



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES

SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, June 8, 2021 - 4:00 pm

Sierra Madre Memorial Park Band Shell
222 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the City Council meeting was held at the City of Sierra Madre Memorial Park Band shell located at 222 W. Sierra Madre Blvd, Sierra Madre CA 91024.

The meeting was streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment was also made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails were acknowledged at the Council meeting and filed into public record.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Arizmendi called the meeting to order at 4:00 p.m. City Clerk Aguilar called the roll.

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Gene Goss, and Council Members Edward Garcia, Kelly Kriebs, and Robert Parkhurst

Absent: None

Also Present: Gabe Engeland, City Manager
Miguel Hernandez, Assistant City Manager
Michael Amerio, City Treasurer
Aleks Giragosian, City Attorney
Laura Aguilar, City Clerk/Administrative Services Manager
Rodrick Armalin, Chief of Police
Henry Amos, Police Captain
Jose Reynoso, Director of Utility Services
Hillary Guirola-Leon, Finance Director
Selena Yang, Senior Accountant
Satnam Rait, Senior Accountant
Vincent Gonzalez, Director of Community and Preservation
Clare Lin, Senior Planner
Christine Smart, City Librarian
James Carlson, Management Analyst
Sophia Kownatzki, Management Analyst
Oscar Millan, IT Manager
Christian Delgado, Senior Network Administrator

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Arizmendi led in the Pledge of Allegiance.

APPROVAL OF MEETING AGENDA

Mayor Arizmendi asked for approval of the agenda.

Council Member Parkhurst made a motion to approve the agenda as presented.

Council Member Garcia seconded the motion.

Mayor Arizmendi called for a vote of the Council to approve the agenda.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None
Abstain: None

The motion to approve the agenda as amended was passed by a unanimous voice vote.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Arizmendi asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Council Member Kriebs.

The motion was seconded by Council Member Parkhurst.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None
Abstain: None

The motion to approve the reading of all Ordinances and Resolutions by title only and waive the reading in full was passed by a unanimous voice vote.

APPROVAL OF MINUTES

Mayor Arizmendi asked for a motion or suggested changes to meeting minutes of the Regular Council meeting of May 25, 2021.

- Council Member Parkhurst submitted changes to include “and provided thoughts on the anniversary of the murder of George Floyd” to the end of “Council Member Parkhurst invited Cub Scout Troop 110 to lead the Pledge of Allegiance” on page 2 of the minutes.
- Council Member Garcia asked that the word “Troop” be changed to “Pack” on page 2 of the minutes.

Council Member Garcia moved to approve the minutes of the Regular Council meeting of May 25, 2021 as amended.

Council Member Kriebs seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, and Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None
Abstain: None

The motion to approve the meeting minutes of the Regular Council meeting of May 25, 2021, as amended, was passed by a unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Council Member Kriebs: Attended the Senior Community Commission meeting last week. The Commission voted to discontinue funding to the meals at the Hart Park House.

Council Member Garcia: Announced that the Sierra Madre Little League is in the Finals of the Tournament of Champions. The Little League had their closing ceremonies and a proclamation was given to Scott Clauson for his years of service. All Stars are set to begin in about one week.

Council Member Parkhurst: Announced that he and Council Members Kriebs, Garcia, and Mayor Arizmendi attended a Special meeting at Bailey Canyon for a presentation of the work recently done by Sierra Madre Fire Department and the California Conservation Corps. to improve the area.

Mayor Pro Tem Goss: Nothing to report.

Mayor Arizmendi: Offered her appreciation to Sierra Madre Fire Department and the California Conservation Corps for clearing 20 acres at Bailey Canyon through 20,000 combined hours of work to manage risk of wildfire. Mayor Arizmendi reminded everyone that June is Pride Month.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Arizmendi opened the meeting for Public Comment on items not on the agenda.

Carol Canterbury, 46 Victoria Lane: Sierra Madre Community Foundation is sponsoring the 4th of July Fun Run. The Race starts at 7:30 am.

Tom Arnt: Commented that it would be nice if they put a skate park in the Monastery development.

Shannon, 77 Vista Circle: Said she is a dog owner and asked if there were any plans to remodel the Dog Park

Emails were received from:

Connor Boyd: The e-mail was read into record by City Clerk Aguilar.

Alexander Arrieta: The e-mail was read into record by City Clerk Aguilar

Kelly Rogers: The e-mail was read into record by City Clerk Aguilar

Seeing no one else come forward, Mayor Arizmendi closed public comment on items not on the agenda.

AGENDA ACTION ITEMS:

CONSENT CALENDAR

City Clerk Aguilar gave the following reports under the Consent Calendar:

- a) **CONSIDERATION OF RESOLUTION 21-35 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 21-35, authorizing payment of City Warrants in the aggregate amount of \$701,995.10; Sierra Madre Library Warrants in the aggregate amount of \$11,023.71; and Payroll Transfer in the aggregate amount of \$393,411.41; for the fiscal year ending June 30, 2021.
- b) **CONSIDERATION OF COMMUNITY SERVICES COMMISSION RECOMMENDATION FOR ACCEPTANCE AND LOCATION OF THE ROTARY CLOCK**
It is recommended that the City Council accept the Rotary Clock as a donation to the City of Sierra Madre and approve the sidewalk east of Kersting Court and parallel to Baldwin Avenue to serve as the location of the clock
- c) **CONSIDERATION OF RESOLUTION 21-34 AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA FOR CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS' COMPENSATION LIABILITIES**
It is recommended that the City Council approve Resolution 21-34 therein Authorizing Application to the Director of Industrial Relations, State of California for Certificate of Consent to Self-Insure Workers' Compensation Liabilities
- d) **CONSIDERATION OF ACCEPTANCE OF LOW-INCOME RATE ASSISTANCE GRANT FROM SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT**
It is recommended that the City Council approve a grant award in the amount of \$50,000 from the San Gabriel Valley Municipal Water District (SGVMWD) for the purpose of providing financial assistance to qualified low-income water customers negatively

impacted by the pandemic.

e) **CONSIDERATION OF RESOLUTION NO. 21-36 DECLARING THE PROPERTY LOCATED AT 487 WOODLAND DRIVE, SIERRA MADRE, CALIFORNIA 91024 TO BE SURPLUS PROPERTY**

It is recommended that the City Council adopt Resolution No. 21-36 declaring the property located at 487 Woodland Drive, Sierra Madre, California 91024 to be "surplus property."

