

AGENDA
SIERRA MADRE CITY COUNCIL,
COMMUNITY REDEVELOPMENT SUCCESSOR
AGENCY, AND PUBLIC FINANCE AUTHORITY

Tuesday, April 26, 2016
6:00 pm Closed Session
6:30 pm Open Session

City Hall Council Chambers
232 W. Sierra Madre Boulevard

John Capoccia, Mayor
Gene Goss, Mayor Pro-Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. Comments will generally be limited to three minutes per speaker.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Capoccia, Mayor Pro Tem Goss, Council Member Arizmendi,
Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: City Manager Elaine Aguilar and Assistant City Manager Elisa Cox
Employee Organization: Police Association

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL AND
BOARD MEMBERS**

Mayor John Capoccia, Mayor Pro Tem Gene Goss,
Council Members Rachelle Arizmendi, Denise Delmar,
and John Harabedian

**PLEDGE OF ALLEGIANCE &
INVOCATION/INSPIRATION**

Council Member Denise Delmar

APPROVAL OF AGENDA

Majority vote of the Council to proceed with City
business.

APPROVAL OF MINUTES

Approval of Minutes from the Regular City Council
meeting of March 22, 2016.

MAYOR AND CITY COUNCIL REPORTS

Brief reports of individual Council Member activities
relating to City business occurring since the last City
Council meeting.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Proclamation in Recognition of the Armenian Genocide

PRESENTATION

Update from Public Works Director Inman regarding
water conservation and the City's Water Quality Report.

CONSENT CALENDAR

1.
 - a) **ADOPTION OF RESOLUTION No. 16-18 OF THE CITY COUNCIL OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution No. 16-18 for ratification of City Warrants in aggregate amount of \$100,589.07; Sierra Madre Library warrants in the aggregate amount of \$7,975.94 and Payroll Transfer in the aggregate amount of \$303,615.89 for the fiscal year ending June 30, 2016.
 - b) **ADOPTION OF RESOLUTION No. 16-19 OF THE CITY COUNCIL OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution No. 16-19 for approval of payment of City Warrants in aggregate amount of \$576,653.92; Sierra Madre Library warrants in the aggregate amount of \$3,745.85 and Payroll Transfer in the aggregate amount of \$288,280.37 for the fiscal year ending June 2016.
 - c) **AUTHORIZATION OF PAYMENTS ON BEHALF OF PUBLIC FINANCING AUTHORITY AND SUCCESSOR AGENCY**

Recommendation that the City Council approve the payment of \$240,419.23 for the demands paid by the City on behalf of the Public Financing Authority and City Successor Agency.
 - d) **CONSIDERATION OF RESOLUTION 16-20 RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON APRIL 12, 2016, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

Recommendation that the City Council approve Resolution 16-20 reciting the fact of the General Municipal Election held on April 12, 2016 and declaring the results and such other matters as provided by law.

e) **CONSIDERATION OF RESOLUTION 16-21 - APPOINTMENT OF BELINDA JACOBS TO PART-TIME TEMPORARY ADMINISTRATIVE CLERK**

Recommendation that the City Council adopt Resolution 16-21: appointment of Belinda Jacobs to part-time temporary administrative clerk.

f) **TREASURER'S REPORT QUARTER ENDING DECEMBER 31, 2015**

Recommendation that the City Council receive and file.

g) **RECOMMENDATION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO WILLDAN FOR THE DESIGN OF FY 2015-2016 STREET IMPROVEMENTS**

Recommendation that the City Council award a contract to Willdan in an amount not to exceed \$48,758 for professional civil engineering services for FY 2015-2016 Street Resurfacing Project.

h) **NOTICE OF COMPLETION FOR PHASE 1a OF THE 2015-2016 WATER MAIN REPLACEMENT PROJECT**

Recommendation that the City Council accept water system improvements to Idle Hour Lane and Skyland Drive as complete and direct staff to issue Notices of Completion to the Office of Registrar-Recorder/County Clerk for both the Rain and Rent and the Julian DeSigio Construction, Inc. portions of the work.

PRESENTATIONS

2. **PRESENTATIONS**

Presentations in recognition of City Treasurer Richard Mays

3. **PRESENTATIONS**

Presentations in recognition of City Clerk Nancy Sue Shollenberger

4. **PRESENTATIONS**

Presentations in recognition of Mayor Pro Tempore Gene Goss

5. **PRESENTATIONS**

Presentations in recognition of Mayor John Capoccia

6. **ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED OFFICIALS**

- John Capoccia, City Council
- John Harabedian, City Council
- Michael Amerio, City Treasurer
- Melinda Carrillo, City Clerk

ITEMS FOR DISCUSSION

7. **CITY COUNCIL REORGANIZATION**

City Council appointment of Mayor and Mayor Pro Tempore.

Refreshments will be served in the City Hall reception area immediately following the City Council meeting

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, May 10, 2016

Agenda
Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, March 22, 2016
Closed Session: 6:00 p.m.; Open Session: 6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Blvd.

Mayor, John Capoccia, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency and Public Finance Authority at 6:00 p.m. The Mayor asked for public comment and there was none, so the Mayor immediately adjourned to the Closed Session. The City Council returned from Closed Session at 6:35 p.m. and the Mayor opened the Open Session at 6:37 p.m. City Clerk, Nancy Sue Shollenberger, read the Roll, noting that all City Council Members were present except Council Member, Denise Delmar, who has been excused.

CALL OR ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: John Capoccia, Mayor; Gene Goss, Mayor Pro Tem, Council Members
Rachelle Arizmendi, and John Harabedian

Absent: Council Member, Denise Delmar (Excused)

Also Present: Elaine Aguilar, City Manager
Teresa Highsmith, City Attorney
Bruce Inman, Director of Public Works
Vincent Gonzalez, Director of Planning and Community Preservation
Elisa Cox, Assistant City Manager
James Carlson, Management Analyst
Steve Heydorff, Fire Chief
Larry Giannone, Safety Director and Police Chief
Joe Ortiz, Captain, Sierra Madre Police Department
Nancy Sue Shollenberger, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Council Member, Rachelle Arizmendi, led the Pledge of Allegiance and followed with:

A few weeks ago, and in celebration of Women's History Month (March), I was humbled to stand amongst a group of amazing women that were honored for their contributions in advocating for the lives and well-being of women through strong collaboration, education, and empowerment. The purpose of Women's History Month is to increase consciousness and knowledge of women's history; to take one month of the year to remember the contributions of notable and ordinary women, in hopes that the day will soon come when it's impossible to teach or learn history without remembering these contributions. Tonight, we will be recognizing one of our local Women of Distinction, Kristine Lowe for her contributions to the community. Coincidentally, we will also be recognizing Kim Steffens for her 15 years of service to the City, as well as the welcoming of our new Police Dispatchers, Sandra Jimenez, Laura Hodge and Jazmin Farfan. Also, this is the last Regular City Council Meeting for Nancy Shollenberger, who is retiring after 32 years as City Clerk. To all the women that make a difference to our local community, and to society at large – I salute you!

REPORT OUT FROM CLOSED SESSION:

Teresa Highsmith, City Attorney, reported that the City Council met in Closed Session this evening to discuss the following:

Conference with Labor Negotiator. Pursuant to Calif. Government code Section 54957.6.
City Negotiators: City Manager, Elaine Aguilar and Assistant city Manager, Elisa Cox.
Employee Organization: Police Association

City Attorney Highsmith, reported that the City Council, with labor negotiator was updated, direction was given, but no action was taken.

APPROVAL OF AGENDA:

Council Member, Rachele Arizmendi moved and it was seconded by Council Member, John Harabedian for approval of the Agenda as presented by staff. The motion passed by unanimous voice vote.

APPROVAL OF MINUTES OF MARCH 8, 2016:

Mayor Pro Tem, Gene Goss, made the following change to the Minutes:

Page 1 under Mayor and City Council Reports:

Item 2). Mayor Pro Tem, Gene Goss, announced that he was honored to MC the City of the Mayor address.

Changed to: Mayor Pro Tem, Gene Goss, announced that he was honored to MC the State of the City Address given by Mayor Capoccia.

Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of the Minutes of March 8, 2016 with the change made by Mayor Pro Tem Gene Goss. The motion passed by unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member, John Harabedian, did not have a report.
- 2) Mayor Pro Tem, Gene Goss, wished Council Member, Denise Delmar, a speedy recovery.
- 3) Council Member, Rachele Arizmendi, remarked about the beautiful day the City had for the Wistaria Festival. There was around 8,000 who attended this annual event. What a great turnout. Thanks to all the volunteers who make this possible. Attended the Public Safety Committee meeting – the committee is prioritizing items at this time.
- 4) Mayor, John Capoccia, attended the San Gabriel Valley Council of Govt. meeting. Senators Hernandez and Huff were present. Storm Water permits were discussed – it is one of the biggest threats we are facing. It is over \$20M for the City of Sierra Madre. It is a good thing Senators Hernandez and Huff took this item to heart and are interested in helping the City of Sierra Madre. This is ridiculous beyond belief. It is not rational. I am optimistic that ultimately we will do right by the citizens. Mr. Carlson will be reporting tonight too.

PUBLIC COMMENT:

Robert Spears, Member of Library Board of Trustees

Mr. Spears was present to bring everyone up-to-date on the activities at the Library:

- National Library Week – April 11-18 (Call the Library for all the details, many activities will be held that week.
- This Saturday, Open House – 10:00-Noon. Write and Publish at 11:00 a.m. There will be authors attending. There will be interesting activities, please plan to attend. It will be a very interesting week.

Sonya Stephens, 20-year resident

Ladies and Gentlemen of the City Council, and members of our community, my name is Sonya Stephens and my husband, Dr. Fred Stephens and I have lived in Sierra Madre since the early 90's. Thank you for allowing me to speak tonight. I am here to speak about the utility users tax. First of all, I say NO to an increase in our Utility taxes. In 2008, when the utility tax was first implemented it was passed as a temporary tax, which would end in July of this year. Since then, we have voted two more times against another increase. When it was passed in 2008 the citizens thought that the city was in dire straits financially. But, apparently that wasn't true. There was a surplus of over a million dollars, and if you want to get technical \$1,036,795. So we were duped into thinking we were saving the police department, paramedics and library.

So now that you've spent that money and more on huge salaries and benefits for some city employees, you want more of our money!?

You say our property tax isn't covering enough expenses. According to the Los Angeles Times, Sierra Madre is rated at 25th highest property tax in CA. That's higher than Pasadena who is 29th. San Marino with a population of 13,415 not too much more than Sierra Madre, is 52nd. The City of Bell, who I'm sure all of you heard about that scandal, was 2nd. If you aren't getting enough money in sales tax, try to bring in more businesses that actually sell things! We have two liquor stores. For a small city like ours that's pretty unusual. Liquor has a higher sales tax than other products. We already pay 9% in sales tax. We don't need any more taxes.

Instead of looking for ways to take more of our hard-earned money, you should be looking for more ways to save money! For instance, the vote for this measure along with our city council members, is due to take place on April the 12th. We have the CA primary that will be held on June 7th! Why are you wasting money putting together these pamphlets and setting up voting booths for an election that could be held two months later along with our primary! So, the City Council members will have to stay in their seats two months longer! Big deal! Most run for re-election anyway. Change the voting dates so that from now on they will coincide with our state and federal elections. This would save some money and probably would result in a higher voter turnout! I don't profess to know how much these city elections cost us taxpayers, but I can tell you it can't be cheap if the government is doing it!

Now let's take a look at employee compensations and pensions. Please forgive all of the numbers, and I hope you can understand what I am attempting to say. According to Transparent California in 2014, we had a population of approximately 11,000. Total number of city employees 112, total city employee compensation of approximately \$7.4M, this includes full and part-time employees. The total city employee compensation per resident was \$668! Temple City in contrast has a population of approximately 36,000, roughly three times more than Sierra Madre, 131 city employees, for a total of \$5.2M for employee compensation, and the city employee compensation per resident is \$145. How is it that a larger city can have a smaller city budget in comparison with Sierra Madre? Perhaps because they contract with the L. A. Sheriff's Department!

In 2014, Sierra Madre's financial data revealed that overall employee compensation went up 3%. That is more than the national GDP, which was 2.4%! Two people saw even more increase in their base pay, City Manager and Chief of Police, they got a pay increase by about 9 and 13 percent respectively. Who in here has even gotten a 1% raise in the past 4-7 years? In contrast to Temple City their City Manager made \$166,303 including benefits. Sierra Madre's City Manager made \$227,780 including benefits. I know some doctors who don't make that much! Now to the reason you are trying to raise our taxes, to save the Police Department. Why is it that our government continually tries to use scare tactics to take more of our hard earned money?

In 2014, the Police Department had 20 full time officers, and 4 dispatchers, and several other part-time officers, and volunteers. The three most expensive officers besides the Chief of Police, are three Sergeants, each making approximately \$175,000/yr including overtime and benefits. Combined overtime for just these three officers was \$66,065 for 2014. Every one of the officers, with the exception of one honest officer clocked in overtime ranging from the lowest at \$911 to the highest at \$32,145. The overall overtime pay for the SMPD for 2014 was a whopping \$228,552!! What is so important that it can't wait until the next day to finish? It's not like we have crime running amuck in our sleepy little town. If you see a police officer now, he is either sitting in wait at stop signs, or sitting under a shaded tree with his laser gun hoping to catch a speeder.

According to the Sierra Madre Tattler the Sierra Madre's 2015-2016 general fund revenues are budgeted at \$8.9M. Sierra Madre spends \$3.9M of that amount on police services. That means the City spends .43 cents of every dollar it takes in on police services. That is almost half of the City's budget.

The proposal I am about to read was obviously left out of the pamphlets that were sent out. The Sheriff's 20/20 Proposal provides increased patrol hours and reduced costs.

In May 2015, the Sheriff presented Sierra Madre with a Municipal Law Enforcement Services Proposal – the "20/20 Proposal."

Sheriff's 20/20 Proposal:

The Sheriff will provide 19,679 patrol hours annually as compared to 16,101 provided by SMPD. The Sheriff will provide 22% more actual patrol hours than SMPD. The Sheriff will "deploy out of the Sierra Madre police station on a 24/7 basis, which allows for fast response times and high visibility, supporting the mission of discouraging criminal behavior. The Sheriff will keep the current police station open for walk-in service from 6:00 A.M.-10:00 P.M. DAILY. The Sheriff will provide these services for \$3,092,402 annually, as compared to the budgeted SMPD annual cost of \$3,897,798 – a net savings of \$795,396. The Sheriff will provide more police services for 20% less money.

I think it's time that we move away from the hope of keeping our own small town Police Department. We threw that chance away years ago when we stopped employing and promoting the Police from within Sierra Madre. Bringing in outsiders who don't know how to work within a small town atmosphere only wrought descension within the department. We have friends who were once Sierra Madre police officers who resigned for the reason that their shifts were being taken over by LAPD officers, they would bring in on a part-time basis. This, in my opinion, was not only unfair but, a poor decision and possibly reckless. The SMPD deserves to be in the position they are in. You don't deserve any more of our money!

I'll end with this, we don't appreciate being called anti-government political militants! We are citizens that have a right to voice our opinion and keep more of our hard earned money for our own pensions! Whether it is funding a police department that has seen its best days gone by, or funding a dying Library when there is a huge public Library in Arcadia, just 32.5 miles down Santa Anita! We just want to hold you responsible for the way you use the money that you take from us in taxes, and start looking where you can cut the fat out of this bloated city government!

