



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES
SIERRA MADRE CITY COUNCIL

Tuesday, February 28, 2023 - 5:30 pm
Sierra Madre City Hall, City Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Goss called the meeting to order at 5:35 p.m. City Clerk Aguilar called the roll.

Present: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst

Absent: None.

Also Present: Jose Reynoso, City Manager
Miguel Hernandez, Assistant City Manager
Aleks Giragosian, City Attorney
Laura Aguilar, Deputy City Manager/City Clerk
Gustavo Barrientos, Police Chief
Henry Amos, Police Captain
Hillary Guirola-Leon, Finance Director
Chris Cimino, Public Works Director
Joshua Wolf, Associate Planner
Amber Tardif, Administrative Analyst

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

Council Member Parkhurst made a motion to approve the amended agenda.

The motion was seconded by Council Member Goss.

Mayor Garcia called for a vote of the Council:

- Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst
- Noes: None.
- Absent: None.
- Abstain: None.

The motion to approve the agenda as presented was approved by a unanimous voice vote.

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Edward Garcia and recognized the importance of Black History Month.

PRESENTATION

INTRODUCTION AND SWEARING-IN OF NEW POLICE CHIEF GUSTAVO BARRIENTOS

- National Anthem was sung by Los Angeles Police Detective Christopher Reza
- Oath of Service given by Los Angeles County Superior Court Judge Lucy Armendariz
- Pinning of the Police Chief star by Ayden Barrientos

Declan Floyd from Senator Portantino’s office was in attendance.

City Council offered congratulatory remarks.

Council Member Lowe welcomed Chief Barrientos.

Council Member Goss congratulated Chief Barrientos.

Council Member Parkhurst congratulated Chief Barrientos and is excited to have him as the new Chief.

Mayor Pro Tem Kriebs congratulated Chief Barrientos and looks forward to seeing him grow in his new position.

Mayor Garcia welcomed Chief Barrientos and expressed excitement to have him as the new Chief

- 5:53 p.m. Mayor Garcia requested a brief recess
- 6:00 p.m. the City Council reconvened the meeting

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Garcia asked for a motion.

A motion to approve the reading of resolutions and ordinances was made by Mayor Pro Tem Kriebs.

The motion was seconded by Council Member Parkhurst.

Mayor Garcia called for a vote of the Council.

- Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst
- Noes: None.
- Absent: None.
- Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote.

APPROVAL OF MEETING MINUTES

- Approval of January 12, 2023 City Council Special meeting minutes.
- Approval of February 7, 2023 City Council Special meeting minutes.

Mayor Garcia called for a motion to approve the minutes.

A motion to approve the minutes was made by Mayor Pro Tem Kriebs.

The motion was seconded by Council Member Lowe.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve the minutes of the special meetings on January 12, 2023 and February 7, 2023 was approved by unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

Council Member Goss: attended the Community Services Commission meeting on February 22, 2023. The special event permit for the Wisteria Festival was approved at the meeting.

Mayor Pro Tem Kriebs: attended the Natural Resources Commission meeting and saw the presentation on the sidewalk plan and the Athens PowerPoint was presented to Council at the last meeting.

Council Member Lowe: facilitated the Chamber of Commerce and Public Works Town Hall meeting. Public Works Director Chris Cimino gave a presentation and received input from the business owners.

Council Member Robert Parkhurst: attended the Town Hall meeting and three Clean Power Alliance meetings. Conducted a virtual lobby day with Assembly Member Holden. He is focused on long-duration storage and expanding the grid to a regional grid. The state has made a multibillion-dollar investment in energy to increase reliability, speed the clean energy transition, expand transmission planning, and to work on local distribution.

Mayor Garcia: attended the San Gabriel Valley Council of Governments meeting on February 16, 2023, and discussed capital improvement projects in the San Gabriel Valley. Attended the Sanitation District meeting and they had an update on the January numbers and the financial review was presented. There was an update on COVID, flu, and RSV. There was a slight increase in COVID cases, flu cases have been very low since November and December coming through the wastewater, and RSV is also down. Attended the Board of Supervisors meeting on February 23, 2023; no report. Attended the Girls' Softball Association opening day on February 26, 2023, where they introduced the 51st season. They expanded their teams from 22 teams last year to 30 teams this year. Attended the Board of Trustees meeting on February 27, 2023, where Public Works Deputy Director Arnulfo Yanez presented an update on the RFP process for the Library.

On March 9, 2023, the Library and Community Services Department will host a joint Town Hall meeting at the Sierra Madre Library. Those wanting to attend must register for the event.

