



Community Services Commission

Debbie Sheridan, Chair

Andy Bencosme, Vice Chair

Meredith Keith, Commissioner

Monica Moran, Commissioner

David J. Ouch, Commissioner

Tom Sullivan, Commissioner

Owen Braudrick, Youth Commissioner

MEETING AGENDA

Community Services Commission

City Council Chambers

232 W. Sierra Madre Blvd.

Sierra Madre, CA 91024

Monday, May 15, 2017

6:30pm

CALL TO ORDER / ROLL CALL

Commissioners Bencosme, Braudrick, Keith, Moran, Ouch, Sheridan, Sullivan

PLEDGE OF ALLEGIANCE

Commissioner Moran

APPROVAL OF AGENDA

Majority vote of the Commission proceed with Commission Business

APPROVAL OF MINUTES

**CSC Meeting, March 20, 2017 and
CSC Meeting, April 17, 2017**

COMMUNITY INPUT

At this time, any person may address the Community Services Commission concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Community Services Commission on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

ACTION ITEMS AND REPORTS*

- 1. Sierra Madre Historical Preservation Society Fee Waiver Request** Discussion and review of the Sierra Madre Historical Preservation Society's fee waiver request for the Chicken & Ravioli Dinner at Mt. Wilson Trail Park.
- 2. Community Yard Sale Special Event Permit SEP 17-07** Review of Special Event Permit 17-07 for the Annual Community Yard Sale on Saturday, June 3, 2017.
- 3. Fourth of July Special Event Permit 17-08 and Parade Fee Waiver Request** Review of the Fourth of July Special Event Permit 17-08 and Parade Fee Waiver Request.
- 4. Downtown Repertory Theater Partnership Proposal** The Downtown Repertory Theater is seeking a partnership with the City to provide Shakespeare in the Park at Memorial Park during the summer of 2017.

5. **Pre-Booking Policy for Playing Fields** Recommendation to approve pre-booking policy for playing fields.
6. **Facility User Fees Assessment** Review and recommendations from Sub Committee for changes to current user fees as proposed by City Staff.
7. **Memorial Dedication Options** Review and recommendation from Sub Committee for options made available to community memorial dedications.
8. **Consent Calendar**
 - A. Community Services Department Updates**
Status Report regarding items of interest to the Community Services Commission and Department Calendar.
 - B. Applications for Use of City Facilities**
Applications submitted to the City for use of Parks and Public Facilities have been reviewed and administratively approved by City Staff.
 - C. Huck Finn Fishing Derby & Family Campout – After Action Report**
2017 Huck Finn Fishing Derby & Family Campout staff report providing event overview, including attendance, financial review, suggestions for improvement, and feedback from the Subcommittee (Committee Members – Sullivan & Braudrick.)
9. **Commissioner Updates** Commissioners provide oral reports concerning their respective Park Facilities or Special Events.

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Commission will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Community Services Department.

NEW BUSINESS AND MATTERS FOR FUTURE AGENDAS

- Golfing Ordinance
- Memorial Dedication Options Sub-Committee
- Hart Park House Fee Study Sub-Committee
- Review of Proposed Kersting Court Improvements by Volunteer Community Groups

ADJOURNMENT

The Community Services Commission may adjourn to their next meeting on June 19, 2017.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.