

MINUTES

Agenda - Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, February 27, 2018 – 6:30 p.m.

City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

6:32 PM - CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: Mayor Rachelle Arizmendi, Member Gene Goss, Council Member John Capoccia, and Council Member John Harabedian

Absent: None

Also, Present: Michael Amerio, City Treasurer
Gabriel Engeland, City Manager
Marcie Medina, Assistant City Manager
Teresa Highsmith, City Attorney
Joe Ortiz, Police Chief
Chris Cimino, Public Works Director
Jose Reynoso, Utility Services Director
Vincent Gonzalez, Director of Planning & Community Preservation
Rebecca Silva-Barron, Community Services Manager
James Carlson, Management Analyst
Laura Aguilar, Assistant City Clerk
Jill Schofield, Library Services Manager

PLEDGE OF ALLEGIANCE:

Mayor Rachelle Arizmendi led in the pledge of allegiance.

APPROVAL OF AGENDA:

Mayor Arizmendi pulled agenda item 2, Public Hearing for first reading of Ordinance 1396 amending Title 17, Chapter 17.56 – non-conforming uses ordinances and Chapter 17.82 – Historic Preservation Ordinance of the Sierra Madre Municipal Code for lack of proper publication.

Council Member John Harabedian moved to approve the agenda as amended.

Council Member Mayor Pro Tem Denise Delmar seconded the motion for approval of the agenda.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss and John Harabedian

Noes: None

The motion to approve the agenda as amended was passed unanimously.

APPROVAL OF MINUTES:

Mayor Rachelle Arizmendi moved on to the approval of the minutes from the February 13, 2018 City Council meeting.

Council Member John Capoccia made a motion to approve the minutes as presented.

Council Member Gene Goss seconded the motion for approval of minutes.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian.

Noes: None

The motion to approve the February 13, 2018 City Council meeting minutes was passed unanimously.

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member John Capoccia had nothing to report.
- 2) Mayor Pro Tem Delmar had nothing to report.
- 3) Council Member Gene Goss reported he attended the Friends of the Library Wine and Cuisine Tasting event and congratulated them on a successful event. Also, congratulations to Leslie Ziff, event chairperson. Council Member Goss also reported that he attended the Sierra Madre Little League Opening Day Parade along with the Mayor. Thank you to Mr. Taylor for helping out. Council Member Goss reported he attended the Community Services Commission meeting. The Commission will form a sub-committee to research and discuss the Kersting Court remodel. Lastly, Council Member Goss mentioned that Taylor's Meats has expanded his grocery options.
- 4) Council Member Harabedian had nothing to report.
- 5) Mayor Rachelle Arizmendi announced the State of the City on Saturday, March 24 at the Hart Park House. Also, the Wistaria Festival will be two days this year; March 17 and 18. Mayor Arizmendi reported that she has received many inquiries from the public asking for an update on the Library survey. The Mayor reported over 1600 surveys have been collected for a response rate of about 35%. Her understanding is that 35% is a good response to a survey. The report should be ready in mid-April.

Mayor Arizmendi opened for public comment on items not on the agenda

PUBLIC COMMENT ON NON-AGENDA ITEMS:

Debbie Sheridan, Valle Vista Drive. Ms. Sheridan said that she does social research for a living and 35% response is amazing. Ms. Sheridan thanked the current council for all they have achieved collectively as a council.

Bob Spears, 80 W. Grandview announced that registration for the Mt. Wilson Trail Race will begin on Saturday, for the first 100 residents, at the Hart Park House.

Tucker Capps, Mariposa shared an experience he and his girlfriend, Sierra Brown, had while playing tennis last week. The police department was having training and he was not aware. Thinking that the experience was real, both he and his girlfriend were frightened. Upon learning it was only a training exercise he spoke to Police Sergeant Bailey and asked if they would do a better job of publically announcing training exercises and Sergeant Bailey agreed.

Carolyn Dasher invited all to the screening of Wild and Scenic Film Festival on March 10, 2018 at the Sierra Madre Playhouse at 7:00pm.

Mayor Arizmendi asked if anyone else would like to come forward on items not on the agenda. Seeing no one come forward, Mayor Arizmendi closed public comment.

