

Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

Event Information: CAP#: 2604 110024

Event Date: 04/11/20

Time Music Started: 1805

Time Music Stopped: 2120

Time Last Guest & Vendor Left: 2304
see notes on back

Time Gate Closed: 2305 (Wilson)

Time Parking Lights Turned Off: 2200

Number of Security Guard(s): 1

Security Guard Name: DAREN

Security Guard Name: N/A

Event Monitor Information:

Event Monitor Name: Ben Palmer

Event Monitor Phone: 626-419-2551

Event Monitor Arrival Time: 1500

Event Monitor Departure Time: 2305

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertolini

Event Type: Wedding

Event scheduled start time: 3pm

Event scheduled end time: 10pm

Gate Name: Wilson St.

Gate open time: 8AM / CLOSED: 1505

Gate Name: Michellinda Ave.

Gate open time: CLOSED: 2200

Gate Name: Highland Ave.

Gate open time: 1330 CLOSED: 1615

No. of rented events between these dates: 2020
January 1, 2024 and
March April 11, 2024 7026

No. of rented events this month: 2

Number of guests: Approx 150

Andrea's cell 626-820-9742

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Noise Levels

Street Name	1st Reading			2nd Reading			3rd Reading			4th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	1810	53.7	39.4	1900	45.7	52.3	1940	50.2	55.1	2020	54.6	56.3
Grandview Avenue	1820	42.9	48.8	1910	46.5	48.2	1950	42.7	43.3	2030	41.8	46.5
Wilson Street	1830	45.6	46.4	1920	43.5	47.1	2000	42.3	55.5	2040	46.8	47.0
Highland Avenue	1840	49.1	51.8	1930	45.8	47.8	2010	57.3	62.1	2050	46.3	48.9
Street Name	5th Reading			6th Reading			7th Reading			8th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue	2100	42.3	45.2									
Grandview Avenue	2110	41.0	41.5									
Wilson Street	2120	LO	41.0									
Highland Avenue	2130	LO	LO									
Street Name	9th Reading			10th Reading			11th Reading			12th Reading		
	Time	dB		Time	dB		Time	dB		Time	dB	
		Int.	Ext.		Int.	Ext.		Int.	Ext.		Int.	Ext.
Michillinda Avenue												
Grandview Avenue												
Wilson Street												
Highland Avenue												

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	<input checked="" type="radio"/> No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 2 – Time of Use	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details	VENDOR HAD TO pick up and put away Gloss containers for candles prior to the rain starting (could not wait until Sandy morning), The process was quiet and completed quickly.	

Section 3 – Noise	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 4 – Alcohol BAR CLOSED AT 2030	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 5 – Traffic / Parking	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 6 – Vehicle Access	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 7 – Nighttime Lights	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If no, please provide details		

Section 8 – Litter and Garbage	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If not please provide details		