

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Gene Goss, Mayor
Edward Garcia, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Kelly Kriebs, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer

**Tuesday, September 27, 2022
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; or public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Goss, Mayor Pro Tem Garcia, Council Member Arizmendi, Council Member Kriebs, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Parkhurst

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PRESENTATION

ASSEMBLYMAN CHRIS HOLDEN (41ST DISTRICT) WILL PROVIDE LEGISLATIVE UPDATES TO THE CITY COUNCIL

PRESENTATION BY CALIFORNIA DEPARTMENT OF INSURANCE ON WILDFIRE SAFETY

ANNUAL REPORT UPDATE FROM YMCA

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 22-63 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 22-63 approving payment of City Warrants in the aggregate amount of \$393,349.56; Sierra Madre Library Warrants in the aggregate amount of \$9,142.85; and Payroll Transfer in the aggregate amount of \$461,896.71 for the fiscal year ending June 30, 2023.

b) TREASURER'S REPORT – QTR ENDING JUNE 30, 2022

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for the quarter ending June 30, 2022.

c) RESOLUTION: 22-62 APPROVAL OF INVESTMENT POLICY

It is recommended that the City Council approve of Resolution 22-62; Approval of FY 2022-2023 Investment Policy.

d) NOTICE OF COMPLETION, FISCAL YEAR 2021-2022 LIBRARY PARKING IMPROVEMENT PROJECT

It is recommended that the City Council accept the completed work by Falcon Construction Inc., on behalf of the City and direct staff to file a Notice of Completion with the County of Los Angeles Clerk/Recorder.

e) AWARD OF THE LANDSCAPE SERVICE CONTRACT TWO-YEAR EXTENSION FOR FY 2022-2023 TO FY 2023-2024 MERCHANTS LANDSCAPE SERVICES, INC.

It is recommended that the City Council approve the extension of the existing contract with Merchants Landscape Services for citywide landscape services in the amount of \$166,791.00 per year through June 30, 2024, and request the Mayor to execute the amended agreement.

f) APPROVAL OF RESOLUTION 22-60 ADOPTING REVISIONS TO THE CITY OF SIERRA MADRE PERSONNEL RULES AND REGULATIONS

It is recommended City Council approve Resolution 22-60, Adopting Revisions to the City of Sierra Madre Personnel Rules and Regulations.

g) ORDINANCE NO. 1458 AMENDING CHAPTER 17.88 (TEMPORARY USE PERMITS) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended the City Council conduct a second reading of Ordinance No. 1458 amending Chapter 17.88 (Temporary Use Permits) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

- h) SECOND READING OF CITY COUNCIL ORDINANCE 1461 RECOMMENDING (1) APPROVAL OF A ZONING CHANGE AND ZONING MAP AMENDMENT; (2) APPROVAL OF A SPECIFIC PLAN; AND (3) APPROVAL OF A DEVELOPMENT AGREEMENT FOR THE MEADOWS AT BAILEY CANYON SPECIFIC PLAN PROJECT**

It is recommended the City Council conduct a second reading of Ordinance No. 1461 pursuant to Planning Commission Resolution 22-11, by title only.

- i) ADOPT RESOLUTION NO. 22-61 APPROVING THE AREA D REGIONAL COMMUNITY EMERGENCY RESPONSE TEAM (CERT) MUTUAL AID AGREEMENT**

It is recommended that City Council choose alternative one (1), to approve the Area D Regional Community Emergency Response Team (CERT) Mutual Aid Agreement, adopt resolution No. 22-61 approving membership within the Area D Regional Community Emergency Team (CERT), and authorize the City Manager to execute the CERT agreement and to take such reasonable actions as may be required to implement the intent.

PUBLIC HEARING

- 1. ORDINANCE 1460 – FIRST AMENDMENT TO THE MASTER LEASE AGREEMENT WITH TOWERPOINT CAPITAL, LLC, FOR AN EXTENSION OF LEASE AREA FOR WIRELESS COMMUNICATION SITES ON CITY PROPERTY**

It is recommended the City Council open a public hearing, receive comments from the public, and approve the First Amendment to the Master Lease Agreement with Tower Point Capital, LLC for the expansion of the existing leased property for the wireless communication sites on City property at 621 East Sierra Madre Blvd. for a total of \$660 per month, and adopt ordinance 1460 (Attachment A).

DISCUSSION

- 1. CONSIDERATION OF ADOPTION OF ORDINANCE 1642, AMENDING SECTION 10.24 (“STOPPING, STANDING AND PARKING”) TO TITLE 10 (“VEHICLES AND TRAFFIC”), AND ELIMINATING SECTIONS 10.32.020 (“THROUGH STREETS”), 10.32.030 (“STOP INTERSECTIONS”), 10.32.040 (“ANGLE PARKING ON CERTAIN STREETS”), 10.32.050 (PARKING TIME LIMIT ON CERTAIN ENUMERATED STREETS”), AND 10.32.060 (“PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS”)**

It is recommended the City Council introduce with first reading Ordinance 1642 “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA AMENDING SECTION 10.24 (“STOPPING, STANDING AND PARKING) TO TITLE 10 (“VEHICLES AND TRAFFIC”), AND ELIMINATING SECTIONS 10.32.020 (“THROUGH STREETS”), 10.32.030 (“STOP INTERSECTIONS”), 10.32.040 (“ANGLE PARKING ON CERTAIN STREETS”), 10.32.050 (PARKING TIME LIMIT ON CERTAIN ENUMERATED STREETS”), AND 10.32.060 (“PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS”).

2. DISCUSSION REGARDING SHORT-TERM RENTALS

It is recommended that the City Council provide staff with direction.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on October 11, 2022