



# CITY OF SIERRA MADRE

## COMMISSION REGULAR MEETING AGENDA

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**Chair Stephen Heydorff | Vice Chair Mary Carney  
Commissioner Teresa Chaure | Commissioner Eric Friedman |  
Commissioner Elmira Khadour**

**Thursday, March 5, 2025, 3:00 P.M.**

**Commission Chambers, 232 W. Sierra Madre Blvd.**

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 355-7135. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **PUBLIC COMMENT & ACCESS**

The Brown Act provides the public with an opportunity to make public comments at any public meeting. As an alternative, public comment may be submitted by e-mail to [publiccomment@sierramadrecal.gov](mailto:publiccomment@sierramadrecal.gov) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Commission meeting, filed into public record, and scanned onto the City website for public review.

If you require special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 355-7135 at least 48 hours prior to the meeting.

### **CODE OF CONDUCT**

The purpose of a Commission meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Commission's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Commission's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

#### **1. CALL TO ORDER**

Chair Stephen Heydorff

**2. PLEDGE OF ALLEGIANCE**

Vice Chair Mary Carney

**3. ROLL CALL OF COMMISSIONERS**

Stephen Heydorff, Chair  
Mary Carney, Vice Chair  
Teresa Chaure, Commissioner  
Eric Friedman, Commissioner  
Elmira Khadour, Commissioner

**4. REPORT FROM COMMUNITY SERVICES SUPERVISOR**

**5. REPORT FROM RECREATION COORDINATOR I**

**6. REPORTs FROM SENIOR SERVICES COMMISSION**

**7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Any person wishing to speak before the Commission is asked to complete a Speaker Card and provide it to City staff prior to the start of the meeting. Speakers are generally limited to three (3) minutes per person and time may not be delegated; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the Commission is prohibited from discussing or taking action on any item not listed on the posted agenda.

Addressing the Commission from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the Commission and entered into public record.

**8. PUBLIC HEARING**

Any person wishing to speak before the Commission on a public hearing item is asked to complete a Speaker Card noting the agenda item number and provide it to City staff prior to the start of the public hearing. Separate and apart from the applicant (who may speak longer in the discretion of the Commission) speakers are generally limited to three (3) minutes per person; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the Commission is prohibited from discussing or acting on any item not listed on the posted agenda. The applicant may additionally submit rebuttal comments, at the discretion of the Commission.

**9. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the

Commission requests that a specific item be removed from the Consent Calendar for separate discussion and action.

a. Special Meeting Minutes of January 8, 2026

CEQA: Not a Project

Recommended Action: Approve

**10. DISCUSSION ITEMS**

a. Spring Senior Social

CEQA: Not a Project

Recommended Action: Approve

**11. ITEMS FOR FUTURE AGENDAS**

**12. ADJOURNMENT**

The Commission will adjourn to its next regular meeting on Thursday, April 2, 2026.



# CITY OF SIERRA MADRE

# STAFF REPORT

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## SENIOR COMMUNITY COMMISSION

**DATE:** March 5, 2026  
**TO:** Senior Community Commission  
**FROM:** Ted Tegart, Community Services Supervisor  
By: Rosemary Garcia, Administrative Assistant  
**SUBJECT:** **COMMUNITY SERVICES SUPERVISOR REPORT**

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### **RECOMMENDATION**

It is recommended that the Senior Commission receive and file this information report.

### **SUMMARY**

Sierra Madre Senior Services plays an integral part in the wellbeing of the seniors' community. By providing a multitude of programs, services and activities, residents and visitors are supported in maintaining a healthy and independent lifestyle. The following is an overview of the operations that were held during the month of January & February. Additionally, highlights and updates on specific programs and services are included.

