	-
2020	-	41.0
2021	-	16.0
2022	39.6	16.0
2023	39.7	16.0
2024	39.7	19.3
2025	39.0	19.3
2026	39.0	19.4
2027	39.0	-
2028	39.0	-
Total:	275.0	164.0



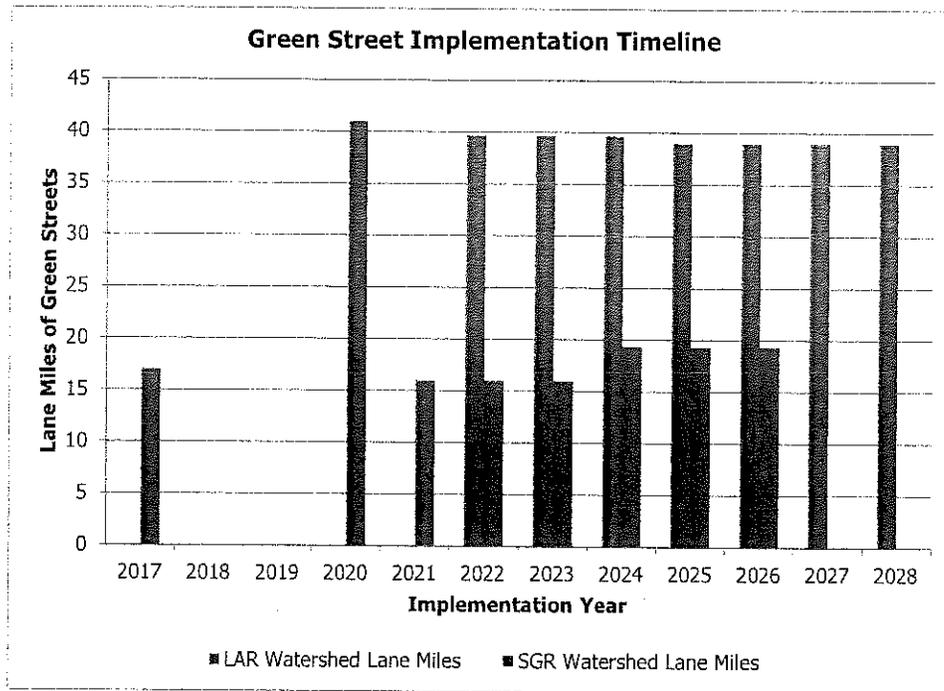


Figure ES-3 Green Street Implementation Summary

Control Measure Implementation Cost

A preliminary cost analysis was performed based on the implementation schedule. Implementation costs were spread out whenever possible keeping in mind that compliance with the water quality objectives must be demonstrated through the RAA. All of the costs are presented in today's dollars, assuming no inflation. There is not a significant cost increase associated with non-structural control measure implementation; therefore, costs focus on the regional and distributed BMPs. The capital and Operation and Maintenance (O&M) cost associated with each of the proposed regional BMPs is summarized in **Table ES-7**.

Rio Hondo/San Gabriel River Water Quality Group
Enhanced Watershed Management Program

Table ES-7 Regional Project Cost		
Proposed Project Site	Capital Cost	Annual O&M Cost
LAR Watershed		
Recreation Park	\$10,251,000	\$125,205
Arboretum of LAC	\$15,097,000	\$369,060
Sierra Vista Park	\$4,818,000	\$117,330
Royal Oaks Trail (LAR)	\$53,109,000	\$500,000
L. Garcia Park	\$23,323,000	\$285,270
Eisenhower Park	\$38,402,000	\$469,905
LAR Watershed Subtotal:	\$145,000,000	\$1,866,770
SGR Watershed		
LADWP Easement	\$6,436,000	\$156,960
Encanto Park	\$16,255,000	\$198,720
Memorial Park (Azusa)	\$43,830,000	\$500,000
Royal Oaks Trail (SGR)	\$91,794,000	\$500,000
SGR Watershed Subtotal:	\$158,315,000	\$1,355,680
Total:	\$303,315,000	\$3,222,450

A cost estimate was done for green street implementation in order to determine a unit cost. The unit cost was determined to be \$486 per linear foot per lane mile of green streets. Green streets will also require maintenance throughout the year to make sure they function as intended. The capital and O&M costs associated with the proposed green street implementation is summarized in **Table ES-8**.

Table ES-8 Green Street Implementation and Maintenance Costs						
Year	LAR Watershed			SGR Watershed		
	Lane Miles	Capital Cost	O&M Cost	Lane Miles	Capital Cost	O&M Cost
2017	-	-	-	17.0	\$43,596,432	-
2018	-	-	-	-	-	\$435,964
2019	-	-	-	-	-	\$435,964
2020	-	-	-	41.0	\$105,144,336	\$435,964
2021	39.6	\$101,554,042	-	16.0	\$41,031,936	\$1,487,408
2022	39.7	\$101,810,491	\$1,015,540	16.0	\$41,031,936	\$1,897,727
2023	39.7	\$101,810,491	\$2,033,645	19.3	\$49,494,773	\$2,308,046
2024	39.0	\$100,015,344	\$3,051,750	19.3	\$49,494,773	\$2,718,366
2025	39.0	\$100,015,344	\$4,051,904	19.4	\$49,751,222	\$3,213,313
2026	39.0	\$100,015,344	\$5,052,057	-	-	\$3,708,261
2027	39.0	\$100,015,344	\$6,052,211	-	-	\$4,205,773
2028	-	-	\$7,052,364	-	-	\$4,205,773
2029	-	-	-	-	-	\$4,205,773

The annual costs associated with EWMP implementation for the Group is illustrated in **Figure ES-4**. The costs will be high during initial implementation and will then be reduced such that only the O&M costs are applied until the BMPs require replacement. The replacement costs are not included in the estimates



provided in this EWMP but would be anticipated within 30 to 50 years depending on the type of BMP selected.

