



CITY OF SIERRA MADRE **CITY COUNCIL REGULAR MEETING MINUTES**

SIERRA MADRE CITY COUNCIL

Tuesday, April 9, 2024 - 5:30 pm

Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs called the meeting to order at 5:31 p.m. City Clerk Aguilar called the roll.

Present: Mayor Kelly Kriebs, Mayor Pro Tem Robert Parkhurst, Council Member Gene Goss, and Council Member Kristine Lowe.

Absent: Council Member Edward Garcia (excused)

Staff Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager
Aleks Giragosian, City Attorney
Laura Aguilar, Deputy City Manager/City Clerk
Brent Bartlett, Fire Chief
Markus Duson, Firefighter-Paramedic
Henry Amos, Police Captain
Arnulfo Yanez, Public Works Director
James Carlson, Management Analyst

Also Present: Senior Community Commissioner Chair Patricia Krok
Senior Community Commissioner Patrick Holland

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Pro Tem Parkhurst led the audience in the Pledge of Allegiance. Following the Pledge of Allegiance, Mayor Pro Tem Parkhurst expressed his gratitude to the City’s public safety staff. He continued by sharing the difference between Mutual Aid and Automatic Aid assistance; noting that Sierra Madre Fire Department is now part of Automatic Aid assistance and the value that it provides to our fire department, and city as a whole. Mayor Pro Tem Parkhurst then shared that an arrest had been made in the hit-and-run incident between a cyclist and an older pedestrian that left the pedestrian severely injured. He thanked the police detectives for investigating and making the arrest.

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

Council Member Lowe made a motion to approve the agenda.

The motion was seconded by Council Member Goss.

Mayor Kriebs called for a vote of the Council:

- Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Goss and Lowe
- Noes: None.
- Absent: Council Member Garcia.
- Abstain: None.

The motion to approve the agenda as presented was approved by a vote of 4-0-1-0.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Kriebs asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Mayor Pro Tem Parkhurst. The motion was seconded by Council Member Goss.

Mayor Kriebs called for a vote of the Council:

- Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Goss and Lowe
- Noes: None.
- Absent: Council Member Garcia.
- Abstain: None.

The motion to approve the agenda as presented was approved by a vote of 4-0-1-0.

APPROVAL OF MEETING MINUTES

Approval of March 26, 2024, City Council Regular meeting minutes.

Mayor Kriebs called for a motion to approve the minutes.

A motion to approve the meeting minutes for March 26, 2024, was made by Council Member Goss.

The motion was seconded by Mayor Pro Tem Parkhurst.

Mayor Kriebs called for a vote of the Council:

- Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Goss and Lowe
- Noes: None.
- Absent: Council Member Garcia.
- Abstain: None.

The motion to approve the agenda as presented was approved by a vote of 4-0-1-0.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

Council Member Goss: Reported that he attended the most recent meeting of the Senior Community Commission. The Commission met to discuss nominations for Sierra Madre Older American of the Year, noting that Commission Chair Krok and Commissioner Holland were in attendance and would allow them to make the announcement for their selection.

Council Member Lowe: Reported that she attended the Sierra Madre Professional Firefighter's Association Easter event. The event had to be modified due to rain but the line for pictures with the Easter bunny extended for 2 ½ hours. Council Member Lowe also reported that she attended the Rotary Club meeting on April 2nd; they have published and issued their directory. It contains a lot of useful information and she encouraged the public to seek a copy for themselves, noting that there are a few copies available at City Hall. She also reported that she attended the April 4th meeting of the Planning Commission. The Commission approved a wine and beer license for Emmi's Restaurant; on April 5th attended Verdugo Fire Academy's Career Trek presentation.

Mayor Pro Tem Parkhurst: Reported that he attended a meeting of the Clean Power Alliance. He also reported that he attended a San Gabriel City Council presentation recognizing outgoing Mayor John Harrington.

Mayor Kriebs: Reported that she attended a meeting with the Los Angeles County Sanitation District. At that meeting they discussed proposed 2025 fiscal year fee increases.

Mayor Kriebs announced upcoming City events, including the cancellation of the Community Bike Ride, due to the forecasted rain. Additionally, she announced Earth Day festivities on April 27 at Memorial Park, by the bandshell.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Kriebs opened the meeting for public comment on non-agenda items.

City Clerk Aguilar advised that no e-mails had been received for non-agenda items and informed Mayor Kriebs that there were two speaker cards submitted.

Commissioner Patrick Holland, Senior Community Commission: Announced the Commission's selection of Sierra Madre's Older American of the Year; Mary Carney. There will be a reception on May 8 at the Hart Park House at 4:30 pm.

Commission Chair Patricia Krok, Senior Community Commission: Announced two upcoming Commission vacancies and requested submissions. Chair Krok also provided an update on the Senior Lunch Program.

Seeing no one else come forward, Mayor Kriebs closed public comment.

PRESENTATIONS

PROCLAMATION IN RECOGNITION OF NATIONAL DONATE LIFE MONTH PRESENTED TO ONE LEGACY

Presented One Legacy Ambassador Susan Lesniak. Ms. Lesniak was joined by Sierra Madre Firefighter-Paramedic Markus Duson, who shared that he is a recipient of a kidney donation. Mr. Duson expressed his gratitude for this life-saving gift. Ms. Lesniak also shared her experience as a recipient of a heart.

INTRODUCTION OF RECENTLY HIRED FIREFIGHTERS

Fire Chief Bartlett introduced and pinned badges on:

- Sawyer Wooten
- Jessica Johnson
- Russell Shirley
- Christopher Edmondson

UPDATE ON LIBRARY MEANINGFUL IMPROVEMENT PROJECT

Presented by Public Works Director Arnulfo Yanez

ACTION ITEMS

Presented by City Clerk Aguilar

CONSENT

a) CONSIDERATION OF RESOLUTION 24-24 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 24-24 approving payment of City Warrants in the aggregate amount of \$198,019.95; Sierra Madre Library Warrants in the aggregate amount of \$3,079.59; and Payroll Transfer in the aggregate amount of \$537,309.01; for the fiscal year ending June 30, 2024.

b) ESTABLISHING A FEE WAIVER PROGRAM FOR TEMPORARY USE PERMIT APPLICATIONS

It is recommended that the City Council consider Resolution 24-23 establishing a fee waiver program for Temporary Use Permit applications.

Mayor Kriebs brought the matter to the City Council for questions.

Mayor Kriebs opened the matter for public comment.

City Clerk Aguilar advised that two e-mails had been received. However, no speaker cards were submitted for public comment.

E-mails were received from Rett Bren and Judy Lee Skiff, respectively.

Seeing no one come forward, Mayor Kriebs brought the matter back to Council for discussion.

Council Member Goss made a motion to approve the Consent Calendar.

Mayor Pro Tem Parkhurst seconded the motion.

Mayor Kriebs called for a vote of the Council:

- Ayes: Mayor Kriebs, Mayor Pro Tem Parkhurst, and Council Members Goss and Lowe
- Noes: None.
- Absent: Council Member Garcia.
- Abstain: None.

The motion to approve Consent Items A and B was approved by a vote of 4-0-1-0.

FUTURE AGENDA ITEMS

None presented.

ADJOURNMENT

Mayor Kriebs asked for a motion to adjourn the Regular meeting.

Mayor Pro Tem Parkhurst made a motion to adjourn the meeting.

Council Member Goss seconded the motion.

The meeting was adjourned at 6:14 p.m. to a Regular meeting to be held on April 23, 2024.



Kelly Kriebs, Mayor

Minutes taken and prepared by:



Laura Aguilar, City Clerk