



City of Sierra Madre

Department of Public Works

232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024
phone 626.355.7135

Toll West Coast LLC
9301 Corbin Ave, Suite 1200
Northridge, Ca 91324

Attn: Andrew Dutton

February 6, 2026

Dear Mr. Dutton,

Thank you for meeting with City staff on Thursday morning, January 29, 2026. I would like to formalize our discussions to align with the issuance of Grading Permit P-GRD-250001, dated January 29, 2026.

The issuance of the Grading Permit requires you to remediate the soils in the area identified as “grid FS-2” per the Soil Management Plan (Plan) as produced by Hillmann Consulting (Hillmann Project Number C3-10722) dated January 27, 2026, revised on February 5, 2026.

Group Delta Consultants, Inc. evaluated the Plan at the request and acceptance of City staff.

Per the Plan section 3.3, approximately 100 cubic yards must be remediated. We discussed the urgency of this process at our meeting and hope that you will be able to complete the remediation in accordance with the plan as quickly as possible.

In addition, per the Conditions contained within Grading Permit P-GRD-250001, no additional grading work may commence until the remediation requirements in the Plan are satisfied. The City considers the requirement in section 3.3 of the plan to provide the City with a “technical memorandum summarizing the excavation of grid FS-2 and confirming the sampling activities conducted for the removal of the impacted soil, with attached laboratory results and waste manifest documentation” as completion of this condition.

The City also requires that Appendix A of the Plan (“Health and Safety Plan”) shall be adhered to throughout the duration of the project.

Sincerely,

James Carlson
Senior Analyst
City of Sierra Madre

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