

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Kelly Kriebs, Mayor
Robert Parkhurst, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kristine Lowe, Council Member*

Michael Amerio, City Treasurer

**Tuesday, October 8, 2024
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative to attending the meeting in person, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. E-mails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations that disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Member Garcia, Council Member Goss, Council Member Lowe

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Edward Garcia

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of the September 10, 2024 City Council meeting minutes.

Approval of the September 24, 2024 City Council meeting minutes.

REPORT OUT FROM CLOSED SESSION

No Closed Sessions since Council last adjourned their meeting.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comments made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the designated comment period. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the Council shall occur from the podium during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

PRESENTATIONS

- 1. ASSEMBLYMEMBER CHRIS HOLDEN (41st ASSEMBLY DISTRICT) TO PRESENT THE STATE OF THE DISTRICT**
- 2. PRESENTATION FROM SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS ON FISCAL YEAR 2023/2024 REGIONAL OPERATIONS AND ACCOMPLISHMENTS**
- 3. PROCLAMATION IN RECOGNITION OF CYBER SECURITY AWARENESS MONTH**

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

CONSENT

- a) CONSIDERATION OF RESOLUTION 24-59 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-59 approving payment of City warrants in the aggregate amount of \$335,873.54; Sierra Madre Library warrants in the aggregate amount of \$3,372.83; and payroll transfer in the aggregate amount of \$594,323.93; for the fiscal year ending June 30, 2025.
- b) APPROVAL OF AMENDMENT No. 1 EXTENSION OF SERVICES FOR THE PROFESSIONAL SERVICES AGREEMENT FOR JANITORIAL SERVICES TO RELIABLE BUILDING MAINTENANCE, IN THE AMOUNT NOT TO EXCEED \$50,200 FOR THE REMAINDER OF THE FISCAL YEAR 2024/25.**
It is recommended that the City Council approve Amendment No.1, extending janitorial services to Reliable Building Maintenance in an amount not exceeding \$50,200 for the remainder of the fiscal year 2024/25.
- c) AWARD OF A CONSTRUCTION CONTRACT FOR THE 2024-25 WATER MAIN REPLACEMENT PROJECT TO BIG BEN INC, IN AN AMOUNT NOT TO EXCEED \$922,500.00**
It is recommended the City Council award a construction contract to Big Ben Inc., in an amount not to exceed \$922,500.00 for the 2024-25 Water Main Replacement.
- d) CONSIDERATION OF RESOLUTION 24-60 APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS WITH THE STATE DEPARTMENT OF PARKS AND RECREATION**
It is recommended that the City Council approve the California State Parks Department's Office of Grants and Local Services (OGALS) Authorizing Resolution 24-60, which approves the filing of all application packets associated with the contract for Prop 68 Per Capita Grant funding.
- e) CANCELLATION OF BOTH REGULAR CITY COUNCIL MEETINGS ON NOVEMBER 26, 2024 AND DECEMBER 24, 2024**
It is recommended that the City Council approve the cancellation of both the regular City Council meeting on November 26, 2024, and December 24, 2024, respectively, and direct staff to pay all necessary expenses during that time.

PUBLIC HEARING

- 1. CONSIDERATION OF RESOLUTION 24-62 CONFIRMING PUBLIC NUISANCE ABATEMENT EXPENSES AND AUTHORIZING CITY STAFF TO RECORD A SPECIAL ASSESSMENT AND/OR LIEN AGAINST THE PROPERTY LOCATED AT 737 ALTA VISTA DRIVE IN SIERRA MADRE, CALIFORNIA TO RECOVER THE CITY'S PUBLIC NUISANCE ABATEMENT EXPENSES**

It is recommended that the City Council conduct a public hearing, receive testimony and approve Resolution 24-62 confirming public nuisance abatement costs and authorizing the City to record a special assessment and/or lien against the property located at 737 Alta Vista Drive to recover expenses.

- 2. ANNUAL REVIEW OF CONDITIONAL USE PERMIT 22-03 (CUP 22-03) FOR PRIVATE RENTAL EVENTS AND FILMING AT THE VILLA DEL SOL D'ORO LOCATED within THE ALVERNO HEIGHTS ACADEMY CAMPUS ADDRESSED AT 200 NORTH MICHILLINDA AVENUE**

It is recommended that the City Council conduct an annual review of Conditional Use Permit 22-03 permitting the use of the Villa Del Sol d'Oro (Villa) for-profit special events pursuant to adopted City Council Resolution 24-29 and consider all pertinent materials and testimonies.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours before the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on October 22, 2024.