



## AGENDA

### LIBRARY BOARD OF TRUSTEES MEETING

Monday, November 24, 2025

5:00 PM

City Hall Council Chambers

232 W. Sierra Madre Boulevard

Sierra Madre, CA 91024

*Leigh Gluck, Chair; Susan Gallagher, Vice Chair;  
Catherine Adde, Trustee; Laura Palmer, Trustee; Diane Sands, Trustee;*

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**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST  
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

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#### **CALL TO ORDER / ROLL CALL**

Trustees Adde, Gallagher, Gluck, Palmer, and Sands.

#### **PLEDGE OF ALLEGIANCE**

Catherine Adde

#### **APPROVAL OF AGENDA**

Majority vote of the Board to proceed with Board business.

#### **APPROVAL OF MINUTES**

Majority vote of the Board to approve the minutes from October 27, 2025, meeting.

#### **PUBLIC COMMENT**

The Library Board of Trustees will listen to the public on any item on the agenda. In addition, the Library Board of Trustees will devote time for public comment on items not on the agenda. Addressing the Library Board of Trustees from the audience is not permitted; all comments addressing the Library Board of Trustees must be made from the podium. Only public comments made from the podium will be recognized by the Library Board of Trustees and entered into public record.

#### Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward.

#### Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Trustees are prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Trustees shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

**CONSENT CALENDAR**

1. **Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$6,077.76, \$638,504.81, \$1,480.70, \$1,632.15, \$14,026.83, \$120.47
2. **Library Statistics** – Recommendation to receive and file October 2025 Statistical Reports.

**ACTION ITEMS AND REPORTS**

**1. Library Meaningful Improvement Update**

Brian Dickinson, Public Works Contractor will introduce himself to the board and provide an update and summary on the project. No action required.

**2. Youth Commissioner Discussion**

Library Director Leila Regan will discuss the City’s Youth Commissioner Initiative. There is one youth commissioner interested in joining the Library Board of Trustees. It is recommended the Board discuss and decide on the approval of adding a youth commissioner to the Library Board of Trustees.

**3. Library Reopening & Ribbon Cutting Ceremony Discussion**

Library Director Leila Regan to open discussions on the Reopening & Ribbon Cutting Ceremony happening Saturday, June 6, 2026, at 440 W Sierra Madre Blvd. It is recommended the Library Board of Trustees provide guidance, suggestions, and comments.

**4. Furniture, Fixtures, and Equipment (FF&E) Update**

Library Director Leila Regan to update Library Board of Trustees on the FF&E procurement process. No action required.

**5. Library Foundation Update and Discussion**

Update on the Library Foundation’s current membership and fundraising. No action required.

**6. Sierra Madre Historical Preservation Society Report**

The Sierra Madre Historical Preservation Society will discuss upcoming fundraising events and projects. No action required.

## **7. Friends of the Library Liaison Report**

Liaison from the Friends of the Library to provide oral report concerning activities since the last Board meeting. No action required.

## **8. City Council Liaison Report**

Update from City Council Liaison to Board regarding recent City Council meetings. No action required.

## **9. Trustees Updates**

Trustees to provide reports pertaining to Library service or community involvement which impacts the Library. No action required.

## **10. City Librarian Report**

Library Director Leila Regan to present an oral report concerning Library services since the last Board Meeting. No action required.

## **11. Items for Future Agenda**

### ***\*ACTION ITEMS***

*Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.*

## **ADJOURNMENT**

The Library Board of Trustees may adjourn to a meeting on January 26, 2026.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



## MINUTES

### LIBRARY BOARD OF TRUSTEES MEETING

Monday, October 27, 2025

5:00 PM

City Hall Council Chambers

232 W. Sierra Madre Boulevard

Sierra Madre, CA 91024

*Leigh Gluck, Chair; Susan Gallagher, Vice Chair;  
Catherine Adde, Trustee; Laura Palmer, Trustee; Diane Sands, Trustee;*

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**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST  
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

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#### **CALL TO ORDER / ROLL CALL**

Present: Chair Gluck and Trustees: Gallagher, Palmer, and Sands.

Absent: Trustee Adde

Meeting called to order at 5:00 PM

#### **PLEDGE OF ALLEGIANCE**

Trustee Sands led the Pledge of Allegiance

#### **APPROVAL OF AGENDA**

Trustee Sands moved to approve the Agenda

Trustee Palmer Seconded

All were in favor

#### **APPROVAL OF MINUTES**

Majority vote of the Board to approve the minutes from September 22, 2025, meeting.

Trustee Gallagher moved to approve the minutes as written

Palmer seconded

All were in favor

#### **PUBLIC COMMENT**

None

## CONSENT CALENDAR

- 1. Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$976.82, \$130.00, \$664,143.94, \$3,533.98, \$23,343.42  
*Questions/Comments:*  
Trustee Sands asked about the Warrant for TSK Architects for \$23,000  
City Librarian Regan replied it is for hiring of April Waltman of Huckabee to provide FFE services. Regan responded to Chair Gluck’s question yes, there will probably be additional charges for April being onsite at installation of FFE, as part of the original contract and budget.
- 2. Library Statistics** – Recommendation to receive and file September 2025 Statistical Reports.
- 3. Library Board Meeting Schedule FY 25/26** – Recommendation to cancel November 24, 2025 and December 22, 2025 meetings as they fall on a Monday prior to a holiday. Recommendation to also move the May 25, 2026 Board Meeting to Tuesday, May 19, 2026 due to the Memorial Day holiday.  
*Questions/Comments:*  
Chair Gluck and trustees discussed and agreed: they will keep the November 24, 2025, meeting and cancel the December 22, 2025, meeting. They will move the May 25, 2026, meeting to May 19, 2026.
- 4. Library Holiday Closure Schedule 2026** – Recommendation to approve the Library’s holiday closure schedule for 2026.  
*Questions/Comments:*  
City Librarian Regan recommended clarification/modifications: remove the typo “Closed Fridays” on the line for July 4, 2026, holiday; and to add Saturday, January 2, 2026, to the approved holiday list.  
Trustees discussed and agreed to the modifications.

Trustees motioned to receive and file Consent Calendar items as discussed.

## ACTION ITEMS AND REPORTS

### 1. Green Teens Program Update

City Librarian Leila Regan gave an update on Green Teens programs. They have installed bug bungalows in the teen garden at the Temporary Library. Education on drought tolerance and resistance was one of the topics discussed. Teen activities brought back this year were the pocket Ofrenda and building the scarecrow for the Creative Arts Festival.

#### *Comments/Questions:*

Trustee Sands – asked if teens could help SMHPS weed the fake creek bed.

City Librarian Regan will pass on the opportunity to our teens. Unfortunately, the Sierra Madre Middle School Service Club is not actively meeting at this time.

### 2. Teen Commissioner Discussion

City Librarian Leila Regan updated Trustees regarding the City’s Teen Commissioner Initiative. Applications were given to our high school Teen volunteers. We haven’t received any completed applications yet.

*Comments/Questions:*

Trustee Sands asked how information about the program is being put out.

City Librarian Regan replied via social media and website.

Trustees mentioned additional outreach to SMMS Principal and Vice Principal; PHS PTA contact Allison Evans; and a table at Kersting Court. They also mentioned a need for verbiage/spiel to give to teens.

### **3. Library Reopening & Ribbon Cutting Ceremony Discussion**

The Reopening & Ribbon Cutting Ceremony happening Saturday, June 6, 2026, at 440 W Sierra Madre Blvd. was discussed. City Librarian Regan submitted an updated list of event times and a Save the Date flyer in the agenda packet. Trustee Adde sent in her updates: she has reached out to the Ice Princess but has not heard back yet, she contacted Cynthia Villani and she will attend but will not be a speaker, and she is working on contacting Syndicate. Chair Gluck has requested Altadena Library's vendor list and for any insight on their ribbon-cutting event. City Librarian Regan confirmed the Lion Dance; is talking to a photo booth vendor; Fred Thomas will do DJ and sound; Handel's ice cream sent out a price list. Chair Gluck will price out ice cream sandwiches, etc. from other sources and has a photo booth vendor. City Librarian Regan is reaching out to speakers to get confirmations.

### **4. Furniture, Fixtures, and Equipment (FF&E) Update**

City Librarian Regan updated Library Board of Trustees on the FF&E procurement process. She included floor plans in the agenda packet. There was a snafu with the Yamada shelving, located on the First Floor of the existing building. It needs additional support for installation, as the floor is not cement. The solution is to anchor it from underneath where feasible and to remove some of the banks of shelving in that area, and to increase the shelving to 7 high along the walls. Shelving was also adjusted to better mesh with the existing required wonky support poles.

*Comments/Questions:*

Trustee Sands asked how that effects the bottom line.

City Librarian Leila answered any additional costs will be added on to the last payment.

### **5. Library Construction Project Ad Hoc Committee**

Chair Gluck reported out from the most recent Library Construction Project Ad Hoc Committee meeting. The shelving support issue was discussed. The existing sewer line to Mariposa is good so they don't need to replace it all the way to Mariposa, so might have a reduction in costs. James Carlson from Public Works attended in place of Arnulfo at the meeting. City Librarian Regan confirmed Arnulfo has resigned and we have an acting Public Works Engineer/Director contractor, Brian Dickinson. He should be at our next meeting. Chair Gluck reported the budget is trending upwards but is still within target/contingency. We are also on schedule – 39 days behind.

### **6. Library Foundation Update and Discussion**

An update on the Library Foundation was given by Foundation Chair Rob Stockly. He reported they have about 150 individual donors through the campaign, really got going about 11 months ago. Our total is just a shade over \$480,000 at this point. We had 34 transactions with Handel's

ice cream fundraiser for the benefit of the Library foundation. There is an upcoming event at Savor the Flavor, this is our third one. It's on November 6<sup>th</sup> from 6-8 PM. There will be one more reception hosted by a resident in Early December, but that will be it for this calendar year. Next Foundation Board meeting is November 12<sup>th</sup>. Ended up raising \$75,000 during the match challenge. Trying to figure out how to get to the last bit of fundraising. We have a goal in mind.

Our goal is to have a fully furnished and equipped Library on June 6. We are having thoughts and discussions about sustaining the foundation beyond June 2026. Our focus is laser pointed at this campaign for now. Although, we would like to have some money in the bank when we're done and get thinking about the next phase. The foundation will go on in years ahead for long term improvements.

#### *Comments/Questions:*

Chair Gluck asked if we have enough to cover the current FF&E Order?

Chair Stockly answered yes, between all three sources we'll be able to pay our bills. We're at about \$1.3 Million total – Day Trust, FOL, Foundation. Cabinets, shelves, archives, and furniture are covered.

Chair Gluck asked how much is owed for current bills. City Librarian Regan responded that current invoices are for only about \$1.1 million.

Chair Stockly shared the phrase they like to use "The State paid for the building the donations through the Friends and Foundation, make it ours."

Chair Gluck asked for an update on the Donor Wall. Stockly answered the Donor wall is going to be mounted on live oak slabs that are six feet tall and 2.5 feet wide. We're also looking at ways to recognize smaller donations, less than \$1,000. Our scheme is to not use bricks but to use something more literary. We want to encourage people in our community that may not be able to write a check for \$1,000 to still be able to be recognized. Stockly mentioned we are fortunate that Tom and Ellen Hoffman have family that do donor walls, so are getting a wealth of ideas.

The Friends and Partners are going to be recognized by naming the Children's Room. Friends have the Book Store. The Community Room is Mary Tumilty Endowment. SMHPS will have naming rights for the Archives, the Robert A. Day Living Trust will be recognized by the Fireplace reading area.

## **7. Sierra Madre Historical Preservation Society Report**

Leslie Ziff reported out for the Sierra Madre Historical Preservation Society. They had a wonderful celebration for Charlie Bell on October 11<sup>th</sup> with around 75 people. A lot of people got up to talk, there was music, and food.

They are working on the historical cemetery tour for Saturday, November 8<sup>th</sup>. There will be 12 actors for the graves. They will put up signs for 5 additional notable members and what they did for the community. Adult tickets are \$15, Youth are \$10.

Even though the Museums aren't open on Saturdays, they've been giving tours for people who stop by. Met a lot of nice people. Schools tours will start up too.

They are still waiting to hear about plans from the City for the Museum. They will have a booth at Kersting Court for the Winter Festival on December 6<sup>th</sup>.

## **8. Friends of the Library Liaison Report**

President Jeanne Martin reported out for the Friends of the Library. They will have a booth at the December 6th Winter Festival and are looking for volunteers. Also the last big used book sale is that weekend.

The Art Fair, will be May 2<sup>nd</sup> and 3<sup>rd</sup> of 2026. There are going to be some changes.

On the 8<sup>th</sup> of October we visited the Pasadena Used Book Store at Jefferson branch.

The Friends are pulling money out of our investments and writing “megachecks” for the building project. BMO is not the easiest bank to deal with. They are putting a committee together and looking at fundraising long term – Pete Siberell is in charge.

The Wine Tasting event is February 7, 2026, and they are looking for silent auction items.

## **9. City Council Liaison Report**

Mayor Pro Tem Kristine Lowe reported out from City Council most recent meeting. There will be an open seat on the council in 2026. She confirmed there will be a change in who is going to be overseeing the Library building project. On tomorrow’s agenda we’re amending the Salary Matrix and Classification. Public Works Director will be Public Works Director and City Engineer.

## **10. Trustees Updates**

Trustee Palmer donated paintbrushes to the pumpkin smash and this year attended the pumpkin smash. Doreen put her to work. She also did the Mt Wilson Trail Race.

Trustee Sands went to the Trail race day and was at the SMHPS booth at the race. There was a wonderful presentation on the Sierra Madre Villa Hotel. It was standing room only. Looking forward to the days of booking the new community room. She was at the really nice memorial for Charlie Bell. The Cemetery event is coming up.

Trustee Gallagher attended Charlie Bell’s memorial and attended the SMHPS meeting. She attended the Friends meeting and is on the Wine Tasting and Art Fair committees. She also volunteered at the Trail Race.

Trustee Adde sent in her report and it was read by Chair Gluck. Adde attended the Foundation meeting and wrote a book review of “Castles in the Air” for the Friends newsletter

Chair Gluck also attended the Foundation meeting and attended the Building Ad Hoc meeting.

## **11. City Librarian Report**

City Librarian Leila Regan presented her oral report concerning Library services since the last Board Meeting. The Building Forward Infrastructure Grant of \$669,210 was not tracked correctly. She had to double check with Finance and Vertex to close out Fiscal Year 2024-25. She sat down with Finance and Vertex to correct which invoices were paid from each grant.

Leila contacted our Grant Administrator and was told she could report and make corrections in the October State Grant Reporting. This means \$600,000 can go back into the Targeted Grant. So it all worked out.

We did not get the Groundworks Grant applied for by City Librarian Regan and Archivist Debbie Roberts, for staffing. But she will look for other ways to staff the building.

Baker & Taylor announced they are shutting down business by the end of the year. We have been using them for over 15 years. They are our main book procurement vendor. This will require a complete overhaul of how we order, catalog, and process our books. This will effect everything. We are experiencing delayed purchasing of titles and processing times, delaying the time books make it to the shelf. We have two alternative vendors that are more costly. Only one is accepting new clients at this time. She is working on creating carts for ordering. We are trying to avoid Amazon and support local as much as we can. We are finding workarounds and solutions. We are currently ordering from Vroman's and Fables and Fancies. We are not the only library. Baker & Taylor supplied libraries throughout the country.

Altadena Library had a Taste of Dena event in their Library parking lot. City Librarian Regan passed out the event flyer. It was a good fundraiser with a buffet dinner, appetizers and simple fundraising opportunities, like a blind date with a wine bottle. They had vendor sponsors. Representatives like Perez, Harabedian, and Chu were there. There was a live band, DJ, and some games. It is something to consider for our Library as a fundraising event by Friends, Foundation, etc.

City Librarian also mentioned a Friends/Partner sneak peek event for viewing the building maybe in May, when it is almost done. No date is set yet.

## **12. Items for Future Agenda**

Additional items suggested for next agenda were to have Brian Dickinson meet the Board, keep the Youth Commissioner discussion, keep FF&E, and keep the Re-opening event.

## **ADJOURNMENT**

The meeting was adjourned at 6:38 PM



**Vendor Number**      **Vendor Name**      **Payment Date**      **Payment Type**      **Discount Amount**      **Payment Amount**      **Number**  
**Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST**

**Payment Type: Regular**

VEN03454      AMAZON CAPITAL SERVICES      10/14/2025      Regular      0.00      1,097.45      71191

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">144K-YP31-G17J</a>	Invoice	09/01/2025	MISC SUPPLIES 8/18/25 - 8/31/25	0.00	32.55
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		32.55
<a href="#">16YL-6JNY-Y6N3</a>	Invoice	09/15/2025	MISC SUPPLIES 9/1/25 - 9/14/25	0.00	179.01
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		179.01
<a href="#">1GWF-V6DL-KM...</a>	Invoice	09/01/2025	MISC SUPPLIES 8/18/25 - 8/31/25	0.00	33.12
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		33.12
<a href="#">1HHL-HJMD-VLK6</a>	Invoice	09/15/2025	MISC SUPPLIES 9/1/25 - 9/14/25	0.00	63.56
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		63.56
<a href="#">1JW3-VYVM-XJGP</a>	Invoice	09/15/2025	MISC SUPPLIES 9/1/25 - 9/14/25	0.00	263.27
<a href="#">39002.90000.53999</a>			OTHER PURCHASED SUPP...		263.27
<a href="#">1JYC-W9CC-JGDQ</a>	Invoice	09/01/2025	MISC SUPPLIES 8/18/25 - 8/31/25	0.00	83.42
<a href="#">39006.90000.53999</a>			OTHER PURCHASED SUPP...		83.42
<a href="#">1LFN-X1WJ-Y37Q</a>	Invoice	09/15/2025	MISC SUPPLIES 9/1/25 - 9/14/25	0.00	77.07
<a href="#">39006.90000.53999</a>			OTHER PURCHASED SUPP...		77.07
<a href="#">1LG4-HWTC-XGD9</a>	Invoice	09/15/2025	MISC SUPPLIES 9/1/25 - 9/14/25	0.00	134.06
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		134.06
<a href="#">1ML6-4H37-JWNC</a>	Invoice	09/01/2025	MISC SUPPLIES 8/18/25 - 8/31/25	0.00	90.95
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		90.95
<a href="#">1NKM-MJYT-H9XH</a>	Invoice	09/01/2025	MISC SUPPLIES 8/18/25 - 8/31/25	0.00	23.44
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		23.44
<a href="#">1NW9-LV4L-FHFY</a>	Credit Memo	07/21/2025	MISC SUPPLIES CREDIT	0.00	-20.71
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		-20.71
<a href="#">1VK3-HQ4G-WR...</a>	Invoice	09/15/2025	MISC SUPPLIES 9/1/25 - 9/14/25	0.00	137.71
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		137.71

0132      BAKER & TAYLOR, INC.      10/14/2025      Regular      0.00      1,641.62      71192

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">0003318371</a>	Credit Memo	09/10/2025	LIBRARY SUPPLIES - CREDIT	0.00	-13.25
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		-13.25
<a href="#">0003318524</a>	Credit Memo	09/16/2025	LIBRARY SUPPLIES - CREDIT	0.00	-13.25
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		-13.25
<a href="#">2039252894</a>	Invoice	08/28/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	127.29
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		127.29
<a href="#">2039252895</a>	Invoice	08/28/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	8.44
<a href="#">10000.90000.52200</a>			CONTRACT SERVICES		8.44
<a href="#">2039267564</a>	Invoice	09/03/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	675.96
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		675.96
<a href="#">2039267565</a>	Invoice	09/03/2025	LIBRARY SUPPLIES	0.00	61.07
<a href="#">10000.90000.52200</a>			CONTRACT SERVICES		61.07
<a href="#">2039276507</a>	Invoice	09/18/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	13.49
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		13.49
<a href="#">2039276508</a>	Invoice	09/18/2025	LIBRARY SUPPLIES	0.00	0.45

