

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

**Tuesday, September 9, 2025
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



*Robert Parkhurst, Mayor
Kristine Lowe, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kelly Kriebs, Council Member*

Sue Spears, City Treasurer

The Brown Act provides the public with an opportunity to make public comments at any public meeting; as an alternative, public comment may be made by e-mail to publiccomment@sierramadrecal.gov by 3:00PM on the day of the meeting. Emails will be acknowledged at the City Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at sierramadrecal.gov, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the City Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the City Council's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Parkhurst, Mayor Pro Tem Lowe, Council Member Garcia, Council Member Goss, Council Member Kriebs

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Parkhurst

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

REPORT OUT FROM CLOSED SESSION

City Attorney report from the Closed Session.

APPROVAL OF MEETING MINUTES

Approval of August 26, 2025 City Council Regular Meeting minutes.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive reading in full.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

The City Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into official meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The City Council will listen to the public on any item on the agenda. In addition, the City Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on Closed Session items have a choice of doing so either immediately prior to the Closed Session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, the City Council is prohibited from taking action on items not on the agenda.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the City Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

PRESENTATION

- 1. PROCLAMATION IN RECOGNITION OF CALIFORNIA'S 175TH STATEHOOD ANNIVERSARY**
- 2. FUNDRAISING UPDATE FROM SIERRA MADRE LIBRARY FOUNDATION**
- 3. UPDATE FROM SOUTHERN CALIFORNIA EDISON**
- 4. SIERRA MADRE POLICE DEPARTMENT REPORTED BEAR ACTIVITY UPDATE**

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

CONSENT

a) RESOLUTION 25-50 APPROVING CERTAIN DEMANDS

It is recommended that the City Council adopt Resolution 25-50 ratifying payment of City Warrants in the aggregate amount of \$690,436.06, Sierra Madre Library Warrants in the aggregate amount of \$7,049.78, and Payroll Transfer in the aggregate amount of \$607,221.90, for the Fiscal Year ending June 30, 2025 and June 30, 2026.

b) TREASURER'S REPORT FOR QUARTER ENDING JUNE 30, 2025

It is recommended that the City Council receive and file this informative report.

c) CODE ENFORCEMENT FISCAL YEAR 2024/2025 ANNUAL REPORT

It is recommended that the City Council receive and file this informative report.

d) RESOLUTION 25-51 DESIGNATING STREETS TO BE INCLUDED IN THE FISCAL YEAR 2025-26 STREET REHABILITATION PROGRAM

It is recommended that the City Council adopt Resolution No. 25-51, approving a list of projects for Fiscal Year 2025-26 to be funded by SB 1: The Road Repair and Accountability Act (RMRA) of 2017, as required by State law.

e) ORDINANCE No. 1484 AMENDING SECTION 17.60.056 ("DISCRETIONARY DEMOLITION PERMIT") OF CHAPTER 17.60 ("VARIANCES AND DISCRETIONARY PERMITS") OF TITLE 17 ("ZONING") OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended the City Council conduct its second reading and adopt Ordinance No. 1484 amending section 17.60.056 ("Discretionary Demolition Permit") of Chapter 17.60 ("Variances and Discretionary Permits") of Title 17 ("Zoning") of the Sierra Madre Municipal Code ("Code"), by title only, waiving further readings.

f) AUTHORIZATION TO EXECUTE AN AGREEMENT WITH RINGCENTRAL FOR UNIFIED COMMUNICATIONS SERVICES (SOURCEWELL CONTRACT 120122-RNG)

It is recommended that the City Council authorize the City Manager to execute a three-year agreement with the option to renew annually thereafter under Sourcewell Contract 120122-RNG, or any subsequent Sourcewell contract awarded to RingCentral with RingCentral, Inc. for cloud-hosted unified communications services at a contract value of \$83,909.16 over the Initial Term, plus applicable taxes and regulatory fees; and authorize the City Manager to execute amendments to add, change, or remove licenses, numbers, and related services as operational needs require.

g) RESOLUTION No. 25-52 DIRECTING THE SALE OF PROPERTY LOCATED AT 487 WOODLAND DRIVE, SIERRA MADRE, CALIFORNIA 91024

It is recommended that the City Council adopt Resolution 25-52 directing the sale of property located at 487 Woodland Drive, Sierra Madre, California 91024, pursuant to Government Code sections 37350-37351.

DISCUSSION

1. ORDINANCE No. 1485 UPDATING SIERRA MADRE MUNICIPAL CODE CHAPTER 15.60 “WATER EFFICIENT LANDSCAPE ORDINANCE” ADDING REGULATIONS FOR THE INSTALLATION OF ARTIFICIAL TURF

It is recommended that the City Council introduce Ordinance No. 1485 and direct staff to return to a future meeting for adoption.

2. REPORT, DISCUSSION, AND DIRECTION ON SCHOOL PEDESTRIAN SAFETY ENHANCEMENTS

It is recommended that the City Council receive this report and provide direction on next steps to improve traffic and pedestrian safety near Sierra Madre Elementary School, particularly at the intersection of Highland Avenue and Auburn Avenue..

3. REPORT, DISCUSSION, AND DIRECTION REGARDING AMENDMENTS TO SIERRA MADRE MUNICIPAL CODE CHAPTER 17.72 (SIGNS)

It is recommended that the City Council receive the report and provide direction to staff regarding the policy issues identified in this report.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at sierramadreca.gov.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to its Regular Meeting on Tuesday, September 23, 2025.