Pat Alcorn, E. Grand View Avenue

Mr. Mayor, and Council Members:

The NO on the UUT want you to believe that if the Council votes in the next two or three months to continue talks to contract out the police to the Sheriff's Department, that on July 1st when the UUT rate is due to sunset to 6%, the City budget will be balanced, and there will be enough surplus to start much needed maintenance. They say a UUT increase can be addressed later for infrastructure improvements. I've watched as the Municipal pool was contracted out to a private business, I have seen countless cuts in the Library staff, and I've seen the takeover of our entire recreation center including our teen program that is now more expensive than many Sierra Madre families can afford. Look around our City, we have many maintenance issues that need to be addressed, including street repair and water main repair. This can't possibly be done if Opponents of Measure UUT want to wait another two years to pass an increased UUT measure. And, don't forget, there will be a measure on the ballot in two years calling for the cancellation of all Utility Taxes. I say Measure UUT is not about the police vs. the Sheriff. This measure is about having enough revenue to balance the city budget for at least the next two years. It is about being able to plan ahead far enough to make a wise decision regarding financial stability, whether it be a police change, a property assessment for library and/or police, or some other alternative. Your Council Members have a great working relationship. They have been working the past two years to address the financial issues. It behooves us to give them the opportunity to continue that path. I say, vote for our two incumbents John Harabedian and John Capoccia and Yes on Measure UUT to maintain the continuity of our city government.

Vern Hensel, Hermosa Avenue

City Manager, City Council Members.

I would like to address you regarding the UUT tax on ballot.

We have received numerous mailings recently regarding the UUT tax on the upcoming ballot. All of those mailings emphasize the need for a 10% UUT, but mention nothing about the "Franchise Fees" are currently being charged and collected by "utility" service providers and passed on to the City, as a revenue source. Those "Franchise Fees" now being collected on our "utilities" and passed onto the city can go as high as 15%, so in essence we are being asked to vote for a 10% UUT, on top of up to 15% in franchise Fees, for a total of up to 25% in total add on fees to our "utility" bills. The "Franchise Fees" are also not itemized on all of our "UTILITY" BILLS, so most residents are unaware of them. Therefore, because of this lack of total disclosure regarding charges made on "utility" bills that are forwarded to the City, I am requesting that you do not ask us to vote on the UUT until after the city has informed the residents about the "franchise fees" being charged and make this issue clear, disclosing any and all charges being collected on our "utility" bills that the city receives as revenue. Otherwise, residents would be voting blind, and they should have that information before they vote. That may or may not affect the way residents vote but it is only fair to give residents total disclosure.

PRESENTATIONS:

Mayor, John Capoccia, presented a "Certificate of Recognition" to Assembly District 41 Woman of Distinction, Kristine Lowe.

Mayor, John Capoccia, presented a "Certificate of Recognition" to City employee, Kim Steffens, for 15 Years of serving the City of Sierra Madre.

Larry Giannone, Police Chief, introduced Sandra Jimenez, Laura Hodge and Jazmin Farfan, the new Sierra Madre Police Dispatchers.

Police Chief Giannone, gave brief backgrounds on each new Police Dispatcher.

ACTION ITEMS:

1) CONSENT CALENDAR

Elaine Aguilar, City Manager, gave the following report under the Consent Calendar:

1a). WARRANTS

Staff recommends approval of Resolution No. 16-17 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS" and approval of payment of City Warrants in the aggregate amount of \$353,177.96; Sierra Madre Library Warrants in aggregate amount of \$1,712.31 and Payroll Transfer in the aggregate amount of \$304,365.05 for the fiscal year ending June 30, 2016.

1b). FY 2015-16 INVESTMENT POLICY

The City's Investment Policy is reviewed on an annual basis. There are no changes to the Investment Policy since it was updated and approved by the City Council on March 24, 2015. Staff recommends adoption of Resolution No. 16-16 "A RESOLUTION OF THE CITY OF SIERRA MADRE APPROVING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2015-2016".

1c). REQUEST FOR PROPOSALS FOR A NEW TELECOMMUNICATIONS SYSTEM

The objective of the request for proposals is to acquire proposals for a new telecommunications system to serve the citizens and administrative operations of the City. Staff is seeking the City Council's direction to proceed with the request for proposals (RFP) to solicit bids for a new telecommunications system. A draft RFP will be provided before the meeting.

The City's current telecommunications system is obsolete. The system itself has not been supported for over 10 years, the voice mail system is running on Windows 3.1, and replacement parts can only (sometimes) be found on eBay. The replacement of the system has been identified as a capital project for at least five fiscal years, but due to varying financial land personnel constraints, the project has been carried over a number of times. Staff is now concerned that a small incident such as a power outage could render the existing telecommunications system inoperable and leave the city without working phones.

The City Council has budgeted \$50,000 for the replacement of the City's antiquated telecommunications system in the Information Technology Internal Services Fund.

Staff recommends the City Council direct staff to proceed with the RFP to solicit proposals for a new telecommunications system.

Mayor Capoccia opened for community input and there was none.

Council Member, John Harabedian moved and it was seconded by Council Member, Rachele Arizmendi for approval of the Consent Calendar as presented by staff. The motion passed by unanimous voice vote.

2) UPDATE ON THE MS4 PERMIT (STORMWATER)

James Carlson, Management Analyst, gave the staff report.

Staff is providing an update on the City of Sierra Madre's current efforts to address the requirements of the 2012 MS4 Stormwater Permit. Staff recommends that the City Council receive and file this update.

Mr. Carlson presented a slide presentation on the MS4 Permit. It is available at City Hall for all who wish to review it.

Mr. Carlson reviewed the MS4 – Municipal Separate Storm Sewer System and why we need a permit. It is defined as a conveyance or system of conveyances (including roads with drainage systems, municipal street, catch basins, curbs, gutters, ditches, man-made channels, or storm drains)...owned or operated by a city having jurisdiction over disposal of storm water.

Mr. Carlson presented a 15-page slide presentation, which covered the following headlines:

- How is Sierra Madre Complying with the MS4 Permit?
- What is an EWMP?
- What is required for Sierra Madre in the EWMP?
- Sierra Madre Projects.
- RH/SGR OG Regional Projects.
- What is the Sierra Vista Park Regional Project?
- What are the pollutants we need to remove?
- How much do our EWMP Projects Cost?
- Wait....Do we have \$1.4 Billion?
- How much would this cost our residents?
- How did this happen?
- Do we really have to comply?
- Why haven't we heard of these issues before now?
- What should our approach to this issue be?
- Public Education
- Advocate for policy changes
- Working Towards Compliance
- Special Notes – Prop 218 Implications and Prop 1 Grants
- Next Steps.

Mayor Capoccia questioned why we chose EWMP as our method of compliance with the MS4 permit?

City Attorney, Teresa Highsmith, stated that her recollection is that when the Council first considered this it was early in the process and it appeared that it would cost the City very little to do an EWMP with the City of Monrovia because Monrovia already had a project in place which complied with the requirements and which was paid for, plus we would get an additional year to comply by doing an EWMP with other cities and agencies. But at the time the EWMP was selected, little or no monitoring had been done to determine what TMDL's (Total Maximum Daily Load of pollutants) exist in the City's receiving waters so the consultants who developed the EWMP's assumed a worst case scenario when they designed projects for the EWMP to meet the "Reasonable Assurance Analysis" required to capture and reduce all TMDL's to acceptable levels. As a result, everyone has these projects designed to capture TMDL's which may or may not exist. The City should engage in monitoring the water sources to determine if our TMDL's are lesser and if a smaller and less expensive project would work. Every jurisdiction that did an EWMP or a WMP is in the same position with outrageous prices.

Council Member Arizmendi questioned what our approach should be – education, compliance, we are trying to do the right thing.

Mayor Capoccia feels it will be impossible to implement.

Council Member Harabedian stated that with respect to Sierra Madre, we have been on top of this. A presentation was given to COG. We are well positioned. Everything considered, we are in a good spot in the watershed regarding receiving waters. But no one has the funds to pay for these projects. How will Prop 218 impact creation of a separate stormwater fee – is it a majority protest procedure or vote of the people?

City Attorney Highsmith stated yes, Prop 218 would apply to a stormwater fee to pay for these projects and it would require a majority vote of the people if it is a general tax or a 2/3 vote if a special tax for such projects. Perhaps a legislative fix is required here.

Council Member Harabedian asked if the Sanitation District could help?

Mr. Carlson stated that he will look into every opportunity to work with them.

Council Member Harabedian remarked that we have been talking about this for years.

Regarding the EWMP implementation, Mr. Carlson noted that \$3.1M is needed to develop plans and monitoring.

Mayor Capoccia opened for public input.

Robert Spears questioned the construction of a storm water capture basin on Fane?

Mr. Carlson noted that a resident on Ramona received positive feedback.

Mr. Spears asked how much it cost?

Mr. Carlson stated \$5,000.

Mr. Spears noted that if someone wanted to put one on their property could they do so?

Pat Alcorn asked if any money was need upfront?

Mayor Capoccia noted that Carolyn Dasher built a capture system on her property. We all could do that.

Mayor Pro Tem, Gene Goss remarked that what Council Member Arizmendi said – we are trying to clean up the water. We are on board with this. There is a lack of rationality. I hope the decision makers will make changes. The cost is scary.

Council Member Harabedian remarked that this is a real cost to be borne by cities. We need to continue to be proactive

Mayor Capoccia remarked about the 218 process. We have two choices – majority vote or 2/3 vote. There is no way to get out of spending. This is a receive and file agenda item.

3) MARCH WATER CONSERVATION UPDATE AND CONSIDERATION OF ADDITIONAL CITY WATER CONSERVATION ACTIONS

Bruce Inman, Director of Public Works, gave the staff report.

This report combines the monthly water conservation update with a discussion of potential next steps in improving the City's overall water conservation. Staff recommends that the City Council provide direction regarding the implementation of additional conservation measures. Staff's recommendations are included in the staff report. In spite of good news from Northern California regarding snowpack and reservoir levels the drought is not over. The State has not cancelled the local agency conservation mandates. Sierra Madre must still reduce its consumption by 32 % compared to 2013 water use. Because of Sierra Madre continuing to fall short of the State conservation target, the SWRCB recently requested a teleconference. As staff spoke with the chief of the SWRCB Special Investigations Unit last week about the City's conservation efforts,

we received no indication that the conservation requirement is being relaxed or that the City would not have to comply with the existing requirement. Some agencies have been assessed fines for failing to meet their conservation goals. (As the council is aware, this is not the first time the City has been contacted by the State).

Mr. Inman reviewed the cumulative conservation rate, Sierra Madre Water Customers, Number of Accounts per Units Billed, Potential Measures to Reduce Water Consumption/Increase Conservation, Reduction of Water Conservation Goals, Implementation of Water Budgets, Change Method of Multi-Family goal Setting, Increase Over-Use Penalties, Contact with Top Water Users, Flow Restrictors, and Renewed Water Conservation campaign.

Alternatives:

- 1). The City Council may direct staff to implement increased penalties, renew the water conservation campaign, and to contact (via correspondence) the top 200 water customers.
- 2). The City Council may direct staff to implement any of the other alternatives in the report.
- 3). The City Council may provide direction to staff to return with additional information.
- 4). The City Council may elect to provide no direction to staff at this time to alter the current City ordinances and policies regarding water conservation.

This report combines the monthly water conservation update with a discussion of potential next steps in improving the City's overall water conservation. Staff recommends that the City Council direct staff to contact the top water users; to renew the water conservation public education; to return with a report and ordinance to implement increased penalties for exceeding water conservation targets; and to direct that the next water rate study be based upon water budgets.

This was a much larger report than is in the Agenda. Please call Bruce Inman or City Clerk if you would like a copy of the Agenda report.

Elaine Aguilar, City Manager, announced that a bi-monthly billing is agendized in May. It is very extensive – we are not ignoring this. Staff report provides information on customers' use. We have nine months of information. On average, most are meeting targets. 35% exceed targets. 79-90% use 49 units or less. 13-30% use 50 or 200 units. The west side is doing better. The east side of town, some customers are using 200 units, out of 161-single family homes, 85 use 46%. They are larger parcels. We discussed if there could be targets that are too high. It is not recommended to go through all targets for a couple of months – don't adjust now. When we adjust service fees we can do water budgets at the same time and adjust all. Staff does recommend start moving toward reviewing water rates. Do a water rate study, lots of education, process to start immediately,. Refresh that City Council on water rates. Look at multi-family units – 12 water units per dwelling for multi-family. Don't see benefit to change.

Increasing over-use penalties – 17% of accounts had three penalties or more. Staff recommends 3 x tier one rate as penalties. City Council has authority to set by Resolution. We are continuing to contact the top 100 water users. We send friendly letters, and end with a little bit of stick. We do with each billing cycle. Use of flow restrictors – we will return with a policy. Renewed water conservation campaign – renew banners, direct mailers.

Council Member, Rachele Arizmendi, thanked staff or the report. We have gone through 9 cycles.

City Manager stated, Yes, since State mandate.

Council Member, John Harabedian, asked if we have given thought about legislative amount of lawn people can have? Increase fines and fees? We have to adjust – head-on – no big green lawns.

City Clerk asked if the City is going to have a “turf rebate program again”?

Mayor Capoccia remarked that we will discuss.

City Manager said that the City is suggesting a gradual change – regular turf on new construction. Existing lawns hasn’t been decided. There is no credit for turf. I don’t see a problem with legislating smaller lawns.

City Manager noted that the first thing that should be done is: 1) what water budgets are?; 2). Public education campaign and 3) Time necessary for notifying resident son water budgets.

The Mayor opened for public input.

Emmett Maguire

My wife is a professional gardener. I understand how you can use a lot of water. You need to make a judgement. It has been my observation that people no not understand the problem. The City could do more – information workshop on low water use plants. There are plants imports that use less water. Rancho Santa Ana is beautifu7ly. There are information workshops if the carrot fails.

Barry Gold, Ramona Avenue, Write-In Candidate for City Council

Good evening Mayor Capoccia and Council Members.

We know from the staff report that most people are at or below their water target. And even though some people are considerably under target that does not make up for those who are over target in trying to comply with the State requirement 32 % reduction. A few people are over their targets by more than 100 units. It makes you wonder what their target is. But that is a question for another time. If the average of about 400 people who are over their target would cut back to their target levels the city would be in compliance. So it seems logical to get these people to cut back. If it takes higher penalties (an increase in the cost of the units used over target), then that is what should be done. The staff report lists other ways to comply with the state requirement, but they would affect those who are already at or under their target. We should concentrate on the abusers, before we ask those who are already doing a good job conserving to do more. Thank you for your time.

The Mayor closed public input.

Council Member, John Harabedian, stated that many residents aren't paying attention, while many others are dedicated. I agree with staff to increase penalties 3 x tier one rate.

Mayor Capoccia feels we have done a lot in outreach. I am not sure we should do more.

Council Member, John Harabedian, stated that he is not suggesting more contact. Flow Restrictors are good - less optimistic to residents' intentions. Water rate study would solve problems. Delayed penalties – I am average user, I water two days. I still have a lawn. I could do more.

