

Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

Event Date: 5-11-24
 Event Monitor Name: EMMANUEL K CASTILLO
 Event Monitor Phone: (606) 606-4745
 Event Monitor Arrival Time: 1430
 Event Monitor Departure Time: 2230
 Event End Time: 2200
 Number of Parking Attendants: 1
 Final Gate Closing Time: 2230

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertollino
 Event Type: Wedding
 Event scheduled start time: 3 PM
 Event scheduled end time: 10 PM
 Gate Name: Wilson Gate open time: 8 AM
 Gate Name: Michillinda Gate open time: 9 AM
 Gate Name: Highland Gate open time: 1 PM
 No. of rented events between 10/1/2023 10/1/2024: 1
 No. of rented events this month: 1
 Number of guests: 105 Approx Enter month

Noise Levels

Street Name	1st Reading		2nd Reading		3rd Reading		4th Reading	
	Time	dB	Time	dB	Time	dB	Time	dB
Michillinda Avenue								
Grandview Avenue								
Wilson Street								
Highland Avenue								

Street Name	3:05	4:11	5:08	6:04	7:09	8:15
<u>MICHELLINDA AVE</u>	48.1	49.0	50.3	51.6	48.0	46.0
	47.9	47.7	49.7	46.7	49.4	46.4
	48.9	50.6	49.8	48.2	52.5	46.2
<u>GRANDVIEW AVE</u>	3:03	4:14	5:04	6:07	7:11	8:17
	48.1	49.5	48.7	47.5	48.5	45.9
	44.5	48.5	49.2	48.8	47.1	46.0
	44.2	49.2	50.0	47.3	46.7	44.4
<u>WILSON ST.</u>	3:11	4:02	4:54	5:57	6:59	8:05
	44.1	46.1	47.2	44.7	43.8	45.0
	43.7	44.7	46.3	45.9	46.0	49.0
	46.7	43.6	47.0	45.4	49.9	49.2
<u>HIGHLAND AVE.</u>	3:02	4:07	4:58	6:01	7:04	8:12
	51.1	52.0	49.3	51.4	51.6	47.5
	50.1	49.6	49.3	51.1	46.9	49.6
	49.0	49.2	50.0	53.5	46.6	51.7

Any interaction with:

Alverno staff and/or security guard?
If yes, please provide details

Yes
 No

CHECK - IN

Sierra Madre Police Department?
If yes, please provide details

Yes
 No

CHECK - IN

The neighbors?

If yes, please provide details

No
 Yes

CHECK - OUT

Were the Conditional Use Permit #22-03 Conditions Satisfied?

Details:

Section 3 - Noise

If no, please provide details

Yes
 No

Section 4 - Alcohol

If no, please provide details

Yes
 No

Section 5 - Traffic / Parking

If no, please provide details

Yes
 No

Section 6 - Vehicle Access

If no, please provide details

Yes
 No

Section 7 - Nighttime Lights

If no, please provide details

Yes
 No

Section 8 - Litter and Garbage

If no, please provide details

Yes
 No

Daily Site Report

ALVERNO HEIGHTS ACADEMY - Special Coverage

05/11/2024 08:05am PDT - 05/12/2024 08:05am PDT



Time	Action	Details
02:39pm PDT 05/11/2024	#137719648 *Activity Log Entry Emmanuel Castillo ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Contacted Sierra madre police department informing them that there would be a wedding taking place from 3:00 PM to 10:00 PM. - Security officer Emmanuel Castillo</p> <p>Officer Signature </p>
02:43pm PDT 05/11/2024	#137719781 *Activity Log Entry Emmanuel Castillo ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Andrea closed Wilson St. parking entrance at 3:40 pm. - Security officer Emmanuel Castillo</p> <p>Officer Signature </p>
02:50pm PDT 05/11/2024	#137720011 *Activity Log Entry Emmanuel Castillo ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Helped direct traffic towards the Michillinda parking-lot. - Security officer Emmanuel Castillo</p> <p>Officer Signature </p>
03:02pm PDT 05/11/2024	#137720473 *Activity Log Entry Emmanuel Castillo ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Highland Ave sound reading 51.1 50.1 49.0</p>

Picture 1



Picture 2



Picture 3



Officer Signature

Comments

Michillinda Ave sound reading
48.1
47.9
48.9

Picture 1



Picture 2



Picture 3



Officer Signature

03:08pm PDT
05/11/2024

#137720742 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Grandview Ave sound reading
48.1
44.5
44.2

Picture 1



Picture 2



Picture 3



Officer Signature

03:11pm PDT
05/11/2024

#137720870 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Wilson St. sound reading
44.1
43.7
46.7

Picture 1



Picture 2



Picture 3



Officer Signature

04:02pm PDT
05/11/2024

#137722605 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Wilson St. sound reading
46.1
44.7
43.6

