

MINUTES

Agenda - Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, October 03, 2017 – 6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian.

Absent: None

Also, Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Marcie Medina, Assistant City Manager
Vincent Gonzalez, Director of Planning and Community Preservation
Chris Cimino, Director of Public Works
Jose Reynoso, Utility Services Director
Steve Heydorff, Fire Chief
Richard Snyder, Fire Captain
Joe Ortiz, Police Chief
James Carlson, Management Analyst
Miguel Hernandez, HR Manager
Laura Aguilar, Assistant City Clerk
Mike Amerio, City Treasurer
Melinda Carrillo, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Mayor Pro Tem Denise Delmar led the Pledge of Allegiance, and asked for a moment of silence for the horrific killings of innocent people in Las Vegas. We are very thankful for the heroic efforts of those people who helped the injured and the first responders at the scene.

APPROVAL OF AGENDA AS PRESENTED:

Moved: Mayor Pro Tem Denise Delmar

Seconded: Council Member John Harabedian

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member Harabedian had nothing to report.
- 2) Council Member Capoccia had nothing to report.
- 3) Mayor Pro Tem Denise Delmar had nothing to report.
- 4) Council Member Goss attended the Chamber of Commerce monthly mixer and saw Chief Ortiz there. Meetings are at the Kensington the last Tuesday of every month for those people interested in attending.
- 5) Mayor Arizmendi congratulated Taylor's Market for celebrating their 51st Anniversary. The Kiwanis Club had a successful Pancake Breakfast. Lastly, the Mayor shared a post from the City's Facebook page. The Lesse family was thankful to the Sierra Madre Police Department for their caring efforts to stay on the phone with their daughter who called from Las Vegas while she reached safety during the shootings. Officers personally went to the Lesse residence to let them know their daughter was safe.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Darlene Papa with Lifeline for Pets in Pasadena presented two cats, Parker and Charlotte, ready to be adopted by a loving family. Please get in touch with Darlene at www.lifelineforpets.org.

Mayor Arizmendi closed public comment.

AGENDA ACTION ITEMS:

* Gabriel Engeland, City Manager, gave the following report under the Consent Calendar.

1. CONSENT CALENDAR:

a) CONSIDERATION OF RESOLUTION 17-48 DETERMINING THE LIMITS OF THE FISCAL YEAR 2017-2018 STREET IMPROVEMENT PROJECT

Recommendation that the City Council approve Resolution 17-48 designating certain streets to be included in the FY 2017-2018 Street Rehabilitation Program.

b) CONSIDERATION OF CANCELLATION OF OCTOBER 10, 2017 CITY COUNCIL MEETING

Recommendation that the City Council approve the cancellation of the October 10, 2017 Council meeting and direct staff to pay all necessary expenses during that time.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL OF CONSENT CALENDAR AS PRESENTED:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Denise Delmar

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

ITEMS FOR DISCUSSION:

2. CONSIDERATION OF RESOLUTION 17-47 ESTABLISHING PROCEDURES FOR THE APPOINTMENT OF MEMBERS OF BOARDS AND COMMISSIONS AND CONSIDERATION OF APPOINTMENT TO THE PLANNING COMMISSION

Recommendation that the City Council adopt Resolution 17-47 amending procedures for the appointment of members of boards and commissions. It is also recommended that the City Council provide direction regarding the appointment to fill the vacancy on the Planning Commission.

* Laura Aguilar, Assistant City Clerk, presented.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL RESOLUTION 17-47 AMENDING PROCEDURES FOR THE APPOINTMENT OF MEMBERS ON BOARDS AND COMMISSIONS:

Moved: Council Member Gene Goss

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: Council Member John Harabedian (left the room for a few minutes)

APPROVAL TO APPOINT JOE CATALANO TO FILL THE VACANCY ON THE PLANNING COMMISSION:

Moved: Mayor Pro Tem Denise Delmar

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

3. FIRST READING AND INTRODUCTION OF ORDINANCE 1393 APPROVING THE JOINT POWERS AGREEMENT FOR LOS ANGELES COMMUNITY CHOICE AGGREGATION PROGRAM.

Recommendation that the City Council read by title only for first reading, waiving further reading, and introduce Ordinance 1393 approving the Joint Powers Agreement for Los Angeles Community Choice Energy (LACCE) and authorize the implementation of a community choice aggregation program in the City of Sierra Madre.

* James Carlson, Management Analyst, presented along with LACCE Interim Executive Director, Bill Carnahan.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL OF FIRST READING AND INTRODUCTION OF ORDINANCE 1393 APPROVING THE JOINT POWERS AGREEMENT FOR LOS ANGELES COMMUNITY CHOICE AGGREGATION PROGRAM:

Moved: Council Member John Capoccia

Seconded: Council Member John Harabedian

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

* City Council gave direction to Staff to bring back on a future agenda the appointment of a director for The Joint Powers Agreement for Los Angeles Community Choice Aggregation Program.

