



**CITY OF SIERRA MADRE**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**SIERRA MADRE CITY COUNCIL**

**Tuesday, January 11, 2022 - 5:30 pm**  
Sierra Madre City Hall, City Council Chambers  
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

Pursuant to the July 16, 2021 Los Angeles County Public Health Officer's Order, everyone in Council Chambers must wear a mask covering their mouth and nose at all times.

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the City Council meeting was streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment was also made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails were acknowledged at the Council meeting and filed into public record.

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Goss called the meeting to order at 5:30 p.m. City Clerk Aguilar called the roll.

Present: Mayor Gene Goss, Mayor Pro Tem Edward Garcia, and Council Member Rachelle Arizmendi and Council Member Kelly Kriebs

Absent: Council Member Robert Parkhurst (Excused)

Also Present: Jose Reynoso, City Manager  
Miguel Hernandez, Assistant City Manager  
Aleks Giragosian, City Attorney  
Laura Aguilar, City Clerk/Administrative Services Manager  
Hillary Guirola-Leon, Finance Director  
Chris Cimino, Public Works Director

Stephen McGee, Interim Utility Services Director  
Lori Garza, Interim City Librarian  
Brent Bartlett, Fire Chief  
Henry Amos, Police Captain

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Mayor Goss led the Pledge of Allegiance and read a number of positive quotes from famous people about the importance of positive change.

**APPROVAL OF MEETING AGENDA**

Mayor Goss asked for changes to the agenda or a motion to approve as presented.

Council Member Arizmendi made a motion to approve the agenda as presented.

Council Member Kriebs seconded the motion.

Mayor Goss called for a vote of the Council to approve the agenda.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi and Kriebs  
Noes: None.  
Absent: Council Member Parkhurst  
Abstain: None.

The motion to approve the agenda as presented was passed by a vote of 4-0-1-0.

**APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Goss asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Mayor Pro Tem Garcia.

The motion was seconded by Council Member Arizmendi.

Mayor Goss called for a vote of the Council to approve the agenda.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi and Kriebs  
Noes: None.  
Absent: Council Member Parkhurst  
Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a vote of 4-0-1-0.

**APPROVAL OF MINUTES**

Mayor Goss asked for a motion or suggested changes to the meeting minutes of the Regular Council meeting of December 14, 2021.

Council Member Kriebs moved to approve the minutes of the Regular Council meeting of December 14, 2021 as presented.

Council Member Arizmendi seconded the motion.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi and Kriebs  
Noes: None.  
Absent: Council Member Parkhurst  
Abstain: None.

The motion to approve the minutes of the Regular Council meeting of December 14, 2021 as presented was passed by a vote of 4-0-1-0.

### **MAYOR AND CITY COUNCIL REPORTS**

Council Member Arizmendi: Did not have anything to report.

Council Member Kriebs: Attended the Senior Holiday Luncheon at the Hart Park House Senior Center on December 16, 2021 as well as the Employee Holiday Luncheon.

Council Member Kriebs also announced that the Sierra Madre Chamber of Commerce is set to hold the Wistaria Festival on March 27, 2022.

Mayor Pro Tem Garcia: Did not have anything to report.

Mayor Goss: Attended the Employee Holiday Luncheon and recognized the Employee of the Year.

### **PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

### **PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

### **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

### **COMMENTS**

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

**PRESENTATIONS**

Mayor Goss announced that presentations would be placed on hold for the next few weeks until Covid cases decrease.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Mayor Goss opened the meeting for Public Comment on items not on the agenda.

Seeing no one come forward to the podium, Mayor Goss asked City Clerk Aguilar if any e-mails had been submitted for public comment. City Clerk Aguilar advised that three e-mails were received and read e-mails from the following individuals:

Rick Simpson: "Don't ruin Sierra Madre with a meadows at Bailey canyon development"

Diane Kohne: asked the Council to consider parking only on the south side of Grandview to allow for a westbound bike line; and also limit parking on Highland to only the north side of the street to allow for an eastbound bike lane. Additionally, she requests consideration for closing Grandview Avenue to through traffic during school commute times.

Council Member Parkhurst (via e-mail comment): Decided to not attend the Council meeting for the safety of family and community, instead watching the meeting virtually. Council Member Parkhurst provided comments for items on the agenda and hoped that the comments would be read aloud at the meeting.

Mayor Goss asked City Clerk Aguilar to report on the Consent Calendar.

**AGENDA ACTION ITEMS:**

**CONSENT**

City Clerk Aguilar gave the following reports:

- a) **CONSIDERATION OF RESOLUTION 22-01 APPROVING CERTAIN DEMANDS**  
It is recommended that the City Council approve Sierra Madre City Council Resolution 22-01, approving payment of City Warrants in the aggregate amount of \$663,957.20; Sierra Madre Library Warrants in the aggregate amount of \$15,029.50; and Payroll Transfer in the aggregate amount of \$1,051,733.76; for the fiscal year ending June 30, 2022.
- b) **CONSIDERATION OF PURCHASE OF A PORTABLE SEWER PIPELINE CAMERA INSPECTION SYSTEM**  
It is recommended that the City Council award Municipal Maintenance Equipment (MME) a purchase agreement for the purchase of the Rausch USA Pipe Mobile Pro CCTV Sewer Inspection System with POSM Pro Software not to exceed \$92,960.15.
- c) **CONSIDERATION OF MEMORANDUM OF UNDERSTANDING (MOU) AND TASKFORCE FOR REGIONAL AUTOTHEFT PREVENTION (TRAP)**  
It is recommended that the City Council authorize the City Manager to enter into the Memorandum of Understanding (MOU) and the corresponding Funding Agreement for the Taskforce for Regional Auto Theft Prevention (TRAP)