Council Member, Rachelle Arizmendi, noted that she has a concern on penalties and restrictions. Let's continue outreach. I am at point of increasing targets – 3 x Tier one is fine. We have to consider water rate study. Staff can provide.

Mayor Pro Tem, Gene Goss, noted that he has not been using as much water as he would like. I feel resentment to hear water budgets. Go after top water users. Flow restrictors for severe users – 50 units above target. Choices are limited. Contact the 100 users over allotment and make them more aware.

Mayor Capoccia stated that we need to get their attention. 25% are not with the program. We are at risk. They are driving up costs. I am in favor of increasing penalties to 2 x Tier 4. Anchor off of Tier 4. All City Council Members agreed. Hold off on flow restrictors. Let staff come back.

The City Manager will bring back increasing fines, notifying public of fines and timing.

Council Member Harabedian would like this to be done before Summer. Do outreach and education.

Council Member Arizmendi feels ongoing regular reminders are good. Contact high users.

Mayor Capoccia asked staff to send letters to top 100 who exceeded by volume.

Council Member Harabedian asked that staff arrange for a tour of City Hall – it is beautiful.

Mr. Inman stated that the EENR is working on a tour.

Elisa Cox, Assistant City Manager. Noted that adding signs on plants could help. Put instructions on website.

Mayor Pro Tem, Gene Goss, stated that we don't want to re-generate the City – most people have lawns. Give people a choice.

Mayor Capoccia stated that he is in favor of water budgets. We need education to lead up to it.

Council Member Arizmendi asked how many cities have been fined?

Mr. Inman stated, "Only a handful have been fined". We are only city not issued "compliance Order".

Mayor Capoccia asked that staff start on implementing higher penalties – 2 x Tier 4!

FUTURE AGENDA ITEMS: None

ADJOURNMENT:

Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of adjournment at 9:00 p.m. The motion passed by unanimous voice vote.

John Capoccia, Mayor

Minutes taken and typed by:

Nancy Sue Shollenberger
City Clerk

RESOLUTION NUMBER 16 - 18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and

WHEREAS, the Finance Director has verified that appropriated funds are available for payment thereof; and

WHEREAS, the audited April 12, 2016 demands were released to vendors in accordance with City Council action item 1a on the February 09, 2016 Council meeting; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$100,589.07; Sierra Madre Library Warrants in the aggregate amount of \$7,975.94 and Payroll Transfer in the aggregate amount of \$303,615.89 for the fiscal year ending June 30, 2016.

APPROVED AND ADOPTED this 26th day of April, 2016.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 16 - 18 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 26th day of April, 2016 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of April 26, 2016**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrant	\$100,589.07
Sierra Madre Library Warrant	\$7,975.94
Payroll #6 Transfer.....	\$303,615.89

Warrant Register 4/12/16**Attachment A**

Fiscal Year	Description	Amount	Page #
FY 1516	Manual Warrants	9,045.31	1-5
FY 1516	General Warrants - Utility Bills	9,145.73	6
FY 1516	General Warrants	82,398.03	7-10
	Total	100,589.07	

Fiscal Year	Description	Amount	Page #
FY 1516	Library Warrants	7,975.94	11-12
	Total	7,975.94	

Date:	Payroll #6 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	303,615.89	
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City of Sierra Madre, CA

Check Approval

P.1

Packet: APPKT02833 - MAN 4/7/16

Check Date: 04/07/2016

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
0391	STATE BOARD OF EQUALIZATION				
APBWEST	Check	SU AP 017-772438/20	Sales and Use Tax Return/2015	10000.00000.21003	1,204.00
Fund 10000 Total:					1,204.00
Report Total:					1,204.00



City of Sierra Madre, CA

Check Approval

P. 2

Packet: APPKT02829 - MAN- LIB 4/6/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/07/2016

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount	
Fund: 39006	- FRIENDS OF THE LIBRARY DONATION FUND							
<u>VEN02438</u>	BIRDIE'S PLAYHOUSE							
APBWEST	Check			<u>SIERRAMADRE2</u>	Preschool Storytime Performer	39006.90000.53999	50.00	
						Fund 39006 Total:	50.00	
						Report Total:	50.00	



City of Sierra Madre, CA

Check Approval

P.3

Packet: APPKT02828 - MAN 4/6/16

Check Date: 04/07/2016

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 60002 - INT SVC FND - ADMINISTRATION	TOTALFUNDS BY HASLER				
<u>1659</u>					
APBWEST	Check	7900011002367830-f	Postage Refill	60002.30000.53101	1,000.00
Fund 60002 Total:					1,000.00
Report Total:					1,000.00



City of Sierra Madre, CA

Check Approval

P.4

Packet: APPKT02814 - MAN 03/30/16
Vendor Set: 01 - Vendor Set 01

Check Date: 03/30/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>1497</u>	MOUNTAIN VIEWS NEWS				
APBWEST	Check	<u>CM140308</u>	Publications-Election Notice	10000.12000.52206	1,450.39
				Fund 10000 Total:	1,450.39
				Report Total:	1,450.39



City of Sierra Madre, CA

Check Approval

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Packet: APPKT02816 - MAN 03/31/16
Vendor Set: 01 - Vendor Set 01

Check Date: 03/31/2016

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>VEN02666</u>	V & V MANUFACTURING INC						
APBWEST	Check			<u>42555</u>	SMPD BADGES	10000.50000.53303	635.28
				<u>42556</u>	SMPD BADGES	10000.50000.53303	1,082.91
				<u>42372</u>	SMPD BADGES	10000.50000.53303	1,946.36
				<u>42373</u>	SMPD BADGES	10000.50000.53303	1,676.37
Fund 10000 Total:							5,340.92
Report Total:							5,340.92



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Packet: APPKT02812 - UTILITIES 4/12/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/07/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0129</u>	AT&T				
APBWEST	Check	<u>81824637835914-03</u>	TELECOM DIV 911 PRGM	60001.83200.55005	129.58
<u>VEN02715</u>	MCI COMM SERVICE				
APBWEST	Check	<u>6263552835-031116</u>	TELEPHONE	60001.83200.55005	36.54
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2036613305-040616</u>	ELECTRICITY	60001.83200.55003	929.00
<u>0835</u>	SPRINT				
APBWEST	Check	<u>922935083-032416</u>	LONG DISTANCE PHONE SVC	60001.83200.55005	149.26
<u>0942</u>	TELEPACIFIC COMMUNICATIONS				
APBWEST	Check	<u>76769279-0</u>	PHONE SVC	60001.83200.55005	3,860.69
<u>1781</u>	VERIZON				
APBWEST	Check	<u>1169766197-031616</u>	INTERNET SVC	60001.83200.55005	85.99
<u>0221</u>	VERIZON CALIFORNIA				
APBWEST	Check	<u>6261970352-030416</u>	PHONE SVC	60001.83200.55005	2,446.76
Fund 60001 Total:					7,637.82
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>VEN02262</u>	GLOBAL CAPACITY				
APBWEST	Check	<u>49441055</u>	DSL Line Monthly Charge	60003.30000.52200	1,298.70
<u>1439</u>	TIME WARNER CABLE				
APBWEST	Check	<u>8448300220137019-0</u>	CABLE SVC	60003.30000.52200	151.26
Fund 60003 Total:					1,449.96
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0221</u>	VERIZON CALIFORNIA				
APBWEST	Check	<u>6261970352-030416</u>	PHONE SVC	71000.81100.55005	57.95
Fund 71000 Total:					57.95
Report Total:					9,145.73



City of Sierra Madre, CA

Check Approval

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Packet: APPKT02830 - GEN 4/12/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/12/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0185</u>	D. F. POLYGRAPH				
APBWEST	Check	<u>2016/3</u>	OFFICER POLYGRAPH	10000.50000.52100	200.00
<u>1462</u>	FASCHING'S CAR WASH				
APBWEST	Check	<u>INV018123-FEB2016</u>	FEBRUARY CAR WASHES	10000.50000.52302	144.60
<u>VEN01936</u>	FOOTHILL COMMUNICATIONS LLC				
APBWEST	Check	<u>1638</u>	PROGRAMMING OF RADIO	10000.50000.53301	49.05
		<u>1640</u>	DISPATCH RADIO	10000.50000.53301	576.05
<u>VEN01613</u>	GANAHL LUMBER COMPANY				
APBWEST	Check	<u>R620945</u>	LUMBER AND HARDWARE SUPPLIES	10000.83500.53206	6.52
		<u>R628626</u>	LUMBER AND HARDWARE SUPPLIES	10000.83500.53206	30.80
		<u>R628745</u>	LUMBER AND HARDWARE SUPPLIES	10000.83500.53206	27.64
<u>VEN01951</u>	INDUSTRIAL NETWORKING SOLUTIONS				
APBWEST	Check	<u>INV-1529412</u>	RADIO SUPPLIES	10000.50000.53301	3,794.60
<u>0913</u>	IRWINDALE INDUSTRIAL CLINIC				
APBWEST	Check	<u>2130-653604</u>	Physicals - February	10000.50000.52106	795.00
				10000.61000.52106	180.00
<u>VEN02749</u>	JANINE BERKSHIRE				
APBWEST	Check	<u>INV018124</u>	REFUND/UUT	10000.00000.42003	6.78
<u>VEN02088</u>	JCL TRAFFIC SUPPLIES AND EQUIPMENT				
APBWEST	Check	<u>84505</u>	STREET MAINTENANCE SUPPLIES	10000.83500.53206	982.07
<u>0397</u>	KEVORK TCHARKHOUTIAN				
APBWEST	Check	<u>16-402</u>	CITY ENGINEER SERVICES PLAN CHECK- MAR201	10000.82000.52100	1,020.00
		<u>16-401</u>	RETAINER- MAR2016	10000.82000.52100	800.00
<u>0515</u>	LANDSCAPE WAREHOUSE				
APBWEST	Check	<u>2480973</u>	IRRIGATION AND PARK SUPPLIES	10000.83300.53001	94.26
		<u>2480494</u>	IRRIGATION AND PARK SUPPLIES	10000.83300.53001	82.26
<u>0307</u>	MYERS-STEVENS & CO. INC.				
APBWEST	Check	<u>1201368</u>	FF Insurance - February	10000.61000.51205	297.00
<u>0359</u>	NANCY SHOLLENBERGER				
APBWEST	Check	<u>INV018128</u>	Minute Taking/MAR2016	10000.12000.52100	520.00
		<u>INV018129</u>	ELECTION PROCESS/4 of 5	10000.12000.52207	1,500.00
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>828273841001</u>	OFFICE/STATION SUPPLIES	10000.50000.53100	243.27
		<u>829996483001</u>	OFFICE/STATION SUPPLIES	10000.50000.53100	13.17
		<u>829996370001</u>	OFFICE/STATION SUPPLIES	10000.50000.53100	255.05
		<u>829996482001</u>	OFFICE/STATION SUPPLIES	10000.50000.53100	305.92
<u>VEN02756</u>	PATRICK MICHAEL BUCHANAN				
APBWEST	Check	<u>INV018130-MAR1216</u>	PRE-EMPLOYMENT BACKGROUNDS	10000.50000.52100	5,000.00
<u>1483</u>	PRO PRINTING INC				
APBWEST	Check	<u>45045-JOB#53585</u>	Business Cards	10000.11000.53999	156.96
<u>VEN02718</u>	ROADLINE PRODUCTS INC				
APBWEST	Check	<u>12227</u>	STREET MAINTENANCE MATERIAL	10000.83500.53206	264.31
<u>1443</u>	SHRED-IT				
APBWEST	Check	<u>9409785675</u>	SHREDDING SVCS 03-10-16	10000.50000.52200	199.70
<u>0381</u>	SOUTHEAST CONSTRUCTION PRODUCT				
APBWEST	Check	<u>INV018127</u>	REFUND/DUPLICATE PAYMENT OF BUSINESS LIC	10000.00000.43002	169.00
<u>VEN01257</u>	STANDARD INSURANCE COMPANY				
APBWEST	Check	<u>001522090003-INV01</u>	FF EAP - April2016	10000.61000.51303	94.50
<u>0389</u>	STAPLES, INC.				
APBWEST	Check	<u>76937</u>	SUPPLIES	10000.11000.53402	470.10
<u>VEN02014</u>	SUSAN SAXE CLIFFORD, Ph.D. APC.				
APBWEST	Check	<u>16-0129-13</u>	Pre Employment - LH	10000.50000.52106	450.00
<u>0404</u>	TOM'S UNIFORMS				

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	<u>3536</u>	NEW HIRE UNIFORMS	10000.50000.53303	58.32
		<u>3617</u>	NEW HIRE UNIFORMS	10000.50000.53303	11.99
		<u>4702</u>	UNIFORMS	10000.61000.53303	160.23
		<u>4691</u>	UNIFORMS	10000.61000.53303	79.49
		<u>4700</u>	UNIFORMS	10000.61000.53303	178.54
		<u>4711</u>	UNIFORMS	10000.61000.53303	167.10
		<u>68981</u>	UNIFORMS	10000.61000.53303	159.09

Fund 10000 Total: 19,543.37

Fund: 34001 - DEVELOPMENT FEES

<u>VEN02759</u>	CALIFORNIA PRESERVATION FOUNDATION				
APBWEST	Check	<u>INV018132</u>	Membership	34001.40000.53409	250.00
<u>VEN02754</u>	PRIDE CONSTRUCTION				
APBWEST	Check	<u>INV018131</u>	Permit refund	34001.00000.43010	437.92
<u>0425</u>	WILLDAN ASSOCIATES				
APBWEST	Check	<u>010-29601</u>	Impact Fee Update	34001.40000.52100	2,957.00

Fund 34001 Total: 3,644.92

Fund: 36001 - EMERGENCY MEDICAL SERVICES

<u>VEN02156</u>	LA CO DEPT OF HEALTH SERVICES				
APBWEST	Check	<u>SM16-002</u>	CONTROLLED SUBSTANCES / H-705807 2ND QU.	36001.64000.53300	144.00
<u>0404</u>	TOM'S UNIFORMS				
APBWEST	Check	<u>4711</u>	UNIFORMS	36001.64000.53303	71.61
		<u>4702</u>	UNIFORMS	36001.64000.53303	68.67
		<u>68981</u>	UNIFORMS	36001.64000.53303	68.18
		<u>4691</u>	UNIFORMS	36001.64000.53303	34.06
		<u>4700</u>	UNIFORMS	36001.64000.53303	76.52

Fund 36001 Total: 463.04

Fund: 37004 - LOCAL TRANSPORTATION/PROP A

<u>1455</u>	FIRST TRANSIT INC				
APBWEST	Check	<u>11194060</u>	Dial-A-Ride Transportation	37004.70000.52203	11,731.61
<u>0267</u>	LACMTA				
APBWEST	Check	<u>6001710</u>	CPOS TAP CARD/FEB2016	37004.70000.52001	140.00
<u>1717</u>	LACMTA				
APBWEST	Check	<u>800063253</u>	TAP CARDS/SENIORS & DISABLES/FEB2016	37004.70000.52001	396.00

