



**CITY OF SIERRA MADRE**  
**CITY COUNCIL REGULAR MEETING MINUTES**

SIERRA MADRE CITY COUNCIL,  
SUCCESSOR AGENCY, AND  
PUBLIC FINANCE AUTHORITY

**Tuesday, April 24, 2018 - 6:30 pm**

Sierra Madre City Hall Council Chambers  
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Rachelle Arizmendi called the meeting to order at 6:30 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Absent: None

Also Present: Gabe Engeland, City Manager  
Teresa Highsmith, City Attorney  
Marcie Medina, Assistant City Manager  
Laura Aguilar, Assistant City Clerk  
Mike Amerio, City Treasurer  
Chris Cimino, Public Works Director  
Miguel Hernandez, Human Resources Manager  
Joe Ortiz, Police Chief  
Sue Spears, City Clerk

**PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:**

Council Member Gene Goss led the Pledge of Allegiance, after which he read a prayer that he composed.

**APPROVAL OF AGENDA AS PRESENTED:**

Mayor Arizmendi asked for a motion to approve the agenda with Consent Calendar Item 1a removed and to be discussed at the next regular meeting.

Council Member Capoccia moved to approve the agenda with Consent Calendar Item 1a removed.

Mayor Pro Tem Delmar seconded the motion to approve the amended agenda.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

The motion to approve the amended agenda was passed unanimously.

**APPROVAL OF MINUTES:**

Mayor Arizmendi moved on to the approval of the Minutes of the Regular Council Meeting of March 27, 2018.

Council Member Goss moved to approve the Minutes of the Regular Council Meeting of March 27, 2018 as presented.

Council Member Harabedian seconded the motion to approve the Minutes.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Absent: None  
Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of March 27, 2018 as presented was passed unanimously.

### **MAYOR AND CITY COUNCIL REPORTS:**

- A. Mayor Rachele Arizmendi reported that she attended the Sierra Madre Library's Bookmark Contest and that, for Grades K – 8, there were 1<sup>st</sup> and 2<sup>nd</sup> place awards for each grade level. Among these, the four grand prize winners were selected by Mayor Arizmendi, City Manager Engeland, a Library Trustee, and a Friends of the Library representative. The bookmarks of the four grand prize winners will be printed and available for distribution in a few weeks at the Sierra Madre Library as part of the "Sierra Madre Super Summer" event. She noted that there were approximately 400 bookmarks submitted as part of the contest and extended congratulations to all bookmark award winners, as well as to all of the children who participated. Mayor Arizmendi also reported that the League of California Cities Board will have items on its May agenda dealing with taxes and arguments about SB1, roads, and infrastructure and that the City Council will be hearing more information about some of those issues next month and discuss whether the City should take any stances on them.
- B. Pro Tem Denise Delmar did not make a report.
- C. Council Member John Capoccia did not make a report.
- D. Council Member Gene Goss did not make a report.
- E. Council Member John Harabedian did not make a report.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Mayor Arizmendi opened the meeting for Public Comment on items not on the agenda. Seeing no one come forward, Mayor Arizmendi closed Public Comment.

### **1. AGENDA ACTION ITEM: CONSENT CALENDAR:**

City Manager Engeland gave the following reports under the Consent Calendar:

- a) ~~CONSULTANT SERVICES AGREEMENT~~ – Recommendation that the City Council enter into an agreement with Dapeer, Rosenblit, Litvak, LLP for code enforcement legal services and authorize the City Manager to execute an agreement in a form acceptable to the City Attorney.
- b) CONSIDERATION OF RESOLUTION 18-14 DESIGNATING STREETS TO BE INCLUDED IN THE FY 2018-2019 STREET REHABILITATION PROGRAM - Recommendation that the City Council approve Resolution 18-14 adopting a list of projects for Fiscal Year 2018-2019 funded by SB1: The Road Repair and Accountability Act of 2017.
- c) RECOMMENDATION TO AWARD A CONSTRUCTION CONTRACT TO HARDY AND HARPER, INC., FOR CONSTRUCTION OF THE FY 2017-2018 STREET IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$1,079,100 - Recommendation that the City Council Award a construction to Hardy and Harper, Inc., in an amount not to exceed \$1,079,100.
- d) CONSIDERATION OF RESOLUTION 18-16 RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON APRIL 10, 2018, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW - Recommendation that the City Council approve Resolution 18-16 reciting the fact of the General Municipal Election held on April 10, 2018 and declaring the results and such other matters as provided by law.
- e) ADOPTION OF RESOLUTION No. 18-13 OF THE CITY COUNCIL OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution No. 18-136 for approval of payment of City Warrants in the aggregate amount of \$126,550.80; Sierra Madre Library warrants in the aggregate amount of \$4,393.16 and Payroll Transfer in the aggregate amount of \$302,568.08 for the fiscal year ending June 30, 2018.
- f) ADOPTION OF RESOLUTION No. 18-15 OF THE CITY COUNCIL OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution No. 18-15 for approval of payment of City Warrants in the aggregate amount of \$260,313.68; Sierra Madre warrants in the aggregate amount of \$5,017.80 and Payroll Transfer in the aggregate amount of \$317,314.40 for the fiscal year ending June 30, 2018.

