

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Robert Parkhurst, Mayor
Kristine Lowe, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kelly Kriebs, Council Member*

Sue Spears, City Treasurer

**Tuesday, January 28, 2025
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Parkhurst, Mayor Pro Tem Lowe, Council Member Garcia, Council Member Goss, Council Member Kriebs

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Garcia

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

COUNCIL OUT FROM CLOSED SESSION

No Closed Sessions were held between January 21, 2025 and January 25, 2025.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of January 21, 2025, City Council Special Meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into official meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment For Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. A podium is provided for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PRESENTATION

PUBLIC WORKS WATER MAIN UPDATE

CONSENT

a) CONSIDERATION OF RESOLUTION 25-11 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 25-11 approving payment of City Warrants in the aggregate amount of \$376,041.28, Sierra Madre Library Warrants in the aggregate amount of \$7,723.70, and Payroll Transfer in the aggregate amount of \$620,908.91; for the Fiscal Year ending June 30, 2025.

b) GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON TO CONSTRUCT NEW ANCHORS AT TRACT 2456, ASSESSOR PARCEL NUMBER 5764-025-902, A CITY OWNED PROPERTY LOCATED AT 530 ALTA VISTA DRIVE, SIERRA MADRE, CALIFORNIA

It is recommended that the City Council grant an easement to Southern California Edison at Parcel Number 5764-025-902 to construct, use, maintain, operate, alter, add to, repair, replace, inspect, relocate, and remove at any time and from time to time stub poles, guywires, anchors, and other appurtenant fixtures and/or equipment made for anchorage purposes.

c) CITY OF SIERRA MADRE ANNUAL COMPREHENSIVE FINANCIAL REPORT, AUDITOR'S REPORT, AND ASSOCIATED FINANCIAL REPORTS FOR FISCAL YEAR 2023/2024.

It is recommended that the City Council receive and file the Annual Comprehensive Financial Report for Fiscal Year 2023/2024.

d) SECOND READING OF ORDINANCE 1476 ADOPTING AN ADMINISTRATIVE REMEDIES PROCEDURE FOR CHALLENGES TO FEES, CHARGES, AND ASSESSMENTS

It is recommended that the City Council conduct a second reading of Ordinance 1476, by title only, waiving any further reading, and adopt Ordinance 1476.

e) STATE HOMELAND SECURITY PROGRAM SUBRECIPIENT AGREEMENT FOR GRANT YEAR 2023

It is recommended that the City Council approve the grant agreement between the City of Sierra Madre and County of Los Angeles for a State Homeland Security Program grant and authorize the City Manager or his designee to execute the agreement and any additional documents related to the grant.

PUBLIC HEARING

- 1. CONSIDERATION OF RESOLUTION 25-10 APPROVING A CITY PARKING BAIL SCHEDULE TO ESTABLISH OPERATIONAL COSTS ASSOCIATED WITH PARKING ENFORCEMENT, INSTITUTING LATE PAYMENT PENALTY FINES FOR DELINQUENT PAYMENT OF PARKING CITATIONS AND AUTHORIZE THE FINANCE DIRECTOR TO MAKE ANY NECESSARY BUDGETARY AND ACCOUNTING ENTRIES**

It is recommended that the City Council open a Public Hearing, receive testimony and consider adoption of Resolution 25-10

DISCUSSION

- 1. CONSIDERATION OF RESOLUTIONS 25-06 ESTABLISHING A LEGISLATIVE ADVOCACY POLICY AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO TAKE POLICY POSITIONS ON PENDING STATE OR FEDERAL LEGISLATION OR REGULATION**

It is recommended that the City Council adopt Resolution 25-06.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on February 11, 2025.