

**AGENDA
SPECIAL
CITY COUNCIL MEETING**

*John Capoccia, Mayor
Rachelle Arizmendi, Mayor Pro Tem
Gene Goss, Council Member
John Harabedian, Council Member*

**Tuesday, November 10, 2020
4:00 PM**

*Sue Spears, City Clerk
Michael Amerio City Treasurer*

**City of Sierra Madre
Memorial Park Bandshell
222 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the November 10, 2020 City Council meeting will take place at the City of Sierra Madre Memorial Park Bandshell located at 222 W. Sierra Madre Blvd, Sierra Madre CA 91024. As part of the COVID-19 transmission mitigation efforts, the City recommends that all attendees bring their own chair.

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 6:00PM on the day of the meeting.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com.

Please contact the City Clerk's Office via email at Laquilar@cityofsierramadre.com or Jpeterson@cityofsierramadre.com or by telephone at (626)355-7135 for more information.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Capoccia, Mayor Pro Tem Arizmendi, Council Member Goss, Council Member Harabedian

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Capoccia

APPROVAL OF MEETING AGENDA:

Vote of the City Council to proceed with City business.

APPROVAL OF MEETING MINUTES:

Approval of October 27, 2020 City Council Minutes

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Members activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 20-69 APPROVING CERTAIN DEMANDS

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$412,000.08; Sierra Madre Library Warrants in the aggregate amount of \$7,575.78; and Payroll Transfer in the aggregate amount of \$373,835.99; for the fiscal year ending June 30, 2021.

b) CONSIDERATION OF RESOLUTION 20-72 APPROVING AOF JOINT POWERS AGREEMENT AND BYLAWS FOR CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY, WHICH PERMITS THE MERGER OF PUBLIC AGENCY RISK SHARING AUTHORITY OF CALIFORNIA AND THE REDWOOD EMPIRE MUNICIPAL INSURANCE FUND

Staff recommends City Council approve Resolution 20-72, Adopt Joint Powers Agreement and Bylaws for the California Intergovernmental Risk Authority, which permits the merger or joining of the Public Agency Risk Sharing Authority of California and the Redwood Empire Municipal Insurance Fund.

Additionally, Staff recommends that City Council authorize the City Manager to sign the Joint Exercise of Powers Agreement of the California Intergovernmental Risk Authority (CIRA).

c) CONSIDERATION OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SIERRA MADRE AND FOOTHILLS SPECIAL ENFORCEMENT TEAM (FSET)

It is recommended that the City Council accept the Memorandum of Understanding (MOU) with the Foothills Special Enforcement Team (FSET).

d) CONSIDERATION OF AUTHORIZATION TO ENTER INTO WATER DISTRICT LOAN AGREEMENT

It is recommended that the City Council approve and authorize the City Manager, on behalf of the City Council, to accept the San Gabriel Valley Municipal Water District Loan in an amount up to \$2,700,000.00.

e) CONSIDERATION OF APPROVAL OF CONTRACT FOR THE REHABILITATION OF WELL 5

It is recommended that the City Council approve a sole source contract to General Pump Company in an amount not to exceed \$196,185.00 which includes a 20% contingency for rehabilitation of Well 5.

f) SECOND READING OF ORDINANCE 1431, BY TITLE ONLY, AMENDING CHAPTER 17.08 (DEFINITIONS), CHAPTER 17.36 (COMMERCIAL), CHAPTER 17.60 (VARIANCES AND DISCRETIONARY PERMITS) AND APPROVING RESOLUTION 20-62 COMMERCIAL ZONE USES LIST

It is recommended that the City Council conduct a second reading of Ordinance No. 1431, amending Chapter 17.08 (Definitions), Chapter 17.36 (Commercial), Chapter 17.60 (Variances and Discretionary Permits) and approving Resolution 20-62 Commercial Zone Uses List.