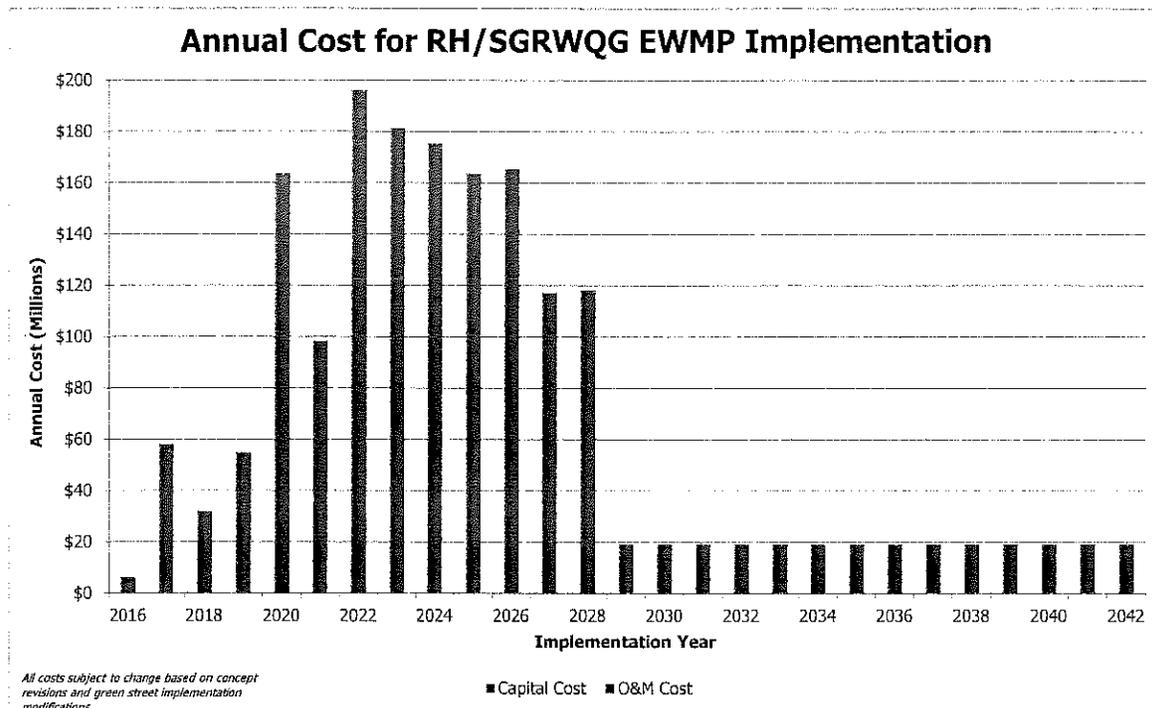


Figure ES-4 Estimated Annual Cost for RH/SGRWQG EWMP Implementation

For funding strategy purposes, the costs were broken down by jurisdictions based on the control measures anticipated within each jurisdictional boundary. For regional projects, the cost share was determined based on the ratio of each jurisdiction within the catchment area tributary to the proposed project. The cost sharing formula will ultimately be determined by the member agencies based on monitoring results and associated project priorities. **Table ES-9** summarizes the implementation cost. The funding strategies discussed in this EWMP include:

- Grants and loans;
- Fees and charges;
- Legislative and policy;
- Partnerships; and
- Investment opportunities.

Table ES-9 RH/SGRWQG EWMP Implementation Costs	
Control Measures	Cost
Regional Projects	\$303,315,000
Green Streets	\$1,125,813,744
Total:	\$1,429,128,744



Adaptive Management Process

Lastly, this EWMP highlights the adaptive management process. The adaptive nature of the EWMP allows the process to be iterative, allowing the Group to identify a plan that is successful in improving water quality in the region. Through the adaptive management process, an addendum or amendment will be required for the EWMP two years after the Regional Board Executive Officer approval and every two years thereafter, while the RAA will need to be revised and updated by 2021. The data collected through implementation of the Coordinated Integrated Monitoring Program (CIMP) will be used when revising the EWMP as part of the adaptive management process.



6.5 Funding Strategies

The regional projects and green streets proposed in this EWMP will require a regional funding strategy, as funding opportunities will need to be identified, sought after, and/or allocated. The capital and operating costs for the proposed control measures are over \$1.4 billion and will span over decades. Customizing the financial strategy to the preference of each jurisdiction within the RH/SGRWQG and flexibility in identifying potential funding opportunities will be important for successfully financing EWMP implementation. New revenue sources need to be identified; otherwise revenue sources currently allocated to other programs may need to be used to fund the implementation of this EWMP.

The detailed financial strategy for EWMP costs will be highly dependent on the availability of potential sources of funding, and vary by agency. The agencies within this group have historically utilized general funds to support their respective stormwater programs and may continue to do so. However, the EWMP cost estimates grossly exceed expected available general fund revenue for stormwater programs. Therefore, Group members will individually or collectively pursue funds from multiple additional sources. The financial strategy presented in this EWMP outlines a set of multiple approaches that each RH/SGRWQG Permittee may consider. Each Permittee will pursue those strategies that best fit their specific circumstances.

The annual capital improvement budget for each of the RH/SGRWQG Permittees was evaluated and compared to the amount of money needed each year to fund EWMP implementation. This comparison is presented in **Table 6-1**. The EWMP implementation cost is equal to the total cost for the specified jurisdiction divided by the proposed implementation timeline. This was done for comparison purposes and represents the average annual cost and does not include the cost associated with O&M. The table shows that none of the RH/SGRWQG members have enough money available in their capital improvement funds to cover the proposed EWMP implementation costs. It is also important to recognize that the entire capital improvement fund cannot be used to fund the stormwater program, as other capital improvements such as water and sewer upgrades are necessary to address other community needs. Information relevant to the Unincorporated County areas within the RH/SGRWQG is not readily available for inclusion. Additionally, Bradbury currently does not have a capital improvement fund. Projects in Bradbury are funded through reserves as needed; however, the funds available through reserves are extremely limited.



Table 6-1 Financial Situation Summary

Jurisdiction	LAR Watershed ¹ Annual Cost	SGR Watershed ² Annual Cost	Annual Capital Improvement Fund Budget	Source of Funds
Arcadia	\$29,755,539	\$0	\$2,066,500	2014-15 Capital Improvement Fund Revenue
Azusa	\$0	\$38,162,154	\$507,020	2013-2014 Capital Projects Funds Revenue
Bradbury	\$3,042,884	\$7,399,611	Unavailable	
Duarte	\$8,360,976	\$8,461,555	\$151,300	2014-15 Capital Improvement Fund Revenue
Monrovia	\$19,467,972	\$0	\$3,600,000 ³	2015-16 Projected Capital Improvement Funds
Sierra Madre	\$2,104,759	\$0	\$60,000	Planned Local and Regional BMP Funds
Unincorporated County	\$8,120,904	\$10,298,052	Unavailable	County General Fund

¹ Cost between 2017 and 2028

² Cost between 2017 and 2026

³ Proposed funds (not yet approved)

Project funding knowledge and experience has been used to identify viable funding opportunities to assist the RH/SGRWQG in implementing proposed control measures identified in **Section 3.4**. This section explains the differences between grants and loans, both of which can be utilized as a source of funding, and provides information on current grant and loan opportunities. This section also includes high-level alternatives that can be examined as each jurisdiction moves forward as a group or individuals. The alternatives are categorized by type. Acknowledgement is given to Stormwater Funding Options – Providing Sustainable Water Quality Funding in Los Angeles County, a report authored by Ken Farfsing and Richard Watson dated May 21, 2014. The following funding strategies are further discussed in this section:

- Grants and loans;
- Fees and charges;
- Legislative and policy;
- Partnerships; and
- Investment opportunities.