Check Register

Packet: APPKT08313-LIB 10/14/25

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">10000.90000.52200</a>		CONTRACT SERVICES	LIBRARY SUPPLIES		0.45	
<a href="#">2039278996</a>	Invoice	09/17/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	745.47	
<a href="#">10000.90000.53406</a>		BOOKS AND REFERENCE	BOOKS AND REFERENCE &...		745.47	
<a href="#">2039278997</a>	Invoice	09/17/2025	LIBRARY SUPPLIES	0.00	35.95	
<a href="#">10000.90000.52200</a>		CONTRACT SERVICES	LIBRARY SUPPLIES		35.95	
VEN04268	KING OFFICE SERVICES	10/14/2025	Regular	0.00	1,792.00	71193
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">89731-024</a>	Invoice	09/11/2025	LIB MAT STORAGE FEES DURING REMODEL..	0.00	1,792.00	
<a href="#">29007.90000.56010</a>		IMPROVEMENTS O/T BUI...	LIB MAT STORAGE FEES D...		1,792.00	
VEN04221	LOVEBUG & ME LLC	10/14/2025	Regular	0.00	350.00	71194
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">2025-115</a>	Invoice	08/27/2025	45 MIN PERFORMANCE - 12/10/25	0.00	350.00	
<a href="#">39006.90000.53999</a>		OTHER PURCHASED SUPP...	45 MIN PERFORMANCE - 1...		350.00	
0786	OFFICE DEPOT, INC	10/14/2025	Regular	0.00	187.95	71195
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">439833690001</a>	Invoice	09/24/2025	OFFICE SUPPLIES	0.00	187.95	
<a href="#">10000.90000.53100</a>		OFFICE SUPPLIES	OFFICE SUPPLIES		187.95	
VEN01027	STUBBIES	10/14/2025	Regular	0.00	693.66	71196
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">25021</a>	Invoice	09/23/2025	LIB UNIFORMS	0.00	693.66	
<a href="#">10000.90000.53999</a>		OTHER PURCHASED SUPP...	LIB UNIFORMS		693.66	
VEN03926	T-MOBILE	10/14/2025	Regular	0.00	63.30	71197
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV042091</a>	Invoice	08/21/2025	984433408 7/21/25 - 8/20/25	0.00	63.30	
<a href="#">10000.90000.52200</a>		CONTRACT SERVICES	984433408 7/21/25 - 8/20...		63.30	
0904	VROMAN'S	10/14/2025	Regular	0.00	251.78	71198
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">4742389</a>	Invoice	08/19/2025	BOOKS	0.00	122.78	
<a href="#">10000.90000.53406</a>		BOOKS AND REFERENCE	BOOKS		122.78	
<a href="#">4783162</a>	Invoice	09/15/2025	BOOKS	0.00	129.00	
<a href="#">10000.90000.53406</a>		BOOKS AND REFERENCE	BOOKS		129.00	
<b>Total Regular:</b>					<b>6,077.76</b>	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	29	8	0.00	6,077.76
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>29</b>	<b>8</b>	<b>0.00</b>	<b>6,077.76</b>

### Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	10/2025	6,077.76
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			6,077.76

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Chair

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**Vendor Number**      **Vendor Name**                      **Payment Date**                      **Payment Type**                      **Discount Amount**      **Payment Amount**      **Number**  
**Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST**

**Payment Type: Regular**

VEN03454      AMAZON CAPITAL SERVICES      10/28/2025                      Regular                      0.00                      700.55      71304

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">173Q-QC7M-3...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	55.11
<a href="#">10000.90000.53103</a>			COMPUTER SUPPLIES	MISC SUPPLIES	9/15/...	55.11
<a href="#">1GD3-3WCD-3...</a>	Credit Memo	09/29/2025	MISC SUPPLIES	CREDIT	0.00	-45.66
<a href="#">39006.90000.53406</a>			BOOKS AND REFER...	MISC SUPPLIES	CRED..	-45.66
<a href="#">1JM9-RVPF-1...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	131.48
<a href="#">10000.90000.53406</a>			BOOKS AND REFER...	MISC SUPPLIES	9/15/...	131.48
<a href="#">1KQW-JYKJ-3...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	209.37
<a href="#">39006.90000.53999</a>			OTHER PURCHASED...	MISC SUPPLIES	9/15/...	209.37
<a href="#">1MFR-RN37-1...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	215.45
<a href="#">39006.90000.53406</a>			BOOKS AND REFER...	MISC SUPPLIES	9/15/...	215.45
<a href="#">1PHK-RMW4-1...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	66.12
<a href="#">39006.90000.53999</a>			OTHER PURCHASED...	MISC SUPPLIES	9/15/...	66.12
<a href="#">1Q3Y-MX6M-3...</a>	Credit Memo	09/29/2025	MISC SUPPLIES	CREDIT	0.00	-44.19
<a href="#">39006.90000.53406</a>			BOOKS AND REFER...	MISC SUPPLIES	CRED..	-44.19
<a href="#">1QTX-HCHG-3...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	44.14
<a href="#">10000.90000.53406</a>			BOOKS AND REFER...	MISC SUPPLIES	9/15/...	44.14
<a href="#">1V4T-LCQC-4...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	45.64
<a href="#">39006.90000.53999</a>			OTHER PURCHASED...	MISC SUPPLIES	9/15/...	45.64
<a href="#">1XV3-GCJH-46...</a>	Invoice	09/29/2025	MISC SUPPLIES	9/15/25 - 9/28/25	0.00	23.09
<a href="#">10000.90000.53406</a>			BOOKS AND REFER...	MISC SUPPLIES	9/15/...	23.09

VEN04448      AMG AND ASSOCIATES INC      10/28/2025                      Regular                      0.00                      613,407.76      71305

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">AP12</a>	Invoice	09/30/2025	LIB MEANINGFUL IMPROVEMENT P...	0.00	645,692.38
<a href="#">29007.90000.56010</a>			IMPROVEMENTS O/T...	LIBRARY MEANINGFUL...	645,692.38
<a href="#">AP12_RET</a>	Credit Memo	09/30/2025	LIB MEANINGFUL IMPROVEMENT P...	0.00	-32,284.62
<a href="#">29007.00000.23500</a>			RETENTION PAYABLE	LIB MEANINGFUL IMP...	-32,284.62

VEN04349      THE VERTEX COMPANIES LLC      10/28/2025                      Regular                      0.00                      15,196.50      71306

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">OPM_095074-18</a>	Invoice	09/30/2025	SEPT 2025 PROJ MAMT. - LIBRARY ...	0.00	15,196.50
<a href="#">29007.90000.56010</a>			IMPROVEMENTS O/T...	SEPT 2025 PROJ MAM...	15,196.50

VEN04209      TSK ARCHITECTS                      10/28/2025                      Regular                      0.00                      8,745.00      71307

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">23-025.00-27</a>	Invoice	10/01/2025	SEPT 2025 ARCHITECTURAL & ENG..	0.00	8,745.00
<a href="#">29007.90000.56010</a>			IMPROVEMENTS O/T...	SEPT 2025 ARCHITEC...	8,745.00

0425      WILLDAN ASSOCIATES                      10/28/2025                      Regular                      0.00                      455.00      71308

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	

<a href="#">002-35548</a>	Invoice	08/01/2025	JULY 2025 LIB - FIRE INSPECTIONS...	0.00	195.00
<a href="#">29007.90000.56010</a>			IMPROVEMENTS O/T...	JULY 2025 LIB - FIRE I...	195.00

**Check Register**

Packet: APPKT08344-LIB 10/28/25

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">002-35575</a>	Invoice	09/02/2025	AUG 2025 LIB - FIRE INSPECTIONS ...	0.00	260.00	
<a href="#">29007.90000.56010</a>		IMPROVEMENTS O/T...	AUG 2025 LIB - FIRE I...		260.00	

**Total Regular:** 638,504.81

**Bank Code APBWEST Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	16	5	0.00	638,504.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>16</b>	<b>5</b>	<b>0.00</b>	<b>638,504.81</b>

### Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	10/2025	638,504.81
			<u>638,504.81</u>

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City of Sierra Madre, CA

# Check Register

Packet: APPKT08326 - LIB BOA MAN 10/28/25

By Check Number

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0823	BANK OF AMERICA	10/09/2025	Regular	0.00	1,480.70	71180
<b>Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST</b>						
<b>Payment Type: Regular</b>						
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<a href="#">INV042178</a> <a href="#">39006.90000.53406</a>	Invoice	09/11/2025	LR - RETURN SHIPMENT CHARGE: LAUNCH...	0.00	47.23	
			BOOKS AND REFERENCE		47.23	
<a href="#">INV042179</a> <a href="#">10000.90000.53402</a>	Invoice	09/08/2025	LR - CLA CONFERENCE REG FEE - MCDER...	0.00	155.00	
			CONFERENCE & MEETING		155.00	
<a href="#">INV042180</a> <a href="#">39006.90000.53999</a>	Invoice	09/04/2025	LR - PROGRAM SUPPLIES	0.00	20.82	
			OTHER PURCHASED SUPP...		20.82	
<a href="#">INV042181</a> <a href="#">10000.90000.53409</a>	Invoice	09/04/2025	LR - CLA MEMBERSHIP FEE: HENDERSON	0.00	95.00	
			MEMBERSHIP/DUES/SUB...		95.00	
<a href="#">INV042182</a> <a href="#">39006.90000.53999</a>	Invoice	09/04/2025	LR - PROGRAM SUPPLIES	0.00	2.19	
			OTHER PURCHASED SUPP...		2.19	
<a href="#">INV042183</a> <a href="#">39006.90000.53406</a>	Invoice	08/13/2025	LR - PLASTIC CASES FOR CUBELETS	0.00	128.77	
			BOOKS AND REFERENCE		128.77	
<a href="#">INV042184</a> <a href="#">39006.90000.53999</a>	Invoice	08/19/2025	LR - SHIPPING CHARGES	0.00	22.15	
			OTHER PURCHASED SUPP...		22.15	
<a href="#">INV042185</a> <a href="#">10000.90000.53402</a>	Invoice	08/26/2025	LR - CLA CONFERENCE REG FEE - KING	0.00	155.00	
			CONFERENCE & MEETING		155.00	
<a href="#">INV042186</a> <a href="#">39006.90000.53999</a>	Invoice	08/16/2025	LR - LAUNDRY FEE	0.00	20.00	
			OTHER PURCHASED SUPP...		20.00	
<a href="#">INV042187</a> <a href="#">10000.90000.53402</a>	Invoice	08/27/2025	LR - CLA CONFERENCE REG FEE - SHAW	0.00	155.00	
			CONFERENCE & MEETING		155.00	
<a href="#">INV042188</a> <a href="#">10000.90000.53406</a>	Invoice	08/23/2025	LR - CHILDRENS BOOKS	0.00	19.87	
			BOOKS AND REFERENCE		19.87	
<a href="#">INV042189</a> <a href="#">10000.90000.52200</a>	Invoice	08/26/2025	LR - WATER DELIVERY SERVICE	0.00	119.93	
			CONTRACT SERVICES		119.93	
<a href="#">INV042190</a> <a href="#">10000.90000.53999</a>	Invoice	08/21/2025	LR - CITY CHILI COOK OFF SUPPLIES	0.00	35.05	
			OTHER PURCHASED SUPP...		35.05	
<a href="#">INV042191</a> <a href="#">10000.90000.53402</a>	Invoice	08/21/2025	LR - CLA CONFERENCE REG FEE - LEE	0.00	165.00	
			CONFERENCE & MEETING		165.00	
<a href="#">INV042192</a> <a href="#">10000.90000.53406</a>	Invoice	08/21/2025	LR - CHILDRENS BOOKS	0.00	106.01	
			BOOKS AND REFERENCE		106.01	
<a href="#">INV042193</a> <a href="#">39006.90000.53999</a>	Invoice	08/15/2025	LR - PROGRAM SNACKS	0.00	78.68	
			OTHER PURCHASED SUPP...		78.68	
<a href="#">INV042194</a> <a href="#">10000.90000.53402</a>	Invoice	09/11/2025	LR - CLA CONFERENCE REG FEE - HENDER...	0.00	155.00	
			CONFERENCE & MEETING		155.00	
<b>Total Regular:</b>					<b>1,480.70</b>	

**Bank Code APBWEST Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	17	1	0.00	1,480.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>17</b>	<b>1</b>	<b>0.00</b>	<b>1,480.70</b>

### Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	10/2025	1,480.70
			<hr/>
			1,480.70

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Chair

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Trustee

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Trustee

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Trustee

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Trustee



City of Sierra Madre, CA

# Check Register

Packet: APPKT08381 - LIB BOA MAN 11/18/25

By Check Number

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0823	BANK OF AMERICA	11/10/2025	Regular	0.00	1,632.15	71401
<b>Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST</b>						
<b>Payment Type: Regular</b>						
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<a href="#">INV042400</a> <a href="#">39006.90000.53999</a>	Credit Memo	10/15/2025	LR - PROGRAM SUPPLIES	0.00	-76.21	
			OTHER PURCHASED SUPP...		-76.21	
<a href="#">INV042401</a> <a href="#">10000.90000.52200</a>	Invoice	10/13/2025	LR - WATER DELIVERY SERVICE (9/2/25 - 1...	0.00	51.26	
			CONTRACT SERVICES		51.26	
<a href="#">INV042402</a> <a href="#">39006.90000.53999</a>	Invoice	10/09/2025	LR - CHALLENGER POSTER PRINTING	0.00	43.97	
			OTHER PURCHASED SUPP...		43.97	
<a href="#">INV042403</a> <a href="#">39006.90000.53999</a>	Invoice	10/08/2025	LR - PROGRAM SUPPLIES	0.00	76.21	
			OTHER PURCHASED SUPP...		76.21	
<a href="#">INV042404</a> <a href="#">39006.90000.53999</a>	Invoice	10/08/2025	LR - PROGRAM SUPPLIES	0.00	10.44	
			OTHER PURCHASED SUPP...		10.44	
<a href="#">INV042405</a> <a href="#">39006.90000.53999</a>	Invoice	10/08/2025	LR - GAMES AND PUZZLES	0.00	19.55	
			OTHER PURCHASED SUPP...		19.55	
<a href="#">INV042406</a> <a href="#">39002.90000.53999</a>	Invoice	10/08/2025	LR - LAMINATION FOR STORY WALK	0.00	13.63	
			OTHER PURCHASED SUPP...		13.63	
<a href="#">INV042407</a> <a href="#">39006.90000.53999</a>	Invoice	10/06/2025	LR - PROGRAM SNACKS	0.00	35.48	
			OTHER PURCHASED SUPP...		35.48	
<a href="#">INV042408</a> <a href="#">10000.90000.53100</a>	Invoice	10/02/2025	LR - POSTAGE FEE	0.00	65.42	
			OFFICE SUPPLIES		65.42	
<a href="#">INV042409</a> <a href="#">10000.90000.53402</a>	Invoice	10/02/2025	LR - CSMFO TRAINING - DIANA SHAW	0.00	35.00	
			CONFERENCE & MEETING		35.00	
<a href="#">INV042411</a> <a href="#">10000.90000.53402</a>	Invoice	10/02/2025	LR - CSMFO TRAINING - LEILA REGAN	0.00	35.00	
			CONFERENCE & MEETING		35.00	
<a href="#">INV042412</a> <a href="#">39006.90000.53406</a>	Invoice	09/30/2025	LR - MAGNETIC MONRAIL STARTER SET	0.00	154.69	
			BOOKS AND REFERENCE		154.69	
<a href="#">INV042413</a> <a href="#">39006.90000.53999</a>	Invoice	09/26/2025	LR - SHELF STORIES SNACKS	0.00	24.99	
			OTHER PURCHASED SUPP...		24.99	
<a href="#">INV042414</a> <a href="#">10000.90000.53100</a>	Invoice	09/26/2025	LR - ICLLOUD STORAGE FOR IPADS	0.00	0.99	
			OFFICE SUPPLIES		0.99	
<a href="#">INV042415</a> <a href="#">10000.90000.53406</a>	Invoice	09/25/2025	LR - BOOKS & REFERENCE	0.00	26.52	
			BOOKS AND REFERENCE		26.52	
<a href="#">INV042416</a> <a href="#">10000.90000.53406</a>	Invoice	09/25/2025	LR - BOOKS & REFERENCE	0.00	26.52	
			BOOKS AND REFERENCE		26.52	
<a href="#">INV042417</a> <a href="#">10000.90000.52200</a>	Invoice	09/24/2025	LR - WATER DELIVERY SERVICE (8.19.25 - 9...	0.00	98.40	
			CONTRACT SERVICES		98.40	
<a href="#">INV042418</a> <a href="#">10000.90000.53501</a>	Invoice	09/24/2025	LR - NEWSPAPER SUBSCRIPTION (9.23.25 -...	0.00	30.00	
			PERIODICALS		30.00	
<a href="#">INV042419</a> <a href="#">10000.90000.53501</a>	Invoice	09/19/2025	LR - NEWSPAPER SUBSCRIPTION (12.25.25 ...	0.00	908.19	
			PERIODICALS		908.19	
<a href="#">INV042420</a> <a href="#">10000.90000.53406</a>	Invoice	09/19/2025	LR - BOOKS & REFERENCE	0.00	52.10	
			BOOKS AND REFERENCE		52.10	

**Total Regular: 1,632.15**

**Bank Code APBWEST Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	20	1	0.00	1,632.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	Bank Drafts	0	0	0.00	0.00	
	EFT's	0	0	0.00	0.00	
		<b>20</b>	<b>1</b>	<b>0.00</b>	<b>1,632.15</b>	

### Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	11/2025	1,632.15
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			1,632.15

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Chair

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Trustee

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Trustee

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Trustee

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Trustee



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST</b>						
<b>Payment Type: Regular</b>						
0518	BLACKSTONE AUDIOBOOKS	11/12/2025	Regular	0.00	532.28	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">2214849</a>	Invoice	10/21/2025	MISC AUDIO BOOKS	0.00	532.28	
<a href="#">39006.90000.53406</a>		BOOKS AND REFERENCE		MISC AUDIO BOOKS	532.28	
VEN04427	JULIE IMAHARA	11/12/2025	Regular	0.00	160.30	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV042424</a>	Invoice	10/30/2025	TRAVEL REIMB: ALA CONF PHILADELPHIA	0.00	160.30	
<a href="#">10000.90000.53402</a>		CONFERENCE & MEETING		TRAVEL REMIB: ALA CONF ...	160.30	
VEN04206	CHELSEA LEE	11/12/2025	Regular	0.00	122.79	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV042426</a>	Invoice	11/04/2025	TRAVEL REIMB: CALF. LIB ASSOCIATION ...	0.00	122.79	
<a href="#">10000.90000.53402</a>		CONFERENCE & MEETING		TRAVEL REIMB: CALF. LIB A...	122.79	
VEN04169	PLAYAWAY PRODUCTS LLC	11/12/2025	Regular	0.00	82.86	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">513826</a>	Invoice	11/05/2025	MISC. SUPPLIES	0.00	82.86	
<a href="#">39006.90000.53406</a>		BOOKS AND REFERENCE		MISC. SUPPLIES	82.86	
VEN04152	KANOPIY INC	11/12/2025	Regular	0.00	201.00	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">477227-PPU</a>	Invoice	10/31/2025	LIBRARY VIDEOS	0.00	201.00	
<a href="#">10000.90000.52200</a>		CONTRACT SERVICES		LIBRARY VIDEOS	201.00	
VEN03929	DOREEN THOMAS	11/12/2025	Regular	0.00	75.32	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV042425</a>	Invoice	10/02/2025	TRAVEL REIMB: BANDIDNI LIB & POMONA...	0.00	75.32	
<a href="#">10000.90000.53402</a>		CONFERENCE & MEETING		TRAVEL REIMB: BANDIDNI ...	75.32	
VEN03454	AMAZON CAPITAL SERVICES	11/12/2025	Regular	0.00	1,543.25	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">11JF-KVF4-NCYN</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	41.90	
<a href="#">10000.90000.53406</a>		BOOKS AND REFERENCE		MISC SUPPLIES 9/29/25 - ...	41.90	
<a href="#">13G7-WFK1-LKRQ</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	180.90	
<a href="#">39006.90000.53406</a>		BOOKS AND REFERENCE		MISC SUPPLIES 9/29/25 - ...	180.90	
<a href="#">14TR-RFVV-WTGT</a>	Invoice	10/27/2025	MISC SUPPLIES 10/13/25 - 10/26/25	0.00	34.35	
<a href="#">39006.90000.53406</a>		BOOKS AND REFERENCE		MISC SUPPLIES 10/13/25 - ...	34.35	
<a href="#">1D4K-QKFJ-17HY</a>	Invoice	10/27/2025	MISC SUPPLIES 10/13/25 - 10/26/25	0.00	6.62	
<a href="#">39006.90000.53999</a>		OTHER PURCHASED SUPP...		MISC SUPPLIES 10/13/25 - ...	6.62	
<a href="#">1G9C-1JX3-47GK</a>	Invoice	10/27/2025	MISC SUPPLIES 10/13/25 - 10/26/25	0.00	22.09	
<a href="#">10000.90000.53100</a>		OFFICE SUPPLIES		MISC SUPPLIES 10/13/25 - ...	22.09	
<a href="#">1HTK-7FNV-LXXR</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	101.58	
<a href="#">10000.90000.53100</a>		OFFICE SUPPLIES		MISC SUPPLIES 9/29/25 - ...	101.58	