### **DISCUSSION & ANALYSIS**

<b>EVENT</b>	<b>DESCRIPTION</b>	<b>JANUARY</b>	<b>FEBRUARY</b>
<b><i>Chair Yoga</i></b>	Classes every Monday & Wednesday, 10:00 a.m. to 10:45 a.m. Volunteer Instructor, Paul Hagen	123	100
<b><i>Blood Pressure</i></b>	2 <sup>nd</sup> Tuesday of each month from 11:30 a.m. – 12:30 p.m. Hart Park House	9	6

COMMUNITY SERVICES SUPERVISER REPORT

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EVENT	DESCRIPTION	JANUARY	FEBRUARY
<b>Monthly Crafts</b>	Seniors enjoyed creating a Snowy Mason Jar Luminaries on Thursday, January 22, from 1:00–2:30 p.m.	11	0
<b>Monthly Crafts</b>	Seniors enjoyed a fun-filled afternoon creating a yarn heart garland on Tuesday, November 6, 2025, from 1:00–2:30 p.m.	0	7
<b>Tea &amp; Talk Book Club</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday of each month 9:00 a.m. – 10:00 a.m. Seniors discuss the fun, suspense, intrigue, love and so much more that each selection will have in store!	10	8
<b>Senior Cinema</b>	Every Wednesdays 1:00 p.m. to 3:00 p.m.	35	39
<b>Bingo</b>	3 <sup>rd</sup> Thursday of each month from 1:00 p.m. to 2:00 p.m. Hart Park House	31	26
<b>Hawaiian &amp; Polynesian Dance</b>	Classes every Thursday 10:00 a.m. to 11:00 a.m. Classes every Friday 10:00 a.m. to 11:00 a.m. Volunteer Instructor, Barbara Dempsey	25 (basic)  80 (advance)	20 (basic)  69 (advance)
<b>Intervale Senior Café Lunch Program</b>	Seniors enjoy a delicious hot well-balance meal prepared by Trio Caterer. Meals are served Monday through Thursday at 11:30 a.m. Meal Price - \$3 for Seniors 60+ and/or \$5 for other aged guests.	368 Meals Served 90 Frozen Meals Served	391 Meals Served 117 Frozen Meals Served
<i>Distributed Total Number of "Senior Moments"</i>		Mailed: 81 Emailed: 239	Mailed: 84 Emailed: 241

### **Department Restructure**

A City Department reorganization happened in February. As part of this transition, the Community Services Department has merged with the Library to form a new Library and Community Services Department under unified leadership. Leila Regan, currently serving as City Librarian, will lead the newly established department as Director. Our goal is to maintain continuity of service for the community while aligning operations, staff structure, and resources in a way that strengthens overall service delivery.

### **New Agenda Template**

#### **Honors Dinner**

The Sierra Madre Honors Awards Dinner, May 6, from 5pm-8pm, is an annual community event that recognizes outstanding residents, volunteers, and organizations for their contributions to the City. This year it will be held at the Episcopal Church of the Ascension. Senior Community Commissioners are invited to attend in support of the honorees and the broader community. As part of the program, the Chair of the Senior Community Commission is invited to provide brief remarks, approximately five minutes in length, highlighting the Commission's role, current initiatives, and its commitment to enhancing the quality of life for older Sierra Madreans.

#### **YWCA Lunch Program**

The YWCA has notified the City that it has lost partial funding for its overall senior lunch program. As a result, frozen lunches will no longer be provided on Thursdays, and the congregate lunch program is now capped at 22 participants due to current funding limitations. The YWCA will work to maintain the program for Fiscal Year 2026 to 2027, and staff will continue to monitor participation levels and available resources as part of the upcoming budget review process.

#### **Appropriations Requests**

The City has submitted a federal appropriations request through Representative Judy Chu's office to support senior nutrition services, including congregate lunches and home delivered meals. The request seeks funding to address rising food and operating costs, expand the number of seniors served, and ensure reliable meal access for homebound residents. If awarded, these funds would strengthen program sustainability, improve nutrition and wellness outcomes, and enhance services for older adults in Sierra Madre. The Commission will be kept informed as the request moves through the federal review process.