6.5.1 Grants and Loans

The RH/SGRWQG will actively pursue financial assistance to implement the proposed control measures. Financial assistance programs are available in two common forms, grants and loans. To receive funds through a grant or loan, an application must be completed and specific eligibility requirements must be satisfied. These requirements are different depending on the grant or loan program. All assistance programs also provide a set of conditions and limitations. It is important to fully understand the differences, benefits, and drawbacks of each in order to determine which form of financial assistance is best for a given project.

Grants are awards of financial assistance, meaning the grant awardee is not required to return the money, although they may need to follow specific requirements and produce specific products. On the other hand, loans are awarded as a benefit or assistance, but the awardee is required to pay back the loan, often with interest. **Table 6-2** outlines the major differences between grants and loans.



One of the major points outlined in **Table 6-2** is the application and competition of grant programs versus loan programs. Grants often require extra work in addition to general work related to any project. Grants often require extra reports, and as mentioned, a more complex application process. Loans however have a relatively simple application process, less competition, and limited additional requirements that are often less complex. Grants will require extra work, but in return, free money is awarded.

Table 6-2 Differences Between Grants and Loans	
Grants	Loans
<ul style="list-style-type: none"> ➤ No payback required ➤ Typically complex application process ➤ Highly competitive ➤ Extensive reporting and oversight needed ➤ Matching funds generally required ➤ May favor larger/more expensive projects ➤ Some require participation with an IRWM ➤ Funding limits vary ➤ Generally limited application periods ➤ Operate under agency-specific guidelines 	<ul style="list-style-type: none"> ➤ Payback required ➤ Relatively simple application process ➤ May require getting on priority list ➤ Repayment terms vary ➤ Threshold eligibility criteria must be met ➤ Tie-in with job creation with some programs ➤ Different agencies have different requirements ➤ Maximum amount financed can be large ➤ Generally continuous application periods

Potential grant and loan financial assistance programs that the group will investigate to fund the control measures proposed in this EWMP as well as a range of stormwater programs are outlined in **Table 6-3** and detailed in **Attachment AA**. The RH/SGRWQG will make reasonable attempts to obtain funds from relevant grants and loans; however, funding is not guaranteed through these programs.

Table 6-3 Existing Grant and Loan Opportunities		
Program	Type	Available Funds
Proposition 84 Stormwater Program	Grant	\$250,000-\$3,000,000
Proposition 84 (Chapter 2 §75026) Integrated Regional Water Management (IRWM)	Grant	Varies
Proposition 84 Urban Streams Restoration	Grant	\$1,000,000
Community Action for a Renewed Environment (CARE)	Grant	\$75,000-\$300,000
Pollution Prevention (P2)	Grant	\$20,000-\$180,000
Clean Beaches Initiative (CBI)	Grant	\$150,000-\$5,000,000
Urban Waters Small Grant	Grant	\$40,000-\$60,000
Environmental Education Grant and SubGrant	Grant	\$75,000-\$200,000
Cooperative Watershed Management Plan	Grant	\$22,000-\$100,000
State of California Coastal Conservancy Program	Grant	No min or max
Wildlife Conservation Board (WCB)	Grant	No min or max
Habitat Conservation Fund (HCF)	Grant	No min or max request
Land and Water Conservation Fund (LWCF)	Grant	\$2,000,000
Recreational Trails Program (RTP)	Grant	No min or max
TIGER Discretionary Grant	Grant	\$10,000,000 min
Environmental Solutions for Communities	Grant	\$25,000-\$100,000
Clean Water Act (CWA) §319(h) Non-Point Source (NPS)	Grant	\$75,000-\$750,000
2014 Water Bond	Grant	Not specified
Metropolitan Transit Authority (MTA) Call for Projects Program	Grant	Varies



Table 6-3 Existing Grant and Loan Opportunities

Program	Type	Available Funds
Proposition 1B (Local Streets and Road, Congestion Relief, and Traffic Safety Account of 2006)	Grant	\$400,000 min
Proposition 1B (Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA))	Grant	Based on population
Measure R	Grant	Not specified
Proposition A and C (Sales Tax)	Grant	Based on population
Environmental Enhancement and Mitigation (EEM) Program	Grant	\$500,000
Highway Safety Improvement Program (HSIP)	Grant	\$10,000,000
Active Transportation Program (ATP)	Grant	\$250,000
Drought Resiliency	Grant	\$300,000
Clean Water State Revolving Fund (CWSRF)	Loan	No maximum
Infrastructure State Revolving Fund (ISRF)	Loan	\$2,000,000-\$10,000,000

The programs listed range from federal to state and can apply to transportation, water supply, water quality, habitat enhancement, recreation, or a range of potential project benefits. As projects are developed, the group will consider incorporating different multi-benefit components to allow the project to be eligible for different grant or loan programs.

6.5.2 Fees and Charges

Fees and charges are payments from internal departments or other external sources that can generate or reallocate funds to cover the costs associated with the proposed control measure implementation. The financial strategies associated with fees and charges are presented below. The group will evaluate these strategies as potential funding sources.

- Use existing revenue streams for stormwater/water supply/flood control projects to support stormwater quality projects as legally allowable.
- Assembly Bill (AB) 2403 – Use new state law to pass rate increases for stormwater projects that have a water supply benefit and minimize the Proposition 218 process as legally allowable.
- Establish a mitigation bank by which private developers can fund downstream control measure implementation in lieu of retaining water on private development. To get sufficient benefit from this, there would have to be a downstream control measure that would get greater water quality benefit than the retention system on the private development.
- Use and/or increase solid waste management fees to cover the cost of enhanced street sweeping and other measures to reduce trash.
- Use water rates to fund programs to reduce irrigated runoff, as legally allowable.
- Pursue a proposition 218 compliant stormwater fee or tax initiative (modified after the 2012 Clean Water Clean Beaches Initiative).