The Sierra Madre Fire Department EMS Division will be hosting an event called, "Stop the Bleed and Basic First Aid", which will be held at the fire station on March 12, 2023, at 2:00pm.

The Wisteria Festival is on March 19, 2023.

The Sierra Madre Fire Department is hosting the SMART program with a wildfire home resilience training class. All residents above Grandview are encouraged to participate to receive free curbside vegetation hauling and chipping. Registration is required for the event.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

COMMENTS

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Garcia opened the meeting for public comment on items not on the agenda.

Mary Carney: mentioned the Sierra Madre Women’s Club will host the first Golf Tournament on March 17, 2023. They are looking for sponsors and participants.

Pat Krok: spoke as the Senior Community Commission Chair and mentioned they are still receiving Older American applications until March 16, 2023. The reception for the Nominee will be held at the Hart Park House on May 10, 2023. Registration for the senior excursion is open. The deadline to register is March 9, 2023. On March 16, 2023, there will be a St. Patrick’s Day-themed bingo and prizes. On Monday, March 13, 2023, at 7:00pm a representative from the San Gabriel Valley Mosquito Vector speaking at the Hart Park House.

David Gordon: asked the city to create a program similar to the Mills Act that would assist non-profit businesses in the city. Spoke in support of the Downtown Town Hall meeting and was excited to see the changes the city is making to help the businesses.

City Clerk Aguilar advised that no e-mails had been received for non-agenda items.

ACTION ITEMS

City Clerk Aguilar gave the following reports under the Consent Calendar:

CONSENT

a) CONSIDERATION OF RESOLUTION 23-19 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-19 approving payment of City Warrants in the aggregate amount of \$254,526.67; Sierra Madre Library Warrants in the aggregate amount of \$4,192.17; and Payroll Transfer in the aggregate amount of \$469,618.70 for the Fiscal Year ending June 30, 2023.

b) CONSIDERATION OF CITY COUNCIL RESOLUTION 23-20 APPROVING THE TRANSFER OF FUND BALANCE FROM THE GENERAL FUND TO THE NEW CONSOLIDATED DISTRICT – DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

It is recommended that the City Council approve Resolution 23-20, approving the transfer of fund balance from the General Fund to the new consolidated district; Downtown Landscaping and Lighting Maintenance District (LLMD).

c) CONSIDERATION OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT (SGVMWD) WATER CONSERVATION GRANT IN THE AMOUNT OF \$50,000

It is recommended that the City Council approve a grant award from the San Gabriel Valley Municipal Water District (SGVMWD) in the amount of \$50,000, for the purpose of water conservation projects and efforts in the City of Sierra Madre.

Mayor Garcia brought the matter to the City Council for discussion.

Item A – no questions from the Council.

Item B – no questions from the Council.

Item C – no questions from the Council.

Mayor Garcia opened the matter for public comment.

Seeing no one come forward, Mayor Garcia brought the matter back to Council for discussion.

City Clerk Aguilar advised that no e-mails had been received.

The Mayor brought the matter back to the Council for a motion to approve.

Council Member Parkhurst made a motion to approve Consent Agenda Items A-C as presented.

Council Member Goss seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve Consent Items A-C was passed by unanimous voice vote.

PUBLIC HEARING

1. CONSIDERATION OF CITY COUNCIL RESOLUTION 23-21 CONDITIONALLY APPROVING A TENTATIVE PARCEL MAP (TPM 22-02), A REQUEST TO SUBDIVIDE PROPERTY FOR CONDOMINIUM PURPOSES LOCATED AT 182 SOUTH BALDWIN AVENUE

It is recommended that the City Council hold a public hearing to consider all pertinent testimony; and approve Tentative Parcel Map (TMP 22-02) by adopting City Council Resolution 23-21.

Presentation made by Associate Planner Joshua Wolf

Mayor Garcia brought the matter to the City Council for questions.

Council Member Lowe asked for clarification of the zoning areas surrounding the property. Associate Planner Wolf responded that the single-family zone is on the south and east sides of the property and the high-density residential zone is on the north and west side of the property.

Mayor Pro Tem Kriebs requested information on the public comment received from a neighbor south of the property. They asked if the Planning Commission discussed the comment at their meeting and if any alterations were made as a result of the discussion. Associate Planner Wolf responded that there were responses concerning the plate height on the ground floor. Spoke with the applicant to see if they were open to reducing the top plate height of the ground floor to give a lower building height. Through discussions it was determined that it is necessary for the top plate height of the ground floor must be at 10 feet to accommodate the HVAC and ducting. Due to the HVAC and ducting, it would make the ground floor an effective floor-to-ceiling height of nine feet which is constant to the second floor.