#### **Senior Survey**

The Senior Community Commission has released a community wide Senior Needs Assessment Survey to better understand the priorities, concerns, and service needs of older adults in Sierra Madre. The survey seeks input on areas such as health and safety, recreation and social engagement, transportation, housing, and access to community resources. The purpose of the

survey is to help the Commission assess and define the needs of older residents, identify gaps in services, and guide future program planning and resource allocation. The survey will be able at City facilities, Mt. View Newspaper, belly busters in town, and online at the City website and social media.

### **2026 Older Sierra Madre American of the Year Nomination**

The Community Services Department is requesting your participation in selecting the 2026 Older 'Sierra Madre' American of the Year. This distinguished honor recognizes a Sierra Madre resident who is 60 years or older and has demonstrated exceptional community service and dedication to our city.

We encourage you to seek and submit nominations for those who have made significant contributions to our community. Your participation in this selection process helps ensure that we continue to celebrate and recognize the outstanding individuals who make Sierra Madre a special place.

#### **Nomination Guidelines:**

- The nominee must be a resident of Sierra Madre.
- They should have a strong record of community involvement and service.
- Senior Community Commissioners are not eligible for nomination.
- Only new nominees will be considered; past honorees are not eligible.

### **Senior Center Account**

Taking into account Commissioner Friedman's question earlier this year regarding the health and long term stability of the Senior Center account, staff have begun preparing the Fiscal Year 2026 to 2027 budget with a focused review of the account. The fund is currently held in a high yield investment vehicle, and staff will work with the Finance Department to obtain updated information on interest earnings and projected returns to better assess overall performance. This analysis will help inform a recommendation that supports the long term strength of the account. Staff will also evaluate establishing an expenditure cap designed to preserve a strong fund balance while continuing to provide essential services and programming for Sierra Madre seniors.

### **SAVE THE DATES**

- Thursday, March 5, Bracelet Craft, 1:00pm-3:00pm, Hart Park House
- Monday, March 9, Lunch & Learn, LA Metro Rail, 11:45am-12:30pm, Hart Park House
- Tuesday, March 10, Blood Pressure Clinic, 11:30am-12:30pm, Hart Park House
- Wednesday, March 11, Tea & Talk Book Club, 9:00am-9:45am, Hart Park House
- Tuesday, March 17, Senior Walk & Tal with Chair Heydorff, every Tuesday
- Thursday, March 19, Lucky Charm Bingo, 12:30pm-3:00pm, Hart Park House
- Tuesday, March 24, Birthday Celebration, 12:30pm-1:00pm, Hart Park House

COMMUNITY SERVICES SUPERVISER REPORT

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- Wednesday, March 25, Tea & Talk Book Club, 9:00am-9:45am, Hart Park House
- Thursday, March 26, Older American Nomination Deadline
- Saturday, March 28, 2026, Chamber Wistaria Festival, 9:00am-5:00pm, Downtown Area,

**ENVIRONMENTAL ANALYSIS**

The proposed action does not constitute as a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be determined with certainty that it will have no impact on the environment.

**FISCAL IMPACT**

There is no impact to the General Fund as a result of the recommended action.

Approved by:

  
\_\_\_\_\_

Ted Tegart  
Community Services Supervisor

Attachment(s):

1. Financial – January

**SENIOR FINANCIAL ACCOUNT SUMMARY SHEET**

**PERIOD ENDING**

**January 31, 2026**

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**Senior Account Balance - Period Starting December 31, 2025** \$ **208,083.03**

**SENIOR ACCOUNT REVENUE**

**Monthly Activities**

January - Let It Snow Bingo	\$	203.00
January - Mason Jar Luminaries Craft	\$	55.00
	\$	-
<b>Total Revenues</b>	<b>\$</b>	<b>258.00</b>