6.5.3 Legislative and Policy

The financial strategies that require legislative or policy changes that RH/SGRWQG Permittees will evaluate are summarized below:

- Lobby the Metropolitan Water District (MWD) of Southern California, or other applicable Water Districts, to reevaluate their approach for managing the Local Resource Program (LRP) to fund stormwater capture and use projects that offset the use of imported water supplies. This is



- related to a water rate increase in that MWD, or other Water Districts, would incorporate the costs into their imported water rates.
- Pursue pollutant source control legislation patterned after SB 346 that either limits pollutants of concern in products (e.g., copper in brake pads, or zinc in tires) or assesses a fee that can be paid for by the users of those products. The money collected through the fee can be used by local governments to mitigate those pollutants. Some examples include addressing zinc in tin roofs and chain link fences.
 - Form Special Assessment Districts and tailored fees.
 - Explore the use of Enhanced Infrastructure Finance Districts tailored to the RH/SGRWQG, as outlined in recently adopted (2014) California legislation SB 628.
 - 2014 Water Resources Reform and Development Act of 2014 (WRRDA). Partner with the USACE to model the watershed impervious surface effects on the federal interests under WRRDA to secure USACE cost sharing for EWMP programs.
 - Change legislation to allow the Los Angeles County Sanitation Districts to accept and treat stormwater. Installation of end-of-pipe treatment facilities prior to release to the Pacific Ocean.
 - Consideration of the USEPA's Financial Capability Assessment Framework for Municipal Clean Water Act Requirements (**Attachment AB**) and The United States Conference of Mayors Public Water Cost Per Household: Assessing Financial Impacts of EPA Affordability Criteria in California Cities (**Attachment AC**) for assessment prior to pursuing Proposition 218 compliant stormwater fee or tax initiatives.

6.5.4 Partnerships

The RH/SGRWQG will also pursue partnerships, where possible, to identify other groups and agencies who can share the costs. A majority of the control measures proposed in this EWMP are multi-benefit. Reaching out to the community that will benefit whether it is another agency, the public, or non-governmental organizations may result in cost sharing agreements. For example, partnerships with the clubs and organizations that fund the Arboretum of LAC may be used to help fund the proposed project. Another example would be if a commercial establishment was developing or redeveloping and the RH/SGRWQG created a partnership so that during the redevelopment structural control measures could be installed. Partnerships with local water districts could also be established.

6.5.5 Investment Opportunities

Rather than simply finding opportunities for funding, another alternative is to invest in a study, so that future costs can be reduced. Currently, the LAR copper and lead WER SSO BPA has been approved by the Regional Board and is pending additional approvals from the State Board, Office of Administrative Law, and the USEPA. Once approved, the Basin Plan will be amended and the corresponding WQOs will be increased. This will result in a lower load reduction requirement and during the adaptive management process the proposed control measure implementation could be lessened, thus reducing the overall implementation cost.

Currently, there is discussion of a similar study being conducted for zinc in the LAR Watershed. A WER SSO study could also be conducted for the SGR for the metals that control implementation. Due to SB 346, copper loads are expected to decrease; therefore, a study may not be necessary. However, a study for lead and/or copper may be beneficial to members of the RH/SGRWQG and other jurisdictions in the County. This opportunity will be evaluated as a potential "funding strategy."

6.5.6 Future Steps

The RH/SGRWQG as a whole, as well as individual members, will prioritize and select the specific financial strategies that best fit their needs.



300 S. Grand Avenue, Suite 2700
 Los Angeles, CA 90071-3137
 Voice (213) 542-5700
 Fax (213) 542-5710

COLANTUONO
HIGSMITH
WHATLEY, PC

Teresa L. Highsmith
 (213) 542-5703
 THighsmith@chwlaw.us

MEMORANDUM

TO: San Gabriel Valley Council of Governments
 FILE NO: 49063.0007
 49011.0039

FROM: Teresa L. Highsmith, City Attorney,
 Cities of Sierra Madre and South
 Pasadena
 Matthew T. Summers, Deputy City
 Attorney, Cities of Sierra Madre and
 South Pasadena
 DATE: June 17, 2015

RE: Talking Points re LARWQCB NPDES Permit for LA County Storm Sewers
 and SWRCB Order Resolving Petitions Challenging Permit

- **NPDES Permit Overview**

- The Permit regulates the discharge of storm water and non-storm water from the storm sewer systems

- permits were issued by the Regional Board under delegated authority from the United States Environmental Protection Agency under the federal Clean Water Act, specifically 33 U.S.C. section 1342, and under direct authority under the Porter-Cologne Water Quality Control Act, specifically Water Code section 13370.

- The Permit is intended to bring the storm sewer system's discharges to the Pacific Ocean and the various rivers in the county into compliance with federal and state water quality standards.

- **2001 Permit**

- County was main permittee, responsible for most actions; Cities were subordinate permittees.

- Compliance with Clean Water Act secured via iterative process of successive Best Management Practices. Generally, Cities had to identify and implement one best

management practice designed to resolve a particular pollution problem, then assess its performance, then implement another best management practice in an iterative process.

-With the iterative process requirement, the 2001 Permit imposed a technology-based compliance standard.

- **2012 Permit**

- **Overview**

- Regulates discharges of storm water and other runoff from the storm sewer system in Los Angeles County and all its cities, except Long Beach. Long Beach has its own permit.

- County and 87 Cities are all main permittees. Cities have significantly heightened responsibilities as main permittees.

- **Receiving Waters Limitation Language**

- Shifts from a technology-based standard, as under the 2001 Permit, to instead impose a strict compliance regime, forcing cities to either demonstrate strict compliance with applicable pollutant standards for affected water bodies – or else come into compliance over time by developing and implementing, singly or in groups, Watershed Management Programs or Enhanced Watershed Management Programs.

- Employs same language governing receiving waters limitations as the 2001 Permit, which was the same language that the Ninth Circuit concluded imposed strict liability on LA County for exceedances of pollutant standards detected at monitoring stations.

- Using this language from the 2001 Permit, the Ninth Circuit ruled that the County was liable for exceedances detected at monitoring stations, regardless of the ultimate source of those pollutants; but also that the County may reduce its liability by showing that there are other sources, holding the cities responsible for their contributions to the discharges in the county system which exceed applicable pollutant standards.

- The 2012 Permit's language is intended bring the storm sewer system's discharges to the Pacific Ocean and the various rivers in the county into compliance with federal and state water quality standards. To meet this goal, the Permit prohibits non-storm water discharges through the MS4 to the receiving waters, such as the Los Angeles River or the San Gabriel River, and prohibits the cities from causing or contributing to exceedances of any applicable federal or state water quality standards as a result of discharges from the MS4. The latter requirement is met either strictly or over

time via a Watershed Management Program or Enhanced Watershed Management Program.

o **WMPs and EWMPs**

- To provide cities an alternative path to compliance, the 2012 Permit includes the option to develop and implement a Watershed Management Program or an Enhanced Watershed Management Program.

- Cities needed to have submitted draft WMPs by June 28, 2014. Cities must adopt and submit draft EWMPs to the Regional Board by June 28, 2015, 30 months after the Regional Board adopted the 2012 Permit.

