



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL

Tuesday, July 11, 2023 - 5:30 pm
Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia called the meeting to order at p.m. 5:35 City Clerk Aguilar called the roll.

Present: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe

Absent: Council Member Robert Parkhurst (previously excused)

Also Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager
Aleks Giragosian, City Attorney
Laura Aguilar, Deputy City Manager/City Clerk
Brent Bartlett, Fire Chief
Hillary Guirola-Leon, Finance Director
Arnulfo Yanez, Public Works Deputy Director
Vincent Gonzalez, Planning Director
Josh Wolf, Associate Planner
Rebecca Silva-Barron, Community Services Manager
Leila Regan, City Librarian
James Carlson, Management Analyst
Amber Tardif, Deputy City Clerk
Jenna Norwood, Management Intern

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Lowe led the Pledge of Allegiance and spoke on July being National Disability Month.

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

Mayor Pro Tem Kriebs made a motion to approve the agenda.

The motion was seconded by Council Member Goss.

Mayor Garcia called for a vote of the Council:

- Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe
- Noes: None.
- Absent: Council Member Parkhurst
- Abstain: None.

The motion to approve the agenda as presented was approved by a unanimous voice vote.

COUNCIL REPORT OUT FROM CLOSED SESSION

Report of any action taken in Closed Session from July 11, 2023, Regular meeting.

City Attorney Giragosian announced that the City Council met in a Closed Session on July 11, 2023, to discuss three separate items of initiation litigation under G.C. 54956.9 (d)(4). The City Council authorized the initiation of litigation in two items. The actions, defendants, and other particulars shall once formally commence be disclosed to any person upon inquiry.

Mayor Pro Tem Kriebs abstained from the first matter.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Garcia asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Council Member Lowe.

The motion was seconded by Council Member Goss.

Mayor Garcia called for a vote of the Council.

- Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe
- Noes: None.
- Absent: Council Member Parkhurst
- Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

APPROVAL OF MEETING MINUTES

Approval of June 13, 2023, City Council Regular meeting minutes.

Mayor Garcia called for a motion to approve the minutes.

A motion to approve the meeting minutes for June 27, 2023, was made by Council Member Lowe.

The motion was seconded by Council Member Goss.

Mayor Garcia called for a vote of the Council.

- Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe
- Noes: None.
- Absent: Council Member Parkhurst
- Abstain: None.

The motion to approve the meeting minutes for June 27, 2023, was approved by a unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

Council Member Goss: complimented everyone involved for participating in the Fourth of July events. Attended the Beer Garden and Parade and they were well attended by the community and staff.

Council Member Lowe: enjoyed the Fourth of July week and weekend events. Attended the concert in the park on Sunday. Planning Commission met on July 6, 2023, and discussed the demolition of a property at 94 North Baldwin. There was a presentation on Stonegate property development. There will be a SCAG meeting coming up and they will discuss extreme heat and how cities address extreme heat. The Chamber of Commerce annual board meeting will be held on July 19, 2023.

Mayor Pro Tem Kriebs: commended everyone for doing a great job putting the Fourth of July events together. The concert in the park on Sunday, July 16, 2023, will also be a fundraiser to raise money to help repair the damage to Chantry Flats.

Mayor Garcia: attended the Los Angeles County Sanitation District meeting on June 28, 2023, where they approved the budget for the new year. Applauded everyone that contributed to the Fourth of July events.

The Police Department will be having Coffee with a Cop on July 12, 2023, at 8:00 a.m. at JPG. On July 14, 2023, Fire Chief Bartlett will host the third and final Hike with the Fire Chief. All community members are encouraged to sign up for the Paramedic Subscription program. On July 22, 2023, there will be a ribbon cutting at Organic Juice Dude at 12:00 p.m. at 55 North Baldwin Avenue. The Sierra Madre Summer Reading Program is happening now and reading logs will be available at the Public Library until July 29, 2023. The Police Department will be hosting National Night Out on August 1, 2023, at 5:00 p.m. at Memorial Park.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Seeing no one come forward, the Mayor closed public comment for items not on the agenda.

City Clerk Aguilar advised that no e-mails had been received for non-agenda items.

PRESENTATION

PRESENTATION ON AIR QUALITY UPDATES BY SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

Presented by Governing Board Vice Chair Michael Cacciotti, Board Consultant Ken Chawkins, and Rainbow Yeung

RECOGNITION OF THE FOURTH OF JULY COMMITTEE FOR THEIR DEDICATED SERVICE TO THE COMMUNITY

Presented by Mayor Garcia

RECOGNITION OF JULIE BENCOSME AS ASSEMBLYMEMBER CHRIS HOLDEN'S 2023 WOMEN OF DISTINCTION

Presented by Mayor Garcia

SIERRA MADRE LIBRARY ANNUAL REPORT FOR FISCAL YEAR 2022-2023

Presented by City Librarian Leila Regan

UPDATE ON UPCOMING LIZZY TRAIL INN AND RICHARDSON HOUSE MUSEUM REMODEL

Presented by Deputy Director of Public Works Anulfo Yanez

Mayor Garcia opened up public comment.

