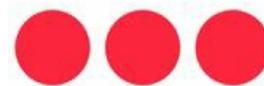


Daily Site Report

ALVERNO HEIGHTS ACADEMY - Special Coverage

08/04/2023 08:01am PDT - 08/05/2023 08:01am PDT



Time	Action	Details
03:48pm PDT 08/04/2023	#121864400 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Security officer Lopez is on duty. Arrived on site at 1425. Checked in with AHA Rep Cynthia Cales.</p> <p>Vision device was completely dead upon arrival, had to charge.</p> <p>Contacted Sierra Madre Police and informed them of the wedding. Vision number was given as well as Cynthias' and mine. (S/O Lopez)</p> <p>Highland Gate was closed at 14:30 per traffic planning and management plan</p> <p>Wilson gate is open until workers leave and Michillinda will stay open all day per Andrea</p> <p>Officer Signature</p> 
04:10pm PDT 08/04/2023	#121865345 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Posted at the front of the villa.</p> <p>The in and out truck has arrived on site, helping guide vehicle to proper location.</p> <p>Nothing else to report at this time. Everything is code 4.</p> <p>Officer Signature</p> 
05:30pm PDT 08/04/2023	#121868599 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Posted near the cafeteria, observing guests.</p> <p>In and out has started to serve food as well as the taco vendors.</p> <p>Everything is going smoothly, nothing more to report at this time.</p> <p>Officer Signature</p> 
06:23pm PDT 08/04/2023	#121870764 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Conducting noise reading for Wilson St</p> <p>1819 Wilson 45.4 dBA</p> <p>Location: South East of Wilson St gate per Event Monitoring Locations page</p>

Picture 1



Picture 2



Officer Signature

A handwritten signature in blue ink, appearing to read 'Hector Lopez'.

06:33pm PDT
08/04/2023

#121871142 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Highland Ave

1825 Highland Ave - 56.5

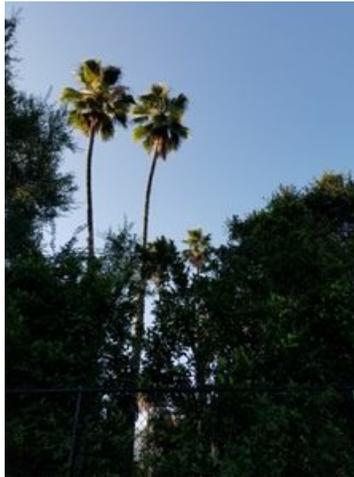
Location: East of the Highland entrance per Event Monitoring locations page

Pictures are for reference of positioning

Picture 1



Picture 2



Picture 3



Officer Signature

Handwritten signature of Hector Lopez in blue ink.

06:41pm PDT
08/04/2023

#121871475 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Michillinda Ave

1836 Michillinda Ave - 55.4 dBA

Location: South of the Michillinda entrance per Event monitoring locations page

Pictures are for reference to positioning

Picture 1



Picture 2



Picture 3



Officer Signature

A handwritten signature in blue ink, appearing to be "H. L. Linn".

06:47pm PDT
08/04/2023

#121871701 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings on Grandview Ave

1843 Grandview Avenue - 45.2

Location: Going East on Grandview from Michillinda per Event monitoring locations page

Picture 1



Picture 2



Picture 3



Officer Signature

07:33pm PDT
08/04/2023

#121873725 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Wilson St

1930 Wilson St - 48.9

Location: South of the Wilson St entrance

Picture 1



Officer Signature

07:42pm PDT
08/04/2023

#121874050 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Highland Ave

1930 Highland Ave - 64.4

In range but will keep close eye on readings and have noise lowered accordingly

Location: East of the Highland Ave entrance

Picture 1



Officer Signature

A handwritten signature in blue ink, appearing to read "Hector Lopez".

