

**AGENDA
CITY COUNCIL SPECIAL
MEETING**

*John Capoccia, Mayor
Rachelle Arizmendi, Mayor Pro Tem
Gene Goss, Council Member
John Harabedian, Council Member*

**Tuesday, October 27, 2020
6:30 PM**

*Sue Spears, City Clerk
Michael Amerio City Treasurer*

**City of Sierra Madre
Memorial Park Bandshell
222 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the September 8, 2020 City Council meeting will take place at the City of Sierra Madre Memorial Park Bandshell located at 222 W. Sierra Madre Blvd, Sierra Madre CA 91024. As part of the COVID-19 transmission mitigation efforts, the City recommends that all attendees bring their own chair.

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 6:00PM on the day of the meeting.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com.

Please contact the City Clerk's Office via email at Laguilar@cityofsierramadre.com or Jpeterson@cityofsierramadre.com or by telephone at (626)355-7135 for more information.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Capoccia, Mayor Pro Tem Arizmendi, Council Member Goss, Council Member Harabedian

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Harabedian

APPROVAL OF MEETING AGENDA:

Vote of the City Council to proceed with City business.

APPROVAL OF MEETING MINUTES:

Approval of October 13, 2020 City Council Minutes

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Members activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 20-68 APPROVING CERTAIN DEMANDS

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of **\$359,025.86** and Payroll Transfer in the aggregate amount of **\$403,643.42**; for the fiscal year ending June 30, 2021.

b) CONSIDERATION OF THIRD AMENDMENT TO CITY MANAGER'S EMPLOYMENT CONTRACT.

It is recommended that the City Council adopt the Third Amendment to Employment Agreement for the City Manager, as negotiated by the subcommittee of the City Council. The city will incur an additional \$23,702 annually in salary and benefits paid to the City Manager as follows: salary \$10,500; benefits \$13,202.

c) TREASURER'S REPORT – QUARTER ENDING JUNE 30, 2020

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for quarter ending June 30, 2020.

d) CONSIDERATION OF NOVEMBER AND DECEMBER CITY COUNCIL MEETING SCHEDULE

It is recommended that the City Council approve the cancellation of the regular City Council meeting of November 24, 2020 and December 22, 2020 and direct staff to pay all necessary expenses during that time.

e) AUTHORIZATION TO BEGIN 218 PROCESS FOR DOWNTOWN ASSESSMENT DISTRICT

It is recommended that the City Council authorize staff to return at the November 10th meeting with a Resolution of Intent to initiate the 218 process to form the Downtown Landscaping and Lighting Maintenance District.

f) CONSIDERATION OF ADOPTION OF RESOLUTION 20-65 CONTINUING THE LOCAL EMERGENCY DUE TO THE BOBCAT WILDFIRE.

It is recommended that the City Council adopt City Council Resolution 20-65 proclaiming the continuation of the local emergency due to the bobcat wildfire.

h) CONSIDERATION OF A REQUEST TO AMEND KAREN WARNER ASSOCIATES PROFESSIONAL SERVICES AGREEMENT TO INCLUDE CEQA ENVIRONMENTAL REVIEW AND UPDATING OTHER ELEMENTS OF THE GENERAL PLAN AS PART OF HOUSING ELEMENT UPDATE 2021-2029 AND AUTHORIZING APPLICATION FOR, AND RECEIPT OF LOCAL EARLY ACTION PLANNING GRANT PROGRAM

It is recommended that the City Council amend professional services agreement with Karen Warner Associates, and approve Resolution 20-67 for authorization to submit a 2020 Local Early Action Planning Grant program application and to authorize the receipt of program funds if the application is approved.

PUBLIC HEARINGS

1. CONSIDERATION OF CITIZENS OPTION FOR PUBLIC SAFETY (COPS) GRANT FUNDING FY 2020-2021

It is recommended that the City Council accept the grant funds from the COPS/SLESF grant program and authorize appropriations and expenditures as proposed in this report, including increasing the revenues and expenditures in the current year budget to \$150,000.

2. CONSIDERATION OF ADOPTION OF ORDINANCE 1431 AMENDING CHAPTER 17.08 (DEFINITIONS), CHAPTER 17.36 (COMMERCIAL) CHAPTER 17.60 (VARIANCES AND DISCRETIONARY PERMITS) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE, AND APPROVING RESOLUTION 20-62 (COMMERCIAL ZONE USES LIST)

It is recommended that the City Council introduce, waive reading in full, and authorize reading by title only of Ordinance No. 1431, amending Chapter 17.08 (Definitions), Chapter 17.36 (Commercial) in its entirety, and Chapter 17.60 (Variances and Discretionary Permits) and approving Resolution 20-62 Commercial Zone Uses List.

3. ORDINANCE 1432 AMENDING CHAPTER 17.68 (PARKING) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE

It is recommended that the City Council consider adoption and introduce for first reading Ordinance No. 1432, as revised, amending Chapter 17.68 (Parking) of Title 17 (Zoning) of the Sierra Madre Municipal Code.

4. AMENDMENTS TO THE MUNICIPAL CODE TO STREAMLINE THE DESIGN REVIEW PROCESS

It is recommended that the City Council review the recommendation from the Planning Commission and provide direction to staff.

DISCUSSION

1. ADOPTION OF ORDINANCE 1435 AMENDING TITLE 3, 8, 12, 15 AND 17 OF THE SIERRA MADRE MUNICIPAL CODE REGARDING CITY COMMISSIONS

It is recommended that the City Council introduce and give first reading to Ordinance 1435, therein amending Title 3, 8, 12, 15 and 17 of the Sierra Madre Municipal Code sections regulating City Commissions.

2. CONSIDERATION OF INCORPORATION OF “WILDLIFE WATCH” PROGRAM

It is recommended that the City Council provide direction regarding the concept of introducing a “Wildlife Watch” program developed by California Fish & Wildlife to better manage human/wildlife interactions in the City.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City’s website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk’s office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

*The City Council will adjourn to a Regular meeting to take place on **NOVEMBER 10, 2020.***