



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL

Tuesday, September 27, 2022 - 5:30 pm
Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting or public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Goss called the meeting to order at 5:33 p.m. City Clerk Aguilar called the roll.

Present: Mayor Gene Goss, Mayor Pro Tem Edward Garcia, and Council Member Robert Parkhurst

Absent: Council Member Arizmendi and Council Member Kriebs

Also Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager

Aleks Giragosian, City Attorney
Laura Aguilar, Deputy City Manager/City Clerk
Henry Amos, Acting Police Chief
Brent Bartlett, Fire Chief
Arnfulo Yanez, Deputy Director of Public Works
James Carlson, Management Analyst
Joshua Wolf, Associate Planner

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Parkhurst led the Pledge of Allegiance. Addressed Public Safety and preparedness, and mentioned the International Shake Out Day on October 20, 2022.

APPROVAL OF MEETING AGENDA

Mayor Goss asked for changes to the agenda or a motion to approve as presented.

Mayor Pro Tem Garcia made a motion to approve the agenda as presented.

Council Member Parkhurst seconded the motion.

Mayor Goss called for a roll call vote of the Council to approve the agenda.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Member Parkhurst
Noes: None.
Absent: Council Member Arizmendi and Council Member Kriebs
Abstain: None.

The motion to approve the agenda as presented was passed by a unanimous voice vote.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Goss asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Council Member Parkhurst.

The motion was seconded by Mayor Pro Tem Garcia.

Mayor Goss called for a vote of the Council.

Ayes: Mayor Gene Goss, Mayor Pro Tem Edward Garcia, and Council Member Parkhurst
Noes: None.
Absent: Council Member Arizmendi
Abstain: None.

5:39 p.m. Council Member Kriebs arrived

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Mayor Pro Tem Garcia: spoke on the reception at the Public Library celebrating the 10 million-dollar grant the Library received.

Council Member Parkhurst: attended the California Community Choice Aggregation event in San Francisco where they celebrated 20 years since a law was passed that allowed cities to purchase their own electricity.

Council Member Kriebs: no report provided.

Mayor Goss: attended the Women's Club triple celebration where they celebrated 100 years. Senator Portantino and a representative from Congresswoman Chu's office, and Assembly Member Holden attended the event. Attended the Library Grant ceremony.

The California State Library awarded the Sierra Madre Public Library a building forward Grant in the amount of \$334,605 to be used to fund seismic structural reinforcement, window replacement, fire suppression equipment, HVAC repair and install, asbestos abatement, and ADA update.

A second water tour will take place at Sierra Madre City Yard on October 22, 2022 at 10:00 a.m. On October 6, 2022, the Sierra Madre Library and Fire Department will be hosting the Big Pumpkin Smash at Station 41. On October 8, 2022, the Annual Fire Prevention Festival will be held at Memorial Park along with the First Annual Car Show from 9:00 a.m. to 12:00 p.m.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Goss opened the meeting for public comment on items not on the agenda.

Amy Anton: spoke on YMCA not having the pool open long enough for residents to use it. Asked Council to consider bringing back Waterworks.

Claire Mclean: asked Council to notify the public when the construction of the Meadows Project will begin.

Deb Sheridan: spoke on the multiple Council meetings and Planning Commission meetings that have been held regarding the Meadows Project.

Ted Andrews: spoke on a homeless encampment set up on Mount Wilson Trail.

Todd Sarcaria: spoke in his capacity as the SVP of Operations at Waterworks Aquatics. Stated Waterworks would be willing to take over all costs for the maintenance and upkeep of the pool and asked Council to reconsider a lease agreement with Waterworks.

Nancy Beckham: spoke on the Meadows Project regarding the trees and animals.

Victoria Martin: spoke on the pool and asked Council to consider bringing back Waterworks.

Jill Klein: spoke on the pool and the programs the YMCA offers.

Nancy Boyd: spoke on the programs the YMCA offers to the seniors of Sierra Madre.

Teresa Martinez: spoke on the pool and asked Council to keep the YMCA.

Judith Capron: spoke on the classes the YMCA offers to the community.