Check Register

Packet: APPKT08385-LIB 11/18/25

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">1K6K-FPJF-GXJV</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	44.61	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		44.61	
<a href="#">1LQT-63M3-4393</a>	Invoice	08/04/2025	MISC SUPPLIES 7/21/25 - 8/3/25	0.00	187.68	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		187.68	
<a href="#">1MD4-6PY1-YG...</a>	Invoice	10/27/2025	MISC SUPPLIES 10/13/25 - 10/26/25	0.00	159.59	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		159.59	
<a href="#">1PC6-CD64-MN6K</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	56.15	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		56.15	
<a href="#">1QJX-HTW1-M4...</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	12.49	
<a href="#">39006.90000.53999</a>			OTHER PURCHASED SUPP...		12.49	
<a href="#">1R1J-VH4K-1WWF</a>	Invoice	10/27/2025	MISC SUPPLIES 10/13/25 - 10/26/25	0.00	247.93	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		247.93	
<a href="#">1RKV-VQT7-N3LQ</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	149.47	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		149.47	
<a href="#">1TPX-J6WY-WHPL</a>	Invoice	10/27/2025	MISC SUPPLIES 10/13/25 - 10/26/25	0.00	32.78	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		32.78	
<a href="#">1V7M-7GF1-M3...</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	20.34	
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		20.34	
<a href="#">1WFF-7W6L-GH...</a>	Invoice	10/13/2025	MISC SUPPLIES 9/29/25 - 10/12/25	0.00	244.77	
<a href="#">39006.90000.53999</a>			OTHER PURCHASED SUPP...		244.77	
0598	DEMCO, INC.	11/12/2025	Regular	0.00	108.97	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">7697639</a>	Invoice	09/16/2025	OFFICE SUPPLIES		108.97	
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		108.97	
VEN03266	A TO Z DATABASES	11/12/2025	Regular	0.00	1,056.00	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">144359</a>	Invoice	09/01/2025	9/1/25 - 8/31/26 SUBSCRIPTION	0.00	1,056.00	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE	9/1/25 - 8/31/25 SUBSCRI...	1,056.00	
VEN01123	DEBBIE ROBERTS	11/12/2025	Regular	0.00	82.34	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV042427</a>	Invoice	10/24/2025	TRAVEL REIMB: CALF. LIB ASSOCIATION ...	0.00	82.34	
<a href="#">10000.90000.53402</a>			CONFERENCE & MEETING	TRAVEL REIMB: CALF. LIB A...	82.34	
VEN01043	OVERDRIVE INC	11/12/2025	Regular	0.00	3,293.99	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">01148CO252998...</a>	Invoice	09/30/2025	EBOOK/AUDIOBOOK	0.00	1,293.99	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE	EBOOK/AUDIOBOOK	1,293.99	
<a href="#">01148MG253161...</a>	Invoice	10/09/2025	EBOOK/AUDIOBOOK	0.00	2,000.00	
<a href="#">10000.90000.52200</a>			CONTRACT SERVICES	EBOOK/AUDIOBOOK	2,000.00	
0904	VROMAN'S	11/12/2025	Regular	0.00	167.87	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">4829012</a>	Invoice	10/15/2025	BOOKS	0.00	167.87	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE	BOOKS	167.87	
0132	BAKER & TAYLOR, INC.	11/12/2025	Regular	0.00	110.08	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<a href="#">2039286970</a>	Invoice	10/14/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	80.98	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		80.98	
<a href="#">2039286971</a>	Invoice	10/14/2025	LIBRARY SUPPLIES	0.00	7.07	
<a href="#">10000.90000.52200</a>			CONTRACT SERVICES		7.07	
			LIBRARY SUPPLIES			
<a href="#">2039291146</a>	Invoice	10/21/2025	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	20.26	
<a href="#">10000.90000.53406</a>			BOOKS AND REFERENCE		20.26	
			BOOKS AND REFERENCE &...			
<a href="#">2039291147</a>	Invoice	10/21/2025	LIBRARY SUPPLIES	0.00	1.77	
<a href="#">10000.90000.52200</a>			CONTRACT SERVICES		1.77	
			LIBRARY SUPPLIES			
1379	CALIFA GROUP	11/12/2025	Regular	0.00	6,038.13	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">8477</a>	Invoice	07/01/2025	CALIFA - PROQUEST- ANCESTRY LIBRARY (...)	0.00	2,097.35	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		2,097.35	
			CALIFA - PROQUEST- ANCE...			
<a href="#">8478</a>	Invoice	07/01/2025	CALIFA - EBSCO-NOVELIST and LIBRARY A...	0.00	3,940.78	
<a href="#">10000.90000.52200</a>			CONTRACT SERVICES		3,940.78	
			CALIFA - EBSCO-NOVELIST ...			
0786	OFFICE DEPOT, INC	11/12/2025	Regular	0.00	68.65	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">438966716001</a>	Invoice	11/01/2025	OFFICE SUPPLIES	0.00	68.20	
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		68.20	
			OFFICE SUPPLIES			
<a href="#">438966716002</a>	Invoice	11/08/2025	OFFICE SUPPLIES	0.00	5.62	
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		5.62	
			OFFICE SUPPLIES			
<a href="#">442227856001</a>	Invoice	09/29/2025	OFFICE SUPPLIES	0.00	33.68	
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		33.68	
			OFFICE SUPPLIES			
<a href="#">442231076001</a>	Credit Memo	11/06/2025	OFFICE SUPPLIES - CREDIT	0.00	-38.85	
<a href="#">10000.90000.53100</a>			OFFICE SUPPLIES		-38.85	
			OFFICE SUPPLIES - CREDIT			
VEN03061	DIANA SHAW	11/12/2025	Regular	0.00	107.15	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">INV042423</a>	Invoice	10/24/2025	TRAVEL REIMB: CALF. LIB ASSOCIATION ...	0.00	107.15	
<a href="#">10000.90000.53402</a>			CONFERENCE & MEETING		107.15	
			TRAVEL REIMB: CALF. LIB A...			
1634	MIDWEST TAPE	11/12/2025	Regular	0.00	275.85	
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">507825506</a>	Invoice	10/02/2025	MISC. MEDIA	0.00	88.64	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		88.64	
			MISC. MEDIA			
<a href="#">507856743</a>	Invoice	10/10/2025	MISC. MEDIA	0.00	128.66	
<a href="#">39006.90000.53406</a>			BOOKS AND REFERENCE		128.66	
			MISC. MEDIA			
<a href="#">507890478</a>	Invoice	10/15/2025	MISC. MEDIA	0.00	58.55	

Check Register

Packet: APPKT08385-LIB 11/18/25

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
<a href="#">39006.90000.53406</a>		BOOKS AND REFERENCE	MISC. MEDIA		58.55	

<b>Total Regular:</b>	<b>14,026.83</b>
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**Bank Code APBWEST Summary**

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	42	17	0.00	14,026.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>42</b>	<b>17</b>	<b>0.00</b>	<b>14,026.83</b>

### Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	11/2025	14,026.83
			<u>14,026.83</u>

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Trustee

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Trustee

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Trustee

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Trustee



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST</b>						
<b>Payment Type: Regular</b>						
VEN03072	CA DEPT OF TAX AND FEE ADMINIST	11/05/2025	Regular	0.00	120.47	71391
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<a href="#">APRIL-JUNE2025...</a>	Invoice	10/30/2025	APRIL - JUNE 2025 USE TAX ACCT #017-77...	0.00	85.00	
<a href="#">10000.90000.53406</a>	BOOKS AND REFERENCE		APRIL - JUNE 2025 USE TAX...		85.00	
<a href="#">JULY-SEPT2025</a>	Invoice	10/30/2025	JULY - SEPT 2025 Q1 USE TAX ACCT #017-...	0.00	35.47	
<a href="#">39006.90000.53999</a>	OTHER PURCHASED SUPP...		JULY - SEPT 2025 Q1 USE T...		35.47	
<b>Total Regular:</b>					<b>120.47</b>	

**Bank Code APBWEST Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	120.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>1</b>	<b>0.00</b>	<b>120.47</b>

### Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	11/2025	120.47
			<hr/>
			120.47

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Chair

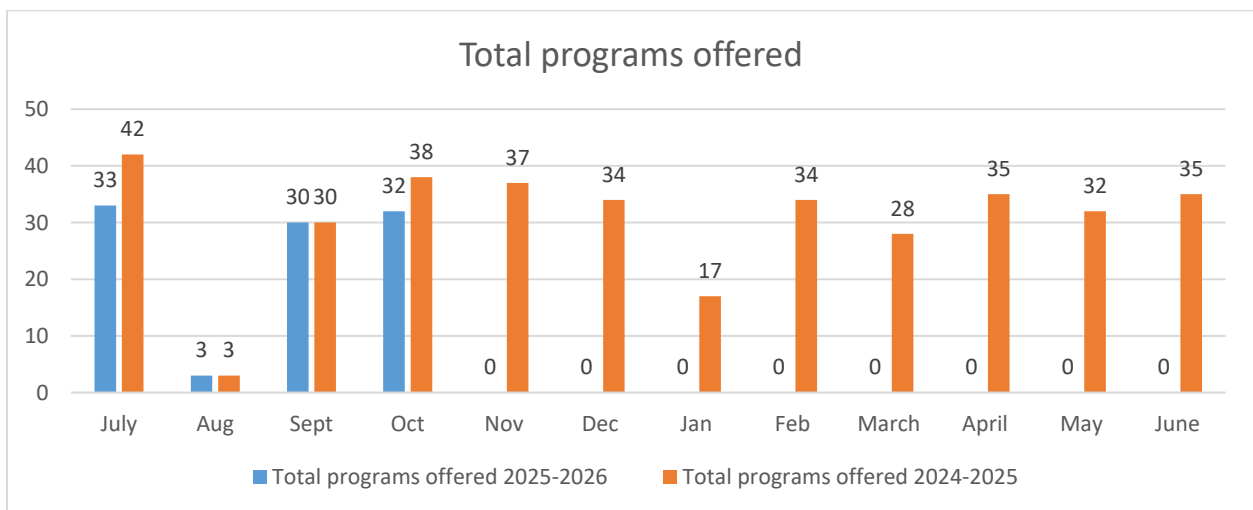
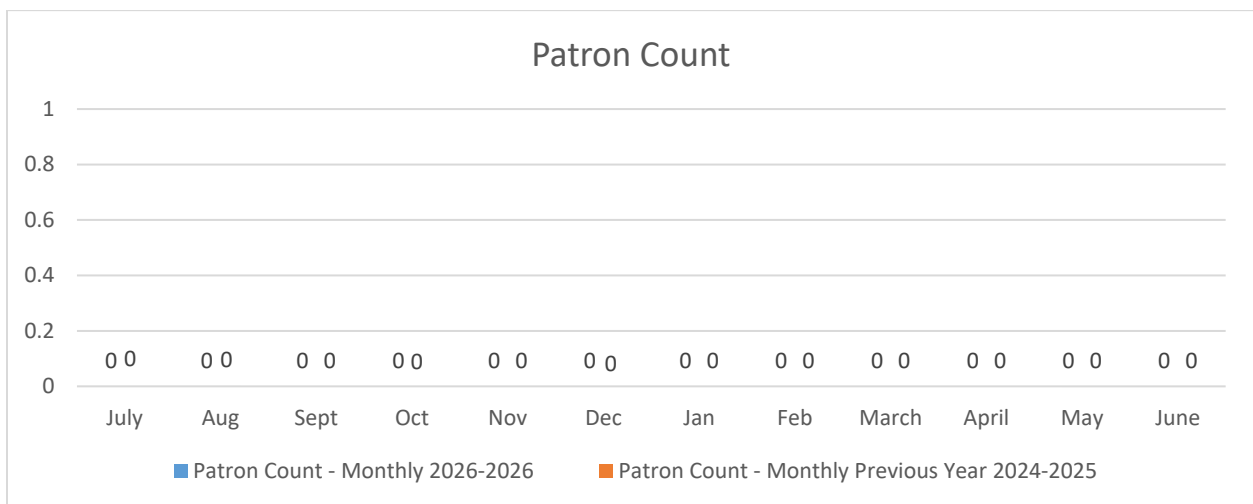
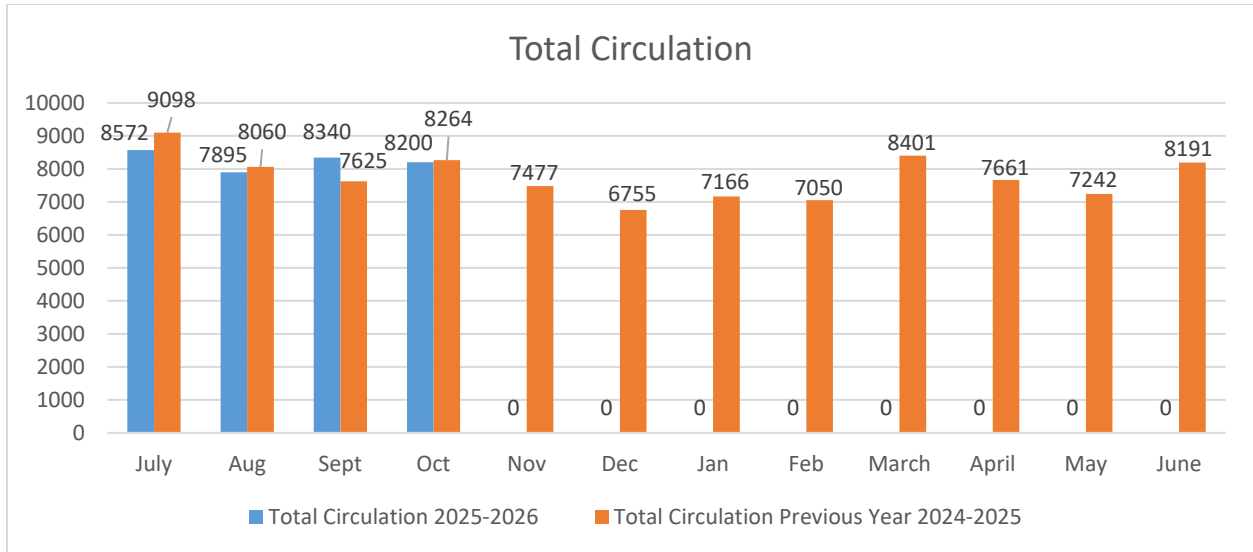
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Trustee

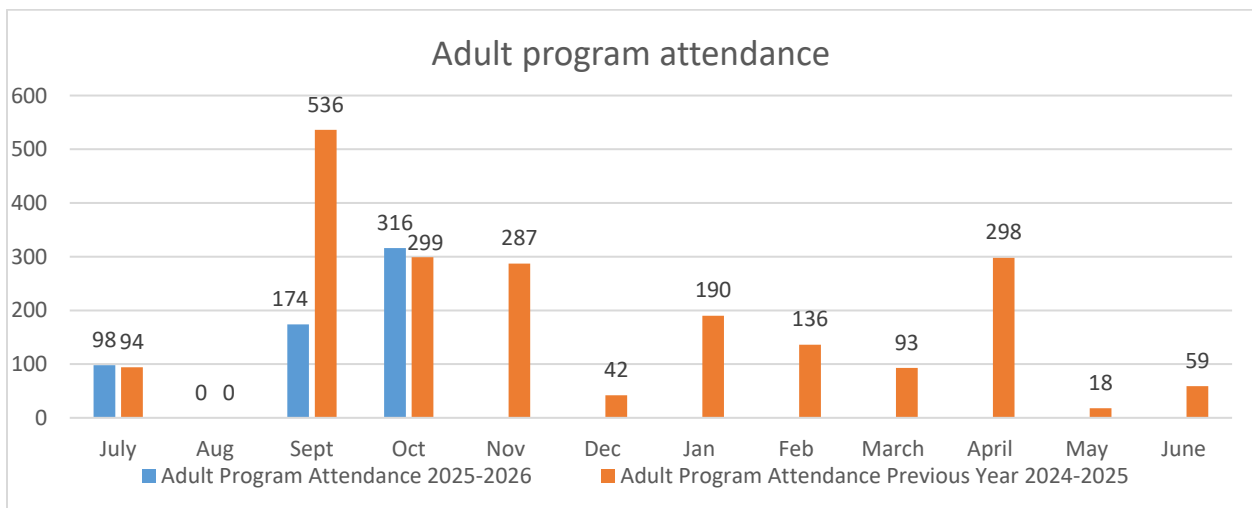
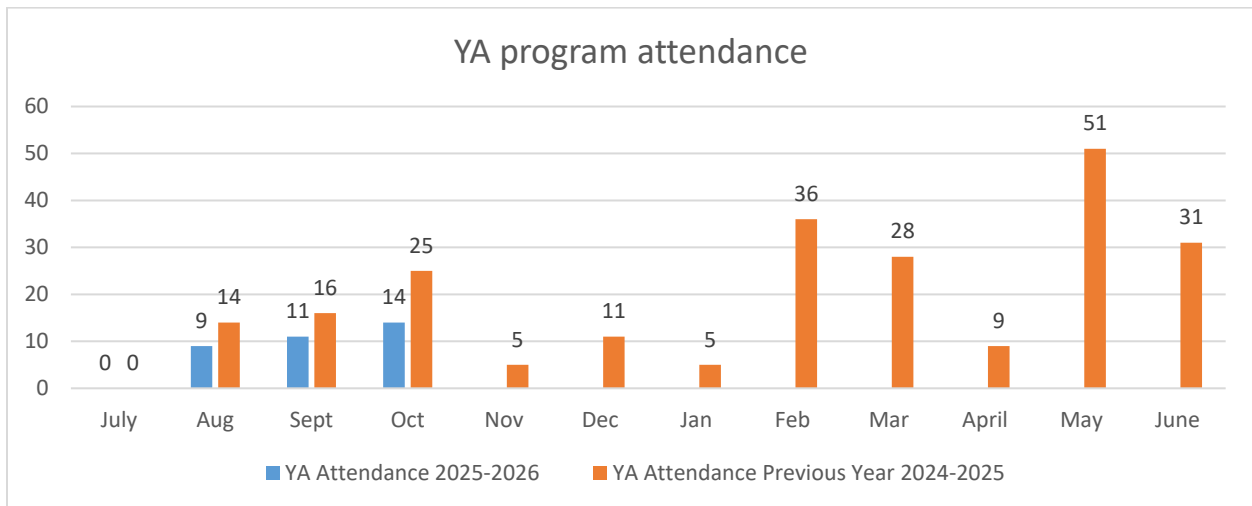
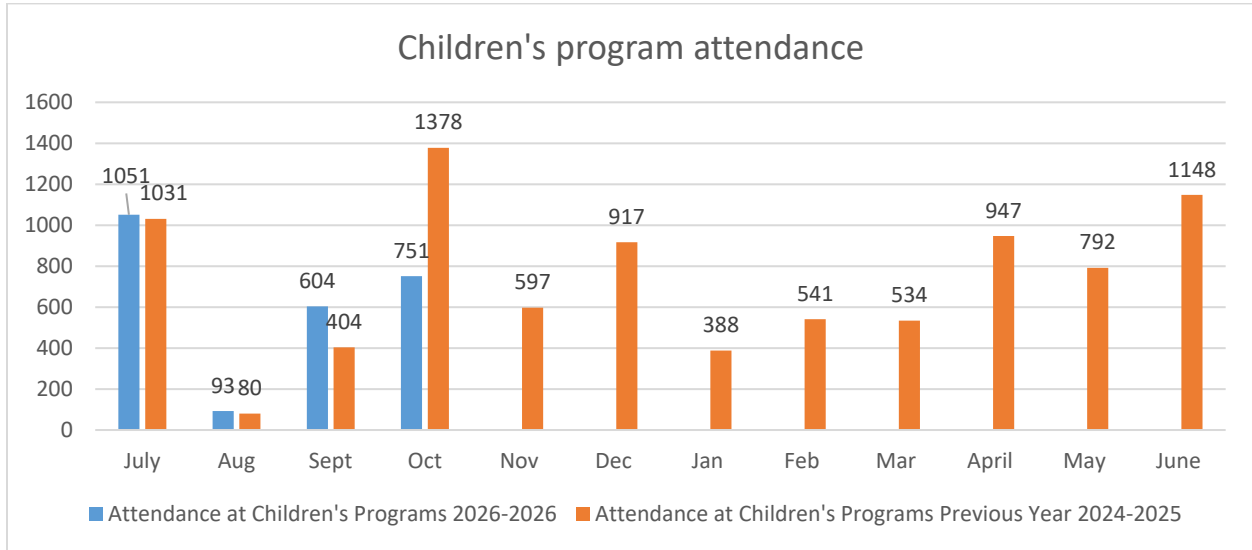
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Trustee