PRESENTATION – UPDATE FROM PASADENA UNIFIED SCHOOL DISTRICT BOARD MEMBER LARRY TORRES:

PUSD Board Member Larry Torres provided an update on the financial status of Pasadena Unified School District.

1. CONSENT CALENDAR:

City Manager Gabriel Engeland gave the following reports under the Consent Calendar.

a) ADOPTION OF RESOLUTION 18-08 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

b) GRANULAR ACTIVATED CARBON REPLACEMENT

c) TREASURER'S REPORT QUARTER ENDING DECEMBER 31, 2017

d) PROFESSIONAL SERVICES AGREEMENT – HONG TAM, STRUCTURAL ENGINEERING PLAN CHECK SERVICES

e) COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2017

Mayor Arizmendi noted that City Treasurer Amerio was in the audience to probably report on the CAFR. The Mayor also noted that City Treasurer Amerio threw out the first pitch on opening day for Sierra Madre Little League.

Mayor asked if any member of the Council had questions on items on the Consent Calendar.

Mayor Pro Tem Delmar asked if City Treasurer Amerio would like to come forward to discuss his Treasurer's Report. City Treasurer Amerio elected not to.

Council Member Capoccia noted that in 1D the commencement date is February 20, 2018. Does that need to be changed? Also is the \$150/hour rate a pass-through? City Manager Engeland responded that if the City asked Hong to visit a site then the City would pay him to provide that service, not the resident.

Council Member Goss asked if the City is collecting 40% instead of 25%, how is there no net increase passed through to the residents. City Manager responded that a 60-40 split is in line with what all the other contracted services are and staff wanted to bring this contract in line with the others.

Council Member Goss asked regarding item 1B, granulated activated carbon. Are we saving money by going with this contractor? Is there any change, will it have the same impact on our water? Director Reynoso responded that it would be the same price for July. Council Member Goss asked if there would be any change in how the City is treating its water. Director Reynoso responded that there would be no change.

Mayor Arizmendi opened for public comment. Seeing no one, Mayor Arizmendi closed public comment and brought the matter back to the Council.

Council Member John Capoccia made a motion to approve the consent calendar.

Council Member John Harabedian seconded the motion for approval.

Ayes: Mayor Rachele Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Abstain: None

The motion to approve the consent calendar was approved unanimously.

2. PUBLIC HEARING: FIRST READING OF ORDINANCE 1396 AMENDING TITLE 17, CHAPTER 17.56 – NONCONFORMING USES ORDINANCES AND CHAPTER 17.82 0 HISTORIC PRESERVATION ORDINANCE OF THE SIERRA MADRE MUNICIPAL CODE

Mayor Arizmendi noted that this item was removed from the agenda because it was not properly noticed.

3. CONSIDERATION OF APPOINTMENT TO ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMISSION

Assistant City Clerk Aguilar gave this report.

There are two vacancies on the EENR Commission for the 2017-2021 term. The City has received four applications but one of the applicants, Susan Hoskins, withdrew her application citing job-related reasons.

Mayor Arizmendi invited the applicants to speak in alphabetical order.

Mr. Paul Cranmer spoke first and described his personal employment history and his qualifications.

Ms. Jessica DeBusk spoke next and described her personal employment history, and her qualifications.

Mr. Nazareth "Naz" Jansezian spoke last and described his personal employment history and his qualifications.

Mayor Arizmendi opened the matter for public comment. Seeing none, Mayor Arizmendi brought the matter back to Council for discussion.

Council Member Capoccia expressed that he is in favor of Mr. Cranmer and Ms. DeBusk.

Council Member Harabedian commented that his picks were the same.

Council Member Goss thanked all the applicants for applying. Council Member Goss concurs with Council Members Capoccia and Harabedian.

Mayor Pro Tem Delmar concurs with her colleagues and votes for Mr. Cranmer and Ms. DeBusk.

Mayor Arizmendi feels similar to the rest of the Council. She thanks all the applicants.

Mayor Arizmendi made a motion to confirm the appointments of Paul Cranmer and Jessica DeBusk to the Energy, Environment, and Natural Resources Commission.

Mayor Pro Tem Delmar seconded the motion.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Abstain: None

The motion to appoint Paul Cranmer and Jessica DeBusk was approved unanimously.

