



# CITY OF SIERRA MADRE

## COMMISSION SPECIAL MEETING AGENDA

**Chair Roxxi Bartlett | Vice Chair Geoffrey Woods  
Commissioner Ashley Bonenfant | Commissioner Lisa Carlson |  
Commissioner Ann Palmer**

**Monday, March 30, 2026, 5:30 P.M.**

**Commission Chambers, 232 W. Sierra Madre Blvd.**

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 355-7135. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **PUBLIC COMMENT & ACCESS**

The Brown Act provides the public with an opportunity to make public comments at any public meeting. As an alternative, public comment may be submitted by e-mail to [publiccomment@sierramadrecal.gov](mailto:publiccomment@sierramadrecal.gov) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Commission meeting, filed into public record, and scanned onto the City website for public review.

If you require special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 355-7135 at least 48 hours prior to the meeting.

### **CODE OF CONDUCT**

The purpose of a Commission meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Commission's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Commission's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

#### **1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Commissioner Palmer

**3. ROLL CALL OF COMMISSIONERS**

Roxxi Bartlett, Chair

Geoffrey Woods, Vice Chair

Ashley Bonenfant, Commissioner

Lisa Carlson, Commissioner

Ann Palmer, Commissioner

Jack Spicer, Youth Commissioner

**4. REPORTS FROM COMMISSIONERS OF CITY BUSINESS**

**5. REPORT FROM COMMUNITY SERVICES SUPERVISOR**

**6. REPORT FROM COMMUNITY SERVICES STAFF**

**7. REPORT FROM THE SIERRA MADRE SPECIAL EVENTS COMMITTEE**

**8. REPORT FROM THE MOUNT WILSON TRAIL RACE COMMITTEE**

**9. REPORT FROM THE TRANSPORTATION SUBCOMMITTEE**

**10. PRESENTATION**

- a. Presentation by Girl Scout Daphne Chow: Mt. Wilson Trail Sign Installation Project

**11. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Any person wishing to speak before the Commission is asked to complete a Speaker Card and provide it to City staff prior to the start of the meeting. Speakers are generally limited to three (3) minutes per person and time may not be delegated; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the Commission is prohibited from discussing or taking action on any item not listed on the posted agenda.

Addressing the Commission from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the Commission and entered into public record.

**12. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the

Commission requests that a specific item be removed from the Consent Calendar for separate discussion and action.

- a. Special Meeting Minutes of January 20, 2026  
CEQA: Not a Project  
Recommended Action: Approve
  
- b. Review Special Events Permit 26-06 for the Sierra Madre Community Nursery School Carnival  
CEQA: Not a Project  
Recommended Action: Approve
  
- c. Review Special Events Permit 26-05 for the Friends of the Library Art Fair  
CEQA: Not a Project  
Recommended Action: Approve

**13. DISCUSSION ITEMS**

- a. Pickleball Courts Review Report  
CEQA: Not a Project  
Recommended Action: Approve

**14. ITEMS FOR FUTURE AGENDAS**

**15. ADJOURNMENT**

The Commission, upon approval, will adjourn to its next special meeting on Monday, April 20, 2026.