Picture 1



Picture 2



Picture 3



Officer Signature



04:05pm PDT
05/11/2024

#137722742 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Had to escort 2 male guests who were smoking in front of cafeteria.
- Security officer Emmanuel Castillo

Officer Signature



04:07pm PDT
05/11/2024

#137722856 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Highland Ave sound reading
52.0
49.6
49.2

Picture 1



Picture 2



Picture 3



Officer Signature

04:11pm PDT
05/11/2024

#137723019 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Michillinda Ave sound reading
49.0
47.7
50.6

Picture 1



Picture 2



Picture 3



Officer Signature



04:14pm PDT
05/11/2024

#137723134 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Grandview Ave sound reading
49.5
48.5
49.2

Picture 1



Picture 2



Picture 3



Officer Signature

04:54pm PDT
05/11/2024

#137724502 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Wilson St. sound reading
47.2
46.3
47.0

Picture 1



Picture 2



Picture 3



Officer Signature

04:58pm PDT
05/11/2024

#137724663 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Highland Ave sound reading
49.3
49.3
50.0

Picture 1



Picture 2



Picture 3



Officer Signature

05:02pm PDT
05/11/2024

#137724828 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Michillinda Ave sound reading

50.8

49.7

49.8

Picture 1



Picture 2



Picture 3



Officer Signature

05:04pm PDT
05/11/2024

#137724928 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Grandview Ave sound reading
48.7
49.2
50.0

Picture 1



Picture 2



Picture 3



Officer Signature

A handwritten signature in blue ink, appearing to be 'E. Castillo'.

05:52pm PDT
05/11/2024

#137726589 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

A bus parked in Michillinda parking lot. I asked the driver if they were part of the school. They answered that they were.
- Security officer Emmanuel Castillo

Picture 1



Officer Signature

A handwritten signature in blue ink, appearing to be 'E. Castillo'.

05:57pm PDT
05/11/2024

#137726795 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Wilson St. sound reading
44.7
45.9
45.4

Picture 1



Picture 2



Picture 3



Officer Signature



06:01pm PDT
05/11/2024

#137727018 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Highland Ave sound reading
51.4
51.1
53.5

Picture 1



Picture 2



Picture 3



Officer Signature

06:04pm PDT
05/11/2024

#137727178 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Michillinda Ave sound reading
51.6
46.7
48.2

Picture 1



Picture 2



Picture 3



Officer Signature

06:07pm PDT
05/11/2024

#137727273 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Grandview Ave sound reading
47.5
48.8
47.3

Picture 1



Picture 2



Picture 3



Officer Signature

A handwritten signature in blue ink, appearing to be 'Emmanuel Castillo', is written over the 'Officer Signature' label.

06:59pm PDT
05/11/2024

#137729102 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Wilson St. sound reading

43.8

46.0

49.9

Picture 1



Picture 2



Picture 3



Officer Signature

07:04pm PDT
05/11/2024

#137729354 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Highland Ave sound reading
51.6
46.9
46.6

Picture 1



Picture 2



Picture 3



Officer Signature

07:09pm PDT
05/11/2024

#137729545 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Michillinda Ave sound reading
48.0
49.4
52.5

Picture 1



Picture 2



Picture 3



Officer Signature

07:11pm PDT
05/11/2024

#137729638 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Grandview Ave sound reading
48.5
47.1
46.7

Picture 1



Picture 2



Picture 3



Officer Signature

A handwritten signature in blue ink, appearing to be 'Emmanuel Castillo'.

08:05pm PDT
05/11/2024

#137731824 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Wilson St. sound reading
45.0
49.0
49.2

Picture 1



Picture 2



Picture 3



Officer Signature

08:12pm PDT
05/11/2024

#137732149 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Highland Ave sound reading
47.5
49.6
51.7

Picture 1



Picture 2



Picture 3



Officer Signature

A handwritten signature in blue ink, appearing to be 'C. J. Smith', is written over the 'Officer Signature' text.

08:15pm PDT
05/11/2024

#137732291 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments
Michillinda Ave sound reading
46.0
46.4
46.2

Picture 1



Picture 2



Picture 3



Officer Signature



08:17pm PDT
05/11/2024

#137732417 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Grandview Ave sound reading
45.9
46.0
44.4

Picture 1



Picture 2



Picture 3



Officer Signature

A handwritten signature in blue ink, appearing to be 'Emmanuel Castillo', written over a white background.

09:25pm PDT
05/11/2024

#137735525 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Music is off and alcohol beverages are no longer available.
- Security officer Emmanuel Castillo

Officer Signature

A handwritten signature in blue ink, appearing to be 'Emmanuel Castillo', written over a white background.

09:31pm PDT
05/11/2024

#137735735 *Activity Log Entry
Emmanuel Castillo
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Directing traffic towards Michillinda parking-lot exit.
- Security officer Emmanuel Castillo

Officer Signature

A handwritten signature in blue ink, appearing to be 'Emmanuel Castillo', written over a white background.