**SENIOR ACCOUNT EXPENSE**

November Social Event - Thanksgiving	\$	120.53
November Birthday Celebration-cake and ice cream	\$	40.73
November Bingo - Lunch -salad, vegi & fruit trays, beverages	\$	67.84
November Bingo - Lunch - mash potatoes	\$	88.06
November Bingo - Lunch - chicken	\$	85.06
November Bingo - prizes, candy, beverages, desserts	\$	175.83
November Bingo - prizes	\$	33.15
November Bingo - prizes	\$	68.51
December Holiday Social - décor	\$	221.28
December Holiday Social - prizes	\$	51.36
December Holiday Social - décor	\$	74.31
December Holiday Social - décor	\$	62.92
December Holiday Social - décor	\$	79.04
December Holiday Social - Lunch - beverages, dessert, cups	\$	232.50
December Holiday Social - lunch - deli trays	\$	101.97
December Holiday Social - beverages, desserts, candy	\$	94.62
December Holiday Social - décor	\$	12.63
December Holiday Social - Lunch - Wood Ranch	\$	1,288.15
December Christmas Tree Décor - dessert, beverages	\$	160.88
December Christmas Tree Décor - beverages, desserts	\$	124.51
December Craft - gingerbread houses - kids	\$	177.68
December Craft - gingerbread houses supplies	\$	96.23
December Craft - candy	\$	31.63
December Craft -gingerbread houses kits	\$	80.88
December Craft - icing	\$	11.84
Fall Community Yard Sale - donuts & bagels	\$	65.25
Fall Community Yard Sale - donuts & bagels	\$	105.50
Prime Water Service	\$	55.60
Credit November Craft Returns - floral items	\$	(11.24)
Credit November Craft Returns - wealths	\$	(64.26)
Credit November Craft Returns - floral items	\$	(5.50)
Credit November Craft Returns -fall materials	\$	(28.63)

Credit December Holiday Social - Wood Ranch Mac- /Cheese	\$	(182.32)
Credit December Craft Returns - materials	\$	(20.00)
Credit December Holiday Social - icing & sprinkles	\$	(57.68)
	\$	-
<b>Total Expenditures</b>	<b>\$</b>	<b>2,898.49</b>

**Senior Account Balance - Period Ending January 31, 2026** **\$ 205,442.54**

<b>SENIOR ACCOUNT ALLOCATIONS</b>		<b>Original</b>		<b>Remaining</b>
Mothlhly Actviites Allocation	\$	2,000.00	\$	719.52
Monthly Birthday Celebration Allocation	\$	500.00	\$	314.68
Senior Cinema Program Allocation	\$	1,500.00	\$	1,129.96
Monthly Bingo Allocation	\$	5,500.00	\$	518.45
Transportation Allocation	\$	9,000.00	\$	9,000.00
Halloween Social	\$	1,000.00	\$	(11.00)
Fall Community Yard Sale Allocation	\$	1,200.00	\$	904.07
Thanksgiving Social Allocation	\$	1,500.00	\$	17.88
Holiday Social Allocation	\$	2,500.00	\$	521.22
Valentine's Social Allocation	\$	1,000.00	\$	1,000.00
Older American Reception Allocation	\$	3,500.00	\$	3,500.00
Summer Community Yard Sale Allocation	\$	1,200.00	\$	1,200.00
Seniors Rock Concert Allocation	\$	2,500.00	\$	2,500.00
Senior Hawaiian Luau Allocation	\$	2,000.00	\$	781.13
General Programs Supplies	\$	700.00	\$	(142.86)
Senior Master Plan Implementation	\$	1,500.00	\$	1,500.00

**Unallocated Senior Account Balance - Period Ending 1/31/2026** **\$ 181,989.49**



# CITY OF SIERRA MADRE

# STAFF REPORT

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## SENIOR COMMUNITY COMMISSION

**DATE:** March 5, 2026  
**TO:** Senior Community Commission  
**FROM:** Ted Tegart, Community Services Supervisor  
By: Brandon Wilson, Recreation Coordinator I  
**SUBJECT:** VALENTINE'S SOCIAL – AFTER ACTION REPORT

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### **RECOMMENDATION**

It is recommended that the Senior Community Commission review and file this information report on the "Valentine's Social," an annual event.

### **SUMMARY**

The Senior Community Commission hosted the social on Thursday, February 13, 2025 from 3:00 p.m.-5:00 p.m. The event was held in the Hart Park House Senior Center.

