

## Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

Event Date: 06/22/2024  
 Event Monitor Name: EMMANUEL K. CASTILLO  
 Event Monitor Phone: (620) 606-4745  
 Event Monitor Arrival Time: 2:30 PM  
 Event Monitor Departure Time: 10:30 PM  
  
 Event End Time: 9:30 PM  
 Number of Parking Attendants: 3  
 Final Gate Closing Time: ~~10:30 PM~~ 10:20 PM



This portion to be completed by AHA personnel

06/22/24

AHA Personnel Name: Andrea Bertolini  
 Event Type: wedding  
 Event scheduled start time: 3:30 pm  
 Event scheduled end time: 9:30 pm  
 Gate Name: Wilson Gate open time: 8 AM  
 Gate Name: Highland Gate open time: 8 AM  
 Gate Name: Michillinda Gate open time: 8 AM  
 No. of rented events between 10/1/2023 10/1/2024 — 11  
 No. of rented events this month Enter date range 4  
 Number of guests 115 Enter month

### Noise Levels

| Street Name        | 1st Reading |      | 2nd Reading |      | 3rd Reading |      | 4th Reading |      | 5th Reading |      |
|--------------------|-------------|------|-------------|------|-------------|------|-------------|------|-------------|------|
|                    | Time        | dB   |
| Michillinda Avenue | 6:41 pm     | 50.3 | 7:22 pm     | 58.2 | 7:52 pm     | 61.2 | 9:05 pm     | 60.5 | 9:53        | 47.3 |
| Grandview Avenue   | 6:42 pm     | 64.1 | 7:20 pm     | 56.0 | 7:50 pm     | 49.0 | 9:03 pm     | 53.0 | 9:50 pm     | 48.9 |
| Wilson Street      | 6:47 pm     | 43.1 | 7:24 pm     | 45.2 | 7:53 pm     | 47.5 | 9:07 pm     | 47.3 | 9:51 pm     | 50.5 |
| Highland Avenue    | 6:49 pm     | 53.2 | 7:26 pm     | 52.9 | 7:55 pm     | 57.4 | 9:09 pm     | 55.1 | 9:56 pm     | 48.5 |

Details:

Any interaction with:

Alverno staff and/or security guard?

Yes  No

If yes, please provide details THEY WORKED THE EVENT.

Sierra Madre Police Department?

Yes  No

If yes, please provide details \_\_\_\_\_

The neighbors?

Yes  No

If yes, please provide details \_\_\_\_\_

NOTE: ALL GUESTS WERE OUT AND OFF OF THE PROPERTY BY 10PM. THE FINAL GATE CLOSING TIME REFLECTS US WAITING FOR CATERING TO CLEAR OUT.

— SHAW #10891 —  


Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 3 – Noise

Yes  No

If no, please provide details \_\_\_\_\_

Section 4 – Alcohol

Yes  No

If no, please provide details \_\_\_\_\_

Section 5 – Traffic / Parking

Yes  No

If no, please provide details \_\_\_\_\_

Section 6 – Vehicle Access

Yes  No

If no, please provide details \_\_\_\_\_

Section 7 – Nighttime Lights

Yes  No

If no, please provide details \_\_\_\_\_

Section 8 – Litter and Garbage

Yes  No

If not please provide details \_\_\_\_\_