

## **MINUTES**

Agenda - Regular Meeting of the Sierra Madre City Council,  
Successor Agency and Public Finance Authority  
Tuesday, October 24, 2017 – 6:30 p.m.  
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

### **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Present: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian.  
Absent: Mayor Pro Tem Denise Delmar (absent-out sick)  
Also, Present: Gabe Engeland, City Manager (absent-excused)  
Teresa Highsmith, City Attorney  
Marcie Medina, Assistant City Manager  
Vincent Gonzalez, Director of Planning and Community Preservation  
Chris Cimino, Director of Public Works  
Jose Reynoso, Utility Services Director  
Steve Heydorff, Fire Chief  
Richard Snyder, Fire Captain  
Joe Ortiz, Police Chief  
James Carlson, Management Analyst  
Miguel Hernandez, HR Manager  
Laura Aguilar, Assistant City Clerk  
Mike Amerio, City Treasurer  
Melinda Carrillo, City Clerk

### **PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:**

Council Member John Capoccia led the Pledge of Allegiance, and honored the Los Angeles Dodgers who made it to the World Series against the Houston Astros.

### **APPROVAL OF AGENDA AS PRESENTED:**

Moved: Council Member John Harabedian  
Seconded: Council Member Gene Goss  
Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian  
Noes: None  
Absent: Mayor Pro Tem Denise Delmar  
Abstain: None

### **APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETINGS ON SEPTEMBER 12 AND SEPTEMBER 26, 2017:**

Moved: Council Member John Capoccia  
Seconded: Council Member John Harabedian  
Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian  
Noes: None  
Absent: Mayor Pro Tem Denise Delmar  
Abstain: None

### **MAYOR AND CITY COUNCIL REPORTS:**

- 1) Council Member Harabedian had nothing to report.
- 2) Council Member Capoccia had nothing to report.
- 3) Council Member Goss had nothing to report.

- 4) Mayor Arizmendi congratulated the 38 residents who completed the CERT certification training. The Mayor acknowledged the 2<sup>nd</sup> Annual Drought Resistance Gardener which had a great turn out. Lastly, congratulations to Public Works for their congressional recognition of excellence in resurfacing the playgrounds.

**NO PUBLIC COMMENT ON NON-AGENDA ITEMS.**

**AGENDA ACTION ITEMS:**

- Marcie Medina, Assistant City Manager, gave the following report under the Consent Calendar.

**1. CONSENT CALENDAR:**

- a) ADOPTION OF RESOLUTION 17-53 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS.

Recommendation that the City Council approve Resolution 17-53 for ratifying payment of City Warrants in aggregate amount of \$75,188.64; Library warrants in the aggregate amount of \$46,754.97, and payroll transfer in the aggregate amount of \$300,333.75 for fiscal year ending June 2018.

- b) ADOPTION OF RESOLUTION 17-54 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS.

Recommendation that the City Council approve Resolution 17-54 for approval of payments of City Warrants in aggregate amount of \$245,573.62; Library warrants in the aggregate amount of \$1,371.63, and payroll transfer in the aggregate amount of \$296,653.11 for fiscal year ending June 2017 and 2018.

- c) CONSIDERATION OF RESOLUTION 17-46 ADOPTING THE CITY'S INVESTMENT POLICY.

Recommendation that the City Council approve Resolution 17-46, adoption of the Fiscal Year 2017-2018 Investment Policy.

- d) TREASURER'S REPORT FOR QUARTER ENDING JUNE 30, 2017.

Recommendation that the City Council receive and file.

- e) THIS ITEM WAS PULLED FROM CONSENT FOR DISCUSSION. THE NEW ITEM NUMBER IS 5.

- f) SECOND READING OF ORDINANCE 1393 APPROVING THE JOINT POWERS AGREEMENT FOR LOS ANGELES COMMUNITY CHOICE ENERGY AND IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM.

Recommendation that the City Council read Ordinance 1393 by title only, waive further reading, and adopt Ordinance 1393, an Ordinance approving the joint powers agreement for Los Angeles Community Choice Energy and authorizing the implementation of a community choice aggregation program.

- g) SECOND READING OF ORDINANCE 1392 AMENDING CHAPTER 3.08 OF THE SIERRA MADRE MUNICIPAL CODE REGARDING PURCHASING PROCEDURES TO PROVIDE NEW PURCHASING LIMITS AND PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT.

Recommendation that the City Council read Ordinance 1392 by title only, waive further reading, and adopt Ordinance 1392, an Ordinance amending Chapter 3.08 of the Sierra Madre Municipal Code regarding purchasing procedures to provide new purchasing limits and provide informal bidding procedures under the Uniform Public Construction Cost Accounting Act.