Susan Neuhausen: spoke on Measure HR and the court case regarding the Measure. Asked for the second reading to be deferred until all five Council Members are present.

Alex Arrieta: spoke on water for the Meadows Project. Stated all five members of the Council should be present for a vote. Mentioned the concerns of a referendum if the Council approves the Resolution.

Robert Gjerde: spoke on opposing Measure HR.

Seeing no one else come forward, Mayor Goss asked City Clerk Aguilar if any e-mails had been submitted for public comment. City Clerk Aguilar advised that three e-mails were received for items not on the agenda.

PRESENTATION

ASSEMBLYMAN CHRIS HOLDEN (41ST DISTRICT) WILL PROVIDE LEGISLATIVE UPDATES TO THE CITY COUNCIL

PRESENTATION BY CALIFORNIA DEPARTMENT OF INSURANCE ON WILDFIRE SAFETY

Presented by California Department of Insurance Outreach Analyst Arminé Sargsyan

6:57 p.m. At this time Mayor Goss requested a brief recess.
7:07 p.m. the City Council reconvened their meeting.

ANNUAL REPORT UPDATE FROM YMCA

Presented by Senior Vice President of Operations for the YMCA Robin Corona and Interim Executive Director of YMCA Anthony Cruz

Mayor Goss opened the meeting for public comment on the YMCA presentation.

Amy Anton: spoke on the YMCA pool hours and it not being available to use during the summer.

Marie Metzger: spoke on the YMCA having good Staff, lifeguards on duty, and being affordable. Thanked Council for their consideration.

Todd Sarcaria: stated Waterworks will match or beat the pricing for aerobics and lap swim.

Jill Klein: spoke opposing Waterworks.

Nancy Boyd: spoke in favor of YMCA.

AGENDA ACTION ITEMS:

CONSENT

City Clerk Aguilar gave the following report:

CONSENT

a) CONSIDERATION OF RESOLUTION 22-63 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 22-63 approving payment of City Warrants in the aggregate amount of \$393,349.56; Sierra Madre Library Warrants in the aggregate amount of \$9,142.85; and Payroll Transfer in the aggregate amount of \$461,896.71 or the fiscal year ending June 30, 2023.

b) TREASURER’S REPORT – QTR ENDING JUNE 30, 2022

It is recommended that the City Council receive and file the Treasurer’s Report for the cash and investment portfolio for the quarter ending June 30, 2022.

c) RESOLUTION: 22-62 APPROVAL OF INVESTMENT POLICY

It is recommended that the City Council approve of Resolution 22-62; Approval of FY 2022-2023 Investment Policy.

d) NOTICE OF COMPLETION, FISCAL YEAR 2021-2022 LIBRARY PARKING IMPROVEMENT PROJECT

It is recommended that the City Council accept the completed work by Falkon Construction Inc., on behalf of the City and direct staff to file a Notice of Completion with the County of Los Angeles Clerk/Recorder.

e) **AWARD OF THE LANDSCAPE SERVICE CONTRACT TWO-YEAR EXTENSION FOR FY 2022-2023 TO FY 2023-2024 MERCHANTS LANDSCAPE SERVICES, INC.**

It is recommended that the City Council approve the extension of the existing contract with Merchants Landscape Services for citywide landscape services in the amount of \$166,791.00 per year through June 30, 2024, and request the Mayor to execute the amended agreement.

f) **APPROVAL OF RESOLUTION 22-60 ADOPTING REVISIONS TO THE CITY OF SIERRA MADRE PERSONNEL RULES AND REGULATIONS**

It is recommended City Council approve Resolution 22-60, Adopting Revisions to the City of Sierra Madre Personnel Rules and Regulations.

g) **ORDINANCE NO. 1458 AMENDING CHAPTER 17.88 (TEMPORARY USE PERMITS) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended the City Council conduct a second reading of Ordinance No. 1458 amending Chapter 17.88 (Temporary Use Permits) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

h) **SECOND READING OF CITY COUNCIL ORDINANCE 1461 RECOMMENDING (1) APPROVAL OF A ZONING CHANGE AND ZONING MAP AMENDMENT; (2) APPROVAL OF A SPECIFIC PLAN; AND (3) APPROVAL OF A DEVELOPMENT AGREEMENT FOR THE MEADOWS AT BAILEY CANYON SPECIFIC PLAN PROJECT**