g) SECOND READING OF ORDINANCE 1434 AMENDING SECTION 17.60.041 (DESIGN REVIEW PERMIT), OF CHAPTER 17.60 (VARIANCES AND DISCRETIONARY PERMITS), OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council conduct a second reading of Ordinance 1434, by title only, amending Section 17.60.041 (Design Review Permit), to allow staff to conduct administrative design review for all projects that would otherwise require approval of design review permits, with appeal to the Planning Commission.

h) SECOND READING BY TITLE ONLY OF ORDINANCE 1435 AMENDING TITLE 3, 8, 12, 15 AND 17 OF THE SIERRA MADRE MUNICIPAL CODE REGARDING CITY COMMISSIONS

It is recommended that the City Council introduce for second reading, by title only, and adopt Ordinance 1435, therein amending Title 3, 8, 12, 15 and 17 of the Sierra Madre Municipal Code sections regulating City Commissions.

i) CONSIDERATION OF THE PURCHASE OF A NEW FIRE ENGINE

It is recommended that the City Council accept the bid proposal in an amount not to exceed \$780,000 from South Coast Fire Equipment, Inc., for one (1) new 2021 Pierce Enforcer Type I Fire Engine built to the specifications of the Sierra Madre Fire Department. Staff also recommends approving budget adjustments necessary for the purchase.

PUBLIC HEARINGS

1. CONSIDERATION OF CITY COUNCIL RESOLUTION 20-51, A RESOLUTION TO APPROVE THE APPLICATION TO CONSIDER A MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 331 E. ALEGRIA AVENUE

It is recommended that the City Council approve the Mills Act contract, pursuant to City Council Resolution 20-51

2. CONSIDERATION OF CITY COUNCIL RESOLUTION 19-50, A RESOLUTION TO APPROVE THE APPLICATION TO CONSIDER A MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 397 W. MONTECITO

It is recommended that the City Council approve the Mills Act contract, pursuant to City Council Resolution 19-50.

3. CONSIDERATION OF ADOPTION OF ORDINANCE 1432 AMENDING 17.68 (PARKING) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommendation that the City Council review the recommendations from the Planning Commission and provide direction to staff from the alternatives.

4. CONSIDERATION OF CITY COUNCIL RESOLUTIONS 20-70 AND 20-71, INITIATING PROCEEDINGS AND DECLARING ITS INTENTION TO FORM THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT, APPROVING THE ENGINEER'S REPORT, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING AND ORDERING THE INITIATION OF ASSESSMENT BALLOT PROCEDURES

It is recommended that the City Council adopt the following:

- 1) Adopt City Council Resolution 20-70, initiating proceedings to form the new Downtown Landscaping Lighting Maintenance Districts; and
- 2) Adopt City Council Resolution 20-71, declaring its intention to form the new Downtown Landscaping Lighting Maintenance District); and
- 3) Approving the Engineer's Report for the new Downtown Landscaping and Lighting Maintenance District (Attachment No. 3); and
- 4) Setting a time and place for a public hearing for January 12, 2021 and ordering the initiation of assessment ballot proceedings

5. AB 1600 ANNUAL COMPLIANCE REPORT FOR DEVELOPMENT IMPACT FEE ACTIVITY

It is recommended that the City Council open a public hearing, receive testimony and direct staff to file the annual AB 1600 Compliance Report for fiscal year 2019-20 in accordance with California Government Code 66006.

DISCUSSION

1. CONSIDERATION OF A JOINT WELL AGREEMENT BETWEEN THE CITY OF SIERRA MADRE AND THE CITY OF ARCADIA

It is recommended that the City Council approve the Joint Well Agreement for joint ownership of a new groundwater production well in the Main San Gabriel Basin between the City of Sierra Madre and the City of Arcadia.

2. CONSIDERATION OF CONTRACT FOR PARKING ENFORCEMENT SERVICES

It is recommended that the City Council authorize the City Manager to enter into and execute a sole-source contract with Inter-Con Security Systems to conduct parking enforcement in the downtown area on a 25-hr per week schedule.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

*The City Council will adjourn to a Regular meeting to take place on **NOVEMBER 24, 2020**.*