Mayor Arizmendi asked if any Member of the Council had questions on items on the Consent Calendar. Council Members did not ask any questions.

Mayor Arizmendi opened the meeting for Public Comment on the Consent Calendar. Seeing no one, Mayor Arizmendi closed Public Comment and brought the matter back to the Council for discussion. No additional discussion occurred.

Council Member Capoccia made a motion to approve Consent Items 1b, 1c, 1d, 1e, and 1f as presented.

Council Member Harabedian seconded the motion for approval.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian  
Noes: None  
Absent: None  
Abstain: None

The motion to approve Consent Calendar Items 1b, 1c, 1d, 1e, and 1f as presented was approved unanimously.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Mayor Arizmendi again opened the meeting for Public Comment on items not on the agenda.

- Barry Gold, 440 Ramona Ave. and representing the Sierra Madre Kiwanis said the following: (1) the Sierra Madre Kiwanis 2018 Dance the Night Away and Chili Cook-off will be held on May 12, 2018, from 6:00 p.m. – 10:00 p.m. at Sierra Vista Park, (2) proceeds will be used to support the Creative Arts Imagin Art Program and other youth programs, (3) it will be judged again by Food Critic Peter Dills, (4) Sierra Madre City staff participating this year include last year's winner, Chris Cimino, City Manager Gabe Engeland, and James Carlson, (5) tickets are now on sale at Savor the Flavor, and (6) persons with questions can call (626) 627-3363 for more information.

Mayor Arizmendi asked if anyone else would like to come forward on items not on the agenda. Seeing no one come forward, Mayor Arizmendi closed Public Comment.

### **AGENDA PRESENTATION ITEMS:**

#### **2. PRESENTATIONS – PRESENTATIONS IN RECOGNITION OF MAYOR PRO TEMPORE DENISE DELMAR**

Carol Canterbury, Ed Chen, and Susan Henderson, Sierra Madre Chamber of Commerce representatives, thanked, recognized, and presented a bouquet of flowers to Mayor Pro Tem Delmar.

Mayor Arizmendi thanked Mayor Pro Tem Delmar for her service, diligence, integrity, and commitment in representing our community and the public, both in the public forum and working behind the scenes. In addition, Mayor Arizmendi expressed looking forward to serving with Mayor Pro Tem Delmar for another four years and presented her with a mini-gavel plaque for her term as Mayor Pro Tem from April 17, 2017 to April 24, 2018.

#### **3. PRESENTATIONS – PRESENTATIONS IN RECOGNITION OF MAYOR RACHELLE ARIZMENDI**

Mayor Pro Tem Delmar thanked and commended Mayor Arizmendi on her leadership, guidance, tenacity, openness, and work as mayor this past year. In addition, Mayor Pro Tem Delmar presented Mayor Arizmendi with a big gavel plaque and a City of Sierra Madre Certificate recognizing her accomplishments on the City Council and during her term as mayor this past year.

Carol Canterbury, Ed Chen, and Susan Henderson, Sierra Madre Chamber of Commerce representatives, thanked, recognized, and presented a bouquet of flowers to Mayor Arizmendi.

The following presentations were made to Mayor Arizmendi in recognition of her service as mayor:

- a. "Certificate of Congressional Recognition" presented by Enrique Robles on behalf of Judy Chu, Member of Congress, 27<sup>th</sup> District.
- b. "California Legislature Assembly Certificate of Recognition" presented by Faith Lee on behalf of Chris Holden Assembly Member, 41<sup>st</sup> District.

- c. "California State Senate Certificate of Recognition" presented by Carla Dyson on behalf of Anthony Portantino, State Senator.
- d. "County of Los Angeles Commendation" presented by Christian Daly on behalf of Kathryn Barger, Supervisor, Fifth District.