### **DISCUSSION & ANALYSIS**

The Valentine's Social provided a warm and welcoming experience for seniors to enjoy. With beautiful Valentine decorations throughout the venue, the space felt festive and inviting. The weather was pleasant, which contributed to a great turnout and positive energy throughout the event. Guests were treated to a delicious meal catered by Stone fire, featuring pasta, breadsticks, and a fresh garden salad. In addition, attendees enjoyed a variety of desserts and Valentine themed candy.

Staff organized fun and interactive games, including a "Guess the Amount of Sweethearts" activity, which was a guest favorite. Raffle prizes and games ensured that everyone had the opportunity to participate and take home something special. The event was a wonderful celebration filled with good food, laughter, and community spirit.

### **ENVIRONMENTAL ANALYSIS**

The proposed action does not constitute as a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be determined with certainty that it will have no impact on the environment.

VALENTINE'S SOCIAL – AFTER ACTION REPORT

March 5, 2026

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**FINANCIAL REVIEW**

Allocated from Senior Fund: \$1,000.00

Event Fees: \$5 x 51 = \$255.00

Revenue: \$255.00

**Expense**

<u>Category</u>	<u>Amount (\$)</u>
Stonefire Appetizers, Pasta, Salad, Breadsticks, Extra Side	\$489.85
Decorations	\$404.98
Plates, Napkins, Utensils, , Drink Bucket, Bags	\$201.95
Desserts and Candy	\$202.26
Drinks	\$166.40
Prizes and Raffle Items	\$129.29
Games Supplies	\$33.13
Total Expenses	\$1,491.42

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Summary

Category	Amount (\$)
Total Expenses	\$1,491.42
Total Revenue \$5 pp	\$255 (51 active)
Net Balance	(\$1,236.42)

**Requested to use additional funds due to enrollment being double compared to last year.**

**Approved.**

VALENTINE'S SOCIAL – AFTER ACTION REPORT

March 5, 2026

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**FISCAL IMPACT**

There is no impact to the General Fund as a result of the recommended action.

Approved by:

*Ted Tegart*  
\_\_\_\_\_

Ted Tegart  
Community Services Supervisor

Attachment(s):

1. Flyer



PLEASE JOIN US FOR A

*Valentine's Day*  
SOCIAL



**FEBRUARY 12 3PM - 5PM**

**\$5**

**Celebrate Valentine's Day at the Hart Park  
House Senior Center!**

**Share the love and join us for a heart-  
warming afternoon filled with delicious  
food, sweet treats, games, and cheerful  
music!**

**We can't wait to celebrate this special day  
with you!**

**REGISTRATION REQUIRED**

**For more information, Please call the Community  
Services Department at 626-355-5278**



**CITY OF SIERRA MADRE**  
**SENIOR COMMUNITY COMMISSION**  
**SPECIAL MEETING MINUTES**

**Thursday, January 8, 2025, 3:00 p.m.**  
City Council Chamber  
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

Chair Heydorff called the meeting to order at 3:01 p.m.

**ROLL CALL:**

Present: Chair Heydorff, Vice Chair Carney, Commissioner Chaure,  
Commissioner Friedman

Absent: Commissioner Khadour

Also Present: Councilmember, Edward Garcia  
Community Services Supervisor, Ted Tegart  
Administrative Assistant, Rosemary Garcia

**PLEDGE OF ALLEGIANCE**

Chair Heydorff led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The Senior Community Commission proceeded with a vote to approve the amended agenda and continue with City business.

Commissioner Friedman moved to approve the agenda as presented.

Commissioner Carney seconded the motion.

Chair Heydorff called for a vote of the Commission.

Vote Yes: Chair Heydorff, Vice Chair Carney, Commissioner Chaure, Commissioner  
Friedman

Vote No: None

Absent: Commissioner Khadour

Abstained: None

The motion to approve the agenda as presented was passed unanimously by voice vote.

## **APPROVAL OF MINUTES**

Approval of December 4, 2025, Senior Community Commission meeting minutes.

Chair Heydorff made the following amendment:

- Page 5, under Commissioner Updates, Chair Heydorff: correct “she” to “he”.

