



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL

Tuesday, February 13, 2024 - 5:30 pm
Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER’S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City’s website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council’s ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council’s ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

The meeting will be streamed live on the City’s website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs called the meeting to order at 5:34 p.m. City Clerk Aguilar called the roll.

Present: Mayor Kelly Kriebs, Mayor Pro Tem Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe.

Absent: None.

Also Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager
Aleks Giragosian, City Attorney
Laura Aguilar, Deputy City Manager/City Clerk
Brent Bartlett, Fire Chief
Henry Amos, Police Captain
Arnulfo Yanez, Public Works Director
James Carlson, Management Analyst

Also Present: Natural Resources Commission Chair Vicky Ryan

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Garcia led the Pledge of Allegiance and wished everyone a Happy Lunar New Year. He spoke on Black History Month.

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

Mayor Pro Tem Parkhurst made a motion to approve the agenda.

The motion was seconded by Council Member Lowe.

Mayor Kriebs called for a vote of the Council:

- Ayes: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe
- Noes: None.
- Absent: None.
- Abstain: None.

The motion to approve the agenda as presented was approved by a unanimous voice vote.

COUNCIL OUT FROM CLOSED SESSION

Report of any action taken in Closed Session from February 13, 2024, Regular meeting.

City Attorney Giragosian announced that the City Council met in a Closed Session on February 13, 2024, to discuss public employee evaluation of Sierra Madre City Manager Jose Reynoso and Sierra Madre City Attorney Aleks Giragosian under G.C. 54957, and no reportable action was taken.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Kriebs asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Council Member Goss.

The motion was seconded by Council Member Garcia.

Mayor Kriebs called for a vote of the Council.

- Ayes: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe
- Noes: None.
- Absent: None.
- Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

APPROVAL OF MEETING MINUTES

Approval of January 23, 2024, City Council Regular meeting minutes.

The City Clerk’s office received a nonsubstantive requests from Mayor Pro Tem Parkhurst to correct the spelling of “Leif” to “LAIF” and “track” to “tract”, to add the word “considers” to his Council report when discussing the Berkley study, and to clarify what will be happening with the Huck Finn event and its return. The minutes were amended to reflect the change.

Mayor Kriebs called for a motion to approve the amended minutes.

A motion to approve the meeting minutes for January 23, 2024, as amended, was made by Council Member Garcia.

The motion was seconded by Mayor Pro Tem Parkhurst.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Members Garcia, Goss, and Lowe
Noes: None.
Absent: None.
Abstain: None.

The motion to approve the amended meeting minutes for January 23, 2024, was approved by a unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

Council Member Goss: Attended the Transportation Subcommittee meeting on January 24th where the subcommittee agreed to work on significant changes in the Metro policy which could bring back one bus to the city. The subcommittee will have to testify to the Regional Board. Attended the Honors Dinner and presented the Wisteria award to the Chamber of Commerce. On January 29th he attended the Library Board of Trustees meeting where Public Works Director Yanez presented updates regarding the Library improvements.

Mayor Pro Tem Parkhurst: On January 24th, he attended a Clean Power Alliance Energy Committee meeting, nothing to report and the Sanitation District meeting on behalf of the Mayor Kriebs, nothing to report. Also, attended the Transportation Subcommittee meeting and the Honors Dinner. At the Honors Dinner he presented the Youth of the Year Award to Max Romero for his focus and persistence and for his work on the Transportation Subcommittee. Participated in a Clean Power Alliance Board Meeting on February 1st. On February 5th, attended the planning meeting for the Wisteria Festival. On February 9th, with Mayor Kriebs and Council Members Lowe and Garcia, we attended the brush clearance tour that was organized by Captain Bertran.

Council Member Lowe: Attended the Planning Commission meeting on February 1st, where they approved the tract map for the Meadows Project with some contingencies for the Council's review. On February 4th, attended the Playhouse for their 100th anniversary. Attended the brush clearance tour on February 9th. Joined the Public Safety Strike Force with the League of CA Cities to look at cities with current legislation to help Public Safety with our citizens and to help secure the safety of Police, Fire, and EMS personnel.

Council Member Garcia: Attended the Honors Dinner on January 24th. On February 1st at the Senior Community Commission meeting, they mentioned they had 53 people attend their holiday lunch. The senior excursions are on hold for about another month. The Senior Community Commission will be accepting nominations for the Older American of the Year award. Nominations are due by March 13th. On June 30th there will be two vacancies on the Senior Community Commission. Jacquie Pergola provided an update from the Transportation Subcommittee meeting. Attended the brush clearance meeting and toured the Canyon, Stone Gate, Bailey Canyon and the Meadows to get feedback from Cal Fire. Thanked management staff for putting together such a good event.

Mayor Kriebs: Attended the Honors Dinner and presented the George Mauer Lifetime Achievement Award to Diane Sans who has dedicated her time to the Preservation Society and many other groups. Attended the brush clearance operation meeting.

Senior Community Commission is hosting a Valentine's Day social at the Hart Park House on February 14th from 3:00 pm to 5:00 pm. The Senior Community Commission will be accepting nominations for the Older American of the Year award. Nominations are due by March 13th. On June 30th there will be two vacancies on the Senior Community Commission.

The rain fall for last week was approximately 9.99 inches. Public Works did a great job managing any damage due to the rain and kept it to a minimum.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Kriebs opened the meeting for public comment on non-agenda items.

Thomas Holmes: Introduced himself as the new Communications Coordinator for Sierra Madre.

Alicia Yao: Spoke on her concerns with potential fire hazard created by the Meadows Project. She referenced the Maui fires.

Howard Hayes: Concerned about the Mountain Views News article on February 9th, that inferred that the Special Election costs were placed on the citizens.