## October 2025 Library Statistics





# October 2025 Online Content

In October, the Library had 37 social media posts with 10,581 reactions (likes/comments/views). Many were for the following:

- In-N-Out Cover to Cover
- Digital Services Meet & Greet
- Fire Prevention Week
- Banned Books Week Photo Booth
- Fire Prevention Week - Storytime
- Next Week at the Library
- Big Pumpkin Smash
- Green Teens
- Shelf Stories
- Holiday Observance
- Library Services Online Survey
- Tails & Tales
- Early Season Storm Alert
- Pajama Storytime
- Stitch & Share
- Tails & Tales - Cancelled
- 3D Printing Basics
- Sip & Shush
- Library TikTok - We Got You
- Astronomy in the Park
- Library TikTok - Book That Describes You
- Sensory Play
- Hiking Backpack at Machu Picchu
- Tree of Thankfulness
- Library TikTok - Bubble Staff Break
- Happy Halloween



# Sierra Madre Public Library Grand Reopening & Summer Reading Kickoff Event

10:00 AM to 5:00 PM

10:00 – 11:00 AM: *Ribbon Cutting Ceremony*

*Outside South Entrance*

- Welcoming - City Manager Michael Bruckner
- Opening Remarks - City Librarian Leila Regan
- Presenters
  - Mayor Kristine Lowe
  - Former Assembly Member Chris Holden
  - Assemblymember John Harabedian
  - Congresswoman Judy Chu
  - State Senator Anthony Portantino
  - California State Librarian Greg Lucas
  - Los Angeles County Supervisor of “5th District” Kathryn Barger
  - Library Foundation President Rob Stockly
  - Friends of the Library President Jeanne Martin
  - Library Board of Trustee Chair Leigh Gluck
  - Former Library Board of Trustee Rich Procter
- Closing Remarks – City Librarian Leila Regan

11:00 AM – 1:00 PM: *Block Party*

- Coffee Stand by Syndicate? Coffee.Jpg? – start at 9:30 AM
- Airbrush Face Painting
- Balloon Animals – Contacted Steve Mings 10/21/2025
- Food (While Supplies Last) – Lord Empanada (Booked) \$1,326.00
  - Trustees will hand out food while supplies last:
    - 100 Pepperoni Pizza (Kids)
    - 100 Soychorizo (vendor recommended for vegan and they will still taste good after awhile)
    - 100 Spinach & Cheese (Vegetarian)
    - 100 Chicken (No Cheese)
    - 200 Birria Queso
- Fred Thomas as DJ/Sound System coordinator – Waiting on quote
- Photo Booth – Katie Trello – [Sales@photoboothshoot.com](mailto:Sales@photoboothshoot.com) – Waiting on quote | W9  
<https://www.instagram.com/photoboothshoot?igsh=MzRIODBiNWFIZA==>
  - Contacted 10/21/2025

11:00 AM: *Ribbon Cutting/Library Opens to the Public*

*Outside South Entrance*

11:00 AM: *Lion Dance (Booked - \$600)*

*Outside South Entrance - SGVCCA (<http://www.sgvcca.org/>)*

11:00 AM – 6:00 PM: *Passive Program: Scavenger Hunt in the Library*

11:00 AM – 6:00 PM: *Photo Booth: Nook (Passive)*

12:00 PM: *Summer Reading Kickoff Performer*

*Community Meeting Room*

1:00 PM: Sierra Madre Music Academy Showcase – Contacted Sierra Madre Music 10/21/2025 - Booked  
Community Meeting Room

1:00 – 3:00 PM: Ice Princess or Handel’s – Contacted Handel’s 10/21/2025 – Can book once approved.  
Parking Lot

3:00 – 5:00 PM: Puzzle Competition – Trustee Laura Palmer to Assist  
Community Meeting Room

**SAVE**  
*the*  
**DATE**

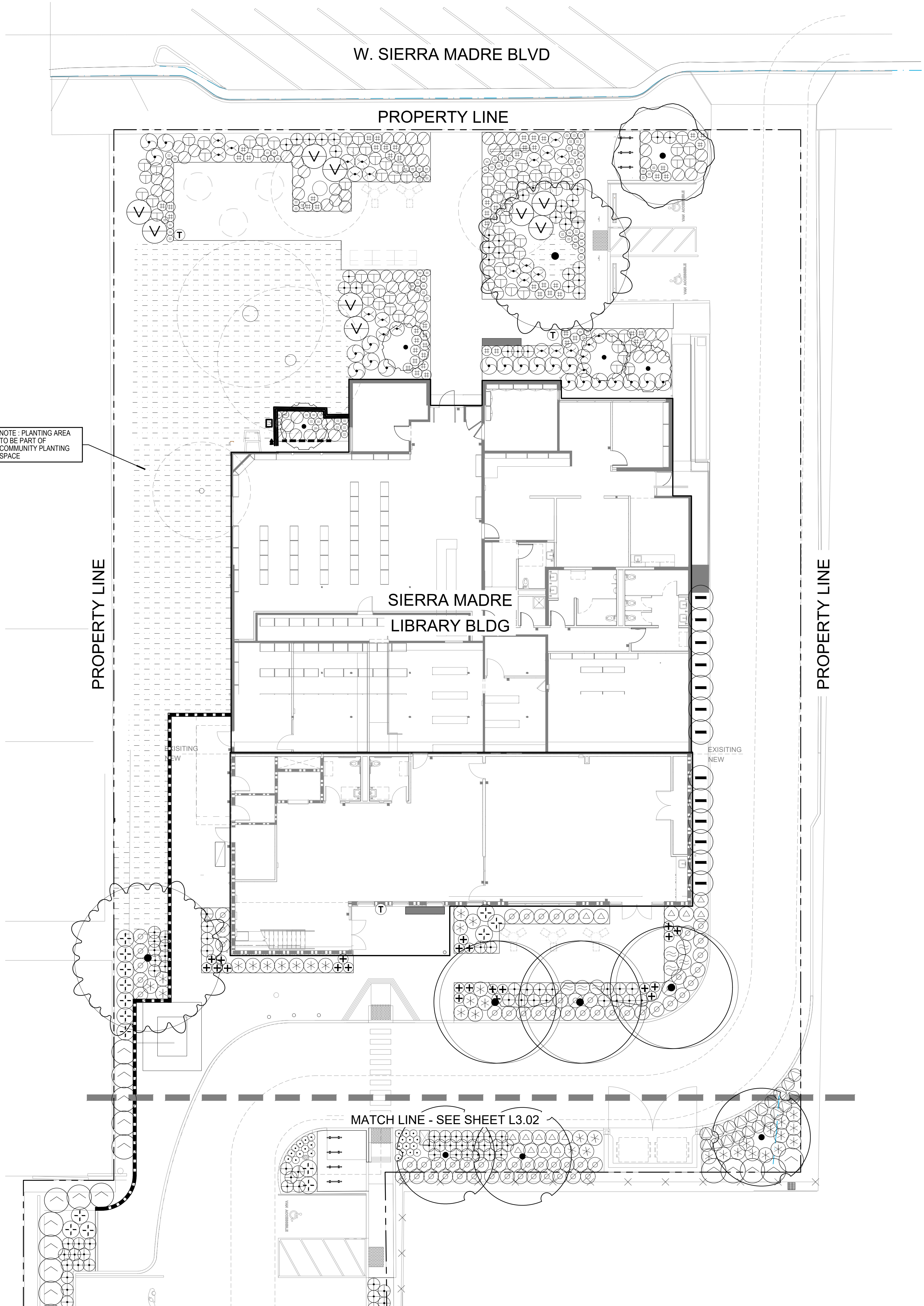
Sierra Madre Public  
**LIBRARY**

**GRAND REOPENING &  
RIBBON CUTTING  
CEREMONY**

**Saturday, June 6, 2026  
10:00 AM**

**440 W Sierra Madre Blvd.  
Sierra Madre, CA 91024**

*You're  
Invited*



**PLANTING LEGEND: Trees**

SYMBOL	NAME	SIZE	QTY	WATER REQ.*	DETAIL
●	ACER PALMATUM 'BURGUNDY LACE' BURGUNDY LACE JAPANESE MAPLE - MULTI-TRUNK	24" BOX	4	HIGH	A & C / L3.51
●	CERCIS CANADENSIS 'FOREST FANSY' EASTERN REDBUD - MULTI-TRUNK	36" BOX	3	LOW	A, C & J / L3.51
●	LAGERSTROEMIA INDICA X FAURIEI NATCHEZ NATCHEZ CRAPE MYRTLE - MULTI-TRUNK	48" BOX	1	MOD	A, C & J / L3.51
●	PLATANUS ACERFOLIA LONDON PLANE - STANDARD	48" BOX	3	MOD	A, C & J / L3.51
●	QUERCUS AGRIFOLIA COAST LIVE OAK - STANDARD	48" BOX	7	LOW	A, C & J / L3.51
+	LAGERSTROEMIA INDICA X FAURIEI CRAPE MYRTLE	EXIST.	3	-	-
+	QUERCUS AGRIFOLIA COAST LIVE OAK	EXIST.	3	-	-

**PLANTING LEGEND: Shrubs**

SYMBOL	NAME	SIZE	QTY	WATER REQ.*	DETAIL
○	ACACIA COGNATA COUSIN ITT ACACIA	1 GAL @ 36" O.C.	27	MOD	D & E / L3.51
○	ACANTHUS MOLLIS BEAR'S BREECH	5 GAL @ 42" O.C.	9	MOD	D & E / L3.51
○	ACHILLEA MILLEFOLIUM YARROW	1 GAL @ 18" O.C.	24	LOW	D & E / L3.51
○	AGAVE ATTENUATA FOXTAIL AGAVE	1 GAL @ 30" O.C.	53	LOW	D & E / L3.51
○	ARCTOSTAPHYLOS EDMUNSHII 'CARMEL SUR' CARMEL SUR MANZANITA	1 GAL @ 48" O.C.	118	LOW	D & E / L3.51
○	CAREX TUMULICOLA BERKLEY SEDGE	1 GAL @ 18" O.C.	64	LOW	D & E / L3.51
○	CISTUS X PURPUREUS ORCHID ROCKROSE	1 GAL @ 40" O.C.	15	LOW	D & E / L3.51
○	ERIOGONUM FASCICULATUM CALIFORNIA BUCKWHEAT	5 GAL @ 30" O.C.	51	V. LOW	D & E / L3.51
○	HESPERALOE 'PINK PARADE' PINK PARADE RED YUCCA	1 GAL @ 30" O.C.	35	LOW	D & E / L3.51
○	HEUCHERA 'WENDY' CORAL BELLS	1 GAL @ 12" O.C.	80	MOD	D & E / L3.51
○	HYDRANGEA QUERCIFOLIA OAKLEAF HYDRANGEA	1 GAL @ 42" O.C.	19	MOD	D & E / L3.51
○	LAVANDULA DENTATA 'CANDICANS' FRENCH LAVENDER	5 GAL @ 36" O.C.	7	LOW	D & E / L3.51
○	LEUCOPHYLLUM FRUTESCENS 'COMPACTA' COMPACT TEXAS RANGER	5 GAL @ 60" O.C.	68	LOW	D & E / L3.51
○	LOMANDRA LONGIFOLIA 'BREEZE' BREEZE MAT RUSH	1 GAL @ 30" O.C.	444	MOD	D & E / L3.51
○	MUM ENBERGIA 'WHITE CLOUD' 'WHITE CLOUD' MUM	1 GAL @ 36" O.C.	24	MOD	D & E / L3.51
○	PITTIOSPORUM TOBIRA 'SHIMA' CREAM DE MINT DWARF PITTIOSPORUM	5 GAL @ 30" O.C.	77	MOD	D & E / L3.51
○	PITTIOSPORUM TENUIFOLIUM 'SILVER SHEEN' SILVER SHEEN KONOHIU	5 GAL @ 60" O.C.	13	MOD	D & E / L3.51
○	STACHYS BYZANTINA 'PRIMROSE HERON' PRIMROSE HERON LAMB'S EAR	1 GAL @ 24" O.C.	52	MOD	D & E / L3.51
○	WESTRINGIA BLUE GEM BLUE GEM COAST ROSEMARY	1 GAL @ 36" O.C.	66	LOW	D & E / L3.51

**PLANTING LEGEND: MULCH**

SYMBOL	NAME	SIZE	QTY	WATER REQ.*	DETAIL
■	3" LAYER OF FOREST FLOOR MULCH	-	-	-	-

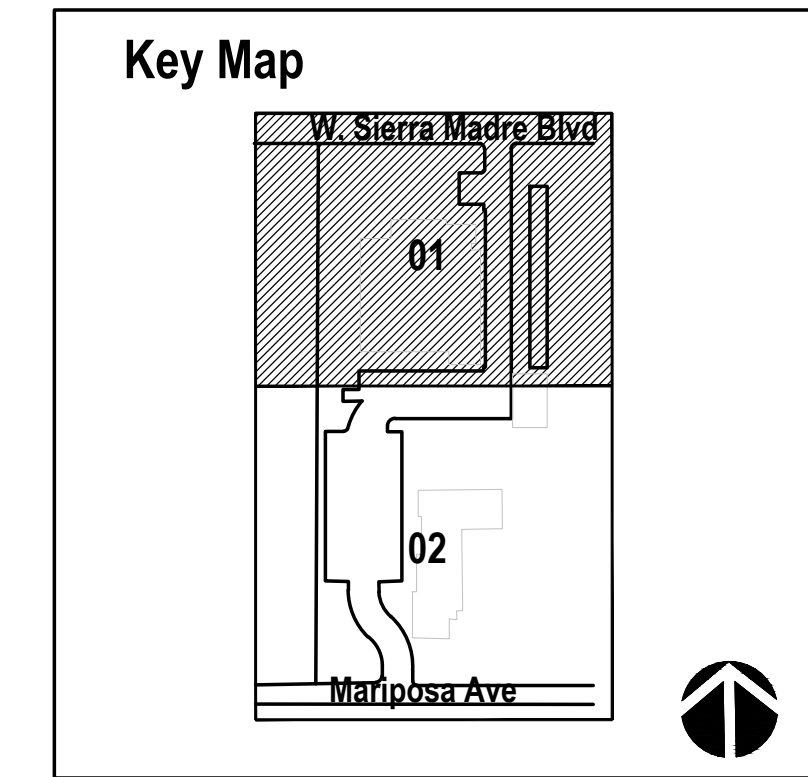
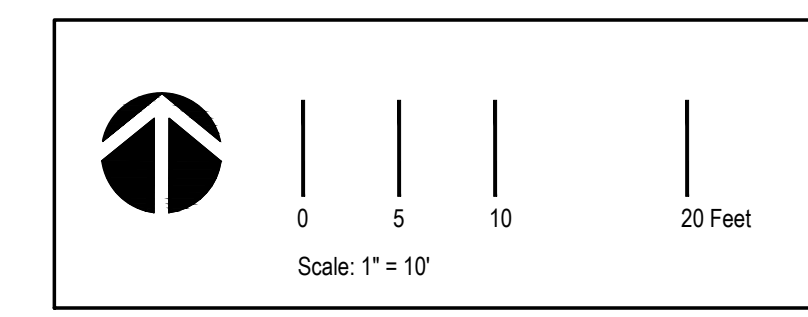
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<http://ucanr.edu/sites/WUCOLS/>

\*REFER TO OVERALL CONSTRUCTION LEGEND FOR POT TYPE.

\*REFER TO IRRIGATION PLANS AND DETAILS FOR POT INFORMATION.

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<http://ucanr.edu/sites/WUCOLS/>

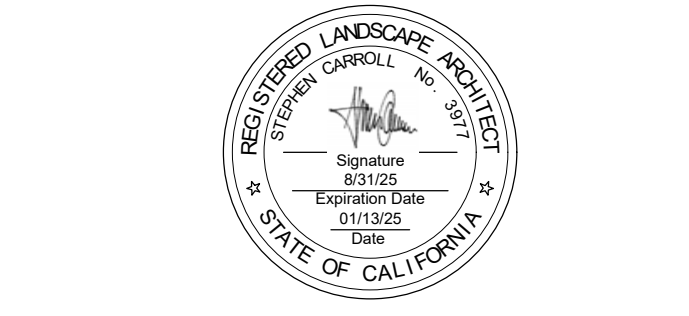
\*CONTRACTOR TO TOGGLE AND DOCUMENT BOULDERS FOUND DURING EXCAVATION OF SITE.  
CONTRACTOR TO CONTACT LANDSCAPE ARCHITECT PRIOR TO REMOVAL OF BOULDERS TO SEE IF  
RELOCATION ON SITE IS FEASIBLE.