Emmett McGuire: would like an update on the Historic Designation report and the designation process.

Diane Sands: spoke on the importance of the buildings having Historic Designation and how the Historic Society assisted with keeping the properties the same.

Leslie Ziff: spoke on wanting to have access to the report and would like the buildings to be updated but remain the same on the inside.

Seeing no one else come forward, the Mayor closed public comment.

SIERRA VISTA PARK PLAYGROUND STATUS UPDATE

Presented by Community Services Manager Rebecca Silva-Barron

7:01 p.m. Mayor Garcia requested a brief recess.

7:09 p.m. the City Council reconvened the meeting.

ACTION ITEMS

City Clerk Aguilar read the consent calendar.

CONSENT

a) CONSIDERATION OF RESOLUTION 23-52 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-52 approving payment of City Warrants in the aggregate amount of \$798,054.30; Sierra Madre Library Warrants in the aggregate amount of \$11,125.72; and Payroll Transfer in the aggregate amount of \$1,052,921.70; for the fiscal years ending June 30, 2023, and June 30, 2024.

b) CONSIDERATION OF ACCEPTANCE OF DONATION FROM THE FRIENDS OF THE SIERRA MADRE LIBRARY FOR THE SIERRA MADRE PUBLIC LIBRARY MEANINGFUL IMPROVEMENT PROJECT

It is recommended that the City Council accept the donations and terms for allocation of those funds from the Friends of the Sierra Madre Library (FOL) in the amount of \$695,000, in additional funding toward Library Meaningful Improvement Building Renovations.

c) CONSIDERATION OF RESOLUTION 23-55, APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY PROGRAM

It is recommended that the City Council adopt Resolution 23-55, and authorize the Mayor to sign the Participating City Cooperation Agreement.

d) CONSIDERATION TO APPROVE THE NOTICE OF COMPLETION FOR THE FISCAL YEAR 2022-2023 WATER MAIN REPLACEMENT PROJECT

It is recommended that the City Council approve the Notice of Completion for the project and direct staff to file the Notice of Completion with the Los Angeles County Clerk.

e) DECLARATION OF CITY-OWNED VEHICLES AND EQUIPMENT TO BE DECLARED SURPLUS

It is recommended that the City Council declare the vehicles and equipment listed in the agenda report as surplus.

Mayor Garcia brought the matter to the City Council for questions.

Item A – no questions from the Council.

Item B – no questions from the Council.

Item C – no questions from the Council.

Item D – no questions from the Council.

Item E – no questions from the Council.

Mayor Garcia opened the matter for public comment.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no one come forward, Mayor Garcia brought the matter back to Council for discussion.

Mayor Pro Tem Kriebs thanked the Friends of the Library for their contribution of funds to the Library to help with the renovations.

Mayor Garcia thanked the Friends of the Library for all the do for the community.

The Mayor brought the matter back to the Council for a motion.

Mayor Pro Tem Kriebs made a motion to approve Consent Agenda Items A-E.

Council Member Lowe seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe

Noes: None.

Absent: Council Member Parkhurst

Abstain: None.

The motion to approve Consent Items A-E was passed by a unanimous voice vote.

PUBLIC HEARING

- 1. CONSIDERATION OF ADOPTION OF ORDINANCE No. 1468, AMENDING CHAPTER 5.04 (BUSINESS LICENSES GENERALLY), DELETING CHAPTER 5.08 (BUSINESS LICENSE FEES), CHAPTER 5.12 (BUSINESS PERMITS), CHAPTER 5.20 (BANKRUPTCY, FIRE AND CLOSING-OUT SALES), CHAPTER 5.24 (BINGO GAMES), CHAPTER 5.28 (CHARITABLE SOLICITATIONS), CHAPTER 5.40 (HANDBILLS), CHAPTER 5.44 (TAXICABS), AND CHAPTER 5.48 (DISPLAY OF BOOKS, MAGAZINES, AND OTHER PUBLICATIONS), AND AMENDING SECTION 5.56.040 (BUSINESS TAX CERTIFICATE-GENERALLY) AND SECTION 5.56.100 (MESSAGE BUSINESS OR ESTABLISHMENT – SUSPENSION, REVOCATION OR RESTRICTION FOR CAUSE) OF CHAPTER 5.56 (MESSAGE THERAPY, MESSAGE BUSINESS OR ESTABLISHMENTS) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council hold a public hearing and introduce for first reading of Ordinance No. 1468.

