

# AGENDA CITY COUNCIL MEETING

*Rachelle Arizmendi, Mayor*  
*Gene Goss, Mayor Pro Tem*  
*Edward Garcia, Council Member*  
*Kelly Kriebs, Council Member*  
*Robert Parkhurst, Council Member*

*Michael Amerio, City Treasurer*

**Tuesday, January 26, 2021  
4:00 PM**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



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As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the January 6, 2021 City Council meeting will be conducted virtually.

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

Any member of the public may also call into the meeting to provide their comments. To provide public comment by telephone, please call in when your topic of interest is being discussed by the City Council and provide your name and the agenda item number. You will be placed in the queue until the Mayor opens up the topic for public comment.

To participate in public comment, please call:

Phone Number: 669-900-9128  
Webinar ID: 840 3349 0936  
Passcode: 911224

Or Join from your computer:

<https://bit.ly/CSMCouncilZoom>

Passcode: 911224

Or by going to:

[www.zoom.com/join](http://www.zoom.com/join)

Meeting ID: 840 3349 0936

Passcode: 911224

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

For more information please contact the City Clerk's Office via email at

[Laguilar@cityofsierramadre.com](mailto:Laguilar@cityofsierramadre.com) or [Jpeterson@cityofsierramadre.com](mailto:Jpeterson@cityofsierramadre.com) or by telephone at (626)355-7135 for more information.

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**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Mayor Arizmendi, Mayor Pro Tem Goss, Council Member Garcia, Council Member Kriebs, Council Member Parkhurst

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Mayor Pro Tem Goss

**APPROVAL OF MEETING AGENDA:**

Vote of the City Council to proceed with City business.

**APPROVAL OF MEETING MINUTES:**

Approval of January 12, 2021 City Council Minutes

**MAYOR AND CITY COUNCIL REPORTS:**

Reporting of Council Members activities related to City business.

**PUBLIC COMMENT:**

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

**PRESENTATION:**

Proclamation honoring Hometown Hero John Shear for his 100<sup>th</sup> Birthday.

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**ACTION ITEMS**

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**CONSENT**

**a) CONSIDERATION OF RESOLUTION 21-08 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of **\$515,667.16**; Sierra Madre Library Warrants in the aggregate amount of **\$3,804.63**; and Payroll Transfer in the aggregate amount of **\$771,281.82**; for the fiscal year ending June 30, 2021.

**b) CONSIDERATION OF ORDINANCE NO. 1437 VESTING THE AUTHORITY TO APPOINT THE CITY CLERK IN THE CITY MANAGER**

It is recommended that the City Council conduct the second reading, by title only, and adopt Ordinance No. 1437 vesting the authority to appoint the City Clerk in the City Manager.

**c) CONSIDERATION OF ORDINANCE NO. 1438 DELEGATING SIGNING AUTHORITY TO THE CITY MANAGER AND AUTHORIZING THE USE OF DIGITAL SIGNATURES**

It is recommended that the City Council conduct the second reading, by title only, and adopt Ordinance No. 1438 delegating signing authority to the City Manager and authorizing the use of digital signatures.

**d) COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

It is recommended that the City Council receive and file the Comprehensive Annual Financial Report (CAFR) and attached reports for the Fiscal Year ended June 30, 2020.

**e) CONSIDERATION OF APPROVAL OF PURCHASE ORDER FOR TYLER EXECUTIME TIME KEEPING AND SCHEDULING SOFTWARE IN THE AMOUNT OF \$52,000**

It is recommended that the City Council authorize the purchase order of \$52,000 for the purchase of Tyler Executime and Advanced scheduler payroll software.

**PUBLIC HEARING**

**1. CONTINUED PUBLIC HEARING FOR TABULATION OF PROPOSITION 218 BALLOTS AND CONSIDERATION OF A RESOLUTION CONFIRMING THE BALLOT RESULTS TO DETERMINE WHETHER A MAJORITY PROTEST EXISTS IN THE PROCEEDINGS TO FORM THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT; AND ADOPTION OF ONE OF TWO RESOLUTIONS DECLARING RESULTS OF THE BALLOT TABULATION IN THE PROCEEDINGS TO FORM THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT**

It is recommended that the City Council continue the Public Hearing opened on January 12, 2021 and adopt a Resolution confirming the ballot results to determine whether a majority protest exists in the proceedings to form the Downtown Landscaping and Lighting Maintenance District ("District"); and adopt one of two attached resolutions confirming the ballot results either in favor of the assessment or confirming the existence of a majority protest.

**DISCUSSION**

**1. MEMORANDUM OF AGREEMENT WITH THE CITIES OF ARCADIA, BRADBURY, DUARTE, MONROVIA AND THE COUNTY OF LOS ANGELES AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR IMPLEMENTATION OF THE COORDINATED INTEGRATED MONITORING PROGRAM ("CIMP") FOR THE RIO HONDO/SAN GABRIEL RIVER WATER QUALITY GROUP IN THE AMOUNT OF \$2,960,675**

It is recommended that City Council approve a Memorandum of Agreement (MOA) with the agencies comprising the Rio Hondo/San Gabriel River Water Quality Group (Water Quality Group) for the administration and cost sharing related to the collaborative implementation of the Coordinated Integrated Monitoring Program (CIMP).

**2. CONSIDERATION OF APPOINTMENTS FOR THE UNEXPIRED TERMS ON THE ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMISSION AND THE LIBRARY BOARD OF TRUSTEES**

It is recommended that the City Council provide direction regarding appointments for the unexpired terms on the Energy, Environment, and Natural Resources Commission and the Library Board of Trustees.

**ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

**AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

**LIVE BROADCASTS**

*Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a virtual meeting to take place on **February 9, 2021**.*