



City of Sierra Madre Agenda Report

John Capoccia, Mayor
Rachelle Arizmendi Mayor Pro Tem
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Capoccia and Members of the City Council

FROM: Colby Konisek, Manager of Finance and Budget

REVIEWED BY: Gabe Engeland, City Manager

DATE: November 10, 2020

**SUBJECT: AB 1600 ANNUAL COMPLIANCE REPORT FOR
DEVELOPMENT IMPACT FEE ACTIVITY**

STAFF RECOMMENDATION

Staff recommends that the City Council receive and file the annual AB 1600 Compliance Report for fiscal year 2019-20 in accordance with California Government Code 66006.

ALTERNATIVES

1. Provide Staff with other directions.

SUMMARY

California Government Code Section 66006 requires cities imposing public facility fees to prepare an annual accounting of the revenue and expenditures in each of the funds as well as an explanation as to the use of the funds. The city received no new development impact fees during fiscal 2019-20, had an active expenditure program for eligible projects during the fiscal year, and received interest income.

ANALYSIS

Government Code Section 66006 requires reporting on the activities within the public facility fee funds to be made available to the public within 180 days of the end of the fiscal year. The report is then presented at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public.

Attached is the report outlining activity within the City of Sierra Madre's public facility fee funds. The city had no new fee collections in fiscal year 2019-20. Revenue was comprised of interest received and allocated on fund balances for each of the public facility fee categories. These funds are accumulated until they are sufficient for projects to mitigate the impacts of development on city facilities.

FINANCIAL REVIEW/SOURCE OF FUNDING

During the fiscal year of 2019-20, no additional developer fees were received. Project expenditures of \$72,495 were incurred. Total funds remaining at the end of FY2019-20 were \$974,176.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachments:

Attachment A: AB 1600 Compliance Report for FY 2019-20

Attachment B: Continued, Approved and Pending Projects for FY 2020-21

Project Expenditures – FY2019-20

Public Facility Fee Categories

The City has seven categories of Public Facilities Fees. They include General Government, Library, Public Safety, Parks, Transportation, Water and Sewer fees. Fees are charged based on the type of development occurring, such as single-family, multi-family or non-residential uses. The following pages outline the projects for each of the facilities categories that were active during FY2019-20. Some of the projects extended into, or did not start until FY2020-21. The following sections show the project titles and cost for each of the seven categories that had activity occurring in them.

The following categories had no activity for FY2019-20: General Government, Transportation, Water and Sewer.

See Attachment B for a listing of projects continued or initiated in FY2019-20.

Library

The purpose of the Library Public Facility Fee is to ensure that new development funds its fair share of library facilities. Revenue is used to help fund expanded library facilities and for other projects to serve new development.

Projects

Description	Cost
Radio Frequency ID (RFID) Project - Phase 1	\$10,815
Total	\$10,815

Public Safety

The purpose of the Public Safety Facility Fee is to ensure that new development funds its fair share of public safety facilities. Facilities include both police and fire facilities. Revenue is used to expand public safety facilities including fire suppression apparatus, police vehicles, public safety communication systems and for other projects to serve new development.

Projects

Description	Cost
Debt Service Funds for Fire Engine	\$50,000
Total	\$50,000

Project Expenditures – FY2018-19

Parks and Parkland (Quimby)

The purpose of the Park and Parkland Public Facility Fee is to ensure that new development funds its fair share of park facilities. Revenue is used to expand park facilities and for other projects to serve new development in order to maintain a standard of 3.0 acres per 1,000 residents.

Projects

Description	Cost
Pool Improvements	\$11,680
Total	\$11,680

Grand Total, All Projects:	\$72,495
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See Attachment B for a listing of projects continued or initiated in FY2020-21.

Continued, Approved and Pending Capital Projects – FY2020-21

Public Facility Fee Categories

The following pages outline the proposed projects for each of the facilities categories that were active or pending during FY2020-21, up to the date of this report. The following sections show the project titles and cost for each of the seven categories that have activity occurring in them.

The following categories have no planned activity for FY2020-21 as of the report date: General Government and Public Safety,

Library

The purpose of the Library Public Facility Fee is to ensure that new development funds its fair share of library facilities. Revenue is used to help fund expanded library facilities and for other projects to serve new development.

Projects

Description	Cost
Radio Frequency ID (RFID) Project - Phase 2	\$25,421
Total	\$25,421

Parks and Parkland (Quimby)

The purpose of the Park and Parkland Public Facility Fee is to ensure that new development funds its fair share of park facilities. Revenue is used to expand park facilities and for other projects to serve new development in order to maintain a standard of 3.0 acres per 1,000 residents.

Projects

Description	Cost
Pool Improvements	\$28,320
Sierra Vista Parking Lot	65,000
Kersting Court Refresh	190,000
Total	\$283,320

Transportation

The purpose of the Transportation Public Facility Fee is to ensure that new development funds its fair share of street and transportation facilities. Revenue is used to fund improvements to the street network, increase the number of local transit stops and for other projects to serve new development.

Projects

Description	Cost
Road Resurfacing	\$200,000
Total	\$200,000

Water

The purpose of the Water Public Facility Fee is to ensure that new development funds its fair share of the water facilities. Revenue is used to expand reservoir capacity, groundwater pumping capacity and pipeline size and for other projects to serve increased demand by new development.

Projects

Description	Cost
Construct new Fencing and Gate at City Yard Spreading Grounds (Water share)	\$50,000
Total	\$50,000

Sewer

The purpose of the Sewer Public Facility Fee is to ensure that new development funds its fair share of the sewer facilities. Revenue is used to increase the size of the current sewer lines and for other projects to serve increased demand by new development.

Projects

Description	Cost
Construct new Fencing and Gate at City Yard Spreading Grounds (Sewer share)	\$25,000
Vacuum Truck	269,596
Total	\$294,596

Grand Total, All Projects, FY2020-21 (to date):	\$853,337
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Continued, Approved and Pending Capital Projects – FY2019-20