

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL**

*Gene Goss, Mayor  
Edward Garcia, Mayor Pro Tem  
Rachelle Arizmendi, Council Member  
Kelly Kriebs, Council Member  
Robert Parkhurst, Council Member*

*Michael Amerio, City Treasurer*

**Tuesday, April 26, 2022  
5:30 pm**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Goss, Mayor Pro Tem Garcia, Council Member Arizmendi, Council Member Kriebs, Council Member Parkhurst

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Rachelle Arizmendi

**APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

**APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

**APPROVAL OF MEETING MINUTES**

Approval of April 5, 2022 City Council special meeting minutes.

Approval of April 12, 2022 City Council regular meeting minutes.

**MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

**COMMENTS**

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

**PRESENTATION**

**ANNUAL PRESENTATION BY SENIOR COMMUNITY COMMISSION ON SENIOR EVENTS**

**PRESENTATION BY INFORMATION TECHNOLOGY MANAGER MILLAN ON THE CITY'S CYBER SECURITY**

**ANNUAL PUBLIC SAFETY PRESENTATION BY POLICE CHIEF ARMALIN**

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## **ACTION ITEMS**

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### **CONSENT**

a) **CONSIDERATION OF RESOLUTION 22-18 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 22-18 approving payment of City Warrants in the aggregate amount of \$779,175.77; Sierra Madre Library Warrants in the aggregate amount of \$7,324.18; and Payroll Transfer in the aggregate amount of \$432,667.69; for the fiscal year ending June 30, 2022.

b) **SECOND READING OF ORDINANCE 1453, ADDING CHAPTER 6.10 (“FEEDING OF WILDLIFE PROHIBITED”) TO TITLE 6 (“ANIMALS”) AND AMENDING SECTION 8.16.010 (“PROPERTY MAINTENANCE-NUISANCES”) OF CHAPTER 8.16 (SITE NUISANCES) OF TITLE 8 (“HEALTH AND SAFETY” OF THE SIERRA MADRE MUNICIPAL CODE TO PROHIBIT THE FEEDING OF CERTAIN WILDLIFE**

It is recommended the City Council conduct a second reading and adopt Ordinance 1453 by title only and waive further reading.

c) **EQUIPMENT TRANSFER FROM THE CITY OF MONROVIA TO THE CITY OF SIERRA MADRE.**

It is recommended that City Council approve the Equipment Transfer Agreement with the City of Monrovia, and authorize the City Manager, or his designee, to accept and expend any additional 2022 State Homeland Security Grant Program (SHSGP) funds that may become available, and execute the necessary Sub-recipient Agreement (SRA).

d) **DECLARATION OF CITY-OWNED VEHICLES AND EQUIPMENT TO BE SURPLUSED**

It is recommended that the City Council declare the vehicles and equipment listed in the report to be surplus and approve the disposal of the items.

e) **GENERAL PLAN ANNUAL PROGRESS REPORT**

It is recommended that the City Council receive and file the General Plan 2021 Annual progress report for the Governor's Office of Planning and Research.

### **DISCUSSION**

1. **RICHARDSON HOUSE AND LIZZIE'S TRAIL INN STATE OF INFRASTRUCTURE**

It is recommended that the City Council receive and file this report.

2. **INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT AND SIERRA MADRE LIGHTING AND MAINTENANCE DISTRICT NO. 1**

It is recommended that:

The City Council adopt Resolution 22-19 authorizing NBS to prepare and file with the City Clerk, the Engineer's report concerning the levy and collection of assessments within the Downtown Landscaping and Lighting Maintenance Assessment District for the Fiscal Year commencing July 1, 2022, and ending June 30, 2023; and

The City Council adopt Resolution 22-20 authorizing NBS to prepare and file with the City Clerk, the Engineer's Report concerning the levy and collection of assessments within the Sierra Madre Lighting and Maintenance District No. 1 for the Fiscal Year commencing July 1, 2022, and ending June 30, 2023.

**ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

**AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

**LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a meeting to take place on May 10, 2022.*