07:47pm PDT
08/04/2023

#121874247 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Michillinda Ave

1943 Michillinda Ave - 57.8

In range but will keep an eye on reading and have noise lowered accordingly

Location: South of the Michillinda entrance

Picture 1



Officer Signature



07:52pm PDT
08/04/2023

#121874429 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Grandview Ave

1950 Grandview Ave - 45.9

Location: Going east on Grandview from Michillinda

Picture 1



Picture 2



Picture 3



Officer Signature



08:19pm PDT
08/04/2023

#121875711 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Wilson St

2018 Wilson St - 49.4

Location: South of the Wilson St entrance

Picture 1



Officer Signature



08:24pm PDT
08/04/2023

#121875909 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Conducting noise reading for Highland Ave
2021 Highland Ave - 58.8
Location: East of the Highland Ave entrance

Picture 1



Officer Signature

A handwritten signature in blue ink, appearing to read 'Hector Lopez'.

08:32pm PDT
08/04/2023

#121876235 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Conducting noise reading for Michillinda Ave
2027 Michillinda Ave - 59.0
Location: South of Michillinda Ave entrance

Picture 1



Officer Signature

A handwritten signature in blue ink, appearing to read 'Hector Lopez'.

08:35pm PDT
08/04/2023

#121876392 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise reading for Grandview Ave

2032 Grandview Ave - 45.9

Location: East from Michillinda Ave

Picture 1



Officer Signature

09:09pm PDT
08/04/2023

#121877959 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting final noise reading on Highland Ave

2106 Highland Ave - 48.5

Location: East of the Highland Ave entrance

Picture 1



Officer Signature

09:13pm PDT
08/04/2023

#121878097 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting final noise reading for Michillinda Ave

2110 Michillinda Ave - 49.8

Location: South of the Michillinda Ave entrance

Picture 1



Officer Signature

A handwritten signature in blue ink, appearing to read 'Hector Lopez', written over a white background.

09:17pm PDT
08/04/2023

#121878286 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting final noise reading for Grandview Ave

2114 Grandview Ave - 39.2

Location: East of Michillinda Ave

Picture 1



Officer Signature

09:22pm PDT
08/04/2023

#121878452 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting final noise reading for Wilson St

2120 Wilson St - 45.4

Location: South of the Wilson St entrance

Picture 1



Officer Signature

09:31pm PDT
08/04/2023

#121878822 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

2130 All music has stopped and guests are leaving. No problems at the moment, everything is calm and finishing up smoothly.

Officer Signature

10:00pm PDT
08/04/2023

#121880032 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Guests have left the premises. Also town and country rentals have arrive on site to pick up chairs and tables

Officer Signature

10:29pm PDT 08/04/2023	#121881481 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments S/O Lopez is off duty.</p> <p>Officer Signature</p> 

Alverno Heights Academy Event Monitor Compliance Form



City of Sierra Madre

232 W. Sierra Madre Blvd.

Sierra Madre, CA 91024

626.355.7135

www.cityofsierramadre.com

APPLICANT'S NAME

IF ORGANIZED, PROVIDE CONTACT NAME

ADDRESS

CITY

STATE

ZIP CODE

PHONE

EVENT MONITOR NAME

CELL PHONE

LOCATION OF EVENT

DESCRIPTION OF EVENT

DATE OF EVENTS

OPENING AND CLOSING HOURS

ESTIMATED ATTENDANCE

IS THERE SEATING?

IF YES, TYPE OF SETTING

CHECK THOSE THAT APPLY.

Recorded Music

Live Music

Serving Food

Alcohol

Other

Specify:

BUSINESS LICENSE

WILL ALCOHOL BEVERAGES BE SERVED

Please remember that the Sierra Madre Municipal Code does not allow the serving or selling of alcohol in public.

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED

RELATIONSHIP TO INSURED

PRESENT OR PREVIOUS INSURANCE CARRIER

LIMITS OF COVERAGE

HAS ANY INSURANCE CARRIER CANCELLED OR REFUSED COVERAGE?

IF SO, EXPLAIN

PREVIOUS LOSSES

SECURITY AVAILABLE

Events involving alcohol must have security present.

TYPE

Securitas/AAA

NUMBER

2

DOES SECURITY FORCE HAVE POWER TO ARREST OR DETAIN?

