

**AGENDA
CITY COUNCIL MEETING**

Tuesday, December 10, 2019

6:30 PM

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

*John Harabedian, Mayor
John Capoccia, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio, City Treasurer*



CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Mayor Harabedian, Mayor Pro Tem Capoccia, Council Member Arizmendi and Council Member Goss.

PLEDGE OF ALLEGIANCE AND INSPIRATION:

Mayor Pro Tem John Capoccia

APPROVAL OF MEETING AGENDA:

Vote of the Council to proceed with City business.

REPORT OUT FROM CLOSED SESSION:

City Attorney report from the closed sessions on December 10, 2019.

APPROVAL OF CITY COUNCIL MEETING MINUTES:

Approval of the City Council meeting minutes from November 12, 2019.

MAYOR AND CITY COUNCIL REPORTS:

Reporting of Council Member activities related to City business.

PUBLIC COMMENT:

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PRESENTATIONS:

- Certificate of Recognition of the 25th anniversary of Sierra Fitness
- Presentation by the Sierra Madre Friends of the Library

ACTION ITEMS

1. CONSENT

1a) CONSIDERATION OF RESOLUTION 19-64 APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 19-64 for ratification of payment of City warrants in the aggregate amount of \$465,601.93; Sierra Madre Library warrants in the aggregate amount of \$2,483.05; and payroll transfer in the aggregate amount of \$334,843.75; for fiscal year ending June 30, 2020

1b) CONSIDERATION OF RESOLUTION 19-65 APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 19-65 for approval of payment of City warrants in the aggregate amount of \$113,483.81; Sierra Madre Library warrants in the aggregate amount of \$3,240.87; and payroll transfer in the aggregate amount of \$378,467.06; for fiscal year ending June 30, 2020

PUBLIC HEARINGS

2) CONSIDERATION OF URGENCY ORDINANCE 1418-U OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE AMENDING TITLE 17, CHAPTER 17.22 (SECOND UNITS) OF THE SIERRA MADRE MUNICIPAL CODE TO COMPLY WITH STATE REQUIREMENTS FOR ACCESSORY DWELLING UNITS AND DECLARING THE URGENCY THEREOF IN ACCORDANCE WITH GOVERNMENT CODE SECTION 36937

Recommendation that the City Council read by title only for first and final reading and adopt Urgency Ordinance 1418, an Urgency Ordinance amending Chapter 17.22 (Second Units) of Title 17 (Zoning) of the Sierra Madre Municipal Code to comply with State requirements for accessory dwelling units and declaring the urgency thereof in accordance with Government Code Section 36937-U.

DISCUSSION

3) CONSIDERATION OF FIELD USE AGREEMENT

It is recommended that the City Council approve the first amendment to the current Field Use Agreement Memorandum of Understanding, for a consecutive term of three years effective January 1, 2020 through December 31, 2022 and authorize the City manager to execute the agreement.

4) ANIMAL CONTROL SERVICES

It is recommended that the City Council authorize the City Manager to terminate the current agreement with Pasadena Humane Society or allow the agreement to expire and authorize the City Manager to enter into an agreement with a new animal control service provider.

5) CONSIDERATION OF ORDINANCE 1421 AMENDING SIERRA MADRE MUNICIPAL CODE SECTIONS 6.04.010, 6.04.030, 6.04.050, AND 6.04.060 OF TITLE 6, CHAPTER 4 - ANIMAL CONTROL

It is recommended that the City Council approve Ordinance 1421 for first reading, by title only an ordinance amending sections 6.040.010 (Animal Code) 6.040.030 (Contract) 6.040.050 (Animals Running at Large) and 6.040.060 (Los Angeles County Control Ordinance – ARTICLE VI DELETED) OF Title 6 (Animals) of the Sierra Madre Municipal Code relating to animal control.

6) CONSIDERATION OF RESOLUTIONS

No. 19-66, A RESOLUTION OF THE CITY COUNCIL RECITING THE FACTS OF THE SPECIAL MUNICIPAL ELECTION HELD NOVEMBER 5, 2019, DECLARING THE RESULTS AND SUCH MATTERS AS PROVIDED BY LAW

No. 19-67, A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR THE IMPLEMENTATION OF A LOCAL TRANSACTIONS USE TAX

No. 19-68, A RESOLUTION AUTHORIZING THE EXAMINATION OF TRANSACTION (SALES) AND USE TAX RECORDS

Recommendation that the City Council adopt Resolution No. 19-66 reciting the facts of the special municipal election held on November 5, 2019, declaring the result and such matters as provided by law. It is also recommended that the City Council adopt Resolution No. 19-67 authorizing the City Manager to execute agreements with the California Department of Tax and Fee Administration for implementation of a local transactions use tax; and adopt Resolution 19-68 authorizing the examination of Transactions (Sales) and Use Tax Records.

7) OPTIONS FOR FILLING A CITY COUNCIL MEMBER VACANCY

Recommendation that the City Council provide direction.

8) CONSIDERATION OF EMPLOYMENT AGREEMENT AMENDMENT FOR CITY MANAGER GABRIEL ENGELAND ADJUSTING ANNUAL SALARY TO \$210,000

Recommendation that the City Council approve the Second Amendment to the Employment Agreement for Gabriel Engeland to increase his annual salary to \$210,000, permit the ability to cash out unused management leave on an annual basis, and change the term of the contract to non-expiring.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The Regular Council meeting scheduled for December 24, 2019 is cancelled. The City Council will adjourn to a Regular meeting at this same place on January 14, 2020.