Deb Sheridan: Spoke on the January 13th article in the Mountain Views News and how the cost of the Special Election could have been avoided.

David Gordon: Spoke on the upcoming events and programming for the Sierra Madre Playhouse. He thanked Council Member Lowe for presented a certification of recognition to the Playhouse.

City Clerk Aguilar advised that one e-mail had been received for non-agenda items.

PRESENTATION

PRESENTATION FROM ATHENS SERVICES WITH UPDATES ON LOCAL WASTE HAULING SERVICES

Presented by Senior Vice President of Compliance Christian Warner

NATURAL RESOURCES COMMISSION PRESENTATION

Presented by Chair Vicky Ryan

LEGISLATIVE UPDATES BY CITY ATTORNEY ALEKS GIRAGOSIAN

/
/
/
/
/
/
/
/
/

ACTION ITEMS

Presented by City Clerk Aguilar

CONSENT

a) CONSIDERATION OF RESOLUTION 24-10 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 24-10 approving payment of City Warrants in the aggregate amount of \$599,764.10; Sierra Madre Library Warrants in the aggregate amount of \$9,251.35; and Payroll Transfer in the aggregate amount of \$482,750.00; for the fiscal year ending June 30, 2024.

b) CONSIDERATION OF RESOLUTION 24-11 ADOPTING THE FEBRUARY 13, 2024 UPDATE REPORT FOR THE CITY OF SIERRA MADRE TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 COMPLIANCE PROGRAM FOR TRANSPORTATION SERVICES

It is recommended that the City Council approve Resolution 24-11 which re-adopts and approves the second update for the City of Sierra Madre Title VI of the Civil Rights Act of 1964 Compliance Program for Transportation Services

Mayor Kriebs brought the matter to the City Council for questions.

Mayor Kriebs opened the matter for public comment.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no one come forward, Mayor Kriebs brought the matter back to Council for discussion.

The Mayor brought the matter back to the Council for a motion.

Council Member Garcia made a motion to approve Consent Agenda Items A and B.

Council Member Goss seconded the motion.

Mayor Kriebs called for a vote of the Council.

Ayes: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe

Noes: None.

Absent: None.

Abstain: None.

The motion to approve Consent Items A and B was passed by a unanimous voice vote.

DISCUSSION

1. CONSIDERATION OF AWARD OF PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES CONTRACT TO VERTEX ENGINEERING COMPANY, FOR THE SIGNIFICANT LIBRARY IMPROVEMENT PROJECT NO. FC82306 IN AN AMOUNT NOT TO EXCEED \$532,000

It is recommended that the City Council award a professional construction management services contract to VERTEX Engineering, in an amount not to exceed \$532,000, contingent upon receiving the grant amendment approval from the California State Library.

Public Works Director Arnulfo Yanez gave the report.

Mayor Kriebs brought the matter to Council for questions.

Mayor Kriebs opened the public comment.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no one come forward, Mayor Kriebs closed the public comment and brought the matter back to Council for discussion or a motion.

Mayor Pro Tem Parkhurst made a motion to approve the consideration of award for professional construction management services to VERTEX Engineering Company, for the significant Library improvement project No. FC82306 in an amount not to exceed \$532,000.

Council Member Garcia seconded the motion.

Mayor Kriebs called for a vote of the Council.

Ayes: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe

Noes: None.

Absent: None.

Abstain: None.

The motion to approve the consideration of award for professional construction management services to VERTEX Engineering Company, for the significant Library improvement project No. FC82306 in an amount not to exceed \$532,000 was passed by a unanimous voice vote.

2. CONSIDERATION OF THE FINAL DRAFT OF THE SIERRA MADRE STRATEGIC PLAN

It is recommended that the City Council review the final draft of the Sierra Madre Strategic Plan and provide direction to staff.

Management Analyst James Carlson gave the report.

Mayor Kriebs brought the matter to the City Council for questions.

City Clerk Aguilar advised that no e-mails had been received.

Mayor Kriebs opened public comment.

David Gordon: Spoke on his concern with the Strategic Plan.

Seeing no one else come forward, Mayor Kriebs brought the matter back to Council for discussion.

Mayor Pro Tem Parkhurst made a motion to adopt the Strategic Plan with advice given to staff on long-term implementation.

Council Member Goss seconded the motion.

Mayor Kriebs called for a vote of the Council.

Ayes: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, and Council Members Edward Garcia, Gene Goss, and Kristine Lowe

Noes: None.

Absent: None.

Abstain: None.

The motion to adopt the Strategic Plan with advice given to staff on long-term implementations was passed by a unanimous voice vote.

FUTURE AGENDA ITEMS

Mayor Kriebs would like to discuss implementing a Fire Safe Council.

Council Member Lowe would like to look into enhancing the codes and abatement as part of the permit approval process for defensible space prior to issuing of an occupancy permit.

/
/
/
/
/
/
/

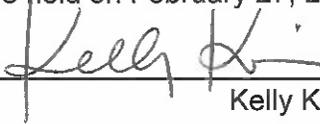
ADJOURNMENT

Mayor Kriebs asked for a motion to adjourn the Regular meeting and continue the Closed Session meeting.

Council Member Goss made a motion to adjourn the meeting.

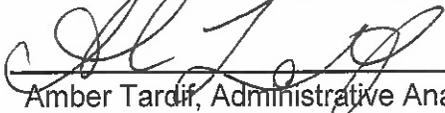
Council Member Lowe seconded the motion.

The meeting was adjourned at 8:54 p.m. to a Regular meeting to be held on February 27, 2024.



Kelly Kriebs, Mayor

Minutes taken and prepared by:



Amber Tardif, Administrative Analyst

Reviewed by:



Laura Aguilar, City Clerk