Mayor Arizmendi thanked the residents and the members of the City Council for their support and expressed pride in the work that has been done by the City Council. In addition, she said that she is thrilled and honored to be serving with her colleagues for at least the next either two or four years. Mayor Arizmendi reflected upon how far the City has come in the last four years and that the City Council has been able to do it with such respect for one another and with the respect of debate. She stated that she hoped the public can embrace how much work has been accomplished this past year and expressed a special thanks to City Manager Engeland for his guidance, the progress that has been made, and the issues that have been addressed. Mayor Arizmendi also thanked City Attorney Highsmith for her valuable guidance.

Mayor Pro Tem Delmar said that she has enjoyed her year as Mayor Pro Tem this year, echoes what Mayor Arizmendi said, and is excited that the City Council gets to continue to work together as a whole and, over the next four years, proceed with accomplishing the goals that the City Council has established. In addition, now that the election is over, Mayor Pro Tem Delmar expressed appreciation to those who supported Arizmendi, Delmar, and Goss for City Council.

**AGENDA ITEMS FOR DISCUSSION:**

**4. ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED OFFICIALS – Rachelle Arizmendi, City Council, Gene Goss, City Council, and Denise Delmar, City Council**

City Clerk Spears individually asked Council Members Rachelle Arizmendi, Gene Goss, and Denise Delmar to raise their right hand and read the Oath of Allegiance for Public Officials. Each oath certificate was then individually signed by City Clerk Spears and Council Members Arizmendi, Goss, and Delmar.

**5. CITY COUNCIL REORGANIZATION – Recommendation that the City Council Reorganize and Appoint a Mayor and Mayor Pro Tempore, Respectfully, for the term beginning April 24, 2018 and ending April 23, 2019**

Mayor Arizmendi made a motion to appoint Denise Delmar as Mayor and John Capoccia as Mayor Pro Tem.

Council Member Capoccia made a counter motion to appoint Denise Delmar as Mayor and John Harabedian as Mayor Pro Tem.

Council Member Gene Goss seconded both motions and discussion followed.

Mayor Arizmendi opened the meeting for Public Comment on this issue.

- Gloria Giersbach, Chaparral, Debbie Sheridan, Valle Vista, and Nancy Shollenberger, Grandview/Former City Clerk, thanked Council Members Rachelle Arizmendi, Denise Delmar, and Gene Goss for running for City Council again and presented each with flowers and homemade baked goods.

Mayor Arizmendi asked if anyone else would like to come forward on this item. Seeing no one, Mayor Arizmendi closed Public Comment and brought the matter back to the Council for discussion.

Mayor Arizmendi said that she would support Council Member Capoccia's counter motion.

No action was taken on Mayor Arizmendi's motion and the vote was on Council Member Capoccia's counter motion.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian.

Noes: None

Absent: None

Abstain: None

The motion to appoint Denise Delmar as Mayor and John Harabedian as Mayor Pro Tem, for the term beginning April 24, 2018 and ending April 23, 2019 was passed unanimously.

Mayor Delmar congratulated John Harabedian on his appointment as Mayor Pro Tem and expressed that it will be a pleasure to serve with him together this next year. She said that she is honored and touched by the support that Sierra Madre has shown to her and, as mayor, she will strive to continue the traditions and values modeled by former Mayors Arizmendi, Capoccia, Goss, and Harabedian. Mayor Delmar stated that, as part of those traditions and values, she will listen to residents and hear their concerns, satisfactions, and worries. In addition, Mayor Delmar said that she (1) respects the views of her fellow Council Members, City Staff, and all who approach the podium, (2) vowed to continue to look for efficiencies and effectiveness in our City government, (3) remembers that Sierra Madre needs and depends on all of its volunteers, and (4) knows that she is here to serve, carry out the will of the people, and leave Sierra Madre in a better place than when she took over as Mayor.

**NEW ITEMS PLACED FOR FUTURE AGENDA:**

Mayor Delmar asked the members of the City Council if there are any new items for future meeting agendas.

No new items were requested by the Council Members.

**ADJOURNMENT:**

Mayor Delmar asked for a motion to adjourn.

Council Member Capoccia made a motion to adjourn the meeting.

The motion to adjourn was seconded by Mayor Pro Tem Harabedian.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss.

Noes: None

Absent: None

Abstain: None

The motion to adjourn was passed unanimously.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 7:10 p.m. to a Regular Meeting to be held on Tuesday, May 8, 2018, in the Sierra Madre City Hall Council Chambers.



Denise Delmar, Mayor

Minutes taken and prepared by:



Sue Spears, City Clerk