



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL

Tuesday, February 22, 2022 - 5:30 pm
Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

**THIS MEETING WAS CONDUCTED IN PERSON WITH THE
OPTION TO PARTICIPATE VIRTUALLY ON ZOOM**

The Brown Act provides the public with an opportunity to make public comments at any public meeting; or public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

Any member of the public may also join the meeting as an attendee to provide their comments. To provide public comment as an attendee, please join the meeting at the start of our scheduled meeting time. Attendees will be muted upon entry into the meeting and will remain muted until any Public Comment period is opened. Attendees will be able to watch and listen to our meeting live to all topics being discussed by the Council. Once the Public Comment period is opened, you will utilize the "Raise Hand" feature in the Zoom Client, or dial *9 from a landline or phone. You will then be placed in the queue for public comment and allowed to speak in the order that you entered the queue.

To participate in public
comment call:
669-900-9128
Webinar ID: 886 9228 1449
Passcode: 91024

To join from your computer:
<https://bit.ly/CSMCC2022>
Passcode: 91024

To join using Zoom:
www.zoom.com/join
Meeting ID: 886 9228 1449
Passcode: 91024

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

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CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Goss called the meeting to order at 5:35 p.m. City Clerk Aguilar called the roll.

Present: Mayor Gene Goss (In person), Mayor Pro Tem Edward Garcia (In person), and Council Member Rachelle Arizmendi (via Zoom), Council Member Kelly Kriebs (in person), and Council Member Robert Parkhurst (in person)

Absent: None.

Also Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager
Aleks Giragosian, City Attorney
Laura Aguilar, City Clerk/Administrative Services Manager
Hillary Guirola-Leon, Finance Director
Rodrick Armalin, Police Chief

Brent Bartlett, Fire Chief
Chris Cimino, Public Works Director
Stephen McGee, Interim Utility Services Director
Arnulfo Yanez, Deputy Director of Public Works
Vincent Gonzalez, Director of Planning and Community Preservation
Lori Garza, Interim City Librarian
Rebecca Silva-Baron, Community Services Manager
Oscar Millan, IT Manager
Christian Delgado, Senior Network Administrator
James Carlson, Management Analyst
Sophia Kownatzki, Management Analyst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Kriebs led the Pledge of Allegiance

APPROVAL OF MEETING AGENDA

Mayor Goss asked for changes to the agenda or a motion to approve as presented.

Mayor Pro Tem Garcia made a motion to approve the agenda as presented.

Council Member Kriebs seconded the motion.

Mayor Goss called for a roll call vote of the Council to approve the agenda.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to approve the agenda as presented was passed by a unanimous voice vote.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Goss asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Council Member Parkhurst.

The motion was seconded by Council Member Kriebs.

Mayor Goss called for a roll call vote of the Council:

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

COUNCIL REPORT OUT FROM CLOSED SESSIONS

Report of any action taken in Closed Session from the February 15, 2022 and February 22, 2022 meetings.

City Attorney Giragosian reported that the City Council met in Closed Session on February 15, 2022 for anticipated litigation. No reportable action was taken; and

the City Council met for conference with a Real Property Negotiation for the property at 505 N. Hermosa and authorized the City Manager to negotiate terms and price.

City Attorney Giragosian reported that the City Council met in Closed Session on February 22, 2022. No reportable action was taken.

APPROVAL OF MINUTES

Mayor Goss asked for a motion or suggested changes to meeting minutes of the Regular Council meeting of February 8, 2022.

It was noted that Council Member Parkhurst recommended edits that were not substantive changes.

Council Member Kriebs moved to approve the minutes of the Regular Council meeting of February 8, 2022 as amended.

Council Member Parkhurst seconded the motion.

Mayor Goss called for a roll call vote of the Council:

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve the minutes of the Regular Council meeting of February 8, 2022, as amended, was passed by a unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Council Member Kriebs: provided no report.

Council Member Parkhurst: attended a meeting of the Clean Power Alliance; no report from that meeting. Also attended the Energy, Environment, and Natural Resources Commission meeting. The Commission discussed a Wildlife program; Earth Day on April 23, and net energy metering.

Mayor Pro Tem Garcia: reported that the Planning Commission meeting was cancelled due to lack of quorum.