4. CONSIDERATION OF OPTIONS FOR RECEIVING COMMUNITY FEEDBACK REGARDING SIERRA MADRE LIBRARY

Recommendation that the City Council provide direction.

* Laura Aguilar, Assistant City Clerk, presented.

Mayor Arizmendi opened for public comment.

- Rich Proctor is pleased with the large community involvement concerning the Library.

Mayor Arizmendi closed public comment.

*City Council gave Staff direction to come back with some sample questions to add as an Advisory Ballot Measure to the April 2018 Municipal election. There was general consensus by Council for a survey of the community to be conducted by an independent third party that would provide results based on a sample of questions.

5. CONSIDERATION OF RESOLUTION 17-44: ELECTING TO BE SUBJECT TO THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT; AND CONSIDERATION OF ORDINANCE 1392: AMENDING CHAPTER 3.08 OF THE SIERRA MADRE MUNICIPAL CODE REGARDING PURCHASING LIMITS AND PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

Recommendation that the City Council approve Resolution 17-44 electing to be subject to the Uniform Construction Cost Accounting Act; and read by title only for first reading, waiving further reading, and introduce Ordinance 1393 amending Chapter 3.08 of the Sierra Madre Municipal Code regarding Purchasing Procedures to provide new purchasing limits and provide Informal Bidding Procedures under the Uniform Public Construction Cost Account Act.

* Marcie Medina, Assistant City Manager, presented.

Mayor Arizmendi opened for public comment.

- Barbara Lee Cline is in agreement but wants us to have checkups too.

Mayor Arizmendi closed public comment.

APPROVAL OF RESOLUTION 17-44: ELECTING TO BE SUBJECT TO THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT; AND CONSIDERATION OF ORDINANCE 1392: AMENDING CHAPTER 3.08 OF THE SIERRA MADRE MUNICIPAL CODE REGARDING PURCHASING LIMITS AND PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT:

Moved: Council Member John Harabedian

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

6. CONSIDERATION OF RESOLUTION 17-45: ADOPTION OF DEBT ISSUANCE AND MANAGEMENT POLICY

Recommendation that the City Council approve Resolution 17-45 adopting the Debt Issuance and Management Policy.

* Marcie Medina, Assistant City Manager, presented.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL OF RESOLUTION 17-45: ADOPTION OF DEBT ISSUANCE AND MANAGEMENT POLICY:

Moved: Council Member John Harabedian

Seconded: Mayor Pro Tem Denise Delmar

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

7. CONSIDERATION OF RESOLUTION 17-52: AUTHORIZATION TO AMEND THE CLASSIFICATION AND COMPENSATION PLAN AND SALARY MATRIX AND APPROVE THE REORGANIZATION OF THE FIRE DEPARTMENT

Recommendation that the City Council adopt Resolution 17-52, approving the reorganization of the Sierra Madre Fire Department, creating four full-time classifications and job descriptions and amending the City's Salary Schedule regarding Fire Department staffing.

* Miguel Hernandez, HR Manager, presented.

Mayor Arizmendi opened for public comment.

- Bob Bernett is okay with a 3-2 engine temporarily but wants to see a 4-2 engine and mutual aid since we don't have automatic aid in our city.
- Gary Hood is advocating a 4-2-man engine.
- Christine Lowe would like to see the safer 4-2-man engine instead of the 3-2 engine.
- Barbara Lee Cline is in agreement but would like to see us have automatic aid.
- John Knowles is concerned with the 3-man engine and staffing and wants us to consider the 4-man engine.
- Richard Oeshi stated that there will be a delay in response with a 3-man engine but it's a step in the right direction towards auto-aid and a 4-man engine. It's a Band-Aid right now.

Mayor Arizmendi closed public comment.

APPROVAL OF RESOLUTION 17-52: AUTHORIZATION TO AMEND THE CLASSIFICATION AND COMPENSATION PLAN AND SALARY MATRIX AND APPROVE THE REORGANIZATION OF THE FIRE DEPARTMENT:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Denise Delmar

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None

Abstain: None

NEW ITEMS PLACED FOR FUTURE AGENDA:

City Council gave direction to Staff to bring back on a future agenda the appointment of a director for The Joint Powers Agreement for Los Angeles Community Choice Aggregation Program. City Council gave Staff direction to come back with some sample questions regarding the Library to add as an Advisory Ballot Measure to the April 2018 Municipal election.

CITY COUNCIL MEETING ADJOURNED AT 8:42 p.m.

Moved: Council Member John Harabedian

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: None



Rachelle Arizmendi, Mayor

Minutes taken and typed by:



Melinda Carrillo, City Clerk