Fund 37004 Total: 12,267.61

Fund: 37006 - SENIOR CENTER

<u>1455</u>	FIRST TRANSIT INC				
APBWEST	Check	<u>11194060A</u>	Senior Excursion - Doger Stadium	37006.72000.52200	319.29
<u>VEN01969</u>	INLAND EMPIRE STAGES				
APBWEST	Check	<u>47566</u>	Transportation for Senior Excursions	37006.72000.52200	818.00
<u>1717</u>	LACMTA				
APBWEST	Check	<u>800063253</u>	TAP CARDS/SENIORS & DISABLES/FEB2016	37006.72000.52999	84.00

Fund 37006 Total: 1,221.29

Fund: 37007 - SM COMMUNITY FOUNDATION

<u>1466</u>	UNITED SITE SERVICES OF CA INC				
APBWEST	Check	<u>114-3848793</u>	Portable Restroom for Sierra Madre Sports Leagr	37007.70000.52999	116.90

Fund 37007 Total: 116.90

Fund: 38004 - ENVIRONMENTAL FUND

<u>0271</u>	LAWN MOWER CORNER				
APBWEST	Check	<u>101816</u>	MAINTENANCE SUPPLIES- NEW ROPE	38004.83300.52302	10.00

Fund 38004 Total: 10.00

Fund: 38005 - GAS TAX FUND

<u>1016</u>	STATE CONTROLLER'S OFFICE				
APBWEST	Check	<u>FAUD-00000376</u>	ANNUAL STREET REPORT 14-15	38005.83500.52001	2,444.75

Fund 38005 Total: 2,444.75

Fund: 60000 - INT SVC FND - FLEET

<u>0207</u>	ERNIE'S AUTO PARTS				
APBWEST	Check	<u>14IN223607</u>	VEHICLE MAINTENANCE SUPPLIES #5212 AIR CO	60000.83100.53208	8.20
		<u>14IN222473</u>	VEHICLE MAINTENANCE SUPPLIES PD#2094	60000.83100.53208	22.05

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Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>14IN222578</u>	VEHICLE MAINTENANCE SUPPLIES PD#2094	60000.83100.53208	9.16
				<u>14IN223597</u>	VEHICLE MAINTENANCE SUPPLIES #5212 AIR CO	60000.83100.53208	65.64
				<u>14CR036209</u>	VEHICLE MAINTENANCE SUPPLIES	60000.83100.53208	-92.37
				<u>14IN220227</u>	VEHICLE MAINTENANCE SUPPLIES #5100 TAHOE	60000.83100.53208	92.37
				<u>14IN223766</u>	VEHICLE MAINTENANCE SUPPLIES #5201 BACK I	60000.83100.53208	89.69
				<u>14IN223564</u>	VEHICLE MAINTENANCE SUPPLIES #5212 AIR CO	60000.83100.53208	35.54
				<u>14IN223776</u>	VEHICLE MAINTENANCE SUPPLIES #5118 PU BLC	60000.83100.53208	154.86
<u>0937</u>	INTERSTATE BATTERY SYSTEM OF						
		APBWEST	Check	<u>50128539</u>	CAR BATTERIES #5107 DUMP TRUCK- STREET DE	60000.83100.53208	136.20
				<u>50128572</u>	CAR BATTERIES	60000.83100.53208	-16.00
<u>1454</u>	JDS TANK TESTING & REPAIR INC						
		APBWEST	Check	<u>8655</u>	TANK TESTING AND MAINTENANCE/ MAR2016	60000.83100.55001	140.00
				<u>8691</u>	TANK TESTING AND MAINTENANCE	60000.83100.55001	165.00
				<u>8690</u>	TANK TESTING AND MAINTENANCE	60000.83100.55001	338.19
Fund 60000 Total:							1,148.53
Fund:	60001 - INT SVC FND - FACILITIES MGT						
<u>VENO1541</u>	ALTURDYNE						
		APBWEST	Check	<u>19575</u>	MAINTENANCE/ GENERATOR	60001.83200.52200	4,994.19
<u>0714</u>	CINTAS CORPORATION #693						
		APBWEST	Check	<u>693635492</u>	UNIFORM CLEANING	60001.83200.53303	261.10
				<u>693633475</u>	UNIFORM CLEANING	60001.83200.53303	256.60
				<u>693631504</u>	UNIFORM CLEANING	60001.83200.53303	368.82
<u>0169</u>	CITY WHOLESALE ELECTRIC CO.						
		APBWEST	Check	<u>215343</u>	ELECTRICAL SUPPLIES	60001.83200.53200	25.90
<u>1181</u>	DELTA DISTRIBUTING						
		APBWEST	Check	<u>134246</u>	JANITORIAL SUPPLIES	60001.83200.53200	261.60
<u>1334</u>	HP MECHANICAL INC.						
		APBWEST	Check	<u>1640</u>	HVAC MAINTENANCE/PD	60001.83200.52301	435.00
				<u>1626</u>	HVAC MAINTENANCE/ SM REC CENTRE	60001.83200.52301	452.00
<u>1724</u>	LAWRENCE ROLL-UP DOORS INC						
		APBWEST	Check	<u>1617921</u>	FD ROLL UP DOOR MAINTENANCE	60001.83200.53200	244.00
<u>1372</u>	ORKIN COMMERCIAL SERVICES						
		APBWEST	Check	<u>83853811</u>	PEST CONTROL	60001.83200.52200	149.55
<u>1485</u>	RED SUPPLY INC						
		APBWEST	Check	<u>32644</u>	PLUMBING SUPPLIES	60001.83200.53200	75.01
<u>1373</u>	UNITED MAINTENANCE SYSTEMS						
		APBWEST	Check	<u>13297</u>	JANITORIAL SERVICES/MAR16	60001.83200.52200	3,185.64
Fund 60001 Total:							10,709.41
Fund:	60002 - INT SVC FND - ADMINISTRATION						
<u>0209</u>	FEDERAL EXPRESS CORPORATION						
		APBWEST	Check	<u>5-355-64388</u>	POSTAGE	60002.30000.53101	99.54
				<u>536333856</u>	POSTAGE/STATE TREASURER	60002.30000.53101	32.04
<u>0359</u>	NANCY SHOLLENBERGER						
		APBWEST	Check	<u>INV018128</u>	Minute Taking/MAR2016	60002.12000.52100	130.00
<u>0786</u>	OFFICE DEPOT, INC						
		APBWEST	Check	<u>829876776001</u>	Office Supplies/CH	60002.30000.53100	393.01
Fund 60002 Total:							654.59
Fund:	60003 - INT SVC FND - TECHNOLOGY						
<u>1641</u>	RICOH AMERICAS CORP						
		APBWEST	Check	<u>49485810</u>	Copier Lease 03/15/16-04/14/16	60003.30000.53210	773.44
<u>1476</u>	RICOH AMERICAS CORPORATION						
		APBWEST	Check	<u>5040913794</u>	Copier Supplies	60003.30000.53210	153.84
<u>0429</u>	XEROX CORPORATION						
		APBWEST	Check	<u>083813576</u>	Copier Lease/CH-FEB2016	60003.30000.53210	618.63
Fund 60003 Total:							1,545.91
Fund:	60007 - INT SVC FND - PERSONNEL AND RISK MGMT						
<u>0190</u>	DECCO AWARDS INC						
		APBWEST	Check	<u>INV018125</u>	Employee Event	60007.70100.53403	91.02
<u>0277</u>	LIEBERT CASSIDY WHITMORE						
		APBWEST	Check	<u>INV018134-FEB2016</u>	Legal Service - February	60007.70100.52201	4,819.50

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
<u>PUPEN</u>	LIUNA UNION PENSION				
APBWEST	Check	<u>INV018126</u>	UNION PENSION/JAN2010-DEC2012	60007.70100.54805	7,696.09
Fund 60007 Total:					12,606.61
Fund: 71000 - WATER ENTERPRISE FUND					
<u>1288</u>	ARC, LLC				
APBWEST	Check	<u>8529177</u>	PRINTS AND REPRODUCTION	71000.81100.53102	33.29
		<u>8534234</u>	PRINTS AND REPRODUCTION	71000.81100.53102	215.10
<u>0146</u>	BYRD INDUSTRIAL ELECTRONICS				
APBWEST	Check	<u>308-16</u>	CONTRACT SERVICES	71000.81100.52200	1,000.96
<u>1510</u>	GARVEY EQUIPMENT CO.				
APBWEST	Check	<u>90869</u>	GROUND MAINTENANCE	71000.81100.52303	24.39
<u>VEN01500</u>	INLAND WATER WORKS SUPPLY CO.				
APBWEST	Check	<u>282397</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	647.29
		<u>282392</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	119.68
		<u>282247</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	872.00
		<u>282354</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	21.80
		<u>282506</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	212.55
		<u>282505</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	81.75
		<u>282355</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	102.35
		<u>282356</u>	DISTRIBUTION SYSTEM REPAIR SUPPLIES	71000.81100.53200	1,350.51
<u>VEN02044</u>	PRES-TECH MANUFACTURER'S REPRESENTATIVES INC				
APBWEST	Check	<u>CM8594</u>	EQUIPMENT AND SUPPLIES	71000.81100.53205	-3,181.20
		<u>8594</u>	EQUIPMENT AND SUPPLIES	71000.81100.53205	3,181.20
		<u>8603</u>	EQUIPMENT AND SUPPLIES	71000.81100.53205	4,152.90
Fund 71000 Total:					8,834.57
Fund: 72000 - SEWER					
<u>0656</u>	LOS ANGELES FREIGHTLINER				
APBWEST	Check	<u>WS139527</u>	TRUCK MAINTENANCE AND REPAIR #5134 VAC-172000.81200.52302		4,167.93
Fund 72000 Total:					4,167.93
Fund: 77003 - SPECIAL EVENTS					
<u>1206</u>	B & H SIGN CO.				
APBWEST	Check	<u>14010</u>	Banner date & time change for Huck Finn Derby	77003.79006.52999	43.60
<u>1271</u>	RACE CENTRAL				
APBWEST	Check	<u>6789</u>	MWTR - Timer	77003.79001.52999	975.00
Fund 77003 Total:					1,018.60
Fund: 77004 - SERVICES MOVIE/OES DETAILS					
<u>VEN02752</u>	THE ART OF ELYSIUM				
APBWEST	Check	<u>INV018187</u>	Refund of Filming Deposit	77004.00000.23001	2,000.00
Fund 77004 Total:					2,000.00
Report Total:					82,398.03



Packet: APPKT02819 - LIB 4/12/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/12/2016

Table with columns: Vendor Number, Vendor Name, Bank Code, Payment Type, Invoice #, Invoice Description, Account Number, Distribution Amount. Includes sub-totals for Fund 10000, Fund 39002, and Fund 39006.

Packet: APPKT02819 - LIB 4/12/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/12/2016

P. 12

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0218</u>	GAYLORD BROTHERS				
APBWEST	Check	<u>2417432</u>	Archival Supplies	39006.90000.53999	40.34
		<u>2417015</u>	Archival Supplies	39006.90000.53999	59.17
		<u>2414130</u>	Archival Supplies	39006.90000.53999	64.11
		<u>2417014</u>	Archival Supplies	39006.90000.53999	55.90
<u>VEN02745</u>	MATHMANIA ROBOTICS				
APBWEST	Check	<u>INV018122-JUN2016</u>	Youth Summer Reading Program Performer (06/2	39006.90000.53999	374.00
<u>VEN02366</u>	ONE WORLD RHYTHM				
APBWEST	Check	<u>EA9774-2227</u>	Youth Summer Reading Program Performer (F	39006.90000.53999	350.00
				Fund 39006 Total:	2,258.80
				Report Total:	7,975.94

RESOLUTION NUMBER 16 – 19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and,

WHEREAS, the Finance Director has verified that appropriated funds are available for payment thereof; and,

WHEREAS, the register of audited demands has been submitted to the City Council for approval; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$576,653.92; Sierra Madre Library Warrants in aggregate amount of \$3,745.85 and Payroll Transfer in the aggregate amount of \$288,280.37 for the fiscal year ending June 30, 2016.

APPROVED AND ADOPTED this 26th day of April, 2016.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 16 – 19 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 26th day of April, 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of April 26, 2016**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrant	\$576,653.92
Sierra Madre Library Warrant	\$3,745.85
Payroll #7 Transfer.....	\$288,280.37

Warrant Register 4/26/16**Attachment 1B**

Fiscal Year	Description	Amount	Page #
FY 1516	Manual Warrants	6,821.07	1-4
FY 1516	General Warrants - Utility Bills	49,011.86	5-6
FY 1516	General Warrants	520,820.99	7-13
	Total	576,653.92	

Fiscal Year	Description	Amount	Page #
FY 1516	Library Warrants	3,745.85	14
	Total	3,745.85	

Date:	Payroll #7 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	288,280.37	
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City of Sierra Madre, CA

Check Approval

P.1

Packet: APPKT02839 - MAN 4/26/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/19/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 77003 - SPECIAL EVENTS					
<u>VEN02776</u>	Ronald Reagan Presidential Foundation				
APBWEST	Check	<u>INV018221</u>	Senior Excursion - Ronald Reagan Library 4/22/1	77003.79003.52999	1,128.00
				Fund 77003 Total:	1,128.00
				Report Total:	1,128.00



City of Sierra Madre, CA

Check Approval

P.2

Packet: APPKT02843 - MAN - LIB 4/26/16
Vendor Set: 02 - Vendor Set 02

Check Date: 04/14/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 39002 - LIBRARY - GIFT AND MEMORIAL					
<u>VEN02766</u>	ABENI MOORE				
APBWEST	Check	<u>INV018198</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02768</u>	AIDAN HOFER				
APBWEST	Check	<u>INV018200</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02771</u>	ANASTASIA CARTER				
APBWEST	Check	<u>INV018192</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN01802</u>	CLAIRE SENFT				
APBWEST	Check	<u>INV018205</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02774</u>	DYLAN SHERIFF				
APBWEST	Check	<u>INV018208</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02760</u>	EMMA NOEL ABAJIAN				
APBWEST	Check	<u>INV018207</u>	Library Contest Prize	39002.90000.53999	50.00
<u>VEN02763</u>	ETHAN WOOD				
APBWEST	Check	<u>INV018195</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02773</u>	GIOVANNI BUTTERI				
APBWEST	Check	<u>INV018206</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02764</u>	JACKSON MOORE				
APBWEST	Check	<u>INV018196</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02769</u>	JADYN ST. LOUIS				
APBWEST	Check	<u>INV018202</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02339</u>	JULIA BOBERG				
APBWEST	Check	<u>INV018191</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02770</u>	JULIA DIVERS				
APBWEST	Check	<u>INV018203</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02772</u>	LUCY MARTINEZ				
APBWEST	Check	<u>INV018204</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02767</u>	MAYA ERIKSSON				
APBWEST	Check	<u>INV018199</u>	Library ART & EssayContest	39002.90000.53999	35.00
<u>VEN02068</u>	NIKKI HENSLEY				
APBWEST	Check	<u>INV018201</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02762</u>	RAYA FRAYEH				
APBWEST	Check	<u>INV018194</u>	Library Art & Essay Contest Prize	39002.90000.53999	50.00
<u>VEN02765</u>	SAMUEL CHOI DONGHO				
APBWEST	Check	<u>INV018197</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
<u>VEN02761</u>	SIABELLE CARPENTER				
APBWEST	Check	<u>INV018193</u>	Library Art & Essay Contest Prize	39002.90000.53999	35.00
Fund 39002 Total:					765.00
Report Total:					765.00