-WMPs and EWMPs allow permittees to develop and implement an integrated approach to watershed management and storm water pollution prevention geared towards meeting the receiving waters limitations in the Permit.

-The intention is that permittees completing a WMP or EWMP will first identify the priority pollutants in their watersheds, then identify the sources of those pollutants, then develop a program of strategies targeted to reduce those pollutants, then implement that program while evaluating its progress by regularly monitoring the watershed and MS4. The strategies have included retention and infiltration basins, stormwater runoff reduction systems, educational and enforcement campaigns, and other strategies designed to reduce the pollutant amounts in stormwater runoff.

-The key differences between a WMP and a EWMP are that an EWMP must include collaboration on **regional**, multi-benefit projects designed to retain all storm water runoff from the 85th percentile 24-hour storm event for the drainage areas tributary to the project, and that permittees have a longer period of time to develop and implement an EWMP. Most EWMPs currently under development meet this requirement with one or more large retention basins, that retain and infiltrate stormwater, thereby preventing it from being discharged to the LA or San Gabriel River.

-Both WMPs and EWMPs must be supported by a Reasonable Assurance Analysis, which is an analytical model demonstrating that the collection of strategies included in the program are likely to actually achieve the necessary reductions in pollutant amounts in stormwater runoff for those jurisdictions. These analyses have resulted in quite extensive infrastructure project requirements, in part because there are limited available data on most pollutants at issue and the consultants drafted the programs then had to assume various worst-case scenarios and design projects sufficient to resolve those scenarios. We expect that additional monitoring data, once

available, will allow a reevaluation of the programs, and perhaps a reduction in the program's infrastructure requirements.

-A permittee can complete a WMP singly or together with other cities. EWMPs must be done collaboratively. To join an EWMP group, a City must have adopted a Low-Impact Development ordinance, requiring stormwater runoff reduction measures for development projects, and a Green Streets program, requiring implementation of various technologies that reduce stormwater runoff and impact from streets. Cities that adopted these measures also gained additional time to develop and submit WMPs.

-Permittees are deemed in compliance with the Permit while developing their program, as long as the City maintains its existing BMPs and stormwater pollution control systems.

--During implementation, the City remains in compliance with the Permit if it continues to meet the program's deadlines and to implement the included compliance measures on schedule.

- WMPs and EWMPs are not mere planning documents, stating aspirational goals that a City should try to meet, but need not actually meet. Instead, they are programs that the City must implement within the 2012 Permit's specified timelines to remain in compliance with the Permit. That said, on adopting an WMP or EWMP, the City Council commits to the program in concept, but does not yet commit to any particular project, as the City has not budgeted for or approved any particular project within the program.

-A City Council should only adopt the EWMP if it is assured that the EWMP includes feasible projects, and should ensure that there are interim compliance requirements, that would allow the City to demonstrate that it is actively working on the issue, in compliance with the EWMP, while securing funds for the larger projects.

-WMPs and EWMPs, including their applicable deadlines, can be modified with Regional Board approval. The Permit and the SWRCB's draft order resolving the petitions challenging the Permit allow Cities to apply for extensions of interim compliance deadlines and deadlines set by WMPs and EWMPs themselves, generally 90 days ahead. Generally, deadline extensions can be approved by the LARWQCB's Executive Director. Final compliance deadlines for TMDL-listed pollutants may only be extended upon the Regional Board's approval of a time-schedule order, a discretionary type of enforcement order setting forth a compliance deadline.

- **Petitions Challenging 2012 Permit before SWRCB**

-On December 10, 2012, cities, including Sierra Madre, and environmental groups, filed 37 petitions with the State Water Resources Control Board ("State Board"), challenging various aspects of the permit, as authorized by Water Code section 13320.

-Of the 37 petitions, 36 were filed by one or more cities, and one was filed by the environmental groups, namely the Natural Resources Defense Council, Heal the Bay, and Los Angeles Waterkeeper.

-The Cities' petitions generally challenged that the LARWQCB exceeded its authority by imposing a strict compliance requirement and that the federal Clean Water Act does not require strict compliance. Federal law requires that NPDES permits for MS4s must include a prohibition on non-storm water discharges to MS4s and must "require controls to reduce the discharge of pollutants to the maximum extent practicable." The Permit's receiving waters limitation language goes beyond this requirement, because it requires compliance with the numeric limitations period, no compliance to the maximum extent practicable.

-The Cities' petitions also contended that the 2012 Permit exceeded the minimum requirements of the applicable state law, the Porter-Cologne Act.

-NRDC, and several other environmental groups, challenged on the other side that the WMP and EWMPs were an unlawful safe harbor, that allowing the Cities to use those programs to have time and a chance to come into compliance was unlawful under the federal prohibitions against successive permits backsliding or allowing degradation of the watershed, and generally would be ineffective.

- **SWRCB Order Resolving Petitions**

-On November 21, 2014, the SWRCB issued a Draft Order resolving the petitions. Revised Order issued April 24, 2015, second set of revisions issued June 12, 2015. The SWRCB also held two workshops to take public comment on the receiving waters limitation language and the draft order, on November 20, 2013 and December 16, 2014.

-The SWRCB is scheduled to adopt the Order on June 16, 2015.

-The Revised Draft Order largely rejects the challenges from both sides.

- The SWRCB agreed with the Cities that federal law only requires compliance to the maximum extent feasible, but then noted that it has discretion to require further efforts, and here chooses, and has previously chosen, to exercise that discretion to require that permittees control the discharges from their MS4s, so as to not cause or contribute to exceedances of applicable water quality standards. The SWRCB's draft

order also rejects the previous understanding that the receiving waters limitation language in the 2001 permit, and thus in the 2012 permit, allowed cities to comply by implementing specific BMPs, rather than meeting numeric limits. The SWRCB states in the draft order that it decided to require strict compliance via the receiving waters limitations language, thus leaving in place the 2012 Permit's language despite the cities' protests, for two reasons. First, the history showed that the iterative process, implemented under the 2001 permit and previously, has not been effective in attaining compliance. Second, a strict compliance regime is needed to protect and improve water quality.

-To the NRDC, the SWRCB asserted that the Cities need "a well-defined, transparent, and finite alternative path to permit compliance," and that the WMPs and EWMPs provide this alternative path. The SWRCB rejected the challenge that WMPs and EWMPs are toothless, as the programs create enforceable requirements, entail deadlines, and a City which commits to a program then fails to timely implement it is vulnerable to a Clean Water Act challenge for lack of compliance. To that end, the 2012 Permit states that a City that misses a deadline or fails to meet a requirement in its EWMP will then be required to comply with the applicable standards for the water-body pollutant that was addressed by the missed requirement.