Mayor Garcia opened the Public Hearing.

Kathy Watson: spoke in support of the project.

David Gordon: spoke in support of the project.

Seeing no one else come forward to the podium, Mayor Garcia closed public comment and brought the matter back to Council for discussion and/or a vote.

City Clerk Aguilar advised that one e-mail had been received.

Mayor Garcia asked for a motion.

Council Member Lowe made a motion to approve the adoption of City Council Resolution 23-21, for the conditionally approved Tentative Parcel Map (TMP 2-02).

Council Member Parkhurst seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve the adoption of City Council Resolution 23-21, for the conditionally approved Tentative Parcel Map (TMP 2-02) was approved by unanimous voice vote.

2. CONTINUED PUBLIC HEARING FOR AMENDMENTS TO THE FISCAL YEAR 2022-2023 GENERAL FEE SCHEDULE TO INCLUDE CARRYING CONCEALED WEAPONS (CCW) FEES

It is recommended that the City Council continue the public hearing to approve the request to amend the Fiscal Year 2022-2023 General Fee Schedule to allow for cost recovery regarding the newly adopted carrying concealed weapons (CCW) license process.

Presentation made by Police Captain Henry Amos

Mayor Garcia brought the matter to the City Council for questions.

Mayor Garcia opened the Public Hearing.

Seeing no one else come forward to the podium, Mayor Garcia closed the public hearing and brought the matter back to Council for discussion and/or a vote.

City Clerk Aguilar advised that no e-mails had been received.

Council Member Lowe stated she appreciated the review of the fees and that the city will not have to pay for those fees.

Mayor Pro Tem Kriebs asked when the fee study for the CCW will be completed. City Manager Reynoso responded that the fee study for the CCW will be included in the fee study for the Fiscal Year 2023-2024.

Mayor Garcia asked for a motion.

Council Member Parkhurst made a motion to adopt the amendments to the Fiscal Year 2022-2023 General Fee Schedule to include the carrying concealed weapon fees.

Mayor Pro Tem Kriebs seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to adopt the amendments to the Fiscal Year 2022-2023 General Fee Schedule to include the carrying concealed weapon fees was approved by unanimous voice vote.

DISCUSSION

1. CONSIDERATION OF APPROVAL OF CONCEPTUAL DRAWINGS FOR THE DOWNTOWN WATER MAIN INSTALLATION AND SIDEWALK ENHANCEMENT PROJECT ON WEST SIERRA MADRE BOULEVARD

It is recommended that the City Council approve the conceptual design for sidewalk enhancement, ADA, and improvements on West Sierra Madre Boulevard from Baldwin Avenue to Auburn Avenue.

Public Works Director Chris Cimino gave the report.

Mayor Garcia brought the matter to the City Council for questions.

Mayor Garcia opened public comment.

Seeing no one else come forward, Mayor Garcia closed public comment.

City Clerk Aguilar advised that no e-mails had been received for this item.

The Mayor brought the matter back to the Council for comments.

Mayor Garcia asked for a motion.

Council Member Parkhurst made a motion to approve the conceptual drawings for the downtown water main installation sidewalk enhancement on West Sierra Madre Boulevard.

Council Member Lowe seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs, and Council Members Gene Goss, Kristine Lowe, and Robert Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve the conceptual drawings for the downtown water installation sidewalk enhancement on West Sierra Madre Boulevard was approved by unanimous voice vote.

FUTURE ITEMS:

Mayor Garcia asked if any Council Members wished to add any items for future meetings.

Council Member Goss would like staff to look for possible funding for non-profits programs, similar to the Mills Act.

Mayor Pro Tem Kriebs would like staff to compare with neighboring cities on how to improve gun safety laws and education. City Manager Reynoso mentioned that gun safety and education will be on the March 28, 2023 agenda.

ADJOURNMENT:

Mayor Garcia asked for a motion to adjourn the meeting.

Council Member Goss made a motion to adjourn the meeting.

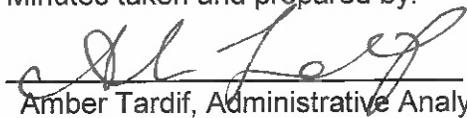
Council Member Parkhurst seconded the motion.

The meeting was adjourned at 7:17 p.m. to a Regular meeting to be held on March 14, 2023.



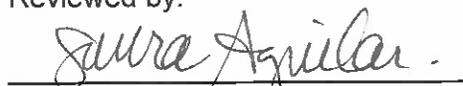
Edward Garcia, Mayor

Minutes taken and prepared by:



Amber Tardif, Administrative Analyst

Reviewed by:



Laura Aguilar, City Clerk