City of Sierra Madre, CA

Check Approval

P.3

Packet: APPKT02860 - MAN 4/26/16

Check Date: 04/21/2016

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>VEN02777</u>	RADARSIGN LLC				
APBWEST	Check	<u>4385</u>	RADAR SIGN EQUIPMENT	10000.50000.53300	275.00
				Fund 10000 Total:	275.00
				Report Total:	275.00



City of Sierra Madre, CA

Check Approval

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Packet: APPKT02838 - MAN 4/26/16

Check Date: 04/12/2016

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV018188</u>	BOA- EA/WEBSITE HOSTING/CITY COUNCIL MEE	10000.11000.53402	108.09
		<u>INV018190</u>	BOA-EC/ADVERTISING	10000.12000.52206	40.22
		<u>INV018139</u>	BOA-EC/JOB ADVERTISEMENT/RECRUITMENT S	10000.12000.52207	445.37
		<u>INV018137</u>	BOA-JO/MEMBERSHIP DUES/RECRUITMENT/TR	10000.50000.52205	537.72
		<u>INV018138</u>	BOA- LG/RADIO EQPMT/SUPPLIES/INTERVIEW P	10000.50000.53301	141.82
		<u>INV018137</u>	BOA-JO/MEMBERSHIP DUES/RECRUITMENT/TR	10000.50000.53409	200.00
		<u>INV018189</u>	BOA-SH/VINYL DECALS/DEPARTMENT PHOTOS/	10000.61000.53999	581.00
				10000.62000.53999	65.00
			Fund 10000 Total:		2,119.22
Fund: 34001 - DEVELOPMENT FEES					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV018135</u>	BOA-VG/ APA MEMBERSHIP	34001.40000.53409	473.00
			Fund 34001 Total:		473.00
Fund: 36001 - EMERGENCY MEDICAL SERVICES					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV018189</u>	BOA-SH/VINYL DECALS/DEPARTMENT PHOTOS/	36001.64000.53999	130.00
			Fund 36001 Total:		130.00
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV018188</u>	BOA- EA/WEBSITE HOSTING/CITY COUNCIL MEE	60003.30000.52200	51.96
			Fund 60003 Total:		51.96
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV018139</u>	BOA-EC/JOB ADVERTISEMENT/RECRUITMENT S	60007.70101.52100	79.00
		<u>INV018137</u>	BOA-JO/MEMBERSHIP DUES/RECRUITMENT/TR	60007.70101.52206	170.00
		<u>INV018139</u>	BOA-EC/JOB ADVERTISEMENT/RECRUITMENT S	60007.70101.52206	384.95
		<u>INV018190</u>	BOA-EC/ADVERTISING	60007.70101.53999	326.99
		<u>INV018138</u>	BOA- LG/RADIO EQPMT/SUPPLIES/INTERVIEW P	60007.70101.53999	85.22
			Fund 60007 Total:		1,046.16
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>CM0000296</u>	BOA-CC/ AWWA	71000.81100.53402	-120.00
		<u>INV018136</u>	BOA-CC/TIMER- COUNTER	71000.81100.56011	427.73
			Fund 71000 Total:		307.73
Fund: 77003 - SPECIAL EVENTS					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV018140</u>	BOA- EC/ MWTR Event Insurance	77003.79001.52999	325.00
		<u>INV018141</u>	BOA- EC/Senior Excursion-Dodger Excursion Dep	77003.79003.52999	200.00
			Fund 77003 Total:		525.00
			Report Total:		4,653.07



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Packet: APPKT02848 - UTILITIES 4/26/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/20/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0641</u>	AT&T				
APBWEST	Check	<u>62691178140662-03</u>	Power Radio Monthly Maint	10000.50000.53301	345.25
DO NOT USE AI		<u>62691178140662-04</u>	Power Radio Monthly Maint	10000.50000.53301	345.25
Fund 10000 Total:					690.50
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2011946423-040816</u>	ELECTRICITY	32005.83500.55003	141.27
Fund 32005 Total:					141.27
Fund: 32006 - LIGHTING DISTRICT - ZONE A					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2011946423-040816</u>	ELECTRICITY	32006.83500.55003	236.73
Fund 32006 Total:					236.73
Fund: 32007 - LIGHTING DISTRICT - ZONE B					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2011946423-040816</u>	ELECTRICITY	32007.83500.55003	1,016.31
Fund 32007 Total:					1,016.31
Fund: 32008 - PARKING ASSMNT DIST					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-041216</u>	ELECTRICITY	32008.83000.55003	421.68
Fund 32008 Total:					421.68
Fund: 32009 - SANTA ANITA/ARNO ASSESSMENT					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2011946423-040816</u>	ELECTRICITY	32009.83500.55003	167.57
Fund 32009 Total:					167.57
Fund: 38005 - GAS TAX FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2011946423-040816</u>	ELECTRICITY	38005.83500.55003	4,148.41
		<u>2037520756-041216</u>	ELECTRICITY	38005.83500.55003	50.93
Fund 38005 Total:					4,199.34
Fund: 60000 - INT SVC FND - FLEET					
<u>0216</u>	THE GAS COMPANY				
APBWEST	Check	<u>11826147883-040616</u>	GAS	60000.83100.55001	403.87
		<u>11826147883-030616</u>	GAS	60000.83100.55001	392.02
Fund 60000 Total:					795.89
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0129</u>	AT&T				
APBWEST	Check	<u>81829102416611-04</u>	TELECOM DIV 911 PRGM	60001.83200.55005	148.03
<u>VEN02715</u>	MCI COMM SERVICE				
APBWEST	Check	<u>7N872325-041116</u>	TELEPHONE	60001.83200.55005	36.45
<u>1749</u>	PACIFIC TELEMAGEMENT SERVICE				
APBWEST	Check	<u>830475</u>	PAY PHONE/PD	60001.83200.55005	82.64
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-041216</u>	ELECTRICITY	60001.83200.55003	7,227.84
<u>0216</u>	THE GAS COMPANY				
APBWEST	Check	<u>16861877005-041216</u>	GAS	60001.83200.55004	173.17
		<u>13511935002-041316</u>	GAS	60001.83200.55004	82.45
		<u>19591871009-041216</u>	GAS	60001.83200.55004	19.75
		<u>16651877009-041216</u>	GAS	60001.83200.55004	34.88
<u>0642</u>	VERIZON WIRELESS - IA				
APBWEST	Check	<u>9762809860</u>	CELL PHONE SVC	60001.83200.55005	871.91

Fund 60001 Total: 8,677.12

Check Date: 04/20/2016

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Packet: APPKT02848 - UTILITIES 4/26/16

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>1439</u>	TIME WARNER CABLE				
APBWEST	Check	<u>8448300220131806</u>	CABLE SVC	60003.30000.52200	508.48
<u>VEN02100</u>	TIME WARNER CABLE-BROADBAND				
APBWEST	Check	<u>040107401-040116</u>	BROADBAND HSD SVC	60003.30000.52200	134.99
		<u>039966201-040116</u>	BROADBAND HSD SVC	60003.30000.52200	144.99
				Fund 60003 Total:	788.46
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-041216</u>	ELECTRICITY	71000.81100.55003	27,936.92
				Fund 71000 Total:	27,936.92
Fund: 77001 - AQUATICS					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-041216</u>	ELECTRICITY	77001.71000.55003	546.79
<u>0216</u>	THE GAS COMPANY				
APBWEST	Check	<u>13721935008-041316</u>	GAS	77001.71000.55004	3,393.28
				Fund 77001 Total:	3,940.07
				Report Total:	49,011.86



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Packet: APPKT02849 - GEN 4/26/16

Check Date: 04/20/2016

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0107</u>	ADAMSON INDUSTRIES, INC.						
APBWEST	Check			<u>INV208130</u>	PEPPERBALLS	10000.50000.53302	885.35
<u>0433</u>	ALLSTAR FIRE EQUIPMENT, INC.						
APBWEST	Check			<u>189188</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	272.50
				<u>188960</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	327.00
				<u>188743</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	117.72
				<u>188886</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	272.50
				<u>188819</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	365.15
				<u>188754</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	272.50
				<u>188753</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	136.25
				<u>188752</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	272.50
				<u>188836</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	267.05
				<u>188835</u>	SUPPRESSION EQUIPMENT	10000.61000.53300	267.05
<u>0593</u>	ARCADIA BODY SHOP						
APBWEST	Check			<u>2517</u>	PD VEHICLE MAINTENANCE #2101 POLICE DEPT	10000.50000.53208	3,111.63
<u>1553</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>073249</u>	Station Supplies	10000.50000.53999	1.05
<u>1552</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>073152</u>	HARDWARE SUPPLIES	10000.61000.53204	6.53
				<u>073094</u>	HARDWARE SUPPLIES	10000.61000.53204	5.43
				<u>073065</u>	HARDWARE SUPPLIES	10000.61000.53204	37.02
				<u>072954</u>	HARDWARE SUPPLIES	10000.61000.53204	23.95
				<u>073036</u>	HARDWARE SUPPLIES	10000.61000.53204	32.63
				<u>073067</u>	HARDWARE SUPPLIES	10000.61000.53204	8.16
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>073277</u>	STREET MAINTENANCE SUPPLIES	10000.83500.53206	6.53
				<u>073102</u>	STREET MAINTENANCE SUPPLIES	10000.83500.53206	13.78
				<u>073295</u>	STREET MAINTENANCE SUPPLIES	10000.83500.53206	3.80
				<u>072939</u>	STREET MAINTENANCE SUPPLIES- STREET	10000.83500.53206	3.77
				<u>073345</u>	STREET MAINTENANCE SUPPLIES	10000.83500.53206	7.62
<u>VEN02117</u>	BARBARA LEIGH CLINE						
APBWEST	Check			<u>INV018282</u>	ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>0939</u>	B-ONE CONSTRUCTION						
APBWEST	Check			<u>INV018210</u>	REFUND OF BID BOND	10000.00000.48999	1,085.00
<u>VEN02208</u>	California Building Standards Commission						
APBWEST	Check			<u>INV018270</u>	Quarterly BASRF Fees/JAN - MAR2016	10000.00000.23207	101.96
<u>VEN02788</u>	CARRIE EDWARDS-EVANS						
APBWEST	Check			<u>INV018287</u>	ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
APBWEST	Check			<u>30557</u>	Legal Svc/FEB2016	10000.21000.52201	18.50
				<u>30555</u>	Legal Svc/ FEB2016	10000.21000.52201	240.50
				<u>30560</u>	Legal Svc/FEB2016	10000.21000.52201	23,105.96
				<u>30556</u>	Legal Svc/FEB2016	10000.21000.52201	70.50
				<u>30558</u>	Legal Svc/FEB2016	10000.21000.52201	117.50
				<u>30559</u>	Legal Svc/FEB2016	10000.21000.52201	226.50
				<u>30554</u>	Legal Svc/Retainer/ FEB2016	10000.21000.52201	8,400.00
<u>0185</u>	D. F. POLYGRAPH						
APBWEST	Check			<u>2016/4</u>	RECRUIT POLYGRAPHS	10000.50000.52100	450.00
<u>VEN02112</u>	DARLENE CROOK						
APBWEST	Check			<u>INV018286</u>	ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>VEN01371</u>	DE ALCORN						
APBWEST	Check			<u>INV018289</u>	ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>VEN02105</u>	DEBORA SHERIDAN						

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
	Bank Code	Payment Type			
	APBWEST	Check			
			ELECTION DAY SERVICE/CLERK	10000.12000.52207	75.00
<u>VEN01977</u>	DOOLEY ENTERPRISES, INC.				
	APBWEST	Check			
			Ammunition	10000.50000.53302	2,662.87
			Ammunition	10000.50000.53302	2,582.42
<u>VEN02786</u>	DOROTHY JERNEYCIC				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>VEN02119</u>	EPISCOPAL CHURCH OF THE ASCENSION				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	25.00
<u>1455</u>	FIRST TRANSIT INC				
	APBWEST	Check			
			Wistaria Festival Shuttle	10000.70000.53999	446.63
<u>1510</u>	GARVEY EQUIPMENT CO.				
	APBWEST	Check			
			EQUIPMENT MAINTENACE	10000.83300.53202	168.01
			EQUIPMENT MAINTENANCE/COLMAN GENERAT	10000.83300.53202	138.24
<u>0833</u>	HOME DEPOT				
	APBWEST	Check			
			FINANCE CHARGE	10000.82000.53999	49.53
			MAINTENANCE SUPPLIES	10000.83300.53202	84.43
			MAINTENANCE SUPPLIES	10000.83300.53202	71.44
<u>VEN01638</u>	JANET E. SWANSON				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>VEN01633</u>	JO ANN WILLIAMS				
	APBWEST	Check			
			ELECTION DAY SERVICE/INSPECTOR	10000.12000.52207	100.00
<u>VEN02787</u>	JULIANNA JENKINS				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>0934</u>	L.N. CURTIS & SONS				
	APBWEST	Check			
			SCBA FLOW TESTING	10000.61000.52302	3,640.00
<u>0515</u>	LANDSCAPE WAREHOUSE				
	APBWEST	Check			
			IRRIGATION AND PARK SUPPLIES	10000.83300.53001	77.14
<u>0274</u>	LEAGUE OF CALIFORNIA CITIES				
	APBWEST	Check			
			League Dues	10000.11000.53402	5,841.68
<u>1065</u>	MAIL BOX & POSTAL				
	APBWEST	Check			
			Postage	10000.50000.53101	45.80
<u>VEN02113</u>	MARY JEAN PETERSON				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>VEN02782</u>	MELANIE GRIGG				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>VEN01157</u>	MELISSA THEW				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC				
	APBWEST	Check			
			LANDSCAPE MAINTENANCE/ MAR2016	10000.83300.52200	9,883.00
<u>VEN02191</u>	MICRO TRENDS INC				
	APBWEST	Check			
			PRINTER MAINTENANCE	10000.61000.52302	174.31
<u>VEN02365</u>	NATIONAL TESTING NETWORK INC				
	APBWEST	Check			
			Pre Employmnt Testting FF	10000.61000.52106	250.00
<u>VEN02781</u>	NEAL BIERY				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>0786</u>	OFFICE DEPOT, INC				
	APBWEST	Check			
			OFFICE/STATION SUPPLIES	10000.50000.53100	223.85
			OFFICE/STATION SUPPLIES	10000.50000.53100	55.62
<u>0323</u>	PASADENA HUMANE SOCIETY				
	APBWEST	Check			
			ANIMAL CONTROL SVCS /APR2016	10000.50000.52004	1,131.24
<u>VEN01644</u>	PATRICIA ALCORN				
	APBWEST	Check			
			ELECTION DAY SERVICE/INSPECTOR	10000.12000.52207	100.00
<u>VEN01608</u>	Phoenix Group Information Systems				
	APBWEST	Check			
			PARKING CITATION SVCS /FEB2016	10000.50000.52200	1,290.39
<u>0292</u>	RICHARD MAYS				
	APBWEST	Check			
			ELECTION DAY SERVICE/INSPECTOR	10000.12000.52207	100.00
<u>1191</u>	RICHARD SNYDER				
	APBWEST	Check			
			REIMBURSEMENT - RICHARD SNYDER	10000.62000.52205	547.64
<u>VEN02783</u>	RONALD V. GARCIA				
	APBWEST	Check			
			ELECTION DAY SERVICE	10000.12000.52207	100.00
<u>0628</u>	SIERRA MADRE CONGREGATIONAL				