-Overall, the SWRCB's Order maintains the same broad policy as the permit, requiring heightened compliance efforts by the cities, rejecting the old iterative process of successive BMPs, and allowing compliance over time via the WMPs and EWMPs. With this order, the SWRCB seeks the middle path between the old iterative process approach desired by Cities and the strict, numeric compliance, without any regard for cost, sought by NRDC.

-The SWRCB's Order also makes a number of specific changes.

-The SWRCB added a provision allowing permittees who expect to miss an implementation milestone for a WMP or EWMP or a final compliance deadline established for non-TMDL pollutants to ask for an extension of that deadline at least 90 days in advance of the deadline. The SWRCB also added a provision allowing permittees who expect to miss a deadline set in a WMP/EWMP to ask for an extension of the deadline, at least 90 days ahead of the deadline.

-The SWRCB's Revised Draft Order modifies a provision of the Draft Order in a way that favors cities- by requiring a new Reasonable Assurance Analysis of a WMP or EWMP only once, in 2021, rather than every six years as previously proposed. The "Reasonable Assurance Analysis" is a detailed technical analysis evaluating the

expected success of the compliance measures included in an EWMP in reducing the pollutants of concern.

- A second helpful revision for Cities in the revised draft order is the deletion of the added requirement for additional compliance efforts at the end of a completed EWMP. The SWRCB's draft order had provided that if, at the end of the implementation period of the EWMP, the monitoring data showed that the standards for pollutants listed in a TMDL are still being exceeded, then the cities must identify and implement additional control measures. Now, the revised draft order deletes this requirement, instead relying on the 2012 Permit's existing monitoring and assessment provisions, and the provision requiring analysis of the effectiveness of a EWMP every two years.



City of Sierra Madre Agenda Report

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Gene Goss, Mayor Pro Tem
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John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor Capoccia and Members of the City Council

FROM: Elaine I. Aguilar, City Manager 

DATE: June 23, 2015

SUBJECT: **CONSIDERATION OF REAPPOINTMENT AND APPOINTMENT OF APPLICANTS TO VACANT COMMISSIONERS' SEATS**

SUMMARY

In November 2008, the City Council adopted a procedure to appoint applicants to vacant commission seats. Additionally, Sierra Madre Municipal Code Section 2.04.070 states that terms of all members of boards and commissions expire on June 30th of the calendar year in which they are scheduled to expire.

The information below summarizes those positions that have completed a term and are eligible for reappointment. As directed in previous years, staff advertised that the City was accepting applications for City Commissions and Boards. During the past few months, notices have been issued notifying the public that the City is accepting applications for all City Commissions and Boards.

As of the date of this staff report, three applications were received for the Planning Commission; one application was received for the Library board of Trustees; four applications were received for the Energy, Environment, and Natural Resources Commission; one application was received for the Senior Community Commission, and one application was received for the Community Services Commission. Staff will schedule Council consideration of appointments when at least three applications are received for a single vacancy, or four applications have been received for two vacancies, six applications for three or more vacancies on a single commission. The Council's appointment process (Resolution 12-82) will be used to fill vacant Commissioner/Board seats. The Council is not being asked to appoint "vacant" seats at this time.

The Council is only being asked to consider reappointing Commissioners/Board Members who are eligible for reappointment. If a Commissioner or Board Member is not reappointed, staff will begin recruiting for the vacancy and staff will return to a future meeting for the Council to make the appointment(s).

A listing of all current Commissioners is attached. Pursuant to Sierra Madre Municipal Code Section 2.04.070 the City Council may remove any person from any City Commission or Board at any time without cause.

It is recommended that the City Council provide staff with direction regarding the reappointment of Commissioners and/or Board Members.

ANALYSIS

Reappointments

The following Commissioners and Board Members are serving terms that are scheduled to expire on June 30, 2015 and are eligible for and have requested reappointment to their respective Commissions/Board:

Name	Commission	Term	Status (if reappointed)
George Siberell	Com. Services (Youth)	July 1, 2015 to June 30, 2015	Second Term
Richard Procter	Library Board	July 1, 2015 – June 30, 2018	1 st Full Term
Kathleen Blanchard	EENR	July 1, 2015 – June 30, 2019	2 nd Term
Fran Garbaccio	Senior Community	July 1, 2015 – June 30, 2018	2 nd Term
Amy Putnam	Senior Community	July 1, 2015 – June 30, 2018	2 nd Term

Not Desiring Reappointment

Two eligible Commissioners/Board member have indicated that they do not desire reappointment to a second term. Mr. Rob Stockly with the Library Board, and Marilyn McKernan, with the Senior Community Commission have indicated that they do not wish to serve second terms.

Concluded Terms

The following Commissioners have completed two consecutive, full terms and are not eligible for reappointment to the same Commission or Board:

<u>Name</u>	<u>Commission/Board</u>
Leslee Hinton	Community Services Commission
Kevin Paschall	Planning Commission
William Pevsner	Planning Commission
Nina Bartolai	Senior Community Commission

Public Safety Committee

The newly created Public Safety Committee is not a Brown Act body, as such there is no action for the Council to take in regards to this committee.

FINANCIAL REVIEW

Appointment of Commissioners, Board Members and Committee Members will have no financial impact on the City. The staff time to support the Commission and Commission activities is included in the City's budget.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, the Sierra Madre Public Library, and on the City's website at www.cityofsierramadre.com

ALTERNATIVES

1. The City Council may elect to reappoint all Commissioner/Board positions that are eligible for re-appointment.
2. The City Council may take action to reappoint certain eligible Commissioner or Board positions, not reappoint other positions.
3. Any other option desired by the City Council.

STAFF RECOMMENDATION

It is recommended that the City Council provide direction regarding the reappointment of Commissioners/Board Members.

Attachment:

1. Sierra Madre Municipal Code Section 2.04.070 *Terms of Board and Commission Appointees*
2. Resolution No. 12-82 *Establishing Procedures for Appointment of Members of Boards and Commissions*
3. Listing of all Commissioners

- **2.04.070 - Terms of board and commission appointees.**

A.

Unless otherwise provided by law or this code, the provisions of this section shall apply to all members of city commissions and boards other than the board of library trustees, which is governed by the California Education Code, and the emergency services and disaster commission, which is governed by [Chapter 2.32](#) of this code.

B.

The terms of all members of boards and commissions created by this code expire on June 30th of the calendar year in which they are scheduled to expire.

C.

No commission or board member shall serve more than two, consecutive, full terms although a person may be reappointed after a break in service. Completion of a partial term shall not constitute a "full term" for purposes of this section, nor shall service on two different boards or commissions be counted in determining when a commission or board member has reached the term limit provided by this chapter.