4. CONSIDERATION OF APPOINTMENT TO FILL UNEXPIRED CITY CLERK TERM

Assistant City Clerk Aguilar gave this report.

Elected City Clerk Carrillo resigned effective January 5, 2018. The Council has 60 days to appoint a City Clerk to complete the four-year term which ends April 2020.

City staff advertised the vacancy and received four applications.

Mayor Arizmendi invited the applicants to speak, in alphabetical order.

Mr. Christopher Bamberger thanked the Council for the opportunity to be considered for the position of City Clerk and would be honored to have the opportunity to serve the community in that position.

Ms. Carolyn Dasher her employment history, qualifications, and her volunteer history in the City of Sierra Madre.

Ms. Sue Ann Spears shared her employment history, qualifications, and her volunteer history in the City of Sierra Madre.

Ms. Alexandra E. Potter-Watts is looking to try something new because she likes to try new things. Ms. Potter-Watts is happy to answer any questions.

Mayor Arizmendi opened the matter for public comment. Seeing none, Mayor Arizmendi brought the matter back to Council for discussion.

Council Member Harabedian thinks all the applicants would be great. Council Member Harabedian did have an opportunity to speak to all the candidates.

Council Member Capoccia echoes Council Harabedian's comments. He was only able to interview 3 of the applicants, a message was left for the fourth but they were not able to connect. Council Member Capoccia was pleased and impressed with all the applicants.

Mayor Pro Tem Delmar concurs. She was pleased with the applicants, with civic pride, willing to take on this job. It is very refreshing. She agrees that any of the applicants would serve the City well.

Council Member Goss was surprised and impressed that we had so many quality people apply. This is a fantastic development. All the applicants can do the job and he thanks all the applicants for applying.

Mayor Arizmendi noted that it has been a challenge to get candidates to apply for City Clerk. It is a very important position. She hopes that the 3 that are not appointed consider running in the next election in 2020.

Council Member Harabedian's pick is Sue Spears. He felt she had a really good idea about things she wants to do as City Clerk. Council Member Harabedian encourages all the other applicants to run for City Council.

Council Member Goss' noted that this is the toughest appointment they have ever made. Council Member Goss chose Sue Spears and encouraged all the candidates to apply for City Council.

Council Member Capoccia responded that Council Member Goss expressed his thought exactly.

Mayor Pro Tem Delmar appreciates Ms. Dasher's work with the EENR Commission and wants her to continue that work so selects Sue Spears.

Mayor Arizmendi thanked all the applicants. The Mayor thanked Carolyn Dasher for her work with the EENR Commission and put her vote behind Sue Spears.

Council Member Harabedian made a motion to appoint Sue Spears as City Clerk.

Council Member John Capoccia seconded the motion to appoint Sue Spears.

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

Abstain: None

Assistant City Clerk Aguilar had City Clerk read the Oath of Allegiance for Public Officials. The oath certificate was signed by both Sue Spears and Assistant City Clerk Aguilar.

5. COMMUNITY SERVICES DEPARTMENT 2018 SOCIAL EVENTS TIMELINE

Community Services Manager Silva-Barron gave this report. The report was for informational purposed only. No action was taken.

6. SIERRA MADRE POLICE DEPARTMENT 2017 PUBLIC SAFETY REPORT

Police Chief Ortiz gave this report. The report was for informational purposed only. No action was taken.

7. FISCAL IMPACT ANALYSIS OF MEASURE "D"

City Manager Engeland gave this report. The report was for informational purposed only. No action was taken.

Mayor Arizmendi opened for public comment. Seeing no one, Mayor Arizmendi closed public comment

NEW ITEMS PLACED FOR FUTURE AGENDA:

Mayor Arizmendi asked the members of the City Council if there are any new items for future agendas.

No new items were requested by the Council Members.

ADJOURN

Mayor Arizmendi asked for a motion to adjourn.

Council Member John Harabedian made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members John Capoccia, Gene Goss, and John Harabedian

Noes: None

The motion to adjourn was passed unanimously.

CITY COUNCIL MEETING ADJOURNED AT 8:56 pm.



Rachelle Arizmendi, Mayor

Minutes taken and typed by:



Laura Aguilar, Assistant City Clerk

Minutes reviewed and attested by



Sue Spears, City Clerk