Commissioner Chaure moved to approve the minutes as amended.

Commissioner Friedman seconded the motion.

Chair Heydorff called for a vote of the Commission.

Vote Yes: Chair Heydorff, Vice Chair Carney, Commissioner Chaure,  
Commissioner Friedman

Vote No: None

Absent: Commissioner Khadour

Abstained: None

The motion to approve the minutes of the Senior Community Commission Meeting of December 4, 2025, as amended was passed unanimously by voice vote.

## **PUBLIC COMMENTS**

Community Services Supervisor Tegart noted that the city did not receive any emailed public comments.

Community Services Supervisor Tegart opened the meeting for public comments on items not on the agenda.

## **PRESENTATION**

Detective Richard Rogers provided information on senior pedestrian safety. He shared pedestrian safety tips, discussed common risks facing older adults, and explained new pedestrian safety laws designed to better protect seniors in the community.

Vice Chair Carney asked if the Police Department could come to the senior center to host a Lunch and Learn session.

Detective Rogers stated he would be happy to participate.

Community Services Supervisor Tegart added that staff would contact Officer Rogers to coordinate and discuss available dates.

## **ACTION ITEMS AND REPORT**

### **1. Senior Community Survey**

Community Services Supervisor Tegart delivered the report.

Chair Heydorff asked when the senior survey would be implemented and distributed and inquired how long it would be available for responses.

Community Services Supervisor Tegart will be meeting with Communication Coordinator Sophia Conchas to discuss strategies for distributing the Senior Survey, with distribution anticipated to begin in February.

Chair Heydorff asked whether the survey would remain open for two or three months.

Community Services Supervisor Tegart stated that keeping the survey open for two to three months would suffice.

Commissioner Chaure asked whether the city has data identifying seniors in Sierra Madre, similar to census data.

Community Services Supervisor Tegart responded that such information is available, though he would need to obtain it.

Commissioner Chaure expressed interest in obtaining addresses.

Community Services Supervisor Tegart added that he maintains a mailing list of seniors and may use it to distribute the surveys by mail.

Vice Chair Carney suggested utilizing Neighborhood Watch as an additional method to help distribute information about the survey.

Commissioner Friedman suggested using social media and going door to door to personally distribute the senior survey.

The Senior Community Commission directed that the senior survey begin distribution in February, remain open for two to three months, and be promoted using the mailing list, Neighborhood Watch, social media, lunch and learn and door-to-door outreach while utilizing available senior data.

### **2. Lunch & Learn Special Commission Meetings**

Chair Heydorff asked whether the Lunch and Learn event would replace the regular meeting.

Community Services Supervisor Tegart stated that it would be an additional special meeting, not a replacement of the regular meeting.

Vice Chair Carney stated she tentatively noted Wednesday, January 21 for a commission Lunch and Learn.

Community Services Supervisor Tegart stated that the department already has two Lunch and Learn sessions scheduled in January and one for February. He suggested scheduling the commission Lunch and Learn session in February or March.

Vice Chair Carney asked when the process for the Older Americans nominations would begin.

Community Services Supervisor Tegart stated that the Older Americans nominations are on today's agenda to discuss.

Vice Chair Carney requested that the commission Lunch and Learn be scheduled as soon as possible.

Community Services Supervisor Tegart stated that he would review the department's calendar and get back to the commission with a confirmed date.

### **3. Consent Calendar**

#### **A. Senior Holiday Social – After Action Report**

Community Services Supervisor Tegart delivered the report.

Chair Heydorff commented that both the food and the games were very good.

Vice Chair Carney agreed.

Chair Heydorff open the floor for public comment; No one came forward.

Recommendation: Receive and file.

#### **B. Fall Community Yard Sale – After Action Report**

Community Services Supervisor Tegart delivered the report.

Commissioner Friedman asked for the name of the thrift shop.

Community Services Supervisor Tegart indicated that the thrift shop is ACTS, located in Pasadena.

Commissioner Friedman stated it went fantastically well. He had a booth and also assisted with various duties. He was able to circulate among the vendors.