D.

All terms of service on city commissions and boards established by this code shall be for four years unless otherwise required by law or specified by this code.

E.

The city council may remove any person from any city board or commission at any time by with or without cause, provided that its action to do so is by a motion supported by the affirmative votes of three members of the city council.

(Ord. 1222 § 1, 2005)

RESOLUTION NO. 12-82

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA ESTABLISHING PROCEDURES FOR THE APPOINTMENT OF MEMBERS OF BOARDS AND COMMISSIONS

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sierra Madre as follows:

Section 1. Sierra Madre Resolution Number 08-78 regarding procedures for the appointment of members of Boards and Commissions, is hereby rescinded in its entirety.

Section 2. Unless state or local law requires otherwise, the following procedures shall govern the appointment of members of boards and commissions in the City of Sierra Madre:

- A. Upon a vacancy or the expiration of a term on any Board or Commission established by municipal code, the City Manager shall advertise or otherwise solicit applicants for each vacancy in the manner required by Government Code Section 54970, *et seq.*
- B. As applications for vacant Commission/Board positions are received, the City Manager shall forward all applications to the City Council for its review.
- C. The deadline for submittal of applications for vacant Commission/Board seats shall be two (2) weeks after the receipt of a third application for a single vacancy; or two (2) weeks after the receipt of four applications for two vacancies; or two (2) weeks after the receipt of six applications for three or more vacancies on a single Commission/Board.
- D. At a regular or special meeting scheduled no later than 30 days from the date established pursuant to Section C, the City Council shall provide recommendations to the Mayor as to which applicant(s) should fill each Board or Commission vacancy. At the same meeting or at a subsequent meeting, the Mayor shall submit to the City Council for its approval the name(s) of the applicant(s) proposed to fill each Board or Commission vacancy. Appointment of members of Boards and Commissions requires a majority vote of approval by the City Council. If the City Council fails to approve one or more of the Mayor's proposed appointment(s), any Council member may propose an alternative applicant from the pool of applications received by the City Manager to fill any vacancy.
- E. The City Council may individually interview the applicants to discuss the applicant's qualifications any time before the regular or special meeting when Council appointments are scheduled.
- F. The City Council may consider late applications, but is not required to do so. Nothing in these procedures shall:
 - i. Prevent the City Council from deciding to appoint fewer Commission or Board members than the number of vacancies, and directing the City Manager to re-solicit applicants for any remaining Board or commission vacancies; or
 - ii. Prevent the City Council from rejecting all of the applications and directing the City Manager to re-solicit applicants for any Board or Commission vacancy in conformance with Government Code Section 54970, *et seq.*

Section 2. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

APPROVED AND ADOPTED

COMMUNITY SERVICES COMMISSION (1 Vacancy, 1 Reappointment)

3-Year Term

Meets 3rd Monday of each month at 6:30 pm

Council Liaison: Council Member Mayor Pro Tem Gene Goss

Commissioner	Current Term Began	Current Term Ends	Term Currently Serving		Commissioner Seeking Reappointment	Commissioner <u>not</u> seeking Reappointment	Commissioner Termed Out
Pat Alcorn	2013	2016	1 st Term				
Leslee Hinton	2012	2015	2 nd Term				●
Merideth Keith	2014	2018	1 st Term				
Darlene Mathieson	2014	2017	2 nd Term				
Jeff Shantz	2013	2016	2 nd Term				
Debbie Sheridan	2014	2018	1 st Term				
George Siberell (Youth)	2014	2015	1 st Term	Youth	●		

LIBRARY BOARD OF TRUSTEES (1 Vacancy)

3-Year Term

Meets 4th Wednesday of each month at 7:00 pm

Council Liaison: Council Member Denise Delmar

Trustee	Current Term Began	Current Term Ends	Term Currently Serving		Trustee Seeking Reappointment	Trustee <u>not</u> seeking Reappointment	Trustee Termed Out
Glenn Putnam	2013	2016	2 nd Term				
Richard Procter	2012	2015	Partial		●		
Shannon King	2014	2017	1 st Term				
Rob Stockly	2012	2015	1 st Term			●	
Barry Ziff	2014	2017	1 st Term				

PLANNING COMMISSION (2 Vacancies)

4-Year Term

Meets 1st and 3rd Thursday of each month at 7:00 pm

Council Liaison: Mayor John Capoccia

Commissioner	Current Term Began	Current Term Ends	Term Currently Serving		Commissioner Seeking Reappointment	Commissioner <u>not</u> seeking Reappointment	Commissioner Termed Out
Matt Buckles	2013	2017	1 st Term				
Manish Desai	2012	2016	1 st Term				
Gina Frierman-Hunt	2013	2017	1 st Term				
Ken Goldstein	2012	2016	1 st Term				
Kevin Paschall	2011	2015	2 nd Term				
William Pevsner	2011	2015	2 nd Term				●
Bob Spears	2014	2018	1 st Term				●

SENIOR COMMUNITY COMMISSION (2 Vacancies; 2 Reappointments)

3-Year Term

Meets 1st Thursday of each month at 3:00 pm

Council Liaison: Mayor John Capoccia

Commissioner	Current Term Began	Current Term Ends	Term Currently Serving		Commissioner Seeking Reappointment	Commissioner not seeking reappointment	Commissioner Termed Out
Nina Bartolai	2012	2015	2 nd Term				●
Fran Garbaccio	2012	2015	1 st Term		●		
Dorothy Jerneycic	2013	2016	2 nd Term				
Marilyn McKernan	2012	2015	1 st Term			●	
Jacque Pergola	2014	2017	2 nd Term				
Amy Putnam	2012	2015	1 st Term		●		
Joan Spears	2014	2017	1 st Term				

ENERGY, ENVIRONMENT, AND NATURAL RESOURCES (3 Vacancies; 1 Reappointment)

4-Year Term

Meets the 3rd Wednesday of each month at 7:00 pm

Council Liaison: Council Member John Harabedian

Commissioner	Current Term Began	Current Term Ends	Term Currently Serving		Commissioner Seeking Reappointment	Commissioner <u>not</u> seeking Reappointment	Commissioner Termed Out
Kathleen Blanchard	2011	2015			●		
Cole Butler	2013	2017					
Kim Clymer Kelley	2015	2019					
Marguerite Shuster	2015	2019					
Vacancy							
Vacancy							
Vacancy							



City of Sierra Madre Agenda Report

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Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Elaine I. Aguilar, City Manager 

INITIATED BY: James Carlson, Management Analyst 

DATE: June 23, 2015

SUBJECT: **STRATEGIC PLAN FROM MAY 6, 2015 RETREAT**

SUMMARY

Receive and file the status report on the May 6, 2015 Strategic Planning Retreat.

