

## AGENDA

### REGULAR MEETING SIERRA MADRE CITY COUNCIL

Tuesday, January 25, 2022  
5:30 pm

City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024

*Gene Goss, Mayor*  
*Edward Garcia, Mayor Pro Tem*  
*Rachelle Arizmendi, Council Member*  
*Kelly Kriebs, Council Member*  
*Robert Parkhurst, Council Member*

*Michael Amerio, City Treasurer*



**Pursuant to the Wednesday January 05, 2022 Los Angeles County Public Health Officer's order, everyone must wear a mask covering their mouth and nose at all times while indoors**

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

Any member of the public may also join the meeting as an attendee to provide their comments. To provide public comment as an attendee, please join the meeting at the start of our scheduled meeting time. Attendees will be muted upon entry into the meeting and will remain muted until any Public Comment period is opened. Attendees will be able to watch and listen to our meeting live to all topics being discussed by the Council. Once the Public Comment period is opened, you will utilize the "Raise Hand" feature in the Zoom Client, or dial \*9 from a landline or phone. You will then be placed in the queue for public comment and allowed to speak in the order that you entered the queue.

To participate in public  
comment call:  
669-900-9128  
Webinar ID: 886 9228 1449  
Passcode: 91024

To join from your computer:  
<https://bit.ly/CSMCC2022>  
Passcode: 91024

To join using Zoom:  
[www.zoom.com/join](http://www.zoom.com/join)  
Meeting ID: 886 9228 1449  
Passcode: 91024

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

### CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Goss, Mayor Pro Tem Garcia, Council Member Arizmendi, Council Member Kriebs, Council Member Parkhurst

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Mayor Pro Tem Garcia

**APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

**APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

**APPROVAL OF MEETING MINUTES**

Approval of January 11, 2022 City Council meeting minutes.

**MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

**COMMENTS**

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

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## **ACTION ITEMS**

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### **CONSENT**

**a) CONSIDERATION OF RESOLUTION 22-06 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Sierra Madre City Council Resolution 22-06 approving payment of City Warrants in the aggregate amount of \$196,375.46; Sierra Madre Library Warrants in the aggregate amount of \$3,224.03; and Payroll Transfer in the aggregate amount of \$440,402.79; for the Fiscal Year ending June 30, 2022.

**b) ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

It is recommended that the City Council Receive and file the Annual Financial Report (ACFR) for the Fiscal Year ended June 30, 2021.

**c) HOUSING ELEMENT PROGRAM – OUTREACH CAMPAIGN ON SAN GABRIEL VALLEY LANDLORD INCENTIVE PROGRAM (SGVLIP)**

It is recommended that the City Council receive and file the San Gabriel Valley Landlord Incentive Program information.

**d) CONSIDERATION OF LETTERS IN SUPPORT OF SAN GABRIEL VALLEY COUNCIL OF GOVERNMENT'S CALFIRE FIRE PREVENTION GRANT APPLICATIONS**

It is recommended that the City Council authorize staff to send letters of support for both SGVCOG CALFIRE Fire Prevention Grant Applications and authorize the Mayor to sign the letters on behalf of the City.

**e) CONSIDERATION OF AWARD OF BID FOR WATER MAIN LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$70,000 TO ADVANTAGE REDLINE AND APPROVE THE BUDGET INCREASE OF \$70,000 TO THE WATER FUND**

It is recommended that the City Council award a construction contract to Advantage Redline in an amount not to exceed \$70,000 for the lining of 200 feet of 10-inch water main, and that the City Council authorize an increase to the Water Fund budget of \$70,000 for the cost of lining the 12-inch transmission water main on Canyon Crest to Brookside Lane.

### **ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

### **AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

### **LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a meeting to take place on February 8, 2022*