City Attorney Giragosian gave the report.

Mayor Garcia brought the matter to the City Council for questions.

Mayor Garcia opened the public hearing.

City Clerk Aguilar gave a summary of the e-mail that was received from the Chamber of Commerce.

City Clerk Aguilar advised that one e-mail had been received.

Seeing no one come forward, Mayor Garcia brought the matter back to Council for discussion.

The Mayor brought the matter back to the Council for a motion.

Council Member Goss made a motion to introduce for first reading, Ordinance No. 1468.

Council Member Lowe seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe
Noes: None.
Absent: Council Member Parkhurst
Abstain: None.

The motion to introduce for first reading, Ordinance No. 1468 was passed by a unanimous voice vote.

2. CONSIDERATION TO APPROVE AMENDMENTS TO THE FISCAL YEAR 2023-2024 FEE SCHEDULE

It is recommended that the City Council approve amendments to the Fiscal Year 2023-2024 Fee Schedule for Ambulance Rates.

Finance Director Hillary Guirola-Leon and Fire Chief Bartlett gave a report.

Mayor Garcia brought the matter to the City Council for questions.

Mayor Garcia opened the public hearing.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no one come forward, Mayor Garcia brought the matter back to Council for discussion.

The Mayor brought the matter back to the Council for a motion.

Mayor Pro Tem Kriebs made a motion to approve amendments to the Fiscal Year 2023-2024 Fee Schedule.

Council Member Lowe seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe
Noes: None.
Absent: Council Member Parkhurst
Abstain: None.

The motion to approve amendments to the Fiscal Year 2023-2024 Fee Schedule was passed by a unanimous voice vote.

DISCUSSION

1. CONSIDERATION OF RESOLUTION 23-53, ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SIERRA MADRE AND THE SIERRA MADRE PROFESSIONAL FIREFIGHTERS; AND RESOLUTION 23-54, MODIFYING THE CITY OF SIERRA MADRE EXECUTIVE MANAGEMENT AND PART-TIME CLASSIFICATION PLAN AND SALARY MATRIX

It is recommended that the City Council approve Resolution 23-53, adopting the Sierra Madre Professional Firefighters Association (SMPFA) Memorandums of Understanding (MOU); and approve Resolution 23-54, amending the Classification Plan and Salary Matrix.

Assistant City Manager Miguel Hernandez gave the report.

Mayor Garcia brought the matter to the City Council for questions.

Mayor Garcia opened public comment.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no one come forward, Mayor Garcia brought the matter back to Council for discussion.

The Mayor brought the matter back to the Council for a motion.

Council Member Lowe made a motion to approve Resolution 23-53, adopting the Memorandum of Understanding between the City of Sierra Madre and the Sierra Madre Professional Firefighters; and Resolution 23-54, modifying the City of Sierra Madre Executive Management and Part-time Classification Plan and Salary Matrix.

Council Member Goss seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe
Noes: None.
Absent: Council Member Parkhurst
Abstain: None.

The motion to approve Resolution 23-53, adopting the Memorandum of Understanding between the City of Sierra Madre and the Sierra Madre Professional Firefighters; and Resolution 23-54, modifying the City of Sierra Madre Executive Management and Part-time Classification Plan and Salary Matrix was passed by a unanimous voice vote.

2. CONSIDERATION OF TESLA SUPERCHARGER LICENSE AGREEMENT

It is recommended that the City Council direct the City Manager to sign the Supercharger License Agreement with Tesla.

Management Inter Jenna Norwood gave the report.

Mayor Garcia brought the matter to the City Council for questions.

Mayor Garcia opened public comment.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no one come forward, Mayor Garcia brought the matter back to Council for discussion.

The Mayor brought the matter back to the Council for a motion.

Mayor Pro Tem Kriebs made a motion to direct the City Manager to sign the Supercharger License Agreement with Tesla.

Council Member Lowe seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kriebs and Council Members Gene Goss, and Kristine Lowe

Noes: None.

Absent: Council Member Parkhurst

Abstain: None.

The motion to direct the City Manager to sign the Supercharger License Agreement with Tesla was passed by a unanimous voice vote.

FUTURE ITEMS:

Mayor Garcia would like to have information on the Historic Designation for Lizzie's and the Richardson house.

ADJOURNMENT:

Mayor Garcia asked for a motion to adjourn the meeting.

Mayor Pro Tem Kriebs made a motion to adjourn the meeting.

Council Member Lowe seconded the motion.

The meeting was adjourned at 8:16 p.m. to a Regular meeting to be held on August 22, 2023.



Edward Garcia, Mayor

Minutes taken and prepared by:

Amber Tardif, Deputy City Clerk

Reviewed by:


Laura Aguilar, City Clerk