Vice Chair Carney mentioned that the Sierra Madre Women's Club held their annual thrift shop sale which is held on the first Saturday every year and were upset because many people attended the Community Yard Sale instead. She requested, on behalf of the Women's Club, that the Fall Community Yard Sale not be scheduled at the same time as the Women's Club sale.

Community Services Supervisor Tegart stated that the Sierra Madre Chamber held their Winter Festival on Saturday, December 6, 2025, and that the Community Yard Sale was held on Saturday, December 13, 2025.

Chair Heydorff open the floor for public comment; No one came forward.

Vice Chair Carney thanked staff for the clarification.

Recommendation: Receive and file.

### **C. Senior Valentine's Day Social**

Community Services Supervisor Tegart delivered the report.

Vice Chair Carney inquired about the process for selecting a caterer.

Supervisor Tegart explained that staff select from a pool of caterers used in prior events.

Vice Chair Carney mentioned that the Women's Club has a caterer who is very good.

Community Services Supervisor Tegart asked her to forward the caterer information.

Chair Heydorff open the floor for public comment; No one came forward.

Recommendation: Receive and file.

### **D. Older American of the Year Discussion Event Report**

Community Services Supervisor Tegart delivered the report.

Commissioner Chaure asked how the Older Americans nomination letter and form are distributed.

Commissioner Tegart stated that the department is marketing through the Senior Center, the Senior Moments newsletter, the Mt. View News, and the Village News.

Administrative Assistant Garcia mentioned that commissioners may pick up copies of the Older Americans nomination letter and form at the Senior Center. She added that each commissioner may visit a local nonprofit organization to announce that nominations are open.

Vice Chair Carney asked whether there is a mailing list for all nonprofit groups in town.

Administrative Assistant Garcia stated that she has a mailing of 30 non-profit groups with addresses.

Vice Chair Carney suggested that staff could mail the nomination forms and letters to those groups.

Administrative Assistant Garcia indicated that this could be done.”

Chair Heydorff opened the floor for public comment; No one came forward.

Recommendation: Receive and file.

### **E. Senior Services Updates**

Community Services Supervisor Tegart presented the report, highlighting noteworthy programs and activities, with an emphasis on seasonal activities.

Chair Heydorff opened the floor for public comment; No one came forward.

Recommendation: Receive and file.

### **4. Commissioner Updates**

Commissioners provided oral reports concerning their respective assignments or activities relating to City Business.

**Chair Heydorff:** attending the City Council meeting at which Kris Lowe was appointed Mayor. He also attended the Holiday Social, the Community Yard Sale, which had a nice turnout, and the Community Candlelight Walk.

**Vice Chair Carney:** reported that on December 8 and 11, she gave four presentations to the Sierra Madre Police Department regarding the privilege of working as a police officer in a small town such as Sierra Madre. She also attended the Holiday Social, the City Council Reorganization Meeting, and the Parks and Open Space Commission meeting.

**Commissioner Chaure:** stated that she enjoyed the Community Yard Sale and appreciated the opportunity to connect with the community. She was especially impressed with the Girl Scouts who sold their toys. She also attended the Winter Festival and noted that it was better attended in the evening than during the day. Additionally, she shared that The Kensington will host a Music Heals Minds class on January 14, which is free and open to the public.

**Commissioner Friedman:** Commissioner Friedman stated that the Fall Community Yard Sale was a great event. He had a booth, which was successful, and he had the opportunity to meet

with vendors. He also attended the Winter Festival, noting that it was a large event and the community candlelight prayer were highlights of the evening.

**Commissioner Khadour:** Absent

**Council Member Garcia:** Councilmember Garcia provided an update on the City Council reorganization, noting that Kris Lowe was appointed Mayor and Gene Goss was appointed Mayor Pro Tem. He stated that liaison appointments will be made on Tuesday and expressed his hope of continuing working with the Senior Community Commission.

Councilmember Garcia also shared observations regarding Winterfest, explaining that the historical Dickens Village event is traditionally held on the Saturday after Thanksgiving, which coincides with American Express Small Business Saturday. The Council received a report from Kosmont & Associates recommending to the Chamber that the event date be changed to Saturday, December 5, 2026.

