



# City of Sierra Madre Agenda Report

*Edward Garcia, Mayor*  
*Kelly Kriebs, Mayor Pro Tem*  
*Gene Goss, Council Member*  
*Kristine Lowe, Council Member*  
*Robert Parkhurst, Council Member*

*Michael Amerio, City Treasurer*

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Arnulfo Yanez, Deputy Director of Public Works

**REVIEWED BY:** Jose Reynoso, City Manager

**DATE:** April 11, 2023

**SUBJECT:** **CONSIDERATION OF AWARD OF PROFESSIONAL ARCHITECTURAL AND ENGINEERING LIBRARY REDESIGN AND IMPROVEMENTS CONTRACT TO TSK ARCHITECTS, FOR ARCHITECTURAL REDESIGN OF THE LIBRARY MEANINGFUL IMPROVEMENT PROJECT NO. FC82105 IN AN AMOUNT NOT TO EXCEED \$901,751.00**

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## **STAFF RECOMMENDATION**

Staff recommends that the City Council award a professional architectural services contract to TSK Architects, in an amount not to exceed \$901,751.00 for the Library Redesign and Meaningful Improvement Project.

## **ALTERNATIVES**

- 1.) The City Council may award the contract to TSK Architects, in an amount not to exceed \$901,751.00 for the Architectural and Engineering Library Redesign and Improvement services.
- 2.) Council may direct Staff to accept an alternative bid
- 3.) The City Council may reject all bid proposals and give staff direction.

Note: Proceeding with alternative 2 or 3 could jeopardize the Grant funding previously accepted by City Council in July of 2022.

## **SUMMARY**

In March of 2022, then Sierra Madre Mayor Gene Goss reached out to Assembly Member Chris Holden's Office (41<sup>st</sup> Assembly) to request his assistance in obtaining State funding for Sierra Madre's Library for the purpose of making meaningful

improvements to the existing library facility. Those improvements involve long-term building accessibility, seismic concerns, and increased space that includes an outdoor community area.

In June of 2022, City Officials learned from Assembly Member Chris Holden’s Office (41st Assembly), that his Office successfully advocated an award to the City of Sierra Madre Public Library for \$10 million.

The Library Redesign and Improvements Project Architecture services will consist of the enhancement of the existing library by providing much-needed additional space for the library, including book collection space, meeting space, and outdoor space, but not limited to architectural design, mechanical, plumbing, technology, fire protection, structural, civil engineering, and landscape design.

### **ANALYSIS**

A total of 14 Request for Proposal document packets were received by the City on the closing date of February 10, 2023. Upon review of all proposals submitted, 4 architectural firms were selected to participate in an interview on March 28 and 29, 2023. The list of bidders interviewed and their corresponding bids are listed in Table A.

**TABLE A**

| <b>Architectural Firm</b>       | <b>Total Bid</b> |
|---------------------------------|------------------|
| IDS Group, Inc.                 | \$942,729        |
| TSK Architects                  | \$901,751        |
| Little Architectural Consulting | \$774,452        |
| TAIT & Associates               | \$696,810        |

TSK Architects comes with positive references from the City of Los Angeles Public Library, Los Angeles Unified School District, University of Las Vegas (UNLV), University of Southern California (USC), University of California, Santa Barbara (UCSB), Long Beach City College (LBCC), City of Alhambra, City of Berkeley, City of Downey, City of Santa Monica and the City of San Diego, for whom they have recently completed projects. All references say they have completed the work on schedule and without excessive change orders. All references stated that the firm acted with professionalism and a clear understanding of the work, which met their expectations. All references indicated that they would use TSK again.

The work on the preliminary design of the overall project is expected to start, and staff anticipates the project will be completed by January 2025.

In addition to the building redesign improvement, included in the proposal specifications

was the replacement of damaged walkways throughout the project, and the replacement of curb and access ramps, all by ADA compliance regulations.

### **FINANCIAL REVIEW**

Project funding shall be from: The State of California Library Meaningful Improvement Targeted Grant in the amount of \$10,000,000 awarded to the City of Sierra Madre to provide funding for the Sierra Madre Library.

### **CEQA REVIEW**

This improvement project is categorically exempt from CEQA. California Code of Regulations Title 14, Chapter 3, Section 15301 describes Class 1 exemptions that include the repair, maintenance, or minor alteration of existing facilities. Specifically, Section 15301(c) exempts the repair and maintenance of existing streets, highways, sidewalks, gutters, etc.

### **PUBLIC NOTICE PROCESS**

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).