It is recommended the City Council conduct a second reading of Ordinance No. 1461 pursuant to Planning Commission Resolution 22-11, by title only.

i) **ADOPT RESOLUTION NO. 22-61 APPROVING THE AREA D REGIONAL COMMUNITY EMERGENCY RESPONSE TEAM (CERT) MUTUAL AID AGREEMENT**

It is recommended that City Council choose alternative one (1), to approve the Area D Regional Community Emergency Response Team (CERT) Mutual Aid Agreement, adopt resolution No. 22-61 approving membership within the Area D Regional Community Emergency Team (CERT), and authorize the City Manager to execute the CERT agreement and to take such reasonable actions as may be required to implement the intent.

Mayor Goss asked the Council if they had any questions.

Item A – no questions from Council.

Item B – no questions from Council.

Item C – no questions from Council.

Item D – no questions from Council.

Item E – Council Member Kriebs asked Staff to explain the discussions they had with merchants regarding improving service levels and equipment used. Deputy Director of Public Works Yanez responded that an additional in-depth analysis was conducted and additional services will be provided. The additional services will provide service to certain regions and vegetations in the City throughout the different seasons. Merchants will use 35 percent reduction of gas operated equipment such as blowers and other equipment that provide services in the City.

Item F – Council Member Parkhurst asked if there would be more frequent reviews to the Rules and Regulations. Assistant City Manager Hernandez responded that the it is typical to do a review of the Rules and Regulations annually, however there was a delay because of the pandemic and the updates from legislation.

Item G – no questions from Council.

Item H – Council Member Kriebs mentioned that all of the all of the discussion regarding this consent item can be found at the end of the Council meeting on September 20, 2022.

Item I – Mayor Pro Tem asked how many members are certified to meet the requirements. Fire Chief Bartlett responded that the Fire Department personnel will assist in as many personnel with certifications or qualifications they can. A list will be created to identify those who are certified and have specified qualifications.

Mayor Goss opened the matter for public comment.

Pat Alcorn: thanked Fire Chief Bartlett and the Fire Department on their help with CERT. Thanked Council for their consideration. Stated there are volunteers in the City and if there is a disaster they will be available to help.

Robert Gjerde: thanked Council for their work and consideration on the Meadows Project. Spoke on CERT and stated there is no obligation for volunteers to assist if there is a call out.

Seeing no one come forward to the podium, Mayor Goss closed public comment and brought the matter back to Council for discussion and/or a vote.

Mayor Goss asked for a motion.

Council Member Kriebs made a motion to approve Consent Items A-I.

Council Member Parkhurst seconded the motion.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Kriebs, and Parkhurst
Noes: None.
Absent: Council Member Arizmendi
Abstain: None.

The motion to approve Consent Items A-I were passed by a unanimous vote.

PUBLIC HEARING

1. ORDINANCE 1460 – FIRST AMENDMENT TO THE MASTER LEASE AGREEMENT WITH TOWERPOINT CAPITAL, LLC, FOR AN EXTENSION OF LEASE AREA FOR WIRELESS COMMUNICATION SITES ON CITY PROPERTY

It is recommended the City Council open a public hearing, receive comments from the public, and approve the First Amendment to the Master Lease Agreement with Tower Point Capital, LLC for the expansion of the existing leased property for the wireless communication sites on City property at 621 East Sierra Madre Blvd. for a total of \$660 per month, and adopt ordinance 1460 (Attachment A).

Presented by Public Works Director Chris Cimino

Mayor Goss asked the Council if they had any questions.

Mayor Goss opened the matter for public comment.

Seeing no one come forward to the podium, Mayor Goss closed public comment and brought the matter back to Council for discussion and/or a vote.

Mayor Goss asked for a motion.

