

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL**

**Tuesday, May 13, 2025  
5:30 pm**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



*Robert Parkhurst, Mayor  
Kristine Lowe, Mayor Pro Tem  
Edward Garcia, Council Member  
Gene Goss, Council Member  
Kelly Kriebs, Council Member*

*Sue Spears, City Treasurer*

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

## **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Parkhurst, Mayor Pro Tem Lowe, Council Member Garcia, Council Member Goss, Council Member Kriebs

## **PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Kelly Kriebs

## **APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

## **COUNCIL OUT FROM CLOSED SESSION**

Report out from Closed Session held on May 8, 2025

Public Employment: Government Code Section 54957

Position: City Manager

## **APPROVAL OF MEETING MINUTES**

Approval of April 22, 2025 City Council meeting minutes.

## **APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive reading in full.

## **MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

## **PUBLIC PARTICIPATION CODE OF CONDUCT**

The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into official meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

## **PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

### **Providing Public Comment For Items on the Meeting Agenda**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

### **Provide Public Comment for Topics not on the Meeting Agenda**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda.

### **Providing Public Comment**

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

## **PRESENTATIONS**

1. **PROCLAMATION IN RECOGNITION OF THE GOODEN SCHOOL 50<sup>TH</sup> ANNIVERSARY**
2. **PROCLAMATION TO HEIDI HARTMAN: 2025 SIERRA MADRE OLDER AMERICAN OF THE YEAR**
3. **PROCLAMATION IN RECOGNITION OF PUBLIC WORKS WEEK**
4. **PRESENTATION OF NEWLY APPOINTED FIRE DEPARTMENT PERSONNEL**

## **ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

## **CONSENT**

a) **CONSIDERATION OF RESOLUTION 25-28 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 25-28 approving payment of City Warrants in the aggregate amount of \$320,962.25, Sierra Madre Library Warrants in the aggregate amount of \$3,547.37, and Payroll Transfer in the aggregate amount of \$540,305.48, for the Fiscal Year ending June 30, 2025

b) **TREASURER'S REPORT – QUARTER ENDING MARCH 31, 2025**

It is recommended that the City Council receive and file the City Treasurer's Report for the cash and investment portfolio for the quarter ending March 31, 2025.

c) **DECLARING CITY VEHICLES AND EQUIPMENT AS SURPLUS**

It is recommended that the City Council declare the vehicles and equipment in Attachment A as surplus.

d) **CONSIDERATION OF RESOLUTIONS 25-26 AND 25-27, PROCLAIMING TERMINATION OF LOCAL EMERGENCIES CAUSED BY THE EATON FIRE AND CAUSED BY THE 2025 MID-FEBRUARY WINTER STORM**

It is recommended that the City Council consider the adoption of Resolution No. 25-26 proclaiming the termination of a local emergency caused by the Eaton Fire and the adoption of Resolution No. 25-27 proclaiming the termination of a local emergency caused by the 2025 Mid-February Winter Storm.

e) **CONSIDERATION OF LETTER OF SUPPORT FOR SAN GABRIEL MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE EATON FIRE-IMPACTED COMMUNITIES**

It is recommended that the City Council approve letters of support to Senator Schiff, Senator Padilla, and Congresswomen Chu, in support of the San Gabriel Valley Legislative Caucus, request for state funding for the San Gabriel Valley Mosquito and Vector Control District to support its ongoing response to public health threats stemming from the 2025 Eaton Fire.

f) **CONSIDERATION OF RESOLUTION 25-29 DESIGNATING STREETS TO BE INCLUDED IN THE FISCAL YEAR 2025-2026 STREET REHABILITATION PROGRAM**

It is recommended that the City Council approve Resolution 25-29 designating certain streets for the Fiscal Year 2025-2026 street rehabilitation program.

**g) CONSIDERATION OF ORDINANCE NO. 1482 AMENDING SECTION 5.04.110 (PAYMENT OF FEES) OF CHAPTER 5.04 (BUSINESS LICENSES GENERALLY) OF TITLE 5 (BUSINESS LICENSES AND REGULATIONS)**

It is recommended that the City Council read Ordinance No. 1482 by title only, waiving further reading, and approve the Ordinance to amend business license requirements.

**DISCUSSION**

**1. CONSIDERATION OF A MODIFIED SUMMER MEETING SCHEDULE**

It is recommended that the City Council discuss a modified summer meeting schedule, and direct staff to pay all necessary expenses if any regular meetings are cancelled.

**2. CONSIDERATION FOR THE CITY COUNCIL TO RECEIVE AND FILE THIS INFORMATIONAL REPORT ON THE 2025 FIRE HAZARD SEVERITY ZONES (FHSZ) UPDATE**

It is recommended that the City Council receive and file the report on the updated 2025 Fire Hazard Severity Zones (FHSZ) issued by CAL FIRE; and direct staff to assess local implications related to zoning, building codes, defensible space requirements, and public education.

**3. CONSIDERATION OF MUNICIPAL FLEET ELECTRIFICATION – REGULATORY REQUIREMENTS, INFRASTRUCTURE NEEDS, AND FUNDING OPPORTUNITIES**

It is recommended that the City Council direct staff to develop and implement a Municipal Fleet Electrification Plan to ensure compliance with State mandates.

**AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

**LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a meeting to take place on May 27, 2025.*