



Andrea Bertollini <abertollini@alvernoheights.org>

Event Report - Saturday - 6/10/23

1 message

William Fuller <william.fuller@securitasinc.com>
To: Andrea Bertollini <abertollini@alvernoheights.org>

Fri, Jun 16, 2023 at 1:44 PM

Hi Andrea,

My sincerest apologies but our officer did not complete a report for the event on June 10, 2023. He logged into the device but recorded no activity logs and no pictures were taken to document his sound readings.

Respectfully,



WILLIAM FULLER | District Manager

Securitas USA Pacific Region | 437 N. Azusa Ave | West Covina, CA, 91791

Office: 626.480.5000 | Cell: 714.397.5574 | william.fuller@securitasinc.com

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Alverno Heights Academy Event Monitor Compliance Form



City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

APPLICANT'S NAME [REDACTED]

IF ORGANIZED, PROVIDE CONTACT NAME [REDACTED]

ADDRESS **N/A** CITY **N/A** STATE [REDACTED] ZIP CODE [REDACTED] PHONE [REDACTED]

EVENT MONITOR NAME **EMMANUEL K. CASTILLO** CELL PHONE **626-364-5294**

LOCATION OF EVENT **Alverno Heights Academy / Villa**

DESCRIPTION OF EVENT
Wedding

DATE OF EVENTS **6/10/23** OPENING AND CLOSING HOURS **3pm 10pm**

ESTIMATED ATTENDANCE **125** IS THERE SEATING? Yes No IF YES, TYPE OF SETTING **Banquet**

CHECK THOSE THAT APPLY.
 Recorded Music Live Music Serving Food Alcohol
 Other
 Specify:

BUSINESS LICENSE **N/A** WILL ALCOHOL BEVERAGES BE SERVED Yes No
 Please remember that the Sierra Madre Municipal Code does not allow the serving or selling of alcohol in public.

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED **N/A** RELATIONSHIP TO INSURED

PRESENT OR PREVIOUS INSURANCE CARRIER **ON FILE**

LIMITS OF COVERAGE **ON FILE**

HAS ANY INSURANCE CARRIER CANCELLED OR REFUSED COVERAGE? **NO**

IF SO, EXPLAIN

PREVIOUS LOSSES **NO**

SECURITY AVAILABLE TYPE **Securitas / AHA** NUMBER **2**
 Events involving alcohol must have security present.

DOES SECURITY FORCE HAVE POWER TO ARREST OR DETAIN? Yes No

Enclose a copy of security directions as separate attachment.

USC Methodist
2.5 miles Arcadia

MEDICAL FACILITIES BEING UTILIZED (First aid stations, ambulance on premises)

AMBULANCE RESPONSE TIME 2-7 mins

HOSPITAL DISTANCE

EMERGENCY EVACUATION PLAN
In case of catastrophic emergency, i.e., fire, earthquake, bomb threat, etc.
Plan must be attached to application for consideration of approval.

How are you notified of the emergency? How will the crowd be warned? How are exits marked and directions posted? How will the crowd be dispersed from facility, park, parking area, etc.? (Attach separate sheet)

ON FILE

STREETS TO BE CLOSED (PLEASE ATTACH A MAP)

N/A

ARE YOU ADDITIONALLY APPLYING FOR SPECIAL EVENT INSURANCE?

N/A

ON FILE COI

SPECIAL REQUESTS (Port-a-potties, trash cans, barricades, sprinklers off in the park, etc.)

N/A

ATTACHMENTS

- Fee (or fee waiver request for eligible events)
- Insurance Certificate
- Security Plan
- Emergency Evacuation Plan
- Street Map (for street closures)
- Site/Event Map
- List of Specific Special Requests

I hereby certify that I have read and will abide by all rules and regulations of the City of Sierra Madre. As a duly authorized representative of the sponsoring organization, and on behalf of sponsoring organization, I agree to defend and to hold harmless the City of Sierra Madre, together with its officers and employees, against any and all liability or claim thereof, for any injury, death or property damage allegedly suffered by any person, including sponsoring organization, its agents or employees, due to, caused by, or arising out of, the acts or omissions of the sponsoring organization, its agents or employees, or the negligent acts or omission of the City of Sierra Madre, its officers or employees, and occurring during and as a result of the exercise of the privileges, and the permission hereby being granted to sponsoring organization, its agents and employees.

SIGNATURE

DATE

6/10/23

TITLE

Facilities Director

PHONE NUMBER

626-826-9742

Securitas:

IMMANUEL K. CASTILLO



Event Monitor Checklist

Date: 10/10/23

Event Type: wedding

Number of Guests (not to exceed 200)

○ How many guests attended: 125

○ Police Department Calls for Service, if yes, explain:

N/A

Any interaction with Alverno Staff and/or Security Guard?

○ If Yes, explain: N/A

Any interaction with the Sierra Madre Police Department?

○ If Yes, explain: N/A

Any interaction with the Neighbors?

○ If Yes, explain: N/A

Number of Guests: 125

Event Time Monitoring

○ Event Start Time: 3pm

○ Event End time: 10pm

Gate Entering and Exiting Times

○ Gate Name: Wilson | Michellinda

○ Gate Opening Time: 8AM | 8AM

○ Gate Closing Time: 6pm | 11:pm
AM

Highland
Wilson
12pm
3:45pm

Street Name	1 st Time and Reading	2 nd Time and Reading	3 rd Time and Reading	4 th Time and Reading
Michillinda Ave.	42.1 DBL 6:00 PM	40.5 DBL 7:00 PM	45.2 DBL 8:00 PM	35.2 DBL 9:00 PM
Grandview Ave.	40.2 DBL 6:05 PM	41.5 DBL 7:06 PM	46.1 DBL 8:07 PM	39.1 DBL 9:07 PM
Wilson St.	41.2 DBL 6:10 PM	45.1 DBL 7:10 PM	47.5 DBL 8:16 PM	40.5 DBL 9:11 PM
Highland Ave.	43.1 DBL 6:15 PM	49.5 DBL 7:15 PM	45.0 DBL 8:20 PM	41.1 DBL 9:20 PM



Noise Readings:



Noise conditions satisfied pursuant to

Section 3 of Conditional Use Permit No. 22-03

○ If Not, explain: _____



Alcohol conditions satisfied pursuant to Section 4 of Conditional Use Permit No. 22-03

○ If Not, explain: _____



Traffic and Parking conditions satisfied pursuant to Section 5 of Conditional Use Permit No. 22-03

○ If Not, explain: _____



Vehicle Access condition satisfied pursuant to Section 6 of Conditional Use Permit No. 22-03

○ If Not, explain: _____



Nighttime Lights conditions satisfied pursuant to Section 7 of Conditional Use Permit No. 22-03

○ If Not, explain: _____

Litter and Garbage conditions satisfied pursuant to Section 8
of Conditional Use Permit No. 22-03

○ If Not, explain: _____