Council Member Parkhurst made a motion to introduce for first reading Ordinance No. 1460 – First Amendment to the Master Lease Agreement with TowerPoint Capital, LLC, for an extension of lease area for wireless communication sites on City property.

Council Member Kriebs seconded the motion.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Kriebs, and Parkhurst
Noes: None.
Absent: Council Member Arizmendi
Abstain: None.

The motion to introduce for first reading Ordinance No. 1460 was passed by a unanimous vote.

DISCUSSION

City Clerk Aguilar advised that there was a typo in the Agenda that stated, "Ordinance 1642" the typo was corrected to reflect "Ordinance 1462".

1. CONSIDERATION OF ADOPTION OF ORDINANCE 1462, AMENDING SECTION 10.24 ("STOPPING, STANDING AND PARKING") TO TITLE 10 ("VEHICLES AND TRAFFIC"), AND ELIMINATING SECTIONS 10.32.020 ("THROUGH STREETS"), 10.32.030 ("STOP INTERSECTIONS"), 10.32.040 ("ANGLE PARKING ON CERTAIN STREETS"), 10.32.050 (PARKING TIME LIMIT ON CERTAIN ENUMERATED STREETS"), AND 10.32.060 ("PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS")

It is recommended the City Council introduce with first reading Ordinance 1462 “an ordinance of the city council of the city of Sierra Madre, California amending section 10.24 (“stopping, standing and parking) to title 10 (“vehicles and traffic”), and eliminating sections 10.32.020 (“through streets”), 10.32.030 (“stop intersections”), 10.32.040 (“angle parking on certain streets”), 10.32.050 (parking time limit on certain enumerated streets”), and 10.32.060 (“parking prohibited at all times on certain streets”).

Presented by Management Analyst James Carlson

Mayor Goss asked the Council if they had any questions.
Mayor Goss opened the matter for public comment.

City Clerk Aguilar advised that one e-mail was received for the discussion item.

Seeing no one come forward to the podium, Mayor Goss closed public comment and brought the matter back to Council for discussion and/or a vote.

Mayor Goss asked for a motion.

Council Member Parkhurst made a motion to adopt for first reading Ordinance No. 1462 amending sections 10.24 (“stopping, standing and parking”) to title 10 (“vehicles and traffic”), and eliminating sections 10.32.020 (“through streets”), 10.32.030 (“stop intersections”), 10.32.040 (“angle parking on certain streets”), 10.32.050 (parking time limit on certain enumerated streets”), and 10.32.060 (“parking prohibited at all times on certain streets”).

Mayor Pro Tem Garcia seconded the motion.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Kriebs, and Parkhurst
Noes: None.
Absent: Council Member Arizmendi
Abstain: None.

The motion to introduce for first reading Ordinance No. 1462 was passed by a unanimous vote.

2. DISCUSSION REGARDING SHORT-TERM RENTALS

It is recommended that the City Council provide staff with direction.

Presented by Associate Planner Joshua Wolf

Mayor Goss opened the matter for public comment.

John Hiller: spoke on loud noise heard at 2:00 a.m.

Seeing no one else come forward to the podium, Mayor Goss closed public comment and brought the matter back to Council for discussion.

The City Council provided Staff direction to report back on mechanisms, comprehensive report on what action can currently be taken in response to short-term rental complaints.

FUTURE ITEMS:

Mayor Goss asked if the Council had any items for future agendas.

Council did not have any items for future agendas.

ADJOURNMENT:

Council Member Parkhurst made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member Kriebs.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Kriebs, and Parkhurst

Noes: None.

Absent: Council Member Arizmendi

Abstain: None.

The motion to adjourn was passed by a unanimous voice vote.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 9:07 p.m. to a Regular Meeting to be held on October 11, 2022.



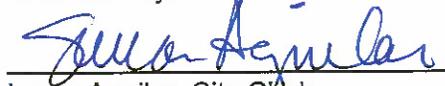
Gene Goss, Mayor

Minutes taken and prepared by:



Amber Taheri, Deputy City Clerk

Reviewed by:



Laura Aguilar, City Clerk