

AGENDA

CITY COUNCIL MEETING

Rachelle Arizmendi, Mayor
Gene Goss, Mayor Pro Tem
Edward Garcia, Council Member
Kelly Kriebs, Council Member
Robert Parkhurst, Council Member

Tuesday, January 12, 2021
4:00 PM

City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

Michael Amerio, City Treasurer



As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the December 8, 2020 City Council meeting will be conducted virtually.

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

Any member of the public may also call into the meeting to provide their comments. To provide public comment by telephone, please call in when your topic of interest is being discussed by the City Council and provide your name and the agenda item number. You will be placed in the queue until the Mayor opens up the topic for public comment.

To participate in public comment, please call:

Phone Number: 669-900-9128
Webinar ID: 840 3349 0936
Passcode: 911224

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

For more information please contact the City Clerk's Office via email at Laquilar@cityofsierramadre.com or Jpeterson@cityofsierramadre.com or by telephone at (626)355-7135 for more information.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Arizmendi, Mayor Pro Tem Goss, Council Member Garcia, Council Member Kriebs, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Arizmendi

APPROVAL OF MEETING AGENDA:

Vote of the City Council to proceed with City business.

APPROVAL OF MEETING MINUTES:

Approval of December 8, 2020 City Council Minutes

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Members activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 21-01 APPROVING CERTAIN DEMANDS

It is recommended that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$162,216.96; Sierra Madre Library Warrants in aggregate amount of \$2,471.25; and Payroll Transfer in the aggregate amount of \$410,537.36 for the fiscal year ending June 30, 2021.

b) CONSIDERATION OF RESOLUTION 21-02 APPROVING CERTAIN DEMANDS

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$545,036.99; Sierra Madre Library Warrants in the aggregate amount of \$6,875.59; and Payroll Transfer in the aggregate amount of \$432,502.89; for the fiscal year ending June 30, 2021.

- c) **AWARD OF A CONSTRUCTION CONTRACT FOR THE 2020-21 WATER MAIN REPLACEMENT PROJECT, IN AN AMOUNT NOT TO EXCEED \$1,368,000.00, TO BIG BEN INC. AND AWARD AN AGREEMENT WITH RKA CONSULTING GROUP FOR THE CONSTRUCTION INSPECTION SERVICES FOR A NOT TO EXCEED AMOUNT OF \$63,000 AND APPROVE A BUDGET TRANSFER OF \$431,000 FROM THE SGVMWD LOAN TO THE CIP BUDGET**

It is recommended that the City Council award a construction contract to, in an amount of \$1,263,875 for the 2020-21 Water Main Replacement Project to Big Ben Inc. and include a 10% contingency of \$124,290; and

It is also recommended that the City Council execute an agreement with RKA Consulting Group for the daily inspections services for the Fiscal Year 2020-21 Water Main Replacement Project in an amount not to exceed \$63,000; and

It is also recommended that the City Council approve the budget transfer of \$431,000 from the San Gabriel Valley Loan to the CIP budget.

- d) **CONSIDERATION OF RATIFICATION OF ACCEPTANCE OF AN ANONYMOUS DONATION OF \$200,000 TO THE POLICE AND FIRE DEPARTMENTS**

It is recommended that the City Council ratify City staff's acceptance of the \$200,000 anonymous donation by minute order.

PUBLIC HEARING

1. **PUBLIC HEARING REGARDING THE FORMATION OF THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT AND DIRECTION FOR THE TABULATION OF ASSESSMENT BALLOTS**

It is recommended that the City Council take the following action, by motion:

1. Open a Public Hearing regarding the levy of Fiscal Year 2021-22 assessments and receive assessment ballot submissions for the Downtown Landscaping and Lighting Maintenance District;

After receiving public comments, testimony, and assessment ballot submissions, continue the public hearing beyond this evening's meeting and set the place and time for the tabulation of the assessment ballots.

DISCUSSION

1. **CONSIDERATION OF CITY COUNCIL LIAISON APPOINTMENTS AND CONSIDERATION OF RESOLUTIONS 21-03, 21-04, AND 21-05 RELATING TO APPOINTMENTS TO THE LOS ANGELES COUNTY SANITATION DISTRICT, SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS, AND LEAGUE OF CALIFORNIA CITIES**

It is recommended that Mayor Arizmendi appoint Members of the City Council to serve as liaisons and/or voting delegates to various boards, commissions, and associations. It is also recommended that the City Council approve Resolution 21-03 Designating a Voting Delegate and Alternate Voting Delegate to The Los Angeles County Sanitation District; Resolution 21-04 Designating a Voting Delegate and Alternate Voting Delegate to San Gabriel Valley Council of Governments; and Resolution 21-05 Designating a Voting Delegate and Alternate Voting Delegate to League of California Cities.

2. CONSIDERATION OF CONSTRUCTION OF CELL PHONE TOWER AND LEASE OF CITY LAND

It is recommended that the City Council approve the land lease and revenue agreement with Eukon Group, to construct an AT&T cell phone tower on City-owned property.

3. CONSIDERATION OF ORDINANCE 1438, AN ORDINANCE ADDING CHAPTER 1.10 (SIGNATURES) TO TITLE 1 (GENERAL PROVISIONS) OF THE SIERRA MADRE MUNICIPAL CODE REGARDING THE DELEGATION OF SIGNING AUTHORITY AND THE USE OF DIGITAL SIGNATURES

It is recommended that the City Council consider and introduce with first reading Ordinance 1438 adding Chapter 1.10 (Signatures) to Title 1 (General Provisions) of the Sierra Madre Municipal Code regarding the delegation of signing authority and the use of digital signatures.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

*The City Council will adjourn to a virtual meeting to take place on **JANUARY 26, 2021**.*