***Mayor Arizmendi opened for public comment but none was given.***

**APPROVAL OF CONSENT CALENDAR AS PRESENTED:**

Moved: Council Member Gene Goss

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

**PUBLIC HEARINGS:**

2. HISTORIC DESIGNATION – CASA DE MONTE LADO RESIDENCE AN APPLICATION TO CONSIDER THE NOMINATION AS A LOCAL HISTORICAL CULTURAL LANDMARK AND A MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 49 EAST ALEGRIA AVENUE.

Recommendation that the City Council open a Public Hearing, receive testimony and consider approving the designation of the Casa de Monte Lado residence at 49 East Alegria Avenue as a local Historical Landmark to be listed on the City's Historical Resources List.

- Director Vincent Gonzalez and Jim Guerra with Planning and Community Preservation, presented.

*Mayor Arizmendi opened for public comment but none was given.*

**APPROVAL OF CASA DE MONTE LADO RESIDENCE AS A LOCAL HISTORICAL CULTURAL LANDMARK AND APPROVAL OF A MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 49 EAST ALEGRIA AVENUE:**

Moved: Council Member John Harabedian

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

3. FIRST READING AND INTRODUCTION TO ORDINANCE 1394 AMENDING THE CITY BUILDING CODE TO EXEMPT FENCES UP TO SIX FEET IN HEIGHT FROM THE BUILDING PERMIT REQUIREMENT.

Recommendation that the City Council open a Public Hearing, receive testimony and consider approving Ordinance 1394 amending Title 15 – Building and Construction of the Sierra Madre Municipal Code Section 15.04.117 – Work Exempt from Permits, Section 105.2 Building Exemption 2 – exempting fences up to six feet in height from the building permit requirement.

- Vincent Gonzalez, Director of Planning and Community Preservation, presented.

*Mayor Arizmendi opened for public comment but none was given.*

**APPROVAL OF ORDINANCE 1394 AMENDING TITLE 15 – BUILDING AND CONSTRUCTION OF THE SIERRA MADRE MUNICIPAL CODE SECTION 15.04.117 – WORK EXEMPT FROM PERMITS, SECTION 105.2 BUILDING EXEMPTION 2 – EXEMPTING FENCES UP TO SIX FEET IN HEIGHT FROM THE BUILDING PERMIT REQUIREMENT:**

Moved: Council Member John Capoccia

Seconded: Council Member John Harabedian

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

**ITEMS FOR DISCUSSION:**

**4. UPDATE ON LIBRARY SURVEY AND BALLOT QUESTION.**

Recommendation that the City Council authorize a contract with National Research Center, Inc. for a postcard survey of the community regarding Library options.

- Clarissa Lowe, Recreation Coordinator, presented.

***Mayor Arizmendi opened for public comment but none was given.***

- Direction was given to Staff by Council to mail two waves (two mailings) of the unbiased survey to the same five thousand residents chosen randomly for a maximum cost of \$17,000. The Ballot measure is not necessary at this point according to Council. The survey must be clearly unbiased. Council will approve the final draft of the survey.

**5. CONSIDERATION OF RESOLUTION NO. 17-55 AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT PURCHASE AGREEMENT, ESCROW AGREEMENT AND OTHER DOCUMENTS RELATED THERETO WITH RESPECT TO THE REFINANCING OF THE WATER REVENUE REFUNDING BONDS SERIES 1998A AND WATER REVENUE PARITY BONDS, SERIES 2003.**

Recommendation that the City Council adopt Resolution No. 17-55 authorizing the execution and delivery of an installment Purchase Agreement, Escrow Agreement and other documents related thereto with respect to the refinancing of the Water Revenue Refunding Bonds Series 1998A and Water Revenue Parity Bonds, Series 2003; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions.

- Marcie Medina, Assistant City Manager, gave the following report under the Consent Calendar.

***Mayor Arizmendi opened for public comment.***

- Dusaulia Novak wants to know how this will benefit her and her high-water bills. Mayor Arizmendi told Mrs. Novak that her issue will be discussed further along with Staff after the meeting because this item is not on the agenda.

***Mayor Arizmendi closed public comment.***

**APPROVAL OF RESOLUTION NO. 17-55 AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT PURCHASE AGREEMENT, ESCROW AGREEMENT AND OTHER DOCUMENTS RELATED THERETO WITH RESPECT TO THE REFINANCING OF THE WATER REVENUE REFUNDING BONDS SERIES 1998A AND WATER REVENUE PARITY BONDS, SERIES 2003; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS:**

Moved: Council Member John Harabedian

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

**NO NEW ITEMS PLACED FOR FUTURE AGENDA**

**CITY COUNCIL MEETING ADJOURNED AT 7:12 p.m.**

Moved: Council Member John Capoccia

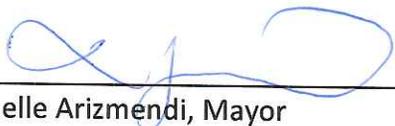
Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None



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Rachelle Arizmendi, Mayor

Minutes taken and typed by:



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Melinda Carrillo, City Clerk