



## *City of Sierra Madre*

*Planning & Community Preservation Department  
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024  
626.355.7138*

June 18, 2024

Aida Saldaña  
322 N. Baldwin Ave.  
Sierra Madre, CA 91024

**RE: Approval of Temporary Use Permit 24-08 (TUP 24-08)**

A request to host a movie night at 322 N. Baldwin Ave.

Please consider this letter as approval of your request for the subject Temporary Use Permit. The approved permit is for a movie night at 322 N. Baldwin Ave. This event will take place on July 27, 2024, which includes set up and break down, between 7:30pm and 10:00pm.

This Temporary Use Permit is granted pursuant to the application submitted, the findings for approval and the conditions of approval on file with the Planning & Community Preservation Department.

Please call me with any questions (626) 355-7135 regarding this or any other matter.

Sincerely,

Clare Lin  
Manager of Planning & Community Preservation

Cc: Jose Reynoso, City Manager  
Arnulfo Yanez, Public Works Director  
Gustavo Barrientos, Police Chief  
Brent Bartlett, Fire Chief

Attachments:

1. Temporary Use Permit 24-08 Findings for Approval
2. Temporary Use Permit 24-08 Conditions of Approval

**TEMPORARY USE PERMIT 24-08**

St. Rita's Movie Night

**Findings for Approval**

Pursuant to Sierra Madre Municipal Code Section 17.88.050(A), for applications for uses that do not have the purpose of engaging in constitutionally protected expression, temporary use permits may be approved pursuant to the provisions of this chapter only upon the making of the following findings:

1. **That the temporary use permit is compatible with the applicable provisions of this code;** in that the applicant has followed the procedures of the Temporary Use Permit process
2. **The temporary use will not conflict with the general plan;** in that the use is limited to four times per year and will not change the underlying land use of the site. To date, the location has only applied for 1 temporary uses.
3. **The temporary use is a reasonable use of land given the purposes of the general plan, the land use designation and the zone in which the temporary use would be located;** in that the use is limited to four times per year and will not change the underlying land use of the site. Additionally, the conditions of approval require compliance with all other provisions of the Municipal Code.
4. **That the temporary use will not impede the reasonable use of land or the orderly development of land in the immediate vicinity;** in that the applicant has followed the procedures of the Temporary Use Permit process, including providing notice to neighboring residences, and the conditions of approval require compliance with all other provisions of the Municipal Code.
5. **That the temporary use will not endanger the public health, safety or welfare;** in that the conditions of approval require compliance with all provisions of the Municipal Code with regard to health, safety and welfare.
6. **The applicant has not violated a condition of a prior temporary use permit within a 24-month period;** there are no prior violations of conditions of a prior temporary use permit filed by Aida Saldaña at 322 N. Baldwin Ave., for a movie night within a 24-month period prior the proposed start date of the temporary use.

**TEMPORARY USE PERMIT 24-08**  
St. Rita's Movie Night

**Conditions of Approval**

1. The subject Temporary Use Permit is valid July 27, 2024, from 7:30pm to 10:00pm including setup and break down.
2. No materials used for the subject event shall be nailed or taped to any street tree or lamppost.
3. At the close of the event, the applicant shall remove and dispose of all materials used or associated with the subject event.
4. Placement and removal of barricades shall be the sole responsibility of the applicant. City will deliver four barricades to be placed at both ends of the event.
5. The applicant shall conform to all provisions of the Sierra Madre Municipal Code, including general noise regulation pursuant to SMMC 9.32.030.
6. All parking for the use authorized by this Temporary Use Permit shall be subject to Chapter 10.24 of the Sierra Madre Municipal Code.
7. All lighting in connection with the use authorized by this Temporary Use Permit shall be shielded and directed in such a manner as to not directly impact surrounding properties.

(End of Conditions)

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