City Council is discussing the creation of a community calendar to help prevent double bookings

The City is partnering with PUSD to fund two crossing guards, one at the elementary school and one at the middle school.

### **NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS**

- Lunch & Learn Special Commission Meetings
- Funraising for the Senior Fund
- Los Angeles County Meals on Wheels
- Seniors Walk Around the Park Discussion
- Tai Chi Classes Discussion
- Senior Pool Classes
- Another Community Garden Space
- Older American of the Year 2025 Theme: "Flip the Switch on Aging"
- Senior Master Plan
- City Public Transportation Committee Update
- YWCA Intervale Lunch Program Update

### **ADJOURNMENT**

Chair Heydorff asked for a motion to adjourn the meeting.

Vice Chair Carney made a motion to adjourn.

Commissioner Chaure seconded the motion.

Vote Yes: Chair Heydorff, Vice Chair Carney, Commissioner Chaure, Commissioner Friedman

Special Senior Community Commission Meeting  
Thursday, January 8, 2025

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Vote No: None  
Absent: Commissioner Khadour  
Abstain: None

The motion to adjourn was approved unanimously by voice vote.

**The meeting was adjourned at 4:38 p.m. to the special meeting to be held Thursday, February 5, 2026, at COUNCIL CHAMBERS, 232 SIERRA MADRE BOULEVARD, CA 91024.**

Minutes taken and prepared by:

*Rosemary Garcia*

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Rosemary Garcia, Administrative Assistant

Reviewed by:

*Ted Tegart*

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Ted Tegart, Community Services Supervisor



# CITY OF SIERRA MADRE

# STAFF REPORT

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## SENIOR COMMUNITY COMMISSION

**DATE:** March 5, 2026  
**TO:** Senior Community Commission  
**FROM:** Ted Tegart, Community Services Supervisor  
By: Rosemary Garcia, Administrative Assistant  
**SUBJECT:** **SPRING SENIOR SOCIAL**

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### **RECOMMENDATION**

It is recommended that the Senior Community Commission discuss the proposed “Spring Soiree” Senior Social event and approve the allocation of \$1500 from the Senior Services budget to support event expenses.

### **SUMMARY**

Seniors have expressed interest in additional opportunities to gather socially throughout the year. In response to this feedback, staff is proposing the addition of a new spring themed social event titled the Spring Soiree. The proposed event would take place on Thursday, April 23, 2026, from 3:00 pm to 5:00 pm at the Hart Park House.

The event would provide an opportunity for older adults in the community to connect, enjoy light refreshments, and participate in seasonal themed activities in a welcoming and festive environment.

### **DISCUSSION & ANALYSIS**

The Senior Community Commission serves in an advisory capacity to improve and enhance the quality of life for older Sierra Madreans by coordinating and initiating services and opportunities. Providing additional social events directly supports this mission and responds to community feedback requesting more social programming.

The proposed Spring Soiree would be designed as a festive afternoon gathering. Anticipated event components may include:

- refreshments and desserts
- Seasonal decorations
- Background music or light entertainment
- Opportunity drawings or small prizes

SPRING SENIOR SOCIAL

March 5, 2026

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- Structured social activities to encourage engagement

The Hart Park House offers an accessible and familiar setting for senior programs. The proposed afternoon time supports daytime participation and aligns with current senior activity schedules.

Staff is requesting authorization to allocate up to \$1500 from the Senior Services budget to cover anticipated expenses including refreshments, decorations, supplies, and entertainment. This amount is consistent with similar senior social events hosted throughout the year.

**ENVIRONMENTAL ANALYSIS**

The proposed action does not constitute as a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be determined with certainty that it will have no impact on the environment.

**FISCAL IMPACT**

Approval of the recommended action will allocate up to \$1500 from the approved Senior Services budget for fiscal year 2025/2026.

There is no impact to the General Fund.

Approved by:

  
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Ted Tegart  
Community Services Supervisor