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	<u>INV018279</u>	ELECTION DAY SERVICE	10000.12000.52207	25.00
<u>VEN02118</u>	SIERRA MADRE METHODIST CHURCH				
APBWEST	Check	<u>INV018278</u>	ELECTION DAY SERVICE	10000.12000.52207	25.00
<u>VEN02444</u>	Superior Court of CA, Co of L. A.				
APBWEST	Check	<u>740A-FEB2016</u>	COURT FEES/PARKING REV DISTRIBUTION/FEB2016	10000.50000.52200	2,235.00
<u>VEN02014</u>	SUSAN SAXE CLIFFORD, Ph.D. APC.				
APBWEST	Check	<u>16-04015-1</u>	Pre Employmnt FD JH	10000.61000.52106	450.00
<u>1792</u>	TARGETSOLUTIONS LEARNING LLC				
APBWEST	Check	<u>INV00000012880</u>	TRAINING SOFTWARE RENEWAL	10000.61000.52205	3,435.00
<u>VEN02784</u>	TERYL WILLIS				
APBWEST	Check	<u>INV018276</u>	ELECTION DAY SERVICE	10000.12000.52207	75.00
<u>0404</u>	TOM'S UNIFORMS				
APBWEST	Check	<u>3663</u>	DEPT NAME PLATES	10000.50000.53303	451.26
		<u>4729</u>	UNIFORMS	10000.61000.53303	94.61
		<u>4737</u>	UNIFORMS	10000.61000.53303	106.06
		<u>4740</u>	UNIFORMS	10000.61000.53303	167.10
		<u>4719</u>	UNIFORMS	10000.61000.53303	94.61
		<u>3751</u>	UNIFORMS	10000.61000.53303	94.61
		<u>4713</u>	UNIFORMS	10000.61000.53303	186.17
		<u>4728</u>	UNIFORMS	10000.61000.53303	109.87
		<u>4721</u>	UNIFORMS	10000.61000.53303	167.10
<u>VEN02785</u>	VALERIE SALEMBIER				
APBWEST	Check	<u>INV018280</u>	ELECTION DAY SERVICE/INSPECTOR	10000.12000.52207	100.00
Fund 10000 Total:					79,039.52
Fund:	34001 - DEVELOPMENT FEES				
<u>0425</u>	WILLDAN ASSOCIATES				
APBWEST	Check	<u>002-16433</u>	Plan Check and Inspection Services/FEB2016	34001.40000.52100	26,393.33
Fund 34001 Total:					26,393.33
Fund:	35004 - PUB SAFETY AUGMENTATION FUND				
<u>0569</u>	CENTER FOR CRIMINAL JUSTICE				
APBWEST	Check	<u>1394</u>	MENTAL HEALTH TRAINING	35004.00000.46999	3,650.00
Fund 35004 Total:					3,650.00
Fund:	36001 - EMERGENCY MEDICAL SERVICES				
<u>0109</u>	AIRGAS USA				
APBWEST	Check	<u>9935437401</u>	MEDICAL OXYGEN	36001.64000.53300	412.70
<u>VEN01936</u>	FOOTHILL COMMUNICATIONS LLC				
APBWEST	Check	<u>1633</u>	RADIO MAINTENANCE RA 741	36001.64000.53301	468.79
<u>0640</u>	LIFE-ASSIST INC.				
APBWEST	Check	<u>745821</u>	EMS SUPPLIES	36001.64000.53300	1,737.72
		<u>745959</u>	EMS SUPPLIES	36001.64000.53300	273.60
<u>VEN02731</u>	PHYSIO-CONTROL INC				
APBWEST	Check	<u>416095800</u>	ePCR SUBSCRIPTION FEE	36001.64000.53409	500.00
<u>VEN02018</u>	Suzette Otlewis				
APBWEST	Check	<u>INV018217-APR2016</u>	CE/QI SERVICES- APR2016	36001.64000.52205	500.00
<u>1792</u>	TARGETSOLUTIONS LEARNING LLC				
APBWEST	Check	<u>INV00000012880</u>	TRAINING SOFTWARE RENEWAL	36001.64000.52205	3,435.00
<u>0404</u>	TOM'S UNIFORMS				
APBWEST	Check	<u>3751</u>	UNIFORMS	36001.64000.53303	40.55
		<u>4740</u>	UNIFORMS	36001.64000.53303	71.61
		<u>4728</u>	UNIFORMS	36001.64000.53303	47.09
		<u>4721</u>	UNIFORMS	36001.64000.53303	71.61
		<u>4719</u>	UNIFORMS	36001.64000.53303	40.55
		<u>4729</u>	UNIFORMS	36001.64000.53303	40.55
		<u>4713</u>	UNIFORMS	36001.64000.53303	79.79
		<u>4737</u>	UNIFORMS	36001.64000.53303	45.45
<u>1053</u>	WITTMAN ENTERPRISES, LLC				
APBWEST	Check	<u>1602056</u>	EMS BILLING SERVICES (FY 2015-16)	36001.64000.52200	1,914.30
<u>1387</u>	ZOLL MEDICAL CORP				
APBWEST	Check	<u>2362418</u>	DEFIBRILLATOR MAINTENANCE	36001.64000.53300	3,821.01
Fund 36001 Total:					13,500.32

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 37004 - LOCAL TRANSPORTATION/PROP A					
<u>1455</u>	FIRST TRANSIT INC				
APBWEST	Check	<u>11205429</u>	Dial-A-Ride Transportation	37004.70000.52203	11,715.95
<u>0267</u>	LACMTA				
APBWEST	Check	<u>6001915</u>	CPOS TAP CARD	37004.70000.52001	115.00
<u>1717</u>	LACMTA				
APBWEST	Check	<u>800063465</u>	TAP CARDS/SENIORS & DISABLES/MAR2016	37004.70000.52001	296.00
Fund 37004 Total:					12,126.95
Fund: 37006 - SENIOR CENTER					
<u>1717</u>	LACMTA				
APBWEST	Check	<u>800063465</u>	TAP CARDS/SENIORS & DISABLES/MAR2016	37006.72000.52999	84.00
<u>0728</u>	ONYX ARCHITECTS, INC.				
APBWEST	Check	<u>21383</u>	ARCHITECTURAL SERVICES - HART PARK HOUSE	37006.72000.52200	548.00
Fund 37006 Total:					632.00
Fund: 37007 - SM COMMUNITY FOUNDATION					
<u>VEN02778</u>	FORMLA LANDSCAPING INC				
APBWEST	Check	<u>25214</u>	CITY HALL LANDSCAPE PROJECT	37007.83200.52209	12,780.00
Fund 37007 Total:					12,780.00
Fund: 38004 - ENVIRONMENTAL FUND					
<u>0320</u>	DANNY OSTI TREE SERVICE				
APBWEST	Check	<u>6889</u>	TREE SERVICES	38004.83300.52200	850.00
<u>0574</u>	WEST COAST ARBORISTS, INC.				
APBWEST	Check	<u>114118</u>	ANNUAL TREE MAINTENANCE	38004.83300.52200	1,800.00
Fund 38004 Total:					2,650.00
Fund: 38005 - GAS TAX FUND					
<u>1024</u>	ATHENS				
APBWEST	Check	<u>1999003</u>	STREET SWEEPING/MAR2016	38005.81201.52200	7,669.89
Fund 38005 Total:					7,669.89
Fund: 38006 - BIKEWAY/SIDEWALK FUND					
<u>1200</u>	BLUE DIAMOND MATERIALS				
APBWEST	Check	<u>671708</u>	ASPHALT	38006.83600.53211	160.06
		<u>668947</u>	ASPHALT	38006.83600.53211	155.87
<u>1032</u>	PUENTE READY MIX, INC.				
APBWEST	Check	<u>81166</u>	STREET MATERIAL	38006.83600.53211	768.45
		<u>81300</u>	STREET MATERIAL	38006.83600.53211	1,408.83
		<u>80946</u>	STREET MATERIAL	38006.83600.53211	817.50
		<u>81082</u>	STREET MATERIAL	38006.83600.53211	910.15
		<u>81234</u>	STREET MATERIAL	38006.83600.53211	934.68
Fund 38006 Total:					5,155.54
Fund: 50003 - REDEVELOPMENT OBLIGATION RETIREMENT FND					
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>30553</u>	Legal Svc/CRA/FEB2016	50003.30000.52201	141.00
Fund 50003 Total:					141.00
Fund: 60000 - INT SVC FND - FLEET					
<u>0207</u>	ERNIE'S AUTO PARTS				
APBWEST	Check	<u>14IN226152</u>	MAINTENANCE SUPPLIES	60000.83100.53205	200.00
		<u>14IN225644</u>	VEHICLE MAINTENANCE SUPPLIES-#5110 P.U. W	60000.83100.53208	60.30
		<u>14IN225900</u>	VEHICLE MAINTENANCE SUPPLIES/ #5101 STREE	60000.83100.53208	298.08
		<u>14IN225898</u>	VEHICLE MAINTENANCE SUPPLIES/PD#2090 POI	60000.83100.53208	30.62
		<u>14IN226152</u>	MAINTENANCE SUPPLIES	60000.83100.53208	15.66
		<u>14CR037077</u>	AUTO PARTS	60000.83100.53208	-44.07
		<u>14IN225737</u>	VEHICLE MAINTENANCE SUPPLIES #5119 STREE	60000.83100.53208	16.43
		<u>14IN225613</u>	VEHICLE MAINTENANCE SUPPLIES	60000.83100.53208	44.07
<u>VEN02750</u>	FOOTHILL TOWING				
APBWEST	Check	<u>103520</u>	VEHICLE TOWING/#5118 P.U. PARKS DEPT	60000.83100.53208	57.00
		<u>103729</u>	VEHICLE TOWING/ UNIT#5101 SERVICE TRUCK	60000.83100.53208	45.00
<u>0243</u>	HOSE MAN				
APBWEST	Check	<u>2310592-0001-02</u>	FLEET MAINTENANCE	60000.83100.55001	120.21
<u>1454</u>	JDS TANK TESTING & REPAIR INC				

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
	APBWEST	Check	8810 TANK TESTING AND MAINTENANCE/APR2016	60000.83100.55001	140.00
<u>0391</u>	STATE BOARD OF EQUALIZATION				
	APBWEST	Check	P486584P-INV018211 DIESEL FUEL TAX	60000.83100.55001	95.70
<u>0403</u>	TRIANGLE TRUCK PARTS				
	APBWEST	Check	299336 VEHICLE PARTS #5106 SEWER TRUCK	60000.83100.53208	90.95
Fund 60000 Total:					1,169.95
Fund:	60001 - INT SVC FND - FACILITIES MGT				
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE				
	APBWEST	Check	073167 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	26.33
			073112 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	26.67
			073160 Maintenance Supplies	60001.83200.53200	-0.01
			073098 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	16.10
			073363 Maintenance Supplies	60001.83200.53200	-15.25
			072988 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	10.88
			072984 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	13.25
			072994 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	13.59
			073149 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	18.52
			073055 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	27.21
			073183 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	11.86
			073378 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	53.91
			073204 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	27.87
			073291 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	3.91
			073362 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	51.20
			073284 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	50.98
			073264 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	14.99
			073394 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	53.92
			073159 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	22.20
			073179 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	55.00
			073157 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	4.68
			073410 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	99.79
			073258 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	37.25
			073372 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	3.24
			072976 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	22.62
			072981 FACILITIES MAINTENANCE SUPPLIES	60001.83200.53200	70.99
<u>0714</u>	CINTAS CORPORATION #693				
	APBWEST	Check	693639494 UNIFORM CLEANING	60001.83200.53303	261.10
			693637479 UNIFORM CLEANING	60001.83200.53303	256.60
<u>0169</u>	CITY WHOLESALE ELECTRIC CO.				
	APBWEST	Check	215508 ELECTRICAL SUPPLIES/FACILITY	60001.83200.53200	65.88
<u>1181</u>	DELTA DISTRIBUTING				
	APBWEST	Check	134594 JANITORIAL SUPPLIES	60001.83200.53200	440.58
<u>1639</u>	GMS ELEVATOR SERVICES INC				
	APBWEST	Check	00082544 ELEVATOR MAINTENANCE	60001.83200.52200	175.00
<u>0833</u>	HOME DEPOT				
	APBWEST	Check	1013474 MAINTENANCE SUPPLIES	60001.83200.53200	163.23
<u>1372</u>	ORKIN COMMERCIAL SERVICES				
	APBWEST	Check	83844760 PEST CONTROL	60001.83200.52200	70.00
			83853812 PEST CONTROL	60001.83200.52200	149.55
			95860437 PEST CONTROL	60001.83200.52200	197.42
			95861257 PEST CONTROL	60001.83200.52200	149.55
			95861773 PEST CONTROL	60001.83200.52200	313.47
			83853810 PEST CONTROL	60001.83200.52200	313.47
			95859926 PEST CONTROL	60001.83200.52200	70.00
			95861800 PEST CONTROL	60001.83200.52200	149.55
			83853813 PEST CONTROL	60001.83200.52200	197.42
<u>0336</u>	POST ALARM SYSTEMS				
	APBWEST	Check	861953 ALARM MONITORING- MAY2016	60001.83200.52200	43.50
			862431 ALARM MONITORING/MAY2016	60001.83200.52200	19.50
			866671 ALARM MONITORING- MAY2016	60001.83200.52200	34.00
<u>1485</u>	RED SUPPLY INC				
	APBWEST	Check	33777 PLUMBING SUPPLIES	60001.83200.53200	153.19

Packet: APPKT02849 - GEN 4/26/16
 Vendor Set: 01 - Vendor Set 01

Check Date: 04/20/2016

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
APBWEST	Check	<u>2479319</u>	MAINTENANCE SUPPLIES	71000.81100.53001	929.90
		<u>2480955</u>	MAINTENANCE SUPPLIES	71000.81100.53001	232.48
<u>VEN01080</u>	PACIFIC COAST TOOL & SUPPLY				
APBWEST	Check	<u>0156998-00</u>	SMALL TOOLS	71000.81100.53205	47.54
		<u>0156837-00</u>	SMALL TOOLS	71000.81100.53205	1,474.77
<u>VEN02699</u>	RAIN FOR RENT				
APBWEST	Check	<u>039032141</u>	WATER MAIN PROJECT	71000.81100.56011	129.75
		<u>039031826</u>	WATER MAIN PROJECT	71000.81100.56011	8,622.30
		<u>039031807</u>	WATER MAIN PROJECT	71000.81100.56011	27.70
<u>1243</u>	USA BLUEBOOK				
APBWEST	Check	<u>906731</u>	WATER TREATMENT SUPPLIES	71000.81100.53209	185.91
Fund 71000 Total:					326,153.72
Fund:	72000 - SEWER				
<u>2110</u>	PLUMBERS DEPOT INC.				
APBWEST	Check	<u>PD-31114</u>	MAINTENANCE SUPPLIES	72000.81200.53200	115.21
<u>0360</u>	QUINN COMPANY				
APBWEST	Check	<u>W0810178127</u>	HEAVY EQUIPMENT	72000.81200.52302	5,825.78
		<u>PC810735700</u>	HEAVY EQUIPMENT	72000.81200.52302	116.35
Fund 72000 Total:					6,057.34
Fund:	77002 - RECREATION CLASSES				
<u>0514</u>	ANDREA WALSH				
APBWEST	Check	<u>INV018219</u>	Yoga Lessons	77002.77000.52200	365.30
<u>1394</u>	ANDREAS WEYERMANN				
APBWEST	Check	<u>INV018218</u>	Tennis Lessons	77002.77000.52200	280.80
<u>0636</u>	CYNTHIA SIRLIN				
APBWEST	Check	<u>INV018220</u>	Tai Chi Chuan Lessons	77002.77000.52200	124.80
Fund 77002 Total:					770.90
Fund:	77003 - SPECIAL EVENTS				
<u>0189</u>	DAVE'S TROPHIES				
APBWEST	Check	<u>97918</u>	Huck Finn Derby Trophies	77003.79006.52999	153.85
<u>1796</u>	JESS RANCH DEVELOPMENT CO INC				
APBWEST	Check	<u>1211</u>	Fish for the Huck Finn Fishing Derby	77003.79006.52999	2,400.00
Fund 77003 Total:					2,553.85
Report Total:					520,820.99



