

# Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

CAD#: 2605 300051

**Event Information:**

Event Date: 05/30/26  
 Time Music Started: 1700  
 Time Music Stopped: 2115  
 Time Last Guest Left: 2200  
 Time Gate Closed: 2200  
 Time Parking Lights Turned Off: 2210  
 Number of Security Guard(s): 1  
 Security Guard Name: Wilson, ASIANZ  
 Security Guard Name: NONE

**Event Monitor Information:**

Event Monitor Name: Ben Palmer  
 Event Monitor Phone: 626-419-2551  
 Event Monitor Arrival Time: 1430  
 Event Monitor Departure Time: 2210

This portion to be completed by AHA personnel

Alex Loya's  
 AHA Personnel Name: Andrea Bertolini  
 Event Type: Wedding  
 Event scheduled start time: 2:30 pm  
 Event scheduled end time: 10:00 pm  
 Gate Name: Wilson St.  
 Gate open time: 8AM CLOSED: 1440  
 Gate Name: Mitchell Ave.  
 Gate open time: 10 AM CLOSED @ 2200  
 Gate Name: Highland Ave.  
 Gate open time: 11:30 AM CLOSED: 1540  
 No. of rented events between these dates: <sup>#10</sup> January 1, 2024 and May 30, 2024  
 No. of rented events this month: 4  
 Number of guests: Approx-130

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## Noise Levels

Street Name	1st Reading			2nd Reading			3rd Reading			4th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	1720	46.4	51.7	1800	53.6	55.3	1840	53.4	54.6	1920	54.3	56.3
Grandview Avenue	1730	43.9	46.1	1810	42.8	43.9	1850	42.2	44.0	1930	42.9	43.3
Wilson Street	1740	42.7	47.2	1820	44.2	53.2	1900	46.7	47.2	1940	44.3	47.3
Highland Avenue	1750	50.1	53.8	1830	46.5	53.7	1910	46.8	49.1	1950	47.4	53.8
Street Name	5th Reading			6th Reading			7th Reading			8th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	2000	53.9	57.8	2050	46.8	50.1						
Grandview Avenue	2010	41.7	43.2	2100	37.9	40.0						
Wilson Street	2020	42.7	49.2	2110	44.5	47.2						
Highland Avenue	2030	44.3	50.7	2120	44.8	50.5						
Street Name	9th Reading			10th Reading			11th Reading			12th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

**Any interaction with Alverno staff, security, or SMPD?**

Alverno staff?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	<input checked="" type="radio"/> Yes	No
Name: Dispatch @ 1924 Hours		
Nature of Interaction: Call of Kids playing on Basketball Court.		
Noise Reading (dB) & Time: N/A		
Remedy, if any: Teens were allowed to be playing on the court Code-4, They were guests of the party		

<b>Any interaction with the Public (In person or telephonic)?</b>	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

<b>Any interaction with the Public (In person or telephonic)?</b>	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

<b>Any interaction with the Public (In person or telephonic)?</b>	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

<b>Section 1 – Frequency of Use / Level of Use</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 2 – Time of Use</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 3 – Noise</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 4 – Alcohol</b> <i>Bar Closed @ 2100</i>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 5 – Traffic / Parking</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 6 – Vehicle Access</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 7 – Nighttime Lights</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

<b>Section 8 – Litter and Garbage</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If not please provide details		