Announced that Saturday is Opening Day for Sierra Madre Little League. The Opening Day Parade will begin at 8:00 am in front of Taylor's Market. Lisa Carlson was selected as the Parade Grand Marshal.

March 6 is Opening Day for Sierra Madre Girls Softball.

Council Member Arizmendi: provided no report.

Mayor Goss: reported that he presented a summary State of the City report to the Sierra Madre Rotary Club at the Hart Park House.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your

name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.

2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Goss opened the meeting for Public Comment on items not on the agenda.

Public comment from the podium in Council Chambers:

Scott Oliver: spoke on a postcard he received regarding the Monastery Project. He would like clarification on the misinformation on the postcard and would like the Monastery Project addressed as a separate issue.

Nancy Beckham: spoke on Adopting the Wildlife Management Plan on direction and implementation and stated endangered animals were left out of the plan.

Mayor Goss requested Nancy Beckham readdress her concern when the agenda item is being discussed later on in the meeting.

Public comment via Zoom:

Susan Neuhausen: requested to meet with City Council in a town meeting to ask questions and discuss the Meadows Project.

Catherine Adde: thanked City staff for the meeting regarding the wildlife presentation and address the bears issue in Sierra Madre. She also discussed the One Book One City Committee through the Library will be having a last stage reading event on February 28, 2022 at 7:00pm in the Play House.

Hearing no one else, Mayor Goss asked City Clerk Aguilar if any e-mails had been submitted for public comment. City Clerk Aguilar advised that four e-mails were received for items not on the agenda. All e-mails were forwarded to the City Council for their review and consideration and uploaded to the City website for purposes of transparency and public access.

PRESENTATION

UPDATE BY SIERRA MADRE HISTORICAL PRESERVATION SOCIETY ON RICHARDSON HOUSE RESTORATION

Presentation made by Leslie Ziff and John Capoccia.

PRESENTATION BY FRONTIER COMMUNICATIONS ON CITYWIDE FIBER AVAILABILITY

Presentation made by Sean Murphy, Network Operations Supervisor

Mayor Goss asked City Clerk Aguilar to report on the Consent Calendar.

AGENDA ACTION ITEMS:

CONSENT

City Clerk Aguilar gave the following reports:

CONSENT

- a) **CONSIDERATION OF RESOLUTION 22-11 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 22-11 approving payment of City Warrants in the aggregate amount of \$187,581.61; Sierra Madre Library Warrants in the aggregate amount of \$1,863.11; and Payroll Transfer in the aggregate amount of \$436,161.51; for the fiscal year ending June 30, 2022.
- b) **TREASURER'S REPORT FOR THE QUARTER ENDING SEPTEMBER 30, 2021**

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for the quarter ending September 30, 2021.

c) **CONSIDERATION OF ADOPTION OF RESOLUTION 22-10 AUTHORIZING SUBMITTAL OF APPLICATION FOR CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM FISCAL YEAR 2021-2022 PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS**

It is recommended that the City Council adopt Resolution 21-10 authorizing submittal of an application for CalRecycle SB 1383 Local Assistance Grant and Program Fiscal Year 2021-2022 Payment Programs and Related Authorizations.

Mayor Goss asked the Council if they had any questions.

Item a – no questions from the Council.

Item b – no questions from the Council.

Item c – no questions from the Council.

Mayor Goss opened the matter for public comment.

Seeing no one come forward to the podium or raise their hand in the Zoom setting, Mayor Goss closed public comment and brought the matter back to Council for discussion and/or a vote.

Mayor Goss asked for a motion.

Council Member Kriebs made a motion to approve Consent Items A-C.

Council Member Arizmendi seconded the motion.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to approve Consent Items A-C was passed by a unanimous vote.

DISCUSSION

1. CONSIDERATION OF ADOPTION OF SIERRA MADRE WILDLIFE MANAGEMENT PLAN

It is recommended that the City Council consider the Energy, Environment & Natural Resources Commission's recommendation to adopt the Sierra Madre Wildlife Management Plan and direct staff to return with an ordinance to prohibit the feeding of wildlife in Sierra Madre; continue to seek bear-resistant can opportunities for residents; promote wildlife hazing recommendations; create a community "Wildlife Watch" program, and analyze rodenticide prohibition considerations.

Management Analyst James Carlson gave the report which included a Power Point Presentation.

Mayor Goss brought the matter to the City Council for discussion.

Mayor Goss opened the public comment period.