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Packet: APPKT02850 - LIB 4/26/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/20/2016

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0132</u>	BAKER & TAYLOR, INC.				
APBWEST	Check	<u>4011554701</u>	Processing Fees	10000.90000.52200	22.17
		<u>4011566678</u>	Processing Fees	10000.90000.52200	20.30
		<u>4011552957</u>	Processing Fees	10000.90000.52200	17.93
		<u>4011553009</u>	Processing Fees	10000.90000.52200	11.93
		<u>4011566677</u>	Books and Reference	10000.90000.53406	319.72
		<u>4011565935</u>	Books and Reference	10000.90000.53406	45.86
		<u>4011553008</u>	Books and Reference	10000.90000.53406	220.03
		<u>4011554700</u>	Books and Reference	10000.90000.53406	447.01
<u>1488</u>	FEDEX OFFICE				
APBWEST	Check	<u>370100018360</u>	Open House Posters	10000.90000.53102	102.73
<u>0314</u>	OCLC, INC.				
APBWEST	Check	<u>0000453737</u>	'15-'16 OCLC & Baker & Taylor Subscriptions	10000.90000.52200	429.50
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>831974505001</u>	Office Supplies	10000.90000.53100	3.59
		<u>831973501001</u>	Office Supplies	10000.90000.53100	96.63
<u>VEN01585</u>	ONLINE LABELS, INC				
APBWEST	Check	<u>4097257</u>	Spine Labels	10000.90000.53100	23.90
<u>1163</u>	RECORDED BOOKS, LLC				
APBWEST	Check	<u>75314112</u>	Periodical Subscription - Zinio	10000.90000.52200	1,500.00
<u>1168</u>	VERNON LIBRARY SUPPLIES, INC.				
APBWEST	Check	<u>0082169-IN</u>	Library Supplies	10000.90000.53100	75.26
Fund 10000 Total:					3,336.56
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>0132</u>	BAKER & TAYLOR, INC.				
APBWEST	Check	<u>4011552956</u>	DVDs, CDs, LP, Audiobooks	39006.90000.53406	63.51
<u>VEN01043</u>	OVERDRIVE INC				
APBWEST	Check	<u>1148-114037140-032</u>	eBooks	39006.90000.53406	345.78
Fund 39006 Total:					409.29
Report Total:					3,745.85



City of Sierra Madre
Successor Agency
And Public Financing Authority
Agenda Report

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor/Board Chair and Members of the City Council, of the City's Successor Agency, and of the City's Public Financing Authority

FROM: Elaine I. Aguilar, City Manager 

INITIATED BY: Marcie Medina, Finance Director 
Cheryl Hass, Account Technician 

DATE: April 26, 2016

SUBJECT: Authorization of payments on behalf of Public Financing Authority and Successor Agency

SUMMARY

The Authority Board will consider approving of the payments made on behalf of the Authority by the City for the City's Water Fund Revenue Bonds for 1998. In addition, the Authority Board and Successor Agency Board will consider ratifying the payments made on behalf of these Boards by the City for the Community Redevelopment Agency (CRA) Tax Increment 1998 bonds.

Staff recommends that the City Council approve for transfer of funds to Bank of New York in the amount of \$240,419.23

ANALYSIS

Through the Sierra Madre Public Financing Authority, the City's Water Fund issued two bonds, 1998 Refinancing Revenue Bonds and the 2003 Revenue Bonds. In addition through the Sierra Madre Public Financing Authority, the City's CRA fund issued one bond, 1998 Refinancing Tax Increment Bonds. The terms of the bonds are annual principal payments due November 1 and semi-annual interest payments due November 1 and May 1 of each year. The Water fund 2003 Revenue Bonds are interest only until 2020 when the 1998 Refinancing Revenue bonds are paid in full.

For a detail explanation of the City's debt payments, please see the City's Comprehensive Annual Financial Audits and Biennial Budgets; available on the City's webpage: <http://www.cityofsierramadre.com/financial-reports>

FINANCIAL REVIEW

The City paid \$240,419.23 on behalf of the Authority and Successor Agency by Electronic Funds Transfer to Bank of New York on April 14, 2016. A listing of the payments made on behalf of the Authority and Successor Agency is attached to this report.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter and the Sierra Madre Public Library.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the payment of \$240,419.23 for the demands paid by the City on behalf of the Public Finance Authority and City Successor Agency.



City of Sierra Madre, CA

Check Approval ATTACHMENT A

STATEMENT OF PAYMENTS MADE BY THE CITY ON THE AUTHORITY'S BEHALF

Packet: APPKT02841 - MAN- BOND INTEREST 4/26/16
Vendor Set: 01 - Vendor Set 01

Check Date: 04/13/2016

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 50003 - REDEVELOPMENT OBLIGATION RETIREMENT FND							
<u>0688</u>	BNY MELLON TRUST COMPANY						
AP EFT WEST	Electronic Funds Transfer		<u>SIERRAMA9802</u>	BOND INTEREST PAYMENT- SERIES 1998A	50003.30000.58002	35,375.00	
						Fund 50003 Total:	35,375.00
Fund: 71000 - WATER ENTERPRISE FUND							
<u>0688</u>	BNY MELLON TRUST COMPANY						
AP EFT WEST	Electronic Funds Transfer		<u>SIERRAMA9801</u>	BOND INTEREST PAYMENT- SERIES1998A	71000.30000.58002	35,372.65	
			<u>SIEMAD2033</u>	BOND INTEREST PAYMENT- SERIES 2003	71000.30000.58002	169,671.58	
						Fund 71000 Total:	205,044.23
						Report Total:	240,419.23

**John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member**

**CITY OF SIERRA MADRE
AGENDA REPORT**

To: Honorable Mayor and Members of the City Council
From: Nancy Sue Shollenberger, City Clerk
Date: April 26, 2016
Subject: Resolution No. 16-20 – Canvass of Election April 12, 2016

SUMMARY

Your City Clerk is recommending approval of Resolution No. 16-20 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON APRIL 12, 2016, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW”

I respectfully ask for your approval!!!! Be nice to me, it's my last election!!!

My best to all of you for a successful term on the City Council.

Thanks for everything!!!

RESOLUTION NO. 16-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIERRA MADRE, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION
HELD ON APRIL 12, 2016, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED
BY LAW**

WHEREAS, a General Municipal Election was held and conducted in the City of Sierra Madre, California on Tuesday, April 12, 2016, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law, that voting precincts were properly established, that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in General Law Cities; and

WHEREAS, the City Clerk canvassed the returns of the election and has certified the results to the City Council, the results are received, attached and made a part hereof as "Exhibit A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of votes (ballots) cast in the precincts except vote by mail voter ballots and provisional ballots was 1,377.

That the whole number of vote by mail voter ballots cast in the City was 1,656, including 52 provisional ballots.

***Although the Elections Code uses the term "votes" in this context, "ballots" makes more sense.**

SECTION 2. That the names of persons voted for at the election for Member of the City Council are as follows:

**John Capoccia
John Harabedian**

That the name of the person voted for at the election for City Clerk is as follows:

Melinda Carrillo

That the name of the person voted for at the election for City Treasurer is as follows:

Michael Amerio

That the measure voted upon at the election is as follows:

**UUT
Utility User's Tax Measure**

To maintain City services, such as Public Safety, Paramedic and Library services, shall an Ordinance be adopted to:	YES
<ol style="list-style-type: none"> 1. Increase the City's Utility User Tax (UUT) to a maximum of 10% for all utilities, to be effective on July 1, 2016; and 2. Extend and stabilize the funding by eliminating the "sunset" clause; and 3. Provide an exemption from the UUT for very low income households? 	NO

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates (and for and against the measure were as listed in Exhibit "A").

SECTION 4. The City Council does declare and determine that John Capoccia was elected as a Member of the City Council for the full term of four years; John Harabedian was elected as a Member of the City Council for the full term of four years; Melinda Carrillo was elected as City Clerk for the full term of four years; Michael Amerio was elected as City Treasurer for the full term of four years.

That as a result of the election, a majority of the voters voting on the measure relating to Utility User Tax (UUT) did vote in favor of it, and that the measure was carried, and shall be deemed adopted and ratified.

SECTION 5. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing (1) the whole number of votes (ballots) cast in the City; (2) The names of the persons voted for; (3) The measure voted upon; (4) For what office each person was voted for; (5) The number of votes given at each precinct to each person, and for and against each measure; (6) The total number of votes given to each person, and for and against each measure.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON April 26, 2016.

John Capoccia, Mayor

ATTEST:

Nancy Sue Shollenberger, City Clerk

EXHIBIT "A"

CITY OF SIERRA MADRE
 GENERAL MUNICIPAL ELECTION
 APRIL 12, 2016
 FINAL RESULTS – APRIL 19, 2016

City of Sierra Madre

GENERAL MUNICIPAL ELECTION
 APRIL 12, 2016

Precinct Number		CITY COUNCIL		TREASURER	CITY CLERK	MEASURE UUT		BALLOTS CAST	VOTER TURNOUT
		HARABEDIAN	CAPOCCIA	AMERIO	CARRILLO	YES	NO		
2	Precinct	280	330	384	373	376	142	530	42.4%
	VBM-1st	259	269	321	324	332	115	460	
	VBM & Prov-2nd	50	54	63	62	63	35	98	
6	Precinct	246	273	294	301	307	100	415	38.6%
	VBM-1st	255	279	313	308	314	114	446	
	VBM & Prov-2nd	45	54	69	70	64	43	107	
10	Precinct	241	277	295	300	306	123	432	37.6%
	VBM-1st	243	255	328	319	286	143	446	
	VBM & Prov-2nd	53	59	70	62	70	29	99	
TOTAL VOTES CAST		1,672	1,850	2,137	2,119	2,118	844	3,033	39.52%

OFFICIAL ELECTION RESULTS



City of Sierra Madre Agenda Report

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, Secretary
Richard Mays, City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Elaine Aguilar, City Manager 

INITIATED BY: Miguel Hernandez, Human Resources Analyst

REVIEWED BY: Elisa C. Cox, Assistant City Manager

DATE: April 26, 2016

SUBJECT: **Consideration of Resolution 16-21 Appointment of Belinda Jacobs to Part-Time Temporary Administrative Clerk**

SUMMARY

The Public Employees' Pension Reform Act (PEPRA) made changes regarding when an employer can hire a retired CalPERS annuitant. One such change is that the City Council must appoint any retired annuitant hired on an interim or temporary basis to provide extra help during an emergency to prevent stoppage of public business or to perform work of limited duration, special projects, and have specialized skills required to perform the needed work.

ANALYSIS

The part-time Administrative Clerk position with the Police Department has become vacant. In order to continue the day-to-day clerical and management support, a temporary Administrative Clerk is needed. Staff recommends hiring Belinda Jacobs, a CalPERS retired annuitant, on a temporary basis.

Ms. Jacobs has over 20 years of experience as an Executive Secretary with the City of Pasadena, her experience included support for the Director of Water and Power, Rose Bowl Stadium Director, and Mayor and City Council. Ms. Jacobs also previously assisted the City of Sierra Madre as a temporary Administrative Assistant in the City Manager's office as well as providing administrative support for the Chief of Police and Fire Chief. Ms. Jacobs' combined experience has been valuable for the City and she is willing to temporarily fill this role on a part-time temporary basis and has the necessary special qualifications to provide the day-to-day administrative support of the Police Department during the recruitment process, until the position is filled.

Due to PEPRA guidelines, the City Council must appoint CalPERS retired annuitant to the temporary position. This temporary appointment is estimated to conclude by October 1, 2016 and will not exceed 960 hours in any Fiscal Year.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

STAFF RECOMMENDATION

Staff recommends the City Council adopt Resolution 16-21 appointing Belinda Jacobs as the part-time temporary Administrative Clerk for the Police Department.

Attachment:

1. Resolution 16-21 Appointment of Belinda Jacobs to part-time temporary Administrative Clerk.

RESOLUTION NO. 16-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPOINTING BELINDA JACOBS TO PART-TIME TEMPORARY
ADMINISTRATIVE CLERK**

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY
RESOLVE:

WHEREAS, the City of Sierra Madre employs employees who participate in the California Public Employees' Retirement System (CalPERS), on rare occasions, the City finds that it is in the best interested to hire a CalPERS retiree; and

WHEREAS, CalPERS has strict rules for hiring CalPERS retired annuitants, including:

- The appointment be temporary in nature and duration,
- The temporary employee must perform one or more of the following tasks: working on special projects, eliminating a backlog, preventing stoppage of public business, and handling workloads in excess of what the Department's permanent workforce can provide,
- The employee cannot be filling his or her former position on a part-time basis, and
- The employee must have specialized skills to warrant the appointment.

WHEREAS, the City of Sierra Madre has to temporarily fill a vacancy, while conducting a recruitments; and

WHEREAS, by appointing Belinda Jacobs as part-time Administrative Clerk, the City will have help with administrative duties and management support eliminating backlog and preventing the stoppage of public business; and

WHEREAS, Belinda Jacobs has over 20 years of experience as an Executive Secretary working for the City of Pasadena and a providing administrative support with the City of Sierra Madre;

NOW, THEREFORE, BE IT RESOLVED

SECTION 1. That the City Council of the City of Sierra Madre appoints Belinda Jacobs in the temporary part-time Administrative Clerk position through October 1, 2016 and not to exceed 960 hours in any Fiscal Year.

SECTION 2. Effective Date. This Resolution shall go into effect immediately.

Passed, Approved and Adopted on the 26th day of April, 2016.

Mayor, City of Sierra Madre, CA

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City of Sierra Madre City Council on the 26th day of April, 2016 by the Sierra Madre City Council following a roll call vote:

Ayes

Noes

Absent

City Clerk, City of Sierra Madre, CA



*John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member*

*Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer*

City of Sierra Madre Agenda Report

TO: Honorable Mayor and Members of the City Council

FROM: Elaine I. Aguilar, City Manager 

SUBMITTED BY: Richard Mays, City Treasurer
Marcie Medina, Finance Director 

DATE: April 26, 2016

SUBJECT: Treasurer's Report – Quarter Ending December 31, 2015

Summary

Attached is the 2nd quarter of the Treasurer's Report for the 2015-16 fiscal year.