ANALYSIS

The City of Sierra Madre's elected leaders and management staff have met and participated in a Strategic Planning process since November of 2006. The most recent session was held on May 6, 2015 at the Youth Activity Center. The retreat was a noticed public meeting that was held from 8:30am to 3:00pm. As provided in the Brown Act, the agenda for this meeting was posted outside City Hall, on the City's website, and at the Youth Activity Center.

Participants of the planning session included members of the City Council, the City Clerk, the City Manager, City Department Heads, and members of the public. The workshop included a review of the progress that was made on the previously adopted Strategic Plan Objectives. A summary spreadsheet document is included with this report as Attachment A: "City of Sierra Madre – Strategic Objectives: May 6, 2015 – October 15, 2015."

This retreat also identified new 3-year goals that reflect the current challenges and opportunities that the City Council will address into 2018.

Updates to this process will be presented to the City Council for review monthly or as determined by the agenda process. Detailed progress will be outlined in a staff report as well as on the accompanying matrix. This evening's report is the first update on the May 6, 2015 Retreat.. Staff will incorporate any comments or adjustments to the matrix as requested.

This report outlines the new six-month objectives that will measure the progress of achieving the new 3-year goals that were identified at the recent Strategic Planning Retreat:

- Achieve water supply stability and independence
- Achieve financial stability and sustainability
- Finalize and implement the General Plan update
- Provide high quality, cost-effective and achievable public services

Highlights of the Matrix:

- **Achieve water supply stability and independence** – The Retreat produced four 6-month objectives for this goal. As shown on the matrix, all objectives are on target to meeting their deadlines.
- **Achieve financial stability and sustainability** – There are now six new 6-month objectives to work towards achieving financial stability and sustainability. The first three objectives have been completed, noting that the City Council gave direction to staff to return with only the 2015-2016 budget at the June 23, 2015 meeting. Objectives 4 through 6 are currently on schedule to meet their targeted completion dates.
- **Finalize and implement the General Plan update** – This new 3-year goal includes 3 objectives for the next 6 months and also identifies an additional objective that exceeds the 6-month planning level. The first objective has been completed and staff is estimating that objectives #2 and #3 are on target.
- **Provide high quality, cost-effective and achievable public services** – Three objectives have been identified to work towards this new 3-year goal. The first objective has been completed. The second objective, appointing contract proposal evaluation subcommittees for the contract proposals was delayed and is on the current June 23, 2015 agenda. The third objective is on target for its completion date.

FINANCIAL REVIEW

There is no fiscal impact to the City of Sierra Madre resulting from this informational report. Many of the objectives will result in individual agenda reports to the City Council for action or direction and at that time the financial implications, if any will be included.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

Subject: Strategic Plan from May 6, 2015 Retreat

Date: June 23, 2015

Page 3 of 3

STAFF RECOMMENDATION

Receive and file the status report on the November 14, 2014 Strategic Planning Retreat.

Attachments (1):

Attachment A: Strategic Plan Objectives Matrix; May 6, 2015 – October 15, 2015

CITY OF SIERRA MADRE STRATEGIC OBJECTIVES

May 6, 2015 – October 15, 2015

THREE-YEAR GOAL: <i>Achieve water supply stability and independence</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the July 28, 2015 City Council meeting	Director of Public Works, working with the City Council Water Subcommittee and the Raymond Basin Management Board	Report to the City Council the results of reducing the overdraft of the East Raymond Basin.		X		
2. At the September 8, 2015 City Council meeting	Director of Public Works	Present a report to the City Council on the cost/benefit of using local wastewater treatment for use of groundwater recharge.		X		
3. At the September 22, 2015 City Council meeting	Director of Public Works	Present to the City Council for direction a comprehensive plan to implement water quality measures (e.g., hydrant flushing, water treatment, chloramination).		X		
4. At the October 13, 2015 City Council meeting	Director of Public Works (lead) and the City Council Water Subcommittee, working with the San Gabriel Valley Water Management District	Present a report to the City Council on the construction of a new well in the main San Gabriel Basin.		X		

ATTACHMENT A

THREE-YEAR GOAL: ***Achieve financial stability and sustainability***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On May 14, 2015	Council Members Denise Delmar and Rachelle Arizmendi	Provide a 2015-2017 Budget Input Presentation to all City Staff and obtain their input.	X			
2. At the June 6, 2015 Town Hall meeting	City Council and City Manager	Present to the public data collected during the 10 Community Budget Input meetings.	X			
3. At the June 25, 2015 City Council meeting	City Manager	Present the proposed 2015-2016 and 2016-2017 budgets.	X			City Council direction to return with only the 2015/2016 budget.
4. At the September 8, 2015 City Council meeting	City Manager and City Council Member Denise Delmar	Present a list of additional action items not in the FY 2015-2016 budget provided by the community at the Budget Community Input Meetings to the City Council to prioritize.		X		
5. By October 1, 2015	Finance Director, working with Council Member Denise Delmar	Present to the City Council for action a "Summary FY 2015-2017 Budget Pamphlet" for distribution to the public.		X		
6. By October 1, 2015	Finance Director and City Treasurer	Evaluate the possibility of diversifying the City's Investment Portfolio to enhance investment income and report the results to the City Council.		X		

THREE-YEAR GOAL: ***Finalize and implement the General Plan update***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On May 11, 2015	Planning and Community Preservation Director	Present the draft General Plan update document EIR to the public for comment (to be completed by June 25, 2015).	X			
2. At the July 14, 2015 City Council meeting	Planning and Community Preservation Director	Present the General Plan update document with EIR and response to comments to the City Council for consideration.		X		
3. At the September 22, 2015 City Council meeting	Planning and Community Preservation Director	Seek City Council direction in prioritizing implementation measures within the General Plan Implementation Program timelines.		X		
FUTURE: By November 1, 2015	Each Department Head	Share with appropriate City Commissions and the public General Plan Update Implementation Program priorities.				

THREE-YEAR GOAL: ***Provide high quality, cost-effective and achievable public services***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the May 26, 2015 City Council meeting	City Manager and Assistant City Manager	Obtain and present to the City Council for discussion contract proposals for Police, Animal Services, Fire/Paramedic and Library Services.	X			
2. At the May 26, 2015 City Council meeting	City Council	Appoint individual contract proposal evaluation committees for each contract service proposal for the committees to bring results back to the City Council for discussion by July 28, 2015.			X	Appointments on the 6/23/2015 agenda.
3. At the July 28, 2015 City Council meeting	A Revenue Exploratory City Council Committee	Recommend to the City Council revenue enhancement measures for action.		X		