314 South Water Street,  
Suite 100  
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PASADENA, CA 91101  
626.795.2008  
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Project  
**City of Sierra Madre Library**

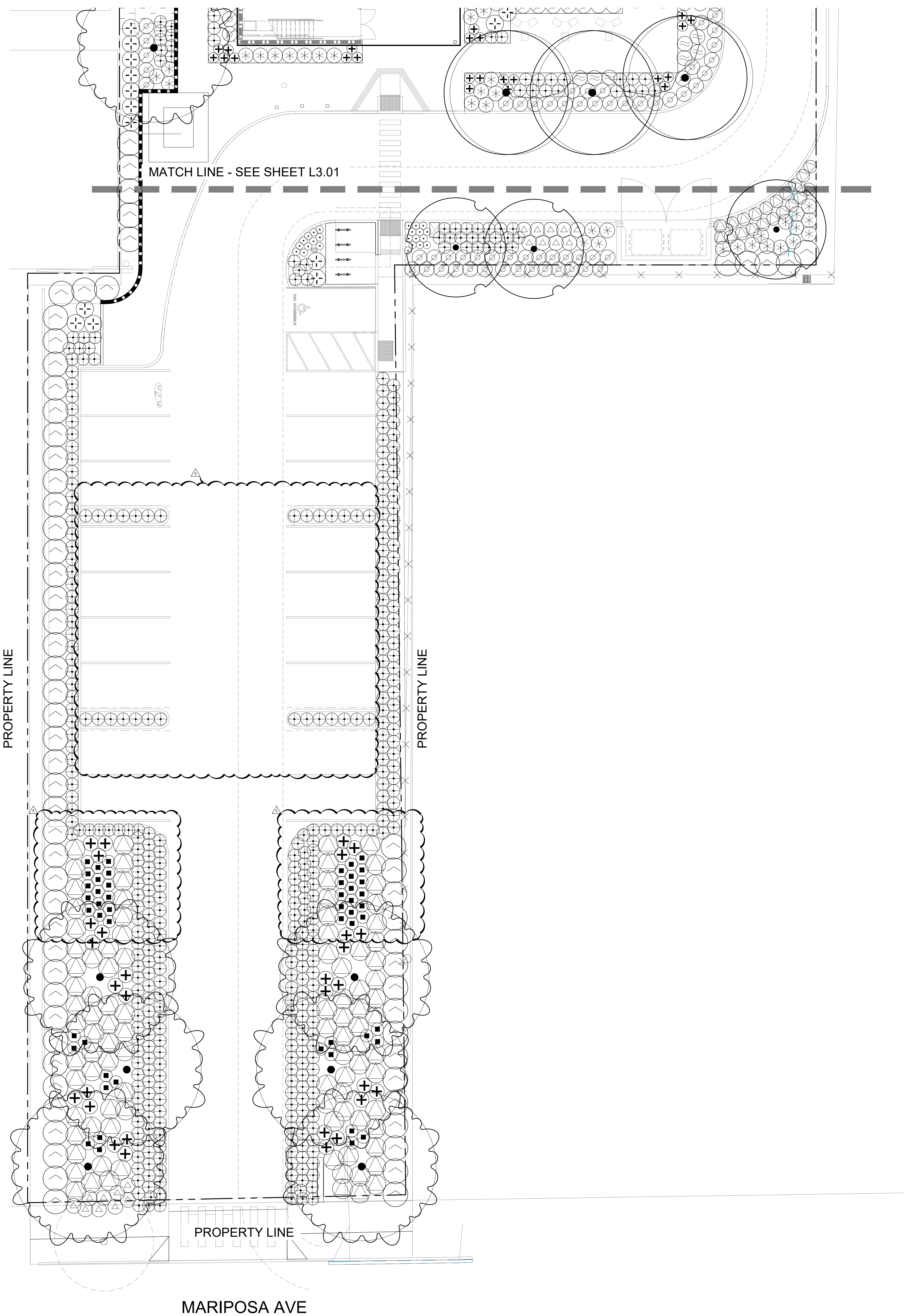
400 W Sierra Madre Boulevard  
Sierra Madre, CA 91024

Job No: 23-025.00  
Owner

**BID DOCUMENTS**

REV	DATE	DESCRIPTION
	10/18/24	BID DOCUMENTS
Δ	01/13/25	ASI 1
Δ	08/22/25	ASI 5

Sheet Title  
**PLANTING PLAN**



**PLANTING LEGEND: Trees**

SYMBOL	NAME	SIZE	QTY	WATER REQ.*	DETAIL
●	ACER PALMATUM 'BURGUNDY LACE' BURGUNDY LACE JAPANESE MAPLE - MULTI-TRUNK	24" BOX	4	HIGH	A & C / L3.51
●	CERCIS CANADENSIS 'FOREST FANSY' EASTERN REDBUD - MULTI-TRUNK	36" BOX	3	LOW	A, C & J / L3.51
●	LAGERSTROEMIA INDICA X FAURIEI NATCHEZ NATCHEZ CRAPE MYRTLE - MULTI-TRUNK	48" BOX	1	MOD	A, C & J / L3.51
●	PLATANUS ACERFOLIA LONDON PLANE - STANDARD	48" BOX	3	MOD	A, C & J / L3.51
●	QUERCUS AGRIFOLIA COAST LIVE OAK - STANDARD	48" BOX	7	LOW	A, C & J / L3.51
+	LAGERSTROEMIA INDICA X FAURIEI CRAPE MYRTLE	EXIST.	3	-	-
+	QUERCUS AGRIFOLIA COAST LIVE OAK	EXIST.	3	-	-

**PLANTING LEGEND: Shrubs**

SYMBOL	NAME	SIZE	QTY	WATER REQ.*	DETAIL
⊖	ACACIA COGNATA COUSIN ITT ACACIA	1 GAL @ 36" O.C.	27	MOD	D & E / L3.51
⊖	ACANTHUS MOLLIS BEAR'S BREECH	5 GAL @ 42" O.C.	9	MOD	D & E / L3.51
⊖	ACHILLEA MILLEFOLIUM YARROW	1 GAL @ 18" O.C.	24	LOW	D & E / L3.51
⊕	AGAVE ATTENUATA FOXTAIL AGAVE	1 GAL @ 30" O.C.	53	LOW	D & E / L3.51
⊕	ARCTOSTAPHYLOS EDMUNSHII 'CARMEL SUR' CARMEL SUR MANZANITA	1 GAL @ 48" O.C.	118	LOW	D & E / L3.51
⊕	CAREX TUMULICOLA BERKLEY SEDGE	1 GAL @ 18" O.C.	64	LOW	D & E / L3.51
⊕	CISTUS X PURPUREUS ORCHID ROCKROSE	1 GAL @ 40" O.C.	15	LOW	D & E / L3.51
⊕	ERIOGONUM FASCICULATUM CALIFORNIA BUCKWHEAT	5 GAL @ 30" O.C.	51	V. LOW	D & E / L3.51
⊕	HESPERALOE 'PINK PARADE' PINK PARADE RED YUCCA	1 GAL @ 36" O.C.	35	LOW	D & E / L3.51
⊕	HEUCHERA 'WENDY' CORAL BELLS	1 GAL @ 12" O.C.	80	MOD	D & E / L3.51
⊕	HYDRANGEA QUERCIFOLIA OAKLEAF HYDRANGEA	1 GAL @ 42" O.C.	19	MOD	D & E / L3.51
⊕	LAVANDULA DENTATA 'CANDICANS' FRENCH LAVENDER	5 GAL @ 36" O.C.	7	LOW	D & E / L3.51
⊕	LEUCOPHYLLUM FRUTESCENS 'COMPACTA' COMPACT TEXAS RANGER	5 GAL @ 60" O.C.	68	LOW	D & E / L3.51
⊕	LOMANDRA LONGIFOLIA 'BREEZE' BREEZE MAT RUSH	1 GAL @ 30" O.C.	444	MOD	D & E / L3.51
⊕	MUM ENBERGIA 'WHITE CLOUD' WHITE CLOUD MUM	1 GAL @ 36" O.C.	24	MOD	D & E / L3.51
⊕	PITTIOSPORUM TOBIRA 'SHIMA' CREAM DE MINT DWARF PITTIOSPORUM	5 GAL @ 30" O.C.	77	MOD	D & E / L3.51
⊕	PITTIOSPORUM TENUIFOLIUM 'SILVER SHEEN' SILVER SHEEN KONOHIU	5 GAL @ 60" O.C.	13	MOD	D & E / L3.51
⊕	STACHYS BYZANTINA 'PRIMROSE HERON' PRIMROSE HERON LAMB'S EAR	1 GAL @ 24" O.C.	52	MOD	D & E / L3.51
⊕	WESTRINGIA BLUE GEM BLUE GEM COAST ROSEMARY	1 GAL @ 36" O.C.	66	LOW	D & E / L3.51

**PLANTING LEGEND: MULCH**

SYMBOL	NAME	SIZE	QTY	WATER REQ.*	DETAIL
---	3" LAYER OF FOREST FLOOR MULCH	-	-	-	-

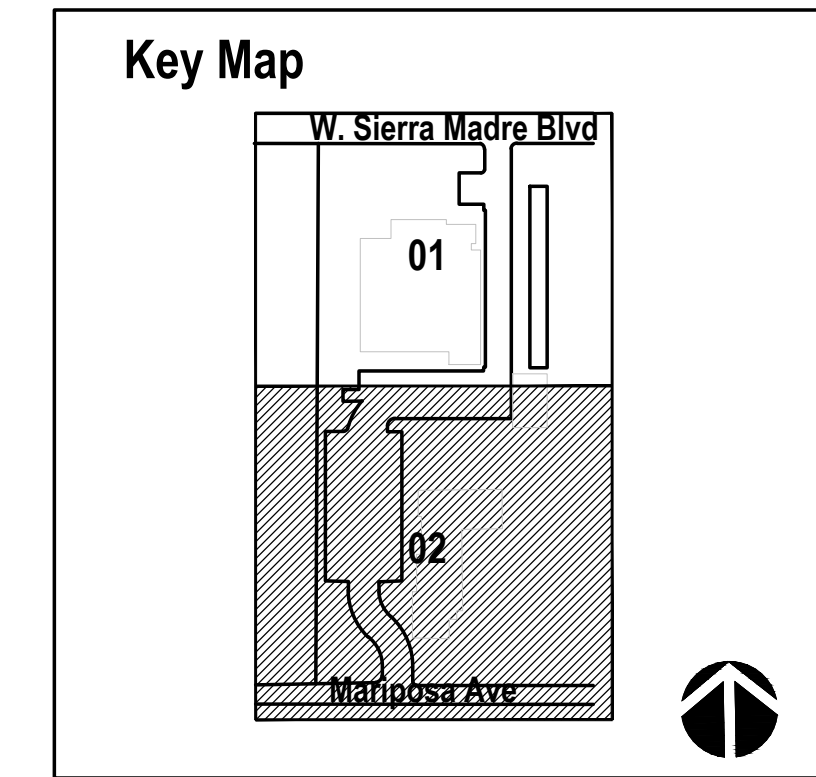
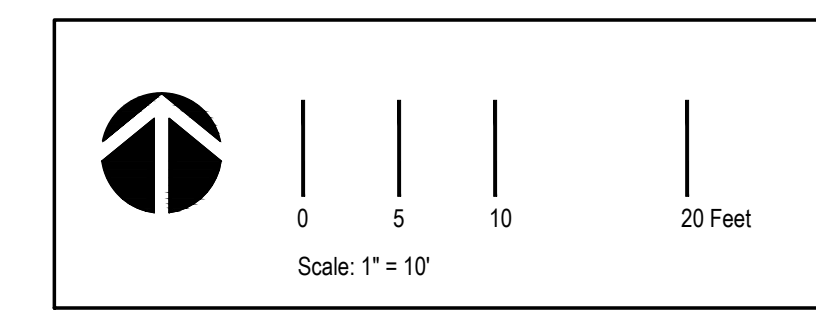
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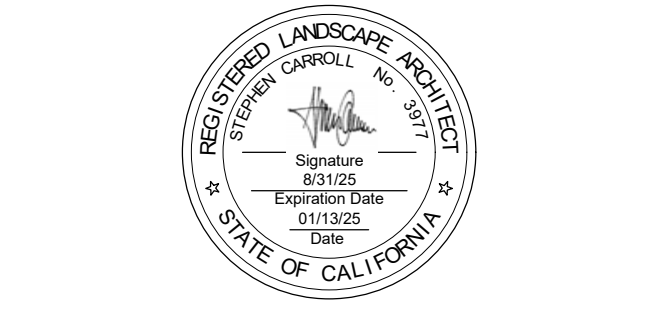
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Project  
**City of Sierra Madre Library**

400 W Sierra Madre Boulevard  
Sierra Madre, CA 91024

Job No: 23-025.00  
Owner

**BID DOCUMENTS**

REV	DATE	DESCRIPTION
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Δ	08/22/25	ASI 5

Sheet Title  
**PLANTING PLAN**

**WATER EFFICIENT LANDSCAPE WORKSHEET**

Reference Evapotranspiration (Eto)		Reference Site	Eto	Project ETAF			0.45	
Pasadena		Pasadena	52.3					
Valve #	Hydrozone # /Planting Descriptions <sup>a</sup>	Plant Factor (PF)	Irrigation Method <sup>b</sup>	Irrigation Efficiency (IE) <sup>c</sup>	ETAF (PF/IE)	Landscape Area (sq. ft.)	ETAF x Area	Estimated Total Water Use (ETWU) <sup>d</sup>
<b>Regular Landscape Areas</b>								
A1	Moderate Water Use Plants	0.4	Drip	0.81	0.49	1457	719.51	23,330.71
A2	Moderate Water Use Plants	0.4	Bubbler	0.81	0.49	36	17.28	560.45
A3	Moderate Water Use Plants	0.4	Bubbler	0.81	0.49	150	74.07	2,401.93
A4	Moderate Water Use Plants	0.4	Drip	0.81	0.49	853	614.95	13658.9521
A5	Mod Water Use Plants	0.4	Bubbler	0.81	0.49	100	49.38	1,601.28
A6	Low Water Use Plants	0.2	Drip	0.81	0.25	50	634.55	400.32
A7	Low Water Use Plants	0.2	Drip	0.81	0.25	787	926.59	6,301.05
A8	Low Water Use Plants	0.2	Bubbler	0.81	0.25	1255	309.88	10,048.06
A9	Low Water Use Plants	0.2	Drip	0.81	0.25	75	1573.39	600.49
A10	Low Water Use Plants	0.2	Drip	0.81	0.25	1011	249.63	8,094.49
A11	Low Water Use Plants	0.2	Bubbler	0.81	0.25	75	418.95	600.48
A12	Low Water Use Plants	0.2	Drip	0.81	0.25	1269	418.95	10,160.15
A13	Moderate Water Use Plants	0.4	Bubbler	0.81	0.49	50	418.95	800.64
A14	Low Water Use Plants	0.2	Drip	0.81	0.25	1608	418.95	12,874.32
A15	Moderate Water Use Plants	0.4	Bubbler	0.81	0.49	100	418.95	0.90
A16	Low Water Use Plants	0.2	Bubbler	0.81	0.25	100	418.95	800.64
A17	Moderate Water Use Plants	0.4	Drip	0.81	0.49	3887	418.95	62,241.91
					Subtotals:	12862	8101.88	154,475.86
<b>Total Landscape Area</b>								12,862.00
<b>ETWU Total</b>								<b>154,475.86</b>
<b>ETWU (in acre-feet)</b>								<b>0.47</b>
<b>Maximum Allowed Water Allowance (MAWA)<sup>e</sup></b>								<b>187,696.28</b>
<b>MAWA (in acre-feet)</b>								<b>0.58</b>

<sup>a</sup> Hydrozone/Planting Description	<sup>b</sup> Irrigation Method	<sup>c</sup> Irrigation Efficiency	<sup>d</sup> ETWU (Annual Gallons Required) =
E.g. 1) Front Lawn 2) Low water use plantings 3) Medium water use planting	Overhead spray or drip	75 for spray head 81 for drip	ETWU = 0.62 x ETAF x Area where 0.62 is conversion factor that converts acre-inches per acre per year to per square foot per year.
<b>*MAWA (Annual Gallons Allowed) = (Eto) (0.62)((ETAF x LA) + ((1-ETAF) x SLA))</b>			
where 0.62 is conversion factor that converts acre-inches per acre per year to gallon per square foot per year. LA is the total landscape area in square feet, SLA is the total special landscape area in square feet, and ETAF is 0.55 for residential areas and 0.45 for non-residential areas			

<b>ETAF Calculations</b>	
<b>Regular Landscape Areas</b>	
Total ETAF x Area	8,101.88
Total Area	12862
<b>Average ETAF</b>	<b>0.63</b>
<b>All Landscape Areas</b>	
Total ETAF x Area	8,101.88
Total Area	12862
<b>Site-wide ETAF</b>	<b>0.63</b>

**Average ETAF for Regular Landscape Areas must be 0.55 or below for residential areas, and 0.45 or below for non-residential areas.**

**GENERAL IRRIGATION NOTES**

- The irrigation contractor shall be responsible for familiarizing themselves with all differences in grade, location of seawalls, location of retaining walls, etc. The contractor shall be responsible for coordinating all irrigation work with the general contractor, electrical contractor, and all other subcontractors for the location and the installation of irrigation related sleeves through walls, structures, under roadways, paving, etc.
- The irrigation design presented in these documents is intended to be diagrammatic. All irrigation equipment, piping and valve locations, etc. shown within paved areas are for design identification and shall only be installed in planting areas. Irrigation contractor shall install all remote control valves, quick couplers, and gate valves, in shrub planting areas or as approved by owner's representative & the landscape irrigation designer. Avoid any conflicts between the sprinkler system, planting and architectural features.
- The irrigation system design is based upon the minimum operating pressure and the maximum flow demand shown on the irrigation drawings at each point of connection. The irrigation contractor shall verify water pressure prior to construction. Any difference between the water pressure indicated on the drawings and the actual pressure reading at the irrigation point of connection shall be immediately reported in writing to the owner's authorized representative. If the pressure differences are not immediately reported prior to beginning construction, the irrigation contractor shall assume full responsibility for all revisions to the irrigation system deemed necessary by the owner's representative and all costs associated with those revisions.
- When it is apparent to the landscape contractor in the field that obstructions, grade differences, or differences in the calculated area dimensions exist that may have not been considered in the design of the system, the irrigation contractor shall not willfully install the irrigation system as indicated on the construction drawings. The owner's authorized representative shall be notified in writing of any such obstructions or differences prior to beginning any irrigation installation. If notification is not received prior to beginning installation, the irrigation contractor shall assume full responsibility for all revisions to the irrigation system as deemed necessary by owner's representative and all costs associated with those revisions.
- The irrigation contractor shall be responsible for installing all control wire sleeving of sufficient size, under all paved areas in addition to the control wire sleeving shown on the drawings.
- All piping and equipment shall be installed per the irrigation details. Teflon tape or Teflon pipe dope shall be applied to all male PVC pipe threads on all irrigation valve assemblies.
- All pop-up style irrigation heads located in shrub or groundcover areas shall be installed so the top of the irrigation head is 1" above finish grade.
- All pop-up style irrigation heads to be located in turf areas shall initially be installed so the top of the irrigation heads are flush with the adjacent sidewalk or curb. Within 10 days of being notified by the owner's representative, the irrigation contractor shall be responsible for adjusting all turf irrigation heads so the top of the irrigation head is 1/2" above finish grade.
- The irrigation contractor shall be responsible for flushing and adjusting all irrigation heads for optimum performance and to prevent over spray onto areas not intended for irrigation. This shall include selecting the proper fan arc pattern, adjusting the spray radius of the irrigation head with PRS screens and/or also throttling the flow control at each valve to obtain the optimum operating pressure for each system.
- The irrigation contractor shall be responsible for adjusting the pressure regulator on each electric control valve so the irrigation head farthest and highest in elevation from its associated control valve functions within the operating pressure shown on the irrigation legend (not to exceed 5 PSI above the indicated operating pressure).
- When installing Rain Bird 1800 series nozzles that require arc patterns other than the standard arc patterns (e.g., 360°, 180°, and 90°), the contractor shall use the appropriate head arc pattern (e.g., 120°, 240°, 270°). The contractor shall use Rain Bird variable arc nozzles (VAN) when installing irrigation heads using Rain Bird 1800 series nozzles only when required pattern is not one of the fixed arc patterns. Select the radius of VAN nozzles to match site conditions. For example: use 8" VAN where an 8 foot radius is required or a 12" VAN where a 12 foot radius is required.
- The irrigation contractor shall be responsible for making field adjustments to the irrigation system by installing a quarter circle or half circle sprinkler head on each side of any vertical element (posts, street lights, trees, etc.) which prevents proper coverage by interfering with the spray pattern of the irrigation head. All adjustments shall be made at no additional costs to the owner.
- Drainage of irrigation water through spray head will not be allowed. Rain Bird SAM feature shall be used to prevent spray head drainage. During construction, the contractor shall change spray bodies from Rain Bird 1800-PRS to 1800-SAM-PRS for spray heads showing signs of draining after the irrigation system has operated from an ON to OFF position. Installation of Rain Bird SAM feature shall be included in the Bid Price of the irrigation system.
- The irrigation contractor shall be responsible for making the final connection between the power source and the automatic controller. 120 volt electrical power source shall be provided by others at the automatic controller location.
- Adhesives, sealants and caulks shall meet local or regional air pollution control or south coast AQMD rule 1168 VOC and statewide VOC standards.
- Contractor shall verify exterior mounted rain sensor location and provide wiring between rain sensor and controller.

**OBSERVATION SCHEDULING**

The landscape contractor shall schedule an irrigation site observation by the irrigation designer, and/or the owner's representative, which shall not occur without at least 48 hours prior notification. The following items shall be reviewed:

- Pre-job/kick-off meeting with contractor, general contractor, and irrigation designer.
- Mainline, backflow preventer, master valves, flow sensors, booster pump installation and operation, installation review prior to backfilling trenches, irrigation mainline pressure test, etc.
- Finalizing the location for the controller assemblies - landscape contractor shall coordinate with the irrigation designer to verify connection of flow sensors and associated equipment to each controller assembly and for certification/warranty of equipment.
- Irrigation coverage test - a dynamic pressure test shall be performed by the landscape contractor and shall be observed by the owner (or the owner's representative) and the irrigation designer for each valve during the irrigation coverage test.

**IRRIGATION CONSTRUCTION NOTES**

- The landscape contractor shall purchase and install one 2" domestic water meter located per the civil engineer's sewer & water plan and as shown on the irrigation plan. Verify that the static pressure is .92 PSI prior to construction. Contractor shall furnish and install mainline to the flagged gate valves, backflow preventer, quick couplers, master valve, and flow sensor per the irrigation legend and details. (Refer to the irrigation plans for sizing). Refer to irrigation legend and irrigation construction notes for model numbers. Install the flow sensor per the manufacturer's recommendations and details. Contractor shall furnish all materials and labor to execute and install the irrigation system per the irrigation plans. Install the gate valves, backflow preventer, master valves, flow sensors, and quick couplers within the shrub planting areas only. The flow sensor wire shall be manufactured by "Rain Master", model #REV-CAB-SEN. No field splices allowed between flow sensor and controller. All flow sensor wires shall be installed within a gray 1-1/2" DIA. SCH. 40 PVC conduit. Each conduit shall have a separate flow sensor cable installed within it based on the corresponding controller assembly. Imperial Technical Services shall make the final connections from the flow sensor to the controller assemblies. Mainline shown in hardscape areas is diagrammatic. Mainlines are intended to be installed within the shrub areas only. Any mainline, lateral, or control wires that run under hardscape areas shall be installed in SCH. 40 PVC sleeves which shall be sized a minimum of twice the diameter of the actual pipe diameter. Refer to irrigation details for installation and depths of sleeving.

