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CITY OF SIERRA MADRE
PLANNING COMMISSION MINUTES
Regular Meeting of
Thursday, July 6, 2017 at 7:00 p.m.
City Council Chambers, 232 W. Sierra Madre Blvd.

CALL TO ORDER

Chair Frierman-Hunt called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Chair Frierman-Hunt, Vice Chair Spears Commissioners, Hinton, Desai, Pevsner

Absent: Commissioner Hutt

Staff: Vincent Gonzalez, Director of Planning and Community Preservation
Jennifer Peterson, Administrative Analyst
Aleks Giragosian, Assistant City Attorney

APPROVAL OF AGENDA

Commissioner Desai moved to approve the agenda. Vice Chair Spears seconded. Motion carried unanimously.

ROTATION OF CHAIR AND VICE CHAIR

Commissioner Pevsner nominated Vice Chair Spears for Chair, and Commissioner Hutt for Vice Chair. Commissioner Hinton seconded. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 15, 2017

Commissioner Frierman-Hunt moved to approve the minutes. Commissioner Desai seconded. Motion carried unanimously.

AUDIENCE COMMENTS

None.

DISCUSSION

1. REGISTRATION OF VACANT PROPERTIES

Director Gonzalez delivered the staff report.

45
46 The Commission discussed the current procedure once the City is aware of a vacant property.
47 The Commission also discussed the difference between ‘Vacant’, ‘Unoccupied’ and
48 ‘Uninhabited’, and agreed that clear definitions would need to be a part of the ordinance.
49

50 The Commission agreed that enforcement should not be handled by the Planning Commission
51 but would be willing to hear appeals.
52

53 The Commission also discussed the process for deregistration, and provisions for extended
54 vacations. The Commission discussed the fees, which they felt needed to only cover the cost
55 of inspections. They would also like to provide for additional charges for repeat offenses.
56

57 The Commission directed staff to return with a draft ordinance.
58
59

60 **ORAL COMMUNICATION**

61
62 **Audience**

63
64 None.
65

66 **Planning Commission**

67
68 Commissioner Frierman-Hunt stated that she, Chair Spears and Vice Chair Hutt
69 attended the City Council meeting at which the R-3 Code Amendments were approved
70 with no modifications. She stated that there would be a second reading on July 11.
71

72 Chair Spears noted that the City Council expressed how helpful it was that Planning
73 Commission members attended the meeting and appreciated their input.
74

75 Director Gonzalez stated that the adult use marijuana ordinance was also considered at
76 the same City Council meeting and was approved with modifications. He stated that the
77 Commission will be revisiting the marijuana ordinance when the state legislature
78 amends its’ licensing requirements in 2018.
79

80 Director Gonzalez stated that the 126 E. Mira Monte appeal will be heard by City
81 Council on July 11, 2017.
82

83 Chair Spears stated that he will not be able to attend the next regularly scheduled
84 Planning Commission Meeting.
85

86 **Planning & Community Preservation Staff**

87
88 Director Gonzalez reviewed the items for upcoming meetings.
89
90

91 Chair Frierman-Hunt adjourned the Planning Commission meeting at 8:21 p.m.

92

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94



95 Secretary to the Planning Commission

96 Vincent Gonzalez, Director of Planning & Community Preservation