Gary Hood: spoke on the need for more education for the citizens on the Wildlife Management Plan.

Nancy Beckham: spoke on endangered animals and how she would like it added to the Wildlife Management Plan.

Katrina Histuck: spoke on the positive benefits the Wildlife Management Plan has and how the City is willing to create a neighborhood wildlife watch program to educate the citizens.

Hearing no one else, Mayor Goss asked City Clerk Aguilar if any e-mails had been submitted for public comment. City Clerk Aguilar advised that three e-mails were received for this item on the agenda. All e-mails were forwarded to the City Council for their review and consideration and uploaded to the City website for purposes of transparency and public access.

Seeing no one come forward to the podium or raise their hand to speak in the Zoom setting, Mayor Goss closed the public comment period and brought the matter back to the City Council for discussion.

Mayor Goss mentioned he sat in on the Fish and Wildlife meeting held by the SM Police Department.

Mayor Goss sent a letter on behalf of the City of Sierra Madre to Fish and Wildlife asking them to consider relocating bear 508 and requested an update from City Manager Reynoso.

City Manager Reynoso stated the Police Chief is scheduled to have a meeting with Fish and Wildlife. There has been no response regarding the letter Mayor Goss sent a week ago.

Police Chief Armalin spoke on the wildlife matter in regards to public safety.

Mayor Goss asked Fish and Wildlife to speak on the management plan.

Regional Human Wildlife Coordinator Barbara Barboza stated, she recommends education and compliance to assist with the management plan.

Council Member Arizmendi made a motion to adopt the Wildlife Management Plan.

Council Member Kriebs seconded the motion.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to adopt the Wildlife Management Plan was passed by a unanimous voice vote.

2. CONSIDERATION OF ADOPTION OF THE SIERRA MADRE OUTDOOR DINING PATIO PROGRAM AND RECOMMENDED FEES

It is recommended that the City Council Approve the Sierra Madre Outdoor Patio Program Manual, and approve the Staff recommended fee of \$8.00 per square foot for patio lease, to be included within the next Fee Schedule amendment

Public Works Director Chris Cimino presented on this item.

Mayor Goss brought the matter to the City Council for questions.

Mayor Goss opened public comment.

Kelly Rogers: asked the City Council to consider waiving the recommended fee for the first year to allow businesses the opportunity to use the money to build a more solid structure to hold sails up.

Dale Morgan: asked the City Council to consider lowering the recommended fee.

Peggy Simonian: asked the City Council to consider reevaluating the price per square foot for patio lease.

Seeing no audience member come forward to the podium or raise their hand to speak in the Zoom setting, Mayor Goss closed public comment and brought the matter back to the City Council for discussion or a motion.

Council Member Parkhurst made a motion to adopt the proposal by Council Member Kriebs on the outdoor patio program to offset the first year of lease fees based on the amount spent to update the patio.

The motion was seconded by Mayor Pro Tem Garcia.

Mayor Goss asked for a roll call vote of the City Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst

Noes: None.
Absent: None.
Abstain: None.

The motion to adopt the patio dining program was approved by a unanimous voice vote.

Council Member Kriebs made a motion to approve the Sierra Madre Outdoor Patio Program Manual with the recommended changes.

The motion was seconded by Mayor Pro Tem Garcia.

Mayor Goss asked for a roll call vote of the City Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

FUTURE ITEMS:

Mayor Goss asked if the Council had any items for future agendas.

No future agenda items provided.

ADJOURNMENT:

Council Member Arizmendi made a motion to adjourn the meeting.
The motion to adjourn was seconded by Council Member Parkhurst.

Mayor Goss called for a roll call vote of the Council.

Ayes: Mayor Goss, Mayor Pro Tem Garcia, and Council Members Arizmendi, Kriebs, and Parkhurst
Noes: None.
Absent: None.
Abstain: None.

The motion to adjourn was passed by a unanimous voice vote.

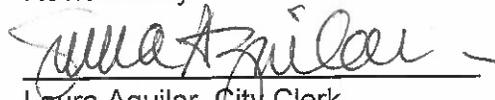
THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 8:05 p.m. to a Regular Meeting to be held on March 8, 2022.


Gene Goss, Mayor

Minutes taken and prepared by:


Amber Tardif, Deputy City Clerk

Reviewed by:


Laura Aguilar, City Clerk