**CONTROLLER INFORMATION**

CONTROLLER NOTE	MANUFACTURER	HUNTER
	TYPE:	ACC2 WALL MOUNT CONTROLLER
	ASSEMBLED BY:	
	CONTROLLER IDENTIFICATION	CONTROLLER PART NUMBER
	A	ACC-1200-SS
	INTERNET REQUIRED:	NO
	FLOW SENSOR CABLE:	YES
		Install flow sensor cable in a 1 1/2" U.L. PVC SCH. 40 gray conduit.
		The 120 volt power supply connection to the irrigation controller assembly shall be the responsibility of the irrigation contractor. Refer to electrical plans for additional information. Final location of the irrigation controller assembly shall be approved by the owner's authorized representative prior to installation. All sprinkler heads shall be field adjusted to prevent over spray onto the irrigation controller assembly enclosure.
		The system is designed for the operation of one valve at a time per controller. The system has been designed for one valve opening and one valve closing.
		The controller shall be located as shown on the drawings or as directed by the owner's authorized representative.

**PRESSURE CALCULATIONS FOR DOMESTIC IRRIGATION**

Project Name and/or Tract:	SIERRA MADRE LIBRARY
Date and Source of Information:	
Name of Contact Person and Phone Number:	
P.O.C. Water Meter #:	992 FT
Water Meter Size and Type:	2"
Hydraulic Grade Level:	992 FT
Water Meter Elevation:	992 FT
Highest Head Elevation on the System:	992 FT
Base for Calculations:	HIGHEST GPM DEMAND

Remote Control Valve#:	A-18
Size of Remote Control Valve:	1"
Demand at Remote Control Valve:	18 GPM

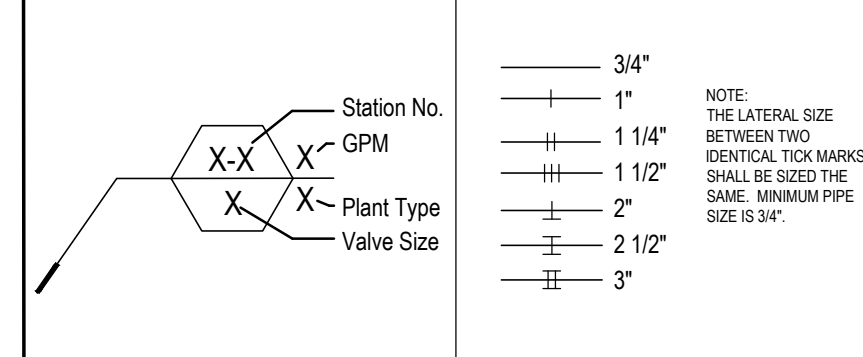
QUANTITY	SIZE	DESCRIPTION	FLOW (GPM)	LOSS (PSI)
1	2"	Water Meter	18	0
1	2"	Backflow RP	18	12
		Pressure Regulator		
		Gate Valve(s)		
		Gate Valve(s)		
1	2"	Master Valve	18	0.5
1	2"	Flow Sensor	18	0.5
352	2"	Mainline		0.73
		Mainline		
		Mainline		
17	1"	Remote Control Valve	18	0.5
		Lateral Line Losses(10%)		1.42
		Other Losses(10%)		1.42
		Elevation Loss or Gain		-0.73
		<b>Total</b>		<b>16.34</b>

PRESSURE (PSI)	
Pressure Required to Operate Irrigation Head	30
Sub-Total Pressure Required for Irrigation System	46.34
Total Pressure Required for Irrigation System (Sub-Total Pressure + 25%)	57.92
Static Pressure Available	90
Residual Pressure	32.08
(Subtract Total Pressure from Static Pressure)	

**IRRIGATION LEGEND**

SYMBOL	RAJ	MANF	MODEL NO. WITH NOZZLE SIZE & TYPE
●	-	RainBird	RWS-BCG-1402 (.50 GPM)
○	-	RainBird	1402 on 1802 w/ PA-80
		Netafim (Shrub)	Irrigation Dripline - Technline CV Dripline TLCV6-16
		Netafim	Air Relief Valve
		Netafim	TLSOV - Manual Flush Valve
		Netafim	Drip Connector
		Netafim	Hydrometer - 2" normally closed LHM15M11A4PMLE
		Wilcox	975XL - 1-1/2" Backflow Preventer
		Nbco	T-111 Gate Valve - Line Size 2 1/2" and smaller
		RainBird	33-DLRC - 3/4" Quick Coupler Valve
		RainBird	EPB-CP-PRS-D
		RainBird	XCZ-PRB-100-COM 0.3-20 GPM XCZ-PRB-150-COM 15-40 GPM
		King Bros.	Line Size Check Valve
		HUNTER	HUNTER SOLAR SYNC
		HUNTER	ACC2 WALL MOUNT w/ (1) ACC 6-Station Expansion Module
			Spare Wire Pull Box
			Existing Mainline
			Mainline
			Lateral Line
			PVC Sleeves

**IRRIGATION VALVE CALLOUT:**



**LATERAL LINE SIZING CHART**

Station No.	Plant Type	Valve Size
1"	Turf	3/4"
1"	Shrub / Ground Cover	1"
1"	Trees	1 1/4"
1"	Pots	2"
1"		2 1/2"
1"		3"

DESCRIPTION	PSI	FLOW RATE IN GPM	DETAIL		
	F	H	Q	A	
Bubbler in Sleeve with Grate	30	50	-	-	JL2.51
Flood Bubbler on 2" pop-up Spray Head	30	50	-	-	JL2.51
Space lateral rows at 18" Drip spacing at 18" Install 3" min - 6" max below grade per specifications. Application rate: 0.43 in/hr. Time to apply 14": 36 minutes.	30	0.6 GPM	Flow Rate		NL2.51
Install per manufacturer's specifications.					NL2.51
Install per manufacturer's specifications.					NL2.51
See civil engineers plans for additional information.					LA2.51
Verify location in field prior to installation. Install within Coast Guardback Stainless Steel Enclosure per detail.					FL2.51
Assemble with stainless steel hardware. Install in a 10" round valve box.					GL2.51
Quick coupler valve with locking rubber cover. Install in round valve box per detail.					HL2.51
Remote control valve. Install in rectangle valve box per detail.					DL2.51
Remote control valve kit with pressure regulating basket filter. Install in rectangle valve box per detail.					DL2.51
Provide spring check valve when direction of water flow is uphill. Provide spring check valve when direction of flow is downhill.					-
Rain Sensor. Verify location in field.					KL2.51
Irrigation control assembly with flow sensing and ET capability located per irrigation plans. See irrigation construction notes for more information.					KL2.51
Four (4) continuous spare control wires, blue in color and one (1) white common wire, 24" coil minimum.					-
Protect in place.					C, DL2.51
Irrigation Mainline - PVC SCH. 40 IPS white pipe. PVC SCH. 40 IPS for mainline sizes 1" to 2" PVC Class 315 IPS for mainline sizes 2" and larger Sleeve mainline per notes and details.					C, DL2.51
Lateral Pipe - PVC SCH. 40 IPS white pipe. Minimum pipe size shall be 3/4" size laterals per plan. PVC SCH. 40 IPS for sizes 3/4" to 2 1/2"					C, DL2.51
PVC SCH. 40 IPS white pipe - sleeves shall be installed for any mainline, lateral, or wires crossing under hardscape per irrigation construction notes. Refer to sleeving sizing chart L2.01.					DL2.51

**PLANT MATERIAL ABBREVIATIONS:**

Plant Type:	
TF Turf	
SB Shrub / Ground Cover	
TR Trees	
PT Pots	

**DOMESTIC WATER POINT OF CONNECTION EQUIPMENT SIZES:**

P.O.C.#	WM	BF	MV	FS
XX	XX	XX	XX	XX

WM = WATER METER  
BF = BACKFLOW PREVENTER  
MV = MASTER VALVE  
FS = FLOW SENSOR

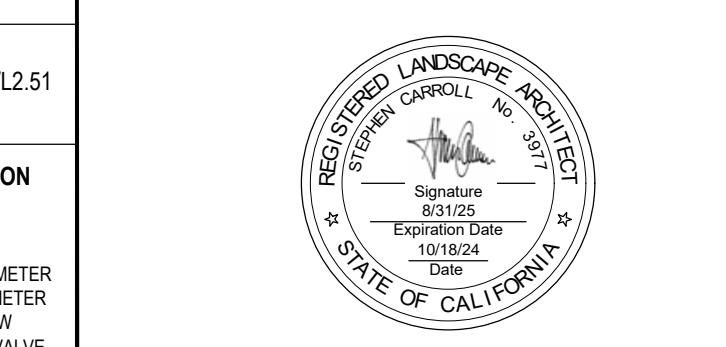
**Hydrozone:**  
H High  
M Medium  
L Low



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**City of Sierra Madre Library**

**400 W Sierra Madre Boulevard**  
**Sierra Madre, CA 91024**

Job No: 23-205.00  
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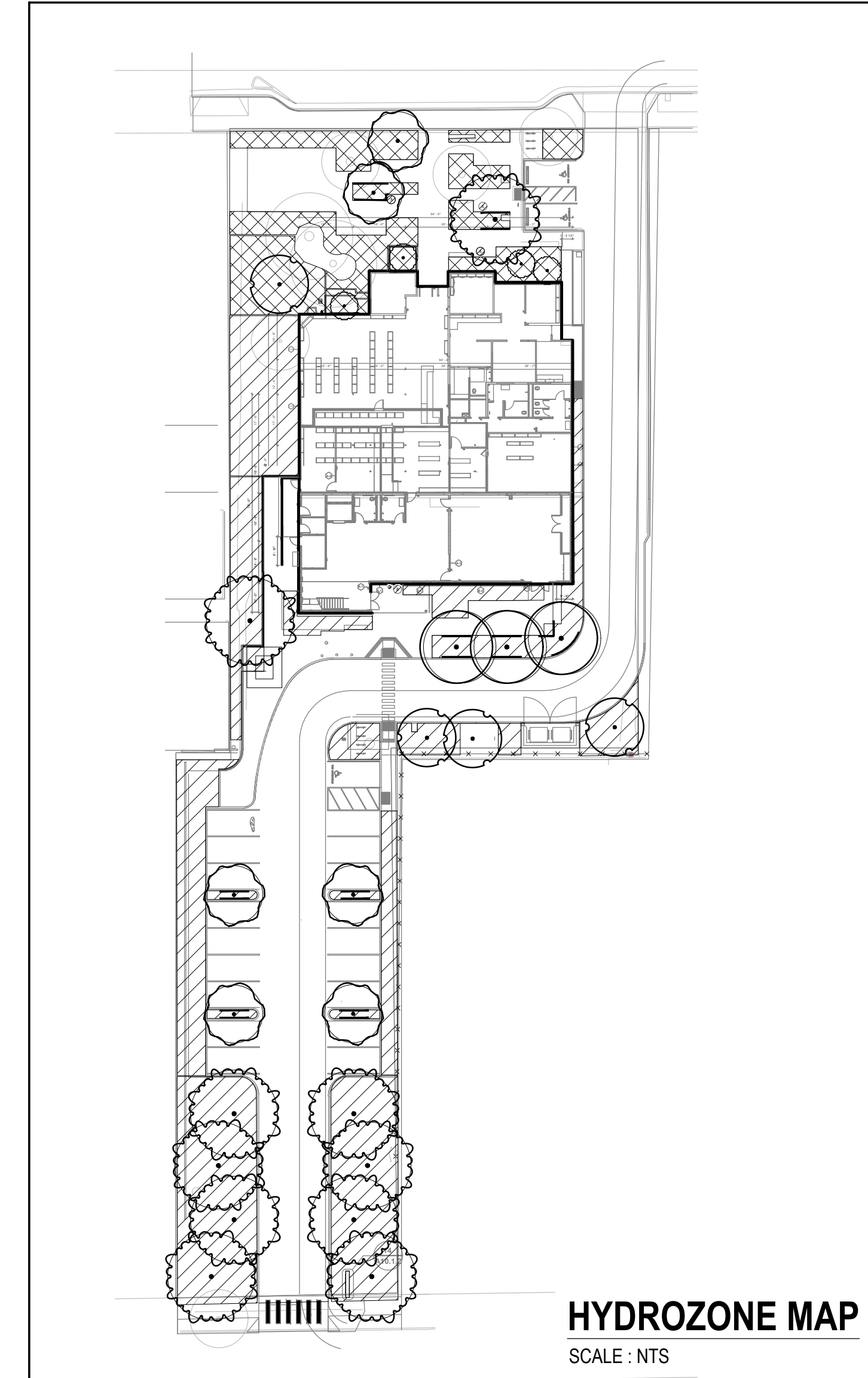
**CONFORMED SET**

REV	DATE	DESCRIPTION
	10/18/24	CONFORMED SET

Sheet Title  
**OVERALL IRRIGATION LEGEND**

Sheet No:  
**L2.00**  
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HYDROZONE LEGEND	
	LOW WATER USE SHRUBS
	MODERATE WATER USE SHRUBS



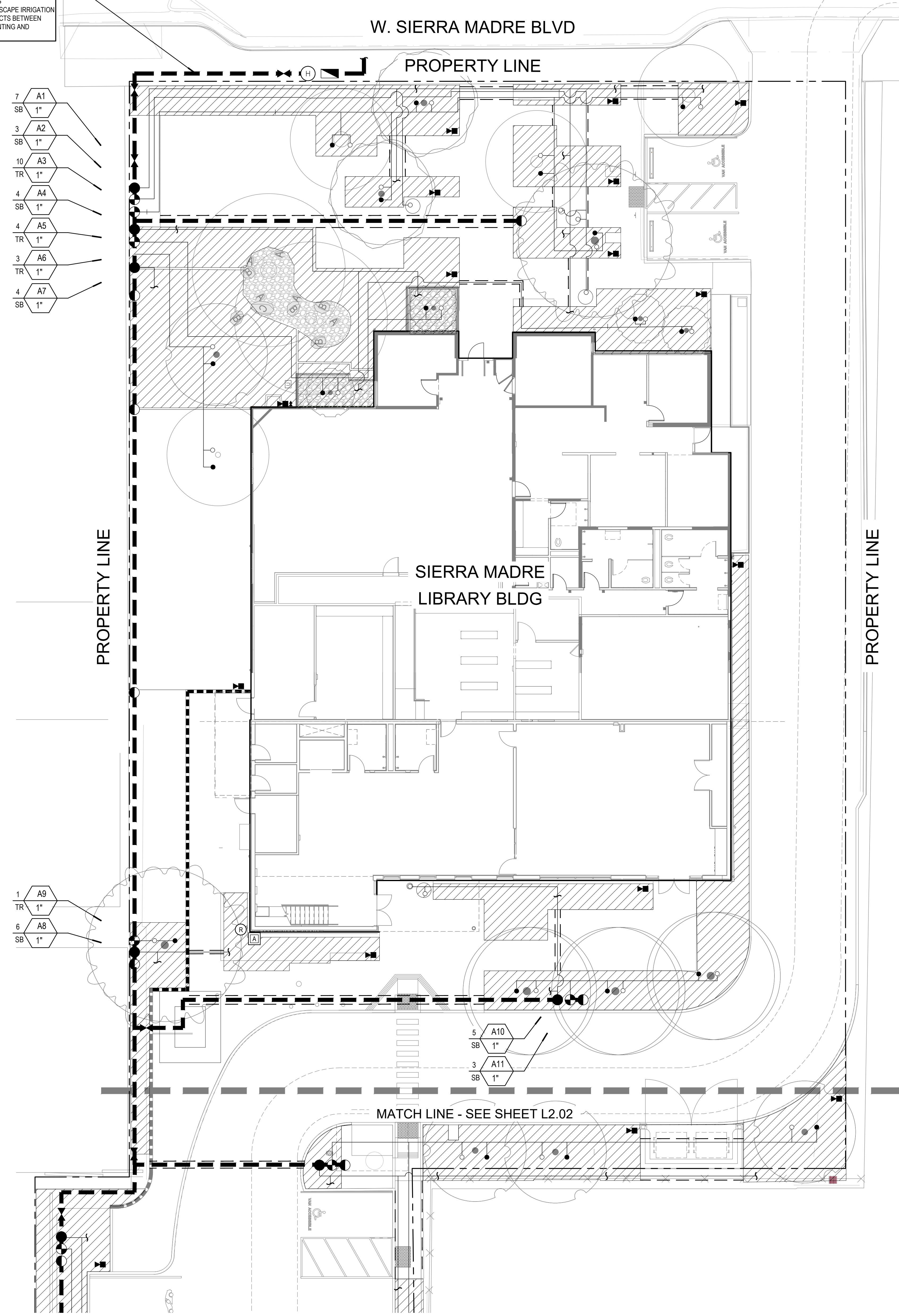
**HYDROZONE MAP**  
SCALE : NTS

THE IRRIGATION DESIGN PRESENTED IN THESE DOCUMENTS IS INTENDED TO BE DIAGNOSTIC. ALL IRRIGATION EQUIPMENT, PIPING AND VALVE LOCATIONS, ETC. SHOWN WITHIN PAVED AREAS ARE FOR DESIGN CLARIFICATION AND SHALL ONLY BE INSTALLED IN PLANTING AREAS. IRRIGATION CONTRACTOR SHALL INSTALL ALL REMOTE CONTROL VALVES, QUICK COUPLERS, AND GATE VALVES, IN SHRUB PLANTING AREAS OR AS APPROVED BY OWNERS REPRESENTATIVE & THE LANDSCAPE IRRIGATION DESIGNER. AVOID ANY CONFLICTS BETWEEN THE SPRINKLER SYSTEM, PLANTING AND ARCHITECTURAL FEATURES.

- 7 A1 SB 1"
- 3 A2 SB 1"
- 10 A3 TR 1"
- 4 A4 SB 1"
- 4 A5 TR 1"
- 3 A6 TR 1"
- 4 A7 SB 1"

- 1 A9 TR 1"
- 6 A8 SB 1"

- 5 A10 SB 1"
- 3 A11 SB 1"



IRRIGATION LEGEND			
SYMBOL	RAD.	MANF.	MODEL NO. WITH NOZZLE SIZE & TYPE
●	-	RainBird	RWS-BCG-1402 (50 GPM)
○	-	RainBird	1402 on 1802 w/ PA-80
	-	Netafun (Shrub)	Irrigation Dripline - Techtline CV Dripline TL CV6-18
	-	Netafun	Air Relief Valve
	-	Netafun	TL SOV - Manual Flush Valve
	-	Netafun	Drip Connector
	-	Netafun	Hydrometer - 2" normally closed LHM15EM1A AFMEL
	-	Wilkins	975XL - 1-1/2" Backflow Preventer
	-	Nibco	T-111 Gate Valve - Line Size 2 1/2" and smaller.
	-	RainBird	33-DLRC - 3/4" Quick Coupler Valve
	-	RainBird	EFB-CP-PRS-D
	-	RainBird	XC2-PRB-100-COM 0.3-20 GPM XC2-PRB-150-COM 15-40 GPM
	-	King Bros.	Line Size Check Valve
	-	HUNTER	HUNTER SOLAR SYNC
	-	HUNTER	ACC2 WALL MOUNT w/ (1) ACC 6-Station Expansion Module
	-	-	Spare Wire Pull Box
	-	-	Existing Mainline
	-	-	Mainline
	-	-	Lateral Line
	-	-	PVC Sleeves

- IRRIGATION VALVE CALLOUT:**
- Station No. X-X  
GPM X"  
Plant Type X"  
Valve Size X"
- LATERAL LINE SIZING CHART**
- |      |    |        |        |    |        |    |
|------|----|--------|--------|----|--------|----|
| 3/4" | 1" | 1 1/4" | 1 1/2" | 2" | 2 1/2" | 3" |
|------|----|--------|--------|----|--------|----|
- NOTE: THE LATERAL SIZE BETWEEN TWO SHALL BE THE SAME. MINIMUM PIPE SIZE IS 3/4".
- EQUIPMENT LOCATION NOTE**
- All irrigation equipment, piping and valve locations, etc. shown within paved areas are for design clarification and shall only be installed in planting areas (typical).
  - Locations of automatic controller, basket strainer assembly, and flow sensor are approximate. Owner's representative shall determine final and precise positioning of above grade installation of irrigation equipment. Contractor to stake out all above grade irrigation equipment locations for review by owner's representative. Owner approval to be obtained prior to installation. Contractor shall provide minor adjustments of above grade irrigation equipment locations at no additional cost to the owner. If owner approval is not received prior to beginning installation, the irrigation contractor shall assume full responsibility for all revisions to the equipment locations as deemed necessary by owner's representative and all costs associated with those revisions.
  - Locations of remote control valves and gate valves are approximate. Owner's representative shall determine final and precise positioning of above grade installation of remote control valves and gate valves. Contractor to stake out all remote control valve and gate valve locations for review by owner's representative. Owner approval to be obtained prior to installation. See irrigation details for additional installation information. Contractor shall provide minor adjustments of remote control valve and gate valve locations at no additional cost to the owner. If owner approval is not received prior to beginning installation, the irrigation contractor shall assume full responsibility for all revisions to the remote control valve and gate valve locations as deemed necessary by owner's representative and all costs associated with those revisions.