**d) CONSIDERATION OF CITY COUNCIL LIAISON APPOINTMENTS AND CONSIDERATION OF RESOLUTIONS 22-02, 22-03, AND 22-04 RELATING TO APPOINTMENTS TO THE LOS ANGELES COUNTY SANITATION DISTRICT, SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS, AND LEAGUE OF CALIFORNIA CITIES**

It is recommended that the Council approve City Council liaisons and/or voting delegates to serve on various boards, commissions, and associations. It is also recommended that the City Council approve Resolution 22-02 designating a Voting Delegate and Alternate Voting Delegate to The Los Angeles County Sanitation District; Resolution 22-03 designating a Voting Delegate and Alternate Voting Delegate to San Gabriel Valley Council of Governments; and Resolution 22-04 designating a Voting Delegate and Alternate Voting Delegate to League of California Cities.

Mayor Goss asked if the City Council had any questions on any Consent item.

Mayor Pro Tem Garcia asked if contingency funds are appropriate for this project. City Manager Reynoso responded that the bid amount is less than the budgeted amount so staff is not anticipating any change orders.

Council Member Kriebs asked if the cost for the purchase of the equipment included retrofitting or is that an additional charge. City Manager Reynoso responded that the amount budgeted will be sufficient to cover retrofitting of the vehicle.

Regarding Consent Item 1c, Council Member Arizmendi asked Police Captain Amos for a high-level overview of the TRAP program.

Police Captain Amos provided a summary of the TRAP Program.

Mayor Goss opened the matter for public comment.

Seeing no one come forward to the podium, Mayor Goss asked City Clerk Aguilar if any e-mails had been submitted for public comment. City Clerk Aguilar advised that Council Member Parkhurst submitted his comment and asked that it be read aloud;

Council Member Parkhurst (via e-mail comment): Requested that the Council appoint a Council Member as an alternate to the Clean Power Alliance, instead of City staff.

Council Member Kriebs responded that Council Member Parkhurst had reached out to her with this request and that she was willing to be the City's alternate.

Mayor Goss brought the matter back to the Council for discussion or a motion to approve.

Council Member Arizmendi made a motion to approve Consent Items a-d with the amendment to the Council Liaison Appointment List adding Council Member Kriebs as the alternate for the Clean Power Alliance.

Mayor Pro Tem Garcia seconded the motion.

Mayor Goss called for a vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi and Kriebs  
Noes: None.  
Absent: Council Member Parkhurst  
Abstain: None.

The motion to approve Consent Items a-d was passed by a vote of 4-0-1-0.

**DISCUSSION**

**1. CONSIDERATION OF RESOLUTION 22-05 AUTHORIZING HYBRID AND FULLY REMOTE TELECONFERENCED MEETINGS FOR 30 DAYS**

It is recommended that the City Council consider Resolution 22-05 authorizing hybrid and full remote teleconferenced meetings for 30 days and provide staff with direction.

City Attorney Giragosian gave the report.

Mayor Goss opened the matter for public comment.

Gary Hood: Asked the Council to continue the practice of having written public comment read at the Council meetings.

Seeing no one else come forward, Mayor Goss asked City Clerk Aguilar to read Council Member Parkhurst's comments.

Council Member Parkhurst (via e-mail comment): Stated that he is in strong support of Resolution 22-05 and recommended hybrid and fully remote meetings for 30 days. After 30 days the Council should re-evaluate the impact of the pandemic and consider renewing the resolution for an additional 30 days.

Mayor Goss brought the matter back to the Council for discussion and a motion.

Council Member Kriebs made a motion to approve Resolution 22-05.

The motion to approve Resolution 22-05 was seconded by Mayor Pro Tem Garcia.

Mayor Goss called for a vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi and Kriebs  
Noes: None.  
Absent: Council Member Parkhurst  
Abstain: None.

The motion to approve Resolution 22-05 was passed by a vote of 4-0-1-0.

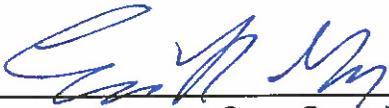
**FUTURE ITEMS:**

Mayor Goss asked if the Council had any items for future agendas. No items were added by the Council.

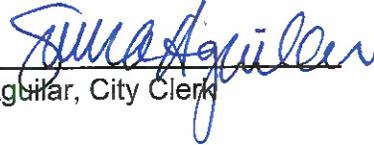
**ADJOURNMENT:**

Council Member Arizmendi made a motion to adjourn the meeting.  
The motion to adjourn was seconded by Council Member Kriebs.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 6:10 p.m. to a  
Regular Meeting to be held on January 25, 2022.

  
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Gene Goss, Mayor

Minutes taken and prepared by:

  
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Laura Aguilar, City Clerk