Analysis

The fiscal officer is presenting to the City Council a quarterly treasurer's report along with a statement that the City has sufficient investment liquidity and revenues to be able to meet the City's expenditure requirements for the next six months. In addition, the statement verifies that the investments are in compliance with the City's Statement of Investment Policy.

Fiscal Impact

None.

Public Notice Process

This item has been noticed through the regular agenda notification process.

Recommendation

Receive and file the Treasurer's Report for the cash and investment portfolio for quarter ending December 30, 2015.

Attachments

Treasurer's Report for October – December 2015.

**CITY OF SIERRA MADRE
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
October - December 2015**

CITY CASH

<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BALANCE</u>	<u>RATE</u>
ALL	BANK OF AMERICA	\$ 10,899,002.18	0.000%
	TOTAL	\$ 10,899,002.18	

<u>ACCOUNT NAME</u>	<u>INSTITUTION</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS</u>	<u>(-) WITHDRAWALS</u>	<u>ENDING BALANCE</u>	<u>RATE</u>
General Account	BANK OF AMERICA	10,852,174.60	4,789,556.62	(4,742,729.04)	10,899,002.18	0.00%
	TOTAL	\$ 10,852,174.60	\$ 4,789,556.62	\$ (4,742,729.04)	\$ 10,899,002.18	

CITY INVESTMENT

<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>STATED RATE</u>
LOCAL AGENCY INVESTMENT FUND	\$ 7,290,053.02	\$ 7,290,053.02	\$ 7,290,053.02	100.00%	0.37%
TOTAL	\$ 7,290,053.02	\$ 7,290,053.02	\$ 7,290,053.02	100.00%	

<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS/ PURCHASES</u>	<u>(-) WITHDRAWALS/ SALES/ MATURITIES</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
LOCAL AGENCY INVESTMENT FUND	\$ 7,284,188.04	\$ 5,864.98	\$ 0.00	\$ 7,290,053.02	0.37%
TOTAL	\$ 7,284,188.04	\$ 5,864.98	\$ 0.00	\$ 7,290,053.02	

CITY - TOTAL CASH AND INVESTMENT \$ 18,189,055.20

FISCAL AGENT

<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>STATED RATE</u>
BNY MELLON	1,551,188.30	\$ 1,551,188.30	\$ 1,551,188.30	100.00%	0.00%
TOTAL	\$ 1,551,188.30	\$ 1,551,188.30	\$ 1,551,188.30	100.00%	

<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS/ PURCHASES</u>	<u>(-) WITHDRAWALS/ SALES/ MATURITIES</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
BNY MELLON/ Water 1998	1,416.22	0.00	0.00	1,416.22	0.00%
BNY MELLON/ Water 1998 Reserve	529,045.40	18.16	0.00	529,063.56	0.00%
BNY MELLON/ Tax 1998 Reserve Fund	401,602.29	13.57	0.00	401,615.86	0.01%
BNY MELLON/ Fin Auth Water 2003 Reserve	619,071.59	21.07	0.00	619,092.66	0.00%
TOTAL	\$ 1,551,135.50	\$ 52.80	\$ 0.00	\$ 1,551,188.30	

CITY - TOTAL FISCAL AGENT \$ 1,551,188.30

In compliance with the California Code Section 53646, as the City Treasurer of the City of Sierra Madre, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance to the City's Statement of Investment Policy.
I also certify that this report reflects all Government Agency pooled investments and all City's bank balances.

Richard Mays

04/11/2016

Richard Mays, City Treasurer

Date



City of Sierra Madre Agenda Report

John Capoccia Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor Capoccia and Members of the City Council

FROM: Elaine I. Aguilar, City Manager *EI*

INITIATED BY: Bruce Inman, Director of Public Works *B. Inman*

DATE: April 26, 2016

SUBJECT: RECOMMENDATION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO WILLDAN FOR THE DESIGN OF FY 2015-16 STREET IMPROVEMENTS

SUMMARY

The Public Works Department has received proposals for professional civil engineering services associated with the preparation of plans, specifications and estimates (PS&E) for the FY 2015-16 Street Resurfacing Project. Staff recommends that the City Council award a contract to Willdan in an amount not-to-exceed \$48,758 for professional civil engineering services for the FY 2015-16 Street Resurfacing Project.

ANALYSIS

The Fiscal Year 2015-16 Street Resurfacing Project has been defined as including Skyland Drive, Idle Hour Lane, Sierra Place, and West Grandview Avenue (Michillinda Avenue to Hermosa Avenue).

A Request for Proposals for design of the plans, specifications and estimates was issued by Public Works staff and posted on the City's website. 35 engineering and geotechnical firms downloaded the RFP. Eight proposals were received from firms throughout Southern California. One of the proposals received (B & E) had to be rejected due to the firm's failure to sign the proposal and the fee schedule.

	Base Fee Proposal	Total Fee Proposal
B & E Engineers, Arcadia	\$36,700	\$48,540
Willdan, Industry	\$48,758	\$48,758
W. G. Zimmerman Engineering, Inc.	\$71,022	\$71,022
KOA Corporation, Monterey Park	\$68,893	\$68,893
CNC Engineering, Industry	\$75,250	\$75,250
CivilSource, Irvine	\$58,800	\$54,800

Recommendation to Award Design of 2015-16 Street Improvements

April 26, 2016

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CWE, Fullerton	\$49,074	\$63,228*
Tait & Associates, Inc., Santa Ana	\$65,333	\$66,943

Staff recommends that the professional services contract for design of the FY 2015-16 street resurfacing project be awarded to Willdan at an amount not to exceed \$48,758. The contract will take the form of an addendum to the professional services agreement the City holds with the same firm for Building and Safety services. The proposed design fee includes the cost reduction that Willdan has promised for services in addition to the B & S contract.

Willdan provided design services for the City's most recent resurfacing project. Based on the firm's plans and technical specifications the project was completed on time and within budget. The Willdan proposal provides for an eight-week design process beginning on the date that the contract is signed. The proposed schedule is reasonable.

There is a possibility that the project plans will have to be bifurcated, due to the fact that replacement of the water main in Sierra Place has been delayed. Proposals for design of the next phase of water main replacements, which included Sierra Place, were rejected due to the high cost of the single proposal that was received. A more likely approach to the street project is to simply delay the bidding for the construction of the street project until the construction of the Sierra Place water main is under way.

*CWE is the engineering firm which prepared the City's Enhanced Watershed Management Plan (EWMP). The firm provided a base bid for design of the street resurfacing, and at staff's request, an additive alternate for the engineering evaluation of the City's current drywell installations and the provision of additional drywells on the West Grandview frontages of the street project. Staff intends to pursue the services of CWE separately for review of the city's green street programs.

FINANCIAL

Funding for the street resurfacing project is available from multiple sources.

FY 2015-16 detail of Capital projects:

City Council Street resurfacing set-aside (6/24/2014 GASB 54)	\$404,000
<u>Proposition C (37009.85000)</u>	<u>\$100,000</u>
Budgeted Resurfacing Subtotal	\$505,000

Additional funding available since budget adoption:

Additional Proposition C (Budget xfer, March 2016)	\$2,500
STP-I/METRO Fund exchange (February 2016)	\$192,584
<u>Measure R (from 6/30/2016 projected fund balance)</u>	<u>\$270,000</u>
Street additional resurfacing subtotal	\$465,084
Total street resurfacing funds available	\$970,084

Recommendation to Award Design of 2015-16 Street Improvements

April 26, 2016

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In addition to the street resurfacing funding above, the following amounts are available for replacement of damaged sidewalk, construction of new sidewalk, and replacement or construction of curb access ramps. This will allow for the addition of sidewalk/ramp work to the project without reduction of in-roadway improvements.

TDA Funds (38002.83600)	\$23,125*
General Fund Sidewalk Maintenance (10000.83600)	\$12,000*
Sidewalk subtotal	\$35,125
Total Available Street Project Funding	\$1,005,209

The project costs are estimated as follows:

Skyland Drive	\$167,100
Idle Hour Lane	\$93,950
Sierra Place	\$104,250
<u>West Grandview</u>	<u>\$284,250</u>
Total	\$649,550

The estimated project cost is well within the available funding. Unused street resurfacing funds that are not utilized for the current project will be utilized for the FY 2016-17 street project.

ALTERNATIVES

- 1.) The City Council may award a contract to Willdan in an amount not-to-exceed \$48,758 for professional civil engineering services for the FY 2015-16 Street Resurfacing Project.
- 2.) The City Council may award a contract to any of the other six firms which submitted complete proposals.
- 3.) The City Council may defer award of a design contract for the FY 15-16 Street Resurfacing Project.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

STAFF RECOMMENDATION

Staff recommends that the City Council award a contract to Willdan in an amount not-to-exceed \$48,758 for professional civil engineering services for the FY 2015-16 Street Resurfacing Project.



City of Sierra Madre Agenda Report

John Capoccia Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

TO: Honorable Mayor Capoccia and Members of the City Council

FROM: Elaine I. Aguilar, City Manager 

INITIATED BY: Bruce Inman, Director of Public Works 

DATE: April 26, 2016

SUBJECT: NOTICES OF COMPLETION FOR PHASE 1a OF 2015-16 WATER MAIN REPLACEMENT PROJECT

SUMMARY

Staff recommends that the City Council accept the water system improvements to Idle Hour Lane and Skyland Drive as complete and direct staff to issue Notices of Completion to the office of the Registrar-Recorder/County Clerk for both the Rain for Rent and the Julian DeSigio Construction, Inc. portions of the work.

ANALYSIS

On October 19th, the City Council approved two phases of water main replacement projects for FY 2015-16. Subsequently, the first phase was bifurcated into two sub-phases and the first sub-phase (Phase 1a) was awarded on an emergency basis, to replace the mains in Skyland Drive and Idle Hour Lane.

(The remainder of Phase 1 (Phase 1b) consists of Sierra Place from Sierra Madre Boulevard to Lowell Avenue and a portion of Manzanita Avenue, between South Lima Street and South Hermosa Avenue. Bids were received for the Phase 1b construction, however due to the incomplete nature of the lowest bids, the protest filed by the third low bidder, and the significant impact that proceeding with the project would have upon the remaining water fund reserves, staff recommended rejecting all bids for the project.)

The Phase 1a construction was awarded to Julian DeSigio Construction, Inc. in an amount not-to-exceed \$384,110. Installation of temporary water mains to serve water to the effected neighborhood was awarded to Rain for Rent in an amount not-to-exceed \$22,572.48. The as-awarded project total cost was \$406,683.

The final pavement patching work associated with the replacement of the water mains in Skyland and Idle Hour was completed on March 1, 2016. The temporary water mains

were removed from those streets on February 22, 2016. All work was inspected by senior Public Works water staff and found to be acceptable. Additionally, the temporary water mains fulfilled their purposes, with water service to the neighborhoods nearly seamless. Both Contractors completed their work in a timely manner, working as efficiently as possible within very narrow streets.

Upon the full completion of any public works project, it is normal to file a Notice of Completion with the County Clerk/Recorder. The filing and recordation of a Notice of Completion starts a 30-day clock under which all project subcontractors with cause of action must file their liens against the City. At the end of the 30 day period the City releases the bonds held by the City and funds retained from the prime contractor's payment requests (typically 5-10%.)

FINANCIAL

Funding for this project was taken from the \$450,000 previously budgeted (FY 2015-16) for the City's second payment on the Santa Anita Diversion project. The final invoice from Julian DeSigio Construction totaled \$317,735.17. The Rain for Rent final amount was \$21,716.28, bringing the project total to \$339,451.45. This shows a savings of about \$67,232 over the original project total as awarded and allows \$110,548 of the funds to be carried over and applied to the \$450,000 that will be due next year for the Diversion Project.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library.

STAFF RECOMMENDATION

Staff recommends that the City Council accept the water system improvements to Idle Hour Lane and Skyland Drive as complete and direct staff to issue Notices of Completion to the office of the Registrar-Recorder/County Clerk for both the Rain for Rent and the Julian DeSigio Construction, Inc. portions of the work.

Attached: NOC Julian DeSigio Construction
 NOC Rain for Rent

When recorded mail to:

City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN, that the City of Sierra Madre, of Los Angeles County, California, as Owner of the Property hereinafter described, caused improvements to be made to said property, to wit: FY 2015-16 WATER MAIN REPLACEMENT PHASE 1A; the contract for the doing of which was heretofore entered into on the 9TH day of DECEMBER, 2015, which contract was made with JULIAN DE SIGIO CONSTRUCTION, INC., as Contractor; that the work on said improvements was substantially completed on the 1ST day of MARCH, 2016; and accepted on the 26th day of APRIL, 2016; that title to said property vests in the City of Sierra Madre of Los Angeles County, California; that the property hereinafter referred to and on which said improvements were made is described as follows: CONTRACTOR PROVIDED LABOR, MATERIALS AND EQUIPMENT FOR THE INSTALLATION OF APPROXIMATELY 1750 LINEAR FEET OF 6 INCH DUCTILE IRON PIPE AND APPURTENANCES, IN IDLE HOUR LANE AND SKYLAND DRIVE IN THE CITY OF SIERRA MADRE

STATE OF CALIFORNIA) ss.
COUNTY OF LOS ANGELES)

by _____
Bruce N. Inman

Bruce N. Inman, being first duly sworn, deposes and says: that he is Director of Public Works of the City of Sierra Madre of Los Angeles County, California; that the City of Sierra Madre of Los Angeles County, California, is the Owner of said property described in the

foregoing notice; that he has read the foregoing notice and knows the contents thereof, and that the facts stated herein are true.

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2016.

Notary Public in and for said County and State

On _____ before me, _____,
Notary Public personally appeared Bruce N. Inman who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument..

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

When recorded mail to:

City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN, that the City of Sierra Madre, of Los Angeles County, California, as Owner of the Property hereinafter described, caused improvements to be made to said property, to wit: FY 2015-16 WATER MAIN REPLACEMENT PHASE 1A; the contract for the doing of which was heretofore entered into on the 10TH day of NOVEMBER, 2015, which contract was made with RAIN FOR RENT, as Contractor; that the work on said improvements was substantially completed on the 22nd day of FEBRUARY, 2016; and accepted on the 26th day of APRIL, 2016; that title to said property vests in the City of Sierra Madre of Los Angeles County, California; that the property hereinafter referred to and on which said improvements were made is described as follows: CONTRACTOR PROVIDED LABOR, MATERIALS AND EQUIPMENT FOR THE INSTALLATION AND REMOVAL OF APPROXIMATELY 2270 LINEAR FEET OF TEMPORARY 3 INCH HDPE SDR9 PIPE AND APPURTENANCES, IN IDLE HOUR LANE AND SKYLAND DRIVE IN THE CITY OF SIERRA MADRE.

STATE OF CALIFORNIA) ss.
COUNTY OF LOS ANGELES)

by _____
Bruce N. Inman

Bruce N. Inman, being first duly sworn, deposes and says: that he is Director of Public Works of the City of Sierra Madre of Los Angeles County, California; that the City of Sierra Madre of Los Angeles County, California, is the Owner of said property described in the

foregoing notice; that he has read the foregoing notice and knows the contents thereof, and that the facts stated herein are true.

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2016.

Notary Public in and for said County and State

On _____ before me, _____,
Notary Public personally appeared Bruce N. Inman who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument..

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public