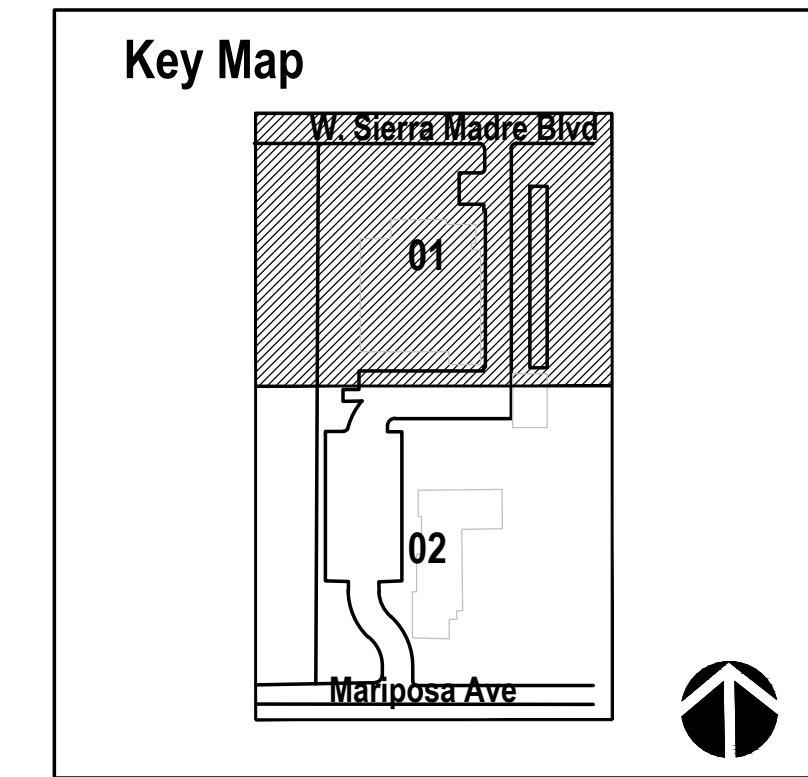
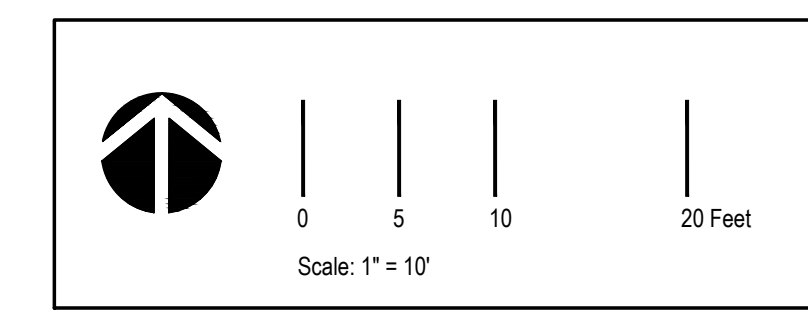
**CONTROL WIRE CONDUIT SIZING CHART**

SLEEVE SIZE	2" MIN.	2-1/2"	3"	4"
WIRES IN SLEEVE	0-16	17-24	25-40	41-48

**IRRIGATION SLEEVE SIZING CHART**

PIPE SIZE	3/4"	1"	1-1/4"	1-1/2"	2"	2-1/2"	3"
SLEEVE SIZE	3"	3"	3"	4"	4"	4"	6"

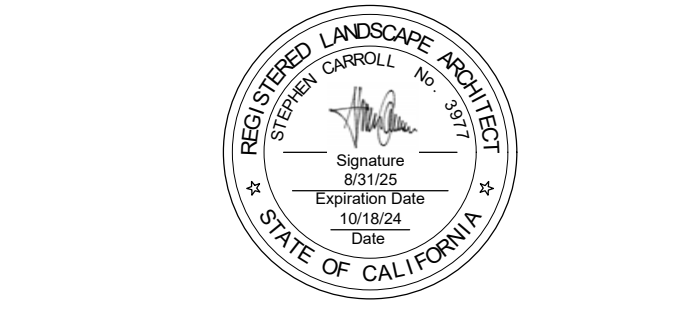
- IRRIGATION SLEEVE AND CONDUIT NOTES**
- Sleeves are required for all irrigation pipe and control wire conduit under paving (typical). Refer to Irrigation Sleeve Sizes and Control Wire Conduit Charts for appropriate sleeve and conduit sizing.
  - For drawing clarity, not all irrigation sleeves are sized but shall be installed and included as part of the contractor's bid. Also, for drawing clarity, not all conduits and irrigation sleeves are shown. Contractor is responsible for installation for sleeves and conduits of appropriate size under all paved areas as well as all sleeves and conduits that are shown on the drawings.
  - The irrigation contractor shall be responsible for familiarizing themselves with all differences in grade, location of seatwalls, location of retaining walls, etc. The contractor shall be responsible for coordinating all irrigation work with the general contractor, electrical contractor, and all other subcontractors for the location and the installation of irrigation related sleeves through walls, structures, under roadways, paving, etc.



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**400 W Sierra Madre Boulevard**  
Sierra Madre, CA 91024

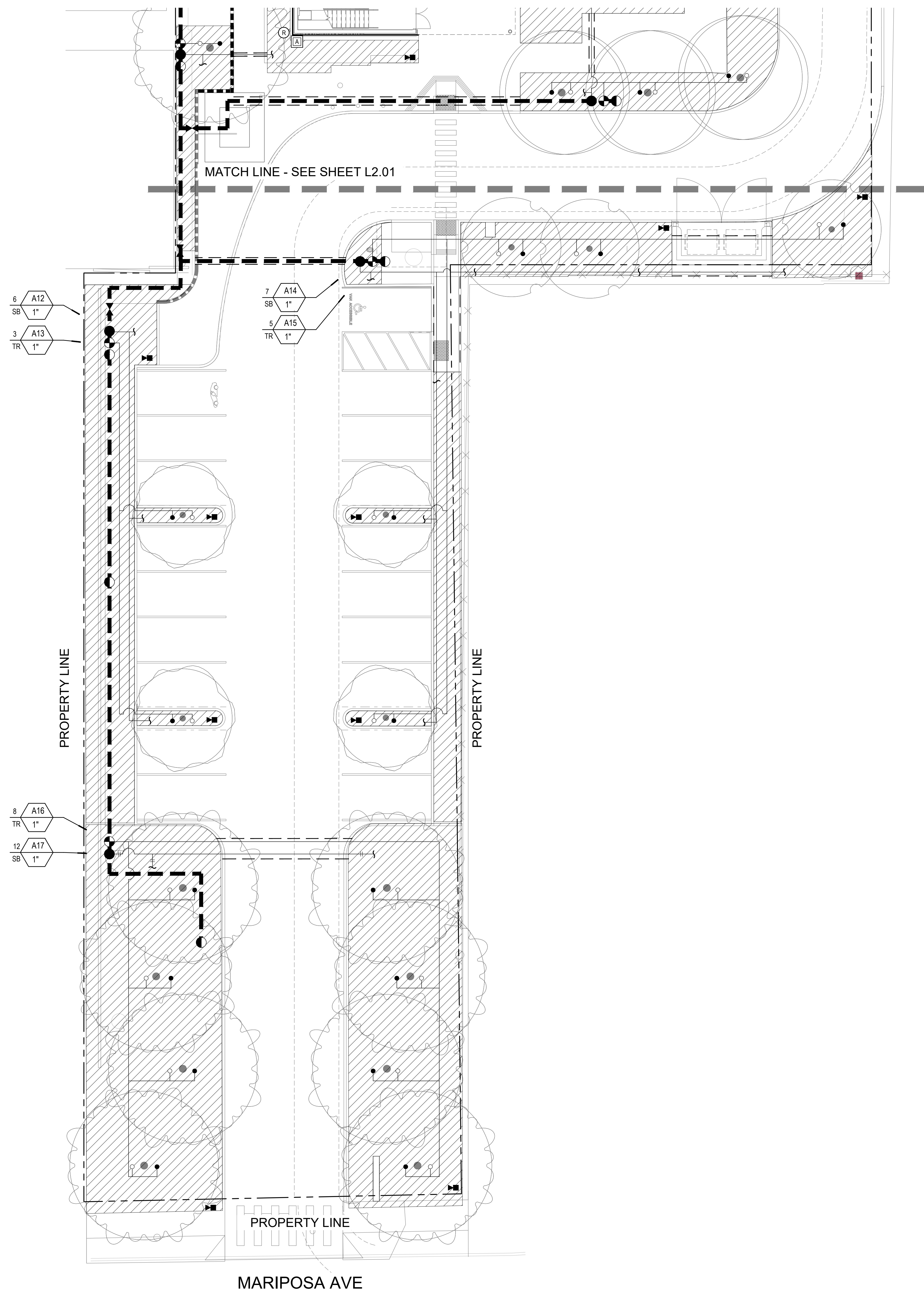
Job No: 23-025.00  
Owner

**CONFORMED SET**

REVISIONS		DESCRIPTION
REV	DATE	DESCRIPTION
	10/18/24	CONFORMED SET

Sheet Title  
**IRRIGATION PLAN**

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**L2.01**  
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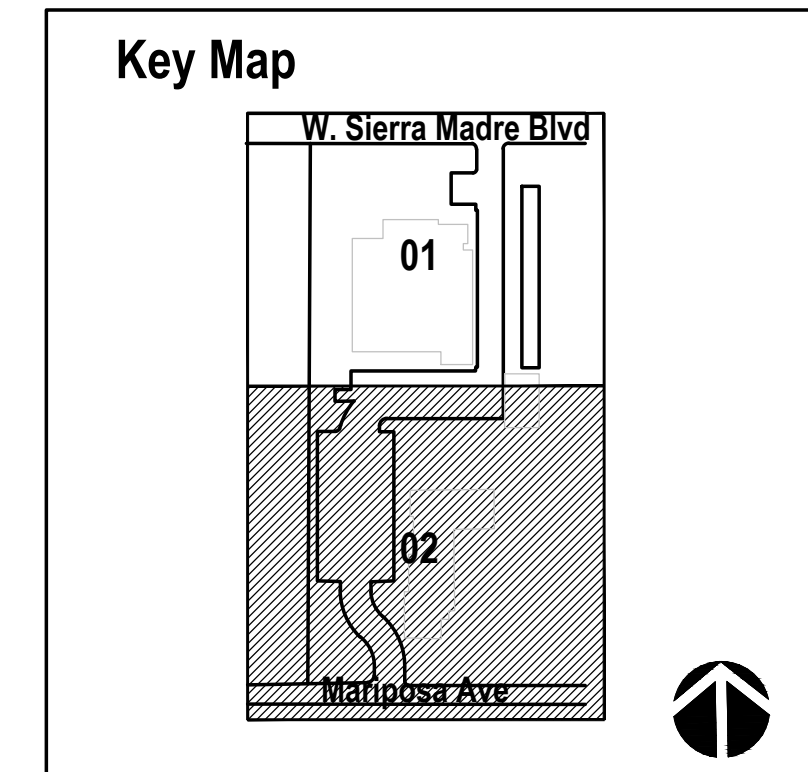
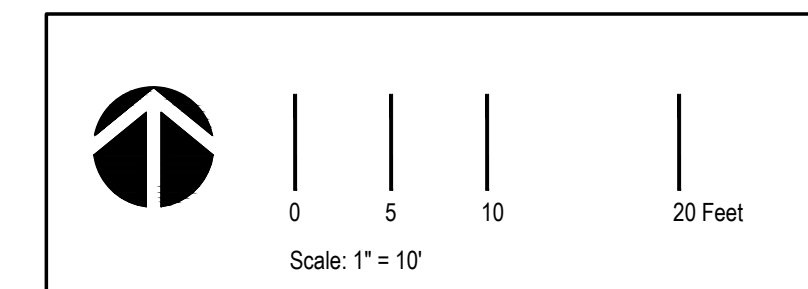
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	-	Netafim	Drip Connector
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	-	-	Spare Wire Pull Box
	-	-	Existing Mainline
	-	-	Mainline
	-	-	Lateral Line
	-	-	PVC Sleeves
IRRIGATION VALVE CALLOUT:		LATERAL LINE SIZING CHART	
	Station No.		NOTE: THE LATERAL SIZE BETWEEN TWO GATE VALVES SHALL BE THE SAME. MINIMUM PIPE SIZE IS 3/4".
	GPM		
	Plant Type		
	Valve Size		

- EQUIPMENT LOCATION NOTE**
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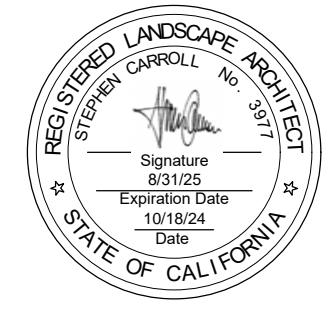


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Sierra Madre, CA 91024

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REVISIONS	
REV	DESCRIPTION
10/18/24	CONFORMED SET

Sheet Title  
**IRRIGATION PLAN**

Sheet No:  
**L2.02**  
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## GENERAL NOTES

1. CONSULT WITH THE OAR BEFORE STARTING WORK.
2. THE CONTRACTOR SHALL USE SUFFICIENT BARRICADES AND TEMPORARY PROTECTION DEVICES TO PREVENT PEDESTRIANS OR NON-AUTHORIZED PERSONNEL ACCESS TO ANY OPEN TRENCHES OR CONSTRUCTION ACTIVITY. THE CONTRACTOR SHALL ERECT A SAFETY BARRICADE AT ALL OPEN TRENCHES, DITCHES, PITS, SUMPS, ETC FOR THE PROTECTION AND SAFETY OF THE PUBLIC. ALL TRENCHES OUTSIDE OF THE BARRICADE LIMITS SHALL BE BACKFILLED AND PAVED NOT LATER THAN 72 HOURS AFTER BEING OPENED. DURING THE TIME THE TRENCHES ARE OPEN IN TRAFFIC AREAS, THE CONTRACTOR SHALL PROVIDE TRAFFIC PLATES. SAFETY BARRICADES SHALL BE PANELIZED CHAIN LINK FENCE. EACH FENCE PANEL SHALL BE 6FT TALL x 10FT WIDE WITH STAND AND TIED TOGETHER END TO END WITH A MINIMUM 8-GAUGE WIRE. NO TRENCHES SHALL BE LOCATED OUTSIDE BARRICADES.
3. ALL FEEDER AND BRANCH CIRCUIT RACEWAYS SHALL CONTAIN A GREEN, COPPER EQUIPMENT GROUNDING CONDUCTOR SIZED PER NEC ARTICLE 250. ALL UNDERGROUND CONDUITS SHALL BE ENTIRELY ENCASED IN CONCRETE 3" THICK ON ALL SIDES WITH MULTIPLE CONDUITS SPACED NOT LESS THAN 3" APART. MINIMUM DEPTH OF NOT LESS THAN 24" BELOW FINISHED GRADE TO THE TOP OF CONCRETE ENVELOPE.
4. ALL RACEWAYS INSIDE LIBRARY AND OFFICES SHALL BE CONCEALED.
5. REFER TO THE SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS AND EQUIPMENT AND MATERIAL.
6. APPROVED FOR USE UNDER THIS CONTRACT.
7. PRIOR TO PULLING ANY CONDUCTORS, CLEAN AND MANDREL ALL CONDUITS.
8. CONTRACTOR SHALL INSTALL EQUIPMENT PER ADA (AMERICAN DISABILITIES ACT) REQUIREMENTS.
9. DRAWINGS DO NOT SHOW ALL THE NECESSARY PULLBOXES. PROVIDE ALL PULLBOXES TO COMPLY WITH CODES AND STANDARDS AND TO TERMINATE CONDUITS AND RACEWAYS PER MANUFACTURER'S RECOMMENDATIONS THROUGHOUT SITE.
10. EXTERIOR EQUIPMENT, JUNCTION BOXES, ENCLOSURES AND CONNECTIONS SHALL BE WEATHERPROOF TYPE SUITABLE FOR EXTERIOR INSTALLATION.
11. COORDINATION:
  - A. IN THE EVENT THAT CERTAIN FEATURES OF THE CONSTRUCTION ARE NOT FULLY SHOWN ON THE CONSTRUCTION DOCUMENTS, THE FEATURES SHALL BE OF THE SAME CHARACTER AS SIMILAR CONDITIONS THAT ARE SHOWN.
  - B. BEFORE STARTING ANY UNDERGROUND WORK, THE CONTRACTOR SHALL CONTACT ALL UTILITY COMPANIES IN ORDER TO LOCATE EXISTING UNDERGROUND LINES. IN THE EVENT THAT DURING THE UNDERGROUND WORK THE CONTRACTOR DAMAGES ANY EXISTING LINES, IT WILL BE HIS RESPONSIBILITY TO DO ALL NECESSARY REPAIR WORK AT HIS EXPENSE.
12. THE ENGINEER HAS PREPARED THESE DOCUMENTS ONLY FOR IMPROVEMENTS SPECIFIED, DETAILED OR SHOWN AS NEW WORK, AND ASSUMES NO RESPONSIBILITY FOR OTHER CONSTRUCTION, MATERIAL OR EQUIPMENT NOTED AS "PROVIDED BY OTHERS".
13. ALL ELECTRICAL CONDUCTORS SHALL BE COPPER AND RATED FOR 600 VOLTS AT 90°C, WITH INSULATION TYPE THHN, THWN-2 OR XHHW. ALL CONDUCTORS #10 AND LARGER SHALL BE STRANDED, #12 AND SMALLER MAY BE EITHER STRANDED OR SOLID. PROVIDE APPROVED TERMINATIONS FOR ALL #12 AND SMALLER MAY BE EITHER STRANDED OR SOLID. PROVIDE APPROVED TERMINATIONS FOR ALL CONDUCTORS.
14. ALL CONDUIT PENETRATIONS THROUGH FIRE-RATED FLOOR SLABS, SHAFTS AND WALLS SHALL BE SEALED AGAINST THE SPREAD OF FIRE OR SMOKE WITH APPROVED CABLE & CONDUIT FIRE STOPS OR FIRE RESISTANT SEALANT TO GIVE THE EQUIVALENT FIRE RATING BEFORE AND AFTER THE PENETRATION.
15. PROVIDE NYLON PULL CORD OR STRINGS IN ALL EMPTY CONDUITS.
16. ALL JUNCTION BOX COVER PLATES FOR BRANCH CIRCUIT SYSTEM SHALL BE CLEARLY MARKED WITH PERMANENT INK FELT PEN IDENTIFYING THE BRANCH CIRCUIT (BOTH PANEL NUMBER AND CIRCUIT NUMBER) CONTAINED IN THE BOX.
17. ALL EQUIPMENT ANCHORAGE SHALL BE DETAILED ON DRAWINGS. DESIGN SHALL CONFIRM TO 2022 CBC SECTION 1623A AND TABLE 16 A-O.
18. THE CONTRACTOR SHALL MAINTAIN THE UNIFORMITY AND CONTINUITY OF THE GROUNDING SYSTEM IN ALL CONDUITS/RACEWAYS.
19. TEST THE ENTIRE SYSTEM TO DEMONSTRATE TO THE OAR THAT THE ELECTRICAL COMPONENTS AND SPECIAL SYSTEMS ARE COMPLETE AND FUNCTION PROPERLY. MAKE NECESSARY CORRECTIONS AND LEAVE SYSTEMS READY FOR OPERATION.
20. EXPOSED CONDUITS SHALL BE INSTALLED ALONG MECHANICAL PIPES. INSIDE BUILDING THE EXPOSED CONDUITS UP TO 7'-0" SHALL BE RIGID STEEL AND ABOVE 7'-0" MAY BE EMT. ALL EXPOSED EXTERIOR CONDUITS SHALL BE GALVANIZED RIGID CONDUIT. THREADLESS CONNECTORS & COUPLINGS SHALL NOT BE USED. ALL EXPOSED CONDUITS, RACEWAYS, AND BOXES SHALL BE PAINTED TO MATCH THE SURFACE WHERE INSTALLED. DO NOT PAINT THE WIREMOLD.
21. DRAWINGS ARE ESSENTIALLY DIAGRAMMATIC AND THE SIZE AND LOCATION OF EQUIPMENT IS INDICATED TO SCALE WHENEVER POSSIBLE. CONTRACTOR IS REQUIRED TO VERIFY CONDITIONS, DIMENSION INDICATED EQUIPMENT SIZES, MANUFACTURER'S DATA AND INFORMATION AS NECESSARY TO INSTALL THE WORK. COORDINATE LOCATION AND LAYOUT WITH OTHER WORK. CONTRACTOR SHALL PROVIDE TO THE ENGINEER A 1/4"=1'-0" SCALED DRAWING OF ELECTRICAL EQUIPMENT ROOMS SHOWING LOCATION AND CLEARANCES OF SUBMITTED EQUIPMENT FOR REVIEW AND APPROVAL PRIOR TO ORDERING OF ELECTRICAL EQUIPMENT.
22. PROJECT SYSTEMS AND CABLING INFRASTRUCTURE SHALL BE PROVIDED PER LATEST DISTRICT STANDARDS AND SPECIFICATION.
23. CONTRACTOR TO REVIEW ARCHITECTURAL AND ELECTRICAL PLANS FOR ALL EXISTING EQUIPMENT TO BE REMOVED. ELECTRICAL EQUIPMENT, WHETHER SHOWN ON THESE DRAWINGS OR NOT, THAT ARE LOCATED IN REMOVED WALLS, FLOORS, OR CEILING, SHALL BE REMOVED UNLESS OTHERWISE NOTED.
24. THE CONTRACTOR SHALL VISIT THE SITE, INCLUDING ALL AREAS INDICATED ON THE DRAWINGS, SHALL THOROUGHLY FAMILIARIZE HIMSELF WITH THE EXISTING CONDITIONS AND, BY SUBMITTING A BID, SHALL ACCEPT CONDITIONS UNDER WHICH HE WILL BE REQUIRED TO PERFORM HIS WORK.
25. IT SHALL BE THE ELECTRICAL CONTRACTOR'S RESPONSIBILITY TO DISCONNECT AND REMOVE ALL EXISTING LIGHTING FIXTURES, RECEPTACLES, ELECTRICAL EQUIPMENT, ETC., AFFECTED BY THE RENOVATION. THIS WILL INCLUDE REROUTING OR EXTENDING OF EXISTING CONDUIT AND FEEDERS WHERE NECESSARY TO MAINTAIN THE CONTINUITY OF THE EXISTING EQUIPMENT TO REMAIN.
26. EXISTING CIRCUIT NUMBERS AND HOMERUNS SHOWN ON THESE DRAWINGS WERE TAKEN FROM EXISTING RECORD DRAWINGS. IT IS THIS CONTRACTOR'S RESPONSIBILITY TO VERIFY LOCATIONS OF HOMERUNS, AND TO ADJUST CIRCUIT NUMBERS ACCORDING TO EXISTING CONDITIONS AS REQUIRED.
27. IT SHALL BE THE RESPONSIBILITY OF THIS CONTRACTOR TO MAINTAIN CONTINUITY OF ALL ELECTRICAL SYSTEMS, EQUIPMENT, ETC., REMAINING IN OPERATION WHICH ARE BEING FED BY AN ABANDONED OUTLET. MAINTAINING CONTINUITY SHALL CONSISTS OF REROUTING CONDUIT, WIRING, ETC., AS REQUIRED.
28. THE ELECTRICAL CONTRACTOR SHALL COORDINATE WITH THE OWNER PRIOR TO REMOVAL OF EXISTING ELECTRICAL EQUIPMENT, AND TURN OVER REMOVED EQUIPMENT THAT THE OWNER REQUESTS IN AN "AS-FOUND" CONDITION. EQUIPMENT THAT IS TO BE TURNED OVER SHALL BE BOXED AND TAGGED TO IDENTIFY THE SPECIFIC EQUIPMENT.
29. WHERE NEW CIRCUITS ARE SHOWN TO EXISTING PANELS, INSTALL NEW BREAKERS (MINIMUM 20 AMP, SINGLE POLE) AS CALLED FOR ON DRAWINGS.
30. DURING EACH PHASE OF DEMOLITION, ALL CIRCUITS FROM EXISTING PANELS WHICH FEED AREAS OUTSIDE THE BOUNDARIES OF THAT PHASE, SHALL BE MAINTAINED.
31. ALL ABANDONED OUTLETS INCLUDING LIGHT, RECEPTACLES, DATA/TEL, ETC., SHALL BE COVERED AND PATCHED TO MATCH THE FINISH OF SURROUNDING WALL OR CEILING TO THE SATISFACTION OF THE OWNER.
32. ALL EQUIPMENT, DEVICES, AND WIRING SHOWN ON THE PLANS ARE NEW UNLESS NOTED AS EXISTING.