Yes

No

Enclose a copy of security directions as separate attachment.

2.5 miles

USC Arcadia

FACILITIES BEING UTILIZED (First aid stations, ambulance on premises)

Methodist

AMBULANCE RESPONSE TIME

5-7 mins

HOSPITAL DISTANCE

EMERGENCY EVACUATION PLAN

In case of catastrophic emergency, i.e., fire, earthquake, bomb threat, etc.
Plan must be attached to application for consideration of approval.

How are you notified of the emergency? How will the crowd be warned? How are exits marked and directions posted? How will the crowd be dispersed from facility, park, parking area, etc.? (Attach separate sheet)

N/A

STREETS TO BE CLOSED (PLEASE ATTACH A MAP)

ARE YOU ADDITIONALLY APPLYING FOR SPECIAL EVENT INSURANCE?

SPECIAL REQUESTS (Port-a-potties, trash cans, barricades, sprinklers off in the park, etc.)

N/A

ATTACHMENTS

- Fee (or fee waiver request for eligible events)
- Insurance Certificate
- Security Plan
- Emergency Evacuation Plan
- Street Map (for street closures)
- Site/Event Map
- List of Specific Special Requests

I hereby certify that I have read and will abide by all rules and regulations of the City of Sierra Madre. As a duly authorized representative of the sponsoring organization, and on behalf of sponsoring organization, I agree to defend and to hold harmless the City of Sierra Madre, together with its officers and employees, against any and all liability or claim thereof, for any injury, death or property damage allegedly suffered by any person, including sponsoring organization, its agents or employees, due to, caused by, or arising out of, the acts or omissions of the sponsoring organization, its agents or employees, or the negligent acts or omission of the City of Sierra Madre, its officers or employees, and occurring during and as a result of the exercise of the privileges, and the permission hereby being granted to sponsoring organization, its agents and employees.

SIGNATURE

[Signature]

DATE

08/04/23

TITLE

[Signature]
Hector

PHONE NUMBER

626 213 8957

Cynthia Cales

Cynthia Cales

08/04/23

ATA site Rep



Event Monitor Checklist

Date: 8/4/23

Event Type: Wedding

Number of Guests (not to exceed 200)

o How many guests attended: 75

o Police Department Calls for Service, if yes, explain:

NO

Any interaction with Alverno Staff and/or Security Guard?

o If Yes, explain: NO

Any interaction with the Sierra Madre Police Department?

o If Yes, explain: NO

Any interaction with the Neighbors?

o If Yes, explain: NO

Number of Guests: 75

Event Time Monitoring

o Event Start Time: 2 pm

o Event End time: 10 pm

Gate Entering and Exiting Times

o Gate Name: Wilson | Highland

o Gate Opening Time: 7 AM | 11 AM

o Gate Closing Time: | 2:30 pm

Elmer

Michellinda
11 AM

Street Name	1 st Time and Reading	2 nd Time and Reading	3 rd Time and Reading	4 th Time and Reading
Michillinda Ave.	1836/6:36 55.4	1943/7:43 57.8	2052/8:32 45.9	2110/7:10 49.8
Grandview Ave.	1843/6:43 45.2	1950/7:50 45.9	2027/8:27 59.0	2114/9:14 39.2
Wilson St.	1825/6:25 45.4	1930/7:30 48.9	2018/8:18 49.4	2120/9:20 45.4
Highland Ave.	1800/6pm 56.5 dBA	1935/7:35 64.4	2021/8:21 58.8	2106/9:06 48.5

Noise Readings:

Noise conditions satisfied pursuant to

Section 3 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Alcohol conditions satisfied pursuant to Section 4 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Traffic and Parking conditions satisfied pursuant to Section 5 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Vehicle Access condition satisfied pursuant to Section 6 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Nighttime Lights conditions satisfied pursuant to Section 7 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Litter and Garbage conditions satisfied pursuant to Section 8
of Conditional Use Permit No. 22-03

○ If Not, explain: _____