Mayor Arizmendi asked if any Council Members had questions on any Consent items. The Council collectively asked various questions which were answered by City staff.

Mayor Arizmendi opened the meeting for Public Comment on the Consent calendar.

Seeing no one come forward and acknowledging that no e-mails had been received, Mayor Arizmendi closed Public Comment on Consent items and brought the matter back to the Council.

Mayor Pro Tem Goss made a motion to approve Consent items a – e.

Council Member Kriebs seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None.
Abstain: None

The motion to approve Consent Items a – e was passed unanimously.

PUBLIC HEARING

1. **CONSIDERATION OF RESOLUTION 21-30 ADOPTING THE FISCAL YEAR 2021-2022 BUDGET AND APPROPRIATING THE AMOUNTS BUDGETED; RESOLUTION 21-29 SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-2022 AT \$12,067,597 IN ACCORDANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA; RESOLUTION 21-31 ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES FOR FISCAL YEAR 2021-2022 AND; PFA RESOLUTION NO. 75, A RESOLUTION OF THE PUBLIC FINANCING AUTHORITY OF THE CITY OF SIERRA MADRE ADOPTING THE BUDGET FOR FISCAL YEAR 2021-2022 AND APPROPRIATING THE AMOUNTS BUDGETED**

It is recommended that the City Council approve Resolution 21-30 adopting the Fiscal Year 2021-2022 Budget; Resolution 21-29 approving the GANN appropriations limit for Fiscal Year 2021-2022; Resolution 21-31 approving the Fiscal Year 2021-2022 Fee Schedule and PFA Resolution No. 75, A Resolution of the Public Financing Authority of the City of Sierra Madre Adopting the Budget for FY 21-22 and Appropriating the amounts budgeted.

Finance Director Guirola-Leon, and Senior Accountants Yang and Rait gave the presentation.

The City Council, collectively, asked questions.

Mayor Arizmendi opened this item for Public Comment. No e-mails were received for this item.

Seeing no one come forward to the podium, Mayor Arizmendi invited City Treasurer Amerio to speak at the podium. City Treasurer indicated that this is an awesome budget and commended City staff for their efforts.

Mayor Arizmendi closed public comment and brought the matter back to Council for discussion or a motion.

Council Member Kriebs made a motion to approve Resolution 21-30, Resolution 21-29, Resolution 21-31, and PFA Resolution 75.

Council Member Garcia seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None
Abstain: None

The motion to approve Resolutions 21-30, 21-29, 21-31, and PFA 75 were approved unanimously.

DISCUSSION

1. CONSIDERATION OF RESOLUTION 21-32 ESTABLISHING A PROCEDURE FOR THE APPOINTMENT TO CITY COMMISSIONS AND BOARDS AND TO BODIES OUTSIDE THE CITY

It is recommended that the City Council approve Resolution 21-32 establishing a procedure for the appointment to City commissions and boards and to bodies outside the City.

City Attorney Giragosian gave the report.

Mayor Arizmendi opened this item for Public Comment. No e-mails were received for this item.

Seeing no one come forward to the podium Mayor Arizmendi closed public comment and brought the matter back to Council for discussion or a motion.

Council Member Kriebs made a motion to approve Resolution 21-32 with amendments to Section 2. Appointments, A. "The Mayor shall appoint Councilmembers as liaisons to commissions and boards after consultation and recommendation by the City Council."

Mayor Pro Tem Goss seconded the motion.

Mayor Arizmendi called for a vote of the Council.

Ayes: Mayor Arizmendi, Mayor Pro Tem Goss, Council Members Garcia, Kriebs, and Parkhurst
Noes: None
Absent: None
Abstain: None

The motion to approve Resolutions 21-30, 21-29, 21-31, and PFA 75 were approved unanimously.

2. MANAGEMENT COMPENSATION STUDY

It is recommended that the City Council review the updates to the Management Compensation Study and direct staff to return with a Classification Plan and Salary Matrix that incorporates the proposed changes.

City Manager Engeland gave the report. Council provided direction and asked staff to return to a future meeting with updates.

FUTURE ITEMS:

Mayor Arizmendi asked if any Council Member wished to add any items for future meetings.

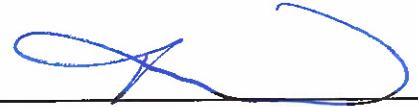
Council Member Kriebs requested the Council revisit allocation reserves to CIP and a report from staff on the recent clean-up done at Bailey Canyon.

Mayor Pro Tem Goss requested a discussion on skate parks

Council Member Parkhurst requested an update from San Gabriel Valley Municipal Water District on the drought.

ADJOURNMENT:

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 5:26 p.m. to a Regular Meeting to be held on June 22, 2021.



Rachelle Arizmendi, Mayor

Minutes taken and prepared by:



Laura Aguilar, City Clerk