## LIGHTING FIXTURE SCHEDULE

TYPE	MANUFACTURER & MODEL NUMBER	MOUNTING	SOURCE COLOR TEMP LUMENS	WATTS	SYSTEM INPUT WATTS	VOLTAGE	DIMMING	DESCRIPTION	NOTES
<b>A</b>	FINELITE LIGHTING #HPX-P-ID-4-S-840-F-120-SC-FC-10%-FE	PENDANT	LED 4000 K 3350 L	29	29	120V	0-10V	4' LED PENDANT DIRECT/INDIRECT LINEAR FIXTURE.	
<b>A1</b>	FINELITE LIGHTING #HPX-SM-D-4H-840-F-120-FC-10%-FE	SURFACE	LED 4000 K 3120 L	27	27	120V	0-10V	4' LED SURFACE DIRECT LINEAR FIXTURE.	
<b>B</b>	H.E. WILLIAMS LIGHTING #75S-4-L30/840-DIM-UNV	SURFACE	LED 4000 K 2916 L	19.7	19.7	120-277V	0-10V	4' LED NARROW STRIP AND SQUARED LENS SURFACE MOUNTED LIGHT FIXTURE.	
<b>B1</b>	H.E. WILLIAMS LIGHTING #75S-8-L30/840-DIM-UNV	SURFACE	LED 4000 K 5832 L	40	40	120-277V	0-10V	8' LED NARROW STRIP AND SQUARED LENS SURFACE MOUNTED LIGHT FIXTURE.	
<b>C</b>	H.E. WILLIAMS LIGHTING #4DR-TL-L30/840-UNV-L-W-CS	RECESSED	LED 4000 K 2985 L	27.8	27.8	120-277V	0-10V	4.5" DIAMETER CYLINDRICAL DOWN LIGHT RECESSED MOUNTED LUMINAIRE.	
<b>C1</b>	H.E. WILLIAMS LIGHTING #4DR-TL-L30/840-DIM-UNV-L-W-CS-WET/CC	RECESSED	LED 4000 K 2985 L	27.8	27.8	120-277V	0-10V	4.5" DIAMETER CYLINDRICAL DOWN LIGHT RECESSED MOUNTED LUMINAIRE WET LOCATION, COVERED CEILING LISTED.	
<b>D</b>	BASELITE LIGHTING #PENB-41-LCBL-41-LED12W-4K-LDM0-10	PENDANT	LED 4000 K 1481 L	12	12	120-277V	0-10V	PENDANT CYLINDRICAL LIGHTING FIXTURE.	
<b>F</b>	BEGA LIGHTING #B22386-K4-BLK	WALL MOUNTED	LED 3500 K 2352 L	23	23	120-277V	0-10V	EXTERIOR WALL WASHER WALL MOUNTED LUMINAIRE.	
<b>G</b>	BASELITE LIGHTING #PEN-41-LCBL-41-LED25W-4K-LDM0-10	PENDANT	LED 4000 K 2812 L	25	25	120-277V	0-10V	PENDANT MOUNTED CYLINDRICAL LUMINAIRE.	
<b>H</b>	HESS LIGHTING #SE42B/G-IF-MK-40K-DIM-UNV-SE24B/G-IF-MK	BOLLARD	LED 4000 K 861 L	15	15	120-277V	0-10V	HESS BOLLARD LIGHT WITH COMPLETE MOUNTING ACCESSORIES.	
<b>J</b>	COOPER LIGHTING #GALN-SA4-A-840-U-SL3-BK-DIM-HSS-MS/DIM-L20-FSIR-100 WITH AV POLES & LIGHTING #SSS-204-7	POLE MOUNTED	LED 4000K 13531 L	93	93	120-277V	0-10V	POLE MOUNTED LED FIXTURE WITH HOUSE SIDE SHIELD AND WITH OCCUPANCY SENSORS AND DIMMABLE DRIVER. POLE IS A 20FT STEEL SQUARE POLE.	
<b>K</b>	CANLET LIGHTING # PUK-03-16-W-F-BE-09	WALL	LED 4000K 2608 L	16	16	120-277V	0-10V	WALL MOUNTED LED FIXTURE.	
<b>L</b>	BASELITE LIGHTING #PELB-41-ST18-LED12W-40K-LDM0-10	WALL MOUNTED	LED 4000 K 1481 L	12	12	120-277V	0-10V	WALL MOUNTED CYLINDRICAL LUMINAIRE.	
<b>M</b>	EVENLIGHT # CCDS EM-G-WW-1B-SD	SURFACE	-	2.5	2.5	120-277V	0-10V	EXIT LIGHT WITH BUILT-IN EMERGENCY BATTERY PACK. PROVIDE DIRECTIONAL ARROWS AS REQUIRED PER PLAN	
<b>N</b>	EVENLIGHT # CCDS EM-G-WW-1B-SD	CEILING	-	2.5	2.5	120-277V	0-10V	EXIT LIGHT WITH BUILT-IN EMERGENCY BATTERY PACK. PROVIDE DIRECTIONAL ARROWS AS REQUIRED PER PLAN	

### GENERAL NOTES:

- 1- PROVIDE ALL LIGHTING FIXTURES AS SHOWN COMPLETE WITH LAMPS, WIRED, CONTROLLED AND SECURELY ATTACHED TO SUPPORTS.
- 2- PROVIDE UL LISTED DRIVERS OR SOCKETS WITH MANUFACTURER LABEL LISTED PER THE INPUT SYSTEM WATTS AS INDICATED ON THE LIGHTING FIXTURE SCHEDULE.
- 3- THE LIGHTING FIXTURES AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THE STANDARDS AND REGULATIONS OF THE FOLLOWING:
  - A. UNDERWRITERS LABORATORIES (UL)
  - B. CALIFORNIA ELECTRICAL CODE (CEC)
  - C. LOCAL BUILDING AND LIFE SAFETY CODE AGENCIES.
  - D. LM-79-08, LM-80-08, TM-21-11, AND TITLE 20 LISTED
- 4- ALL FIXTURES AND WORKMANSHIP SHALL BE GUARANTEED FREE OF DEFECTS AND FULLY OPERATIONAL. ANY FIXTURES OR WORKMANSHIP FOUND TO BE DEFECTIVE DURING THE WARRANTY PERIOD WILL BE EITHER FIXED OR REPLACED BY THE CONTRACTOR AT NO COST TO THE OWNER.
- 5- PROVIDE ADEQUATE AND STURDY SUPPORT FOR EACH LIGHTING FIXTURE OR POLE LIGHT ASSEMBLY. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE WEIGHT AND MOUNTING METHOD OF ALL FIXTURES AND FURNISH AND INSTALL SUITABLE SUPPORTS OR BASE FOOTINGS. FIXTURE MOUNTING ASSEMBLIES SHALL COMPLY WITH ALL LOCAL SEISMIC CODES AND REGULATIONS.
 

**NOTE:** CONTRACTOR SHALL REFER TO ARCHITECTURAL OR STRUCTURAL DRAWINGS FOR FOOTING REQUIREMENTS.
- 6- PROVIDE ALL LIGHT FIXTURES EQUIPPED WITH COMPATIBLE DIMMING DRIVERS PER THE LIGHTING CONTROLS SYSTEM.
- 7- PROVIDE UL924 DEVICES FOR ALL EMERGENCY FIXTURES. ALL LIGHTING FIXTURES EQUIPPED WITH EMERGENCY BATTERY BACK-UP DESIGNATED WITH "EM" ON PLANS SHALL BE PROVIDED WITH A UN-SWITCHED HOT WIRE PER MANUFACTURER DIRECTIONS.
- 8- AT THE COMPLETION OF CONSTRUCTION, CONTRACTOR SHALL CLEAN LENSES AND REFLECTORS OF ALL LIGHT FIXTURES SO AS TO RENDER THEM FREE OF ANY MATERIAL, SUBSTANCE OR FILM FOREIGN TO THE FIXTURE. BLEMISHED, DAMAGED OR UNSATISFACTORY FIXTURES SHALL BE REPLACED IN A SATISFACTORY MANNER.
- 9- CONTRACTOR SHALL CONFIRM ALL LIGHT FIXTURE VOLTAGES WITH LIGHTING PLANS AND LIGHTING PANEL SCHEDULES.
- 10- PROVIDE ALL FINISHES FOR ALL LIGHT FIXTURES PER THE ARCHITECT'S FINAL SELECTION.

# tsk

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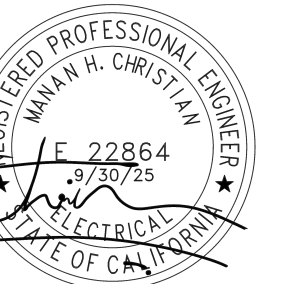
Consultant

**B**  
**Budlong**  
An MBE(SBE)(DBE)(LSBE) Firm  
Glendale/Downtown LA/Fremont/Camarillo  
W.W. & U.D. O'N.G. C.O.M.  
Job No. 23-014

PLEASE RECYCLE

Project

**City of Sierra Madre  
Library**  
440 W Sierra Madre  
Boulevard  
Sierra Madre, CA 91024



Job No: 23-025.00

Owner

**City of Sierra Madre  
Library**

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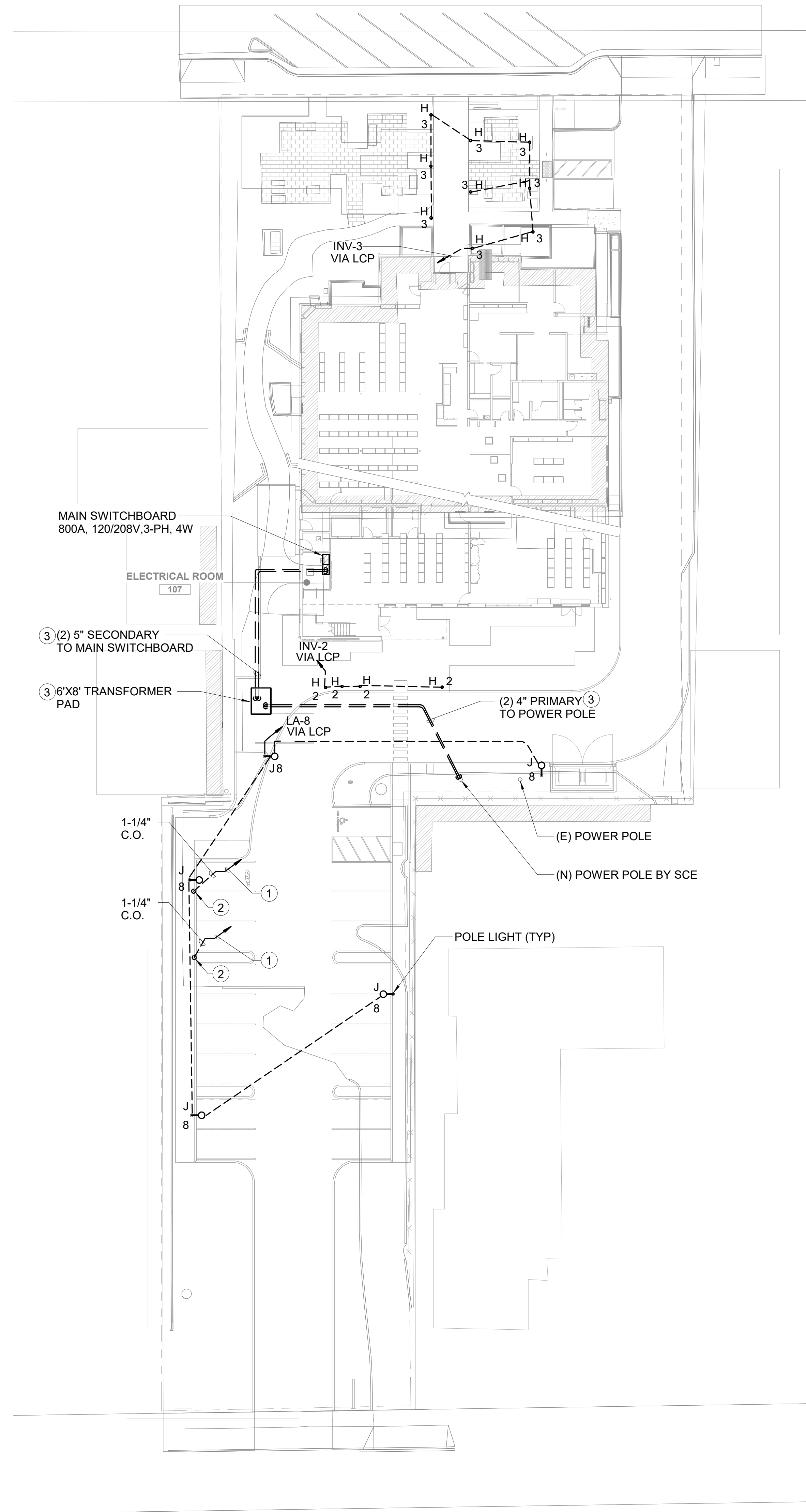
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		DESCRIPTION	
	10/18/24	CONFORMED SET	

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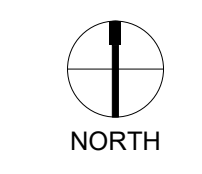
**ELECTRICAL  
LIGHTING FIXTURE  
SCHEDULE AND  
GENERAL NOTES**

Sheet No:

## E0.02



1 ELECTRICAL SITE PLAN  
SCALE: 1" = 20'-0"



**GENERAL NOTES**

1. UNDERGROUND POWER & SIGNAL CONDUITS DUCTBANK SHOWN ON THIS SITE PLAN SHALL BE 27" MIN. BELOW FINISH GRADE. SEE "CONDUIT DUCT BANK" DETAIL 5/9.01 FOR CONDUIT INSTALLATION.
2. RUN UNDERGROUND CONDUITS BELOW BUILDING FOUNDATION.
3. UNDERGROUND CONDUITS SHALL BE 12" AWAY FROM ANY OTHER UNDERGROUND UTILITY CONDUITS; i.e. GAS, SEWER, WATER, ETC.
4. UNDERGROUND CABLES INSTALLED IN UNDERGROUND CONDUITS SHALL BE WET LOCATION TYPE CABLES.

**KEYNOTES**

- 1 1-1/4" C.O. TO ELECTRICAL ROOM FOR FUTURE EV CHARGERS. SEE NOTE 7 ON SHEET E3.13 FOR ADDITIONAL INFORMATION.
- 2 STUB CONDUIT BELOW CONCRETE WALKWAY FOR FUTURE EV CHARGER. PROVIDE MARKER.
- 3 INSTALL EQUIPMENT, CONDUITS, BOLLARD POST PER SCE REQUIREMENT.



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Consultant



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Sheet Title  
**ELECTRICAL SITE PLAN**

Sheet No:

**E1.00**