



**CITY OF SIERRA MADRE**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**SIERRA MADRE CITY COUNCIL**

**Tuesday, October 10, 2023 - 5:30 pm**  
Sierra Madre City Hall, City Council Chambers  
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

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**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Garcia called the meeting to order at 5:30 p.m. and started by taking a moment of silence in honor of the current conflict occurring in Israel; After a brief moment, City Clerk Aguilar called the roll.

Present: Mayor Garcia Mayor Pro Tem Kriebs and Council Members Goss, Lowe, and Parkhurst

Absent: None.

Also Present: Jose Reynoso, City Manager  
Aleks Giragosian, City Attorney  
Miguel Hernandez, Assistant City Manager  
Laura Aguilar, Deputy City Manager/City Clerk  
Arnulfo Yanez, Deputy Director of Public Works  
Gustavo Barrientos, Chief of Police  
Henry Amos, Police Captain  
Brent Bartlett, Fire Chief  
Chris Cimino, Public Works Director  
Bob Spears, Emergency Operations Manager  
James Carlson, Management Analyst  
Steven McGee, Water Superintendent

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Gene Goss led the meeting in the Pledge of Allegiance and afterward spoke briefly on

the conflict in Israel.

**APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

Mayor Garcia asked if anyone wished to make changes to the agenda.

City Manager Reynoso asked that Consent Item C be pulled to a date uncertain so that staff could re-evaluate the impacts to the City's budget.

Council Member Parkhurst made a motion to approve the agenda without Consent Item C.

The motion was seconded by Mayor Pro Tem Kriebs

Mayor Garcia called for a vote of the Council:

Ayes: Mayor Garcia, Mayor Pro Tem Kelly Kriebs and Council Members Goss, Lowe, Parkhurst  
Noes: None.  
Absent: None  
Abstain: None.

The motion to approve the agenda as presented was approved by a unanimous voice vote by all Council Members in attendance.

**APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

Mayor Garcia asked for a motion.

A motion to approve the reading of resolutions and ordinances, by title only, and waiver the reading in full, was made by Mayor Pro Tem Kriebs.

The motion was seconded by Council Member Gene Goss.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Garcia, Mayor Pro Tem Kelly Kriebs and Council Members Goss, Lowe, and Parkhurst  
Noes: None.  
Absent: None.  
Abstain: None.

The motion to approve the reading of all Ordinances and Resolutions by title only, and waive the reading in full, was passed by a unanimous voice vote by all Council Members in attendance.

**APPROVAL OF MEETING MINUTES.**

Approval of September 26, 2023, City Council Regular meeting minutes

Council Member Lowe and Council Member Parkhurst submitted corrections for typos. The word "counsel" should be changed to "Council" under the motion for agenda approval, the word "Sab Gabriel" on page two should be changed to "San Gabriel", and on page 4 the word "there" is missing an "e".

A motion to approve the minutes as corrected was made by Council Member Lowe.

The motion was seconded by Council Member Goss.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Garcia, Mayor Pro Tem Kelly Kriebs and Council Members Goss, Lowe, and Parkhurst  
Noes: None.  
Absent: None.  
Abstain: None.

The motion to approve the minutes, as amended, was approved by a unanimous voice vote.

**MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business:

Pro Tem Kelly Kriebs: Stated that she did not have anything new to report since the last Council meeting.

Council Member Goss: Reported that he attended a meeting of the Transportation Sub-Committee on Wednesday September 27<sup>th</sup>.

Council Member Lowe: Reported that she met with PUSD Trustee Tina Fredericks regarding unspent bond money and also on social emotional awareness for kids. She reported that she attended the National Woman’s Political Caucus and attended a Planning Commission meeting.

Council Member Parkhurst: Reported that he attended two CPA meetings; with nothing new to report, He also reported that he attended a meeting of the Transportation Sub-Committee on Wednesday September 27<sup>th</sup>.

Mayor Garcia: On October 3<sup>rd</sup> made a presentation to the Sierra Madre Rotary Club, similar to the State of the City; and reported that he met with PUSD Interim Superintendent, Dr. E. Blanco.

**PUBLIC PARTICIPATION CODE OF CONDUCT**

Your participation is welcomed and invited at all City Council meetings. The council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

**COMMENTS**

1. Any person wishing to provide public comment on matters not on the agenda, or during the comment period for items on the agenda is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Mayor Garcia opened the meeting for public comment on non-agenda items.

City Clerk Aguilar advised that no e-mail had been received for non-agenda items.

Becky Cheng and Timothy Yang, Athens Services: spoke about the October 30<sup>th</sup> exchange of the regular trash bins to bear-resistant barrels.

David Gordon, Sierra Madre Playhouse: announced upcoming performances at the Sierra Madre Playhouse.

**PRESENTATIONS**

**CALIFORNIA LEGISLATIVE UPDATES PRESENTED BY ASSEMBLY MEMBER CHRIS**

**HOLDEN, DISTRICT 41.**

**PRESENTATION OF CERTIFICATE OF RECOGNITION TO POSTAL CARRIER JOANN**

**MENDIVIL FOR HEROIC ACTS** – Ms. Mendivil was unable to attend the meeting. This item will be continued to a date uncertain.

**PRESENTATION ON GENASYS AND RAVE, CRITICAL COMMUNICATION SAFETY SYSTEMS.**

Presentation given by Fire Chief Bartlett

**UPDATE ON THE STATUS OF THE LIBRARY MEANINGFUL IMPROVEMENT PROJECT.**

Presentation given by Arnulfo Yanez, and Leila Regan

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**ACTION ITEMS**

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**CONSENT**

City Clerk Aguilar gave the following reports:

- a) **CONSIDERATION OF RESOLUTION 23-65 APPROVING CERTAIN DEMANDS**  
It is recommended that the City Council approve Resolution 23-65 approving payment of City Warrants in the aggregate amount of \$187,072.04; Sierra Madre Library Warrants in the aggregate amount of \$12,500.02; and Payroll Transfer in the aggregate amount of \$521,808.44; for the fiscal year ending June 30, 2024.
- b) **CONSIDERATION OF AWARD OF BID TO KING OFFICE SERVICES, FOR THE MOVING AND STORAGE SERVICES OF THE EXISTING LIBRARY IN AN AMOUNT NOT TO EXCEED \$134,660.00.**  
It is recommended that the City Council award a moving and storage contract to King Office Services, in an amount not to exceed \$134,660.00 for relocating and providing storage for the Sierra Madre Public Library for up to two years.
- c) ~~**CONSIDERATION OF RENEWAL OF THE INTER-CON CONTRACT**~~  
**Item pulled for further evaluation by City staff**  
~~It is recommended that the City Council authorize the City Manager to approve and sign the contract renewal with Inter-Con Security Systems to continue parking enforcement in the business district and additional parking enforcement for overnight parking.~~
- d) **CONSIDERATION OF APPROVAL OF AN INSTRUCTIONAL SERVICES AGREEMENT WITH RIO HONDO COMMUNITY COLLEGE**  
It is recommended that the City Council approve the Instructional Services Agreement (ISA) and authorize the City Manager, or their designee, to enter into the agreement with Rio Hondo Community College, on behalf of the Sierra Madre Fire Department, for instructional training.
- e) **CONSIDERATION OF AWARD OF BID TO PERFORMANCE PIPELINE TECHNOLOGIES FOR A WATER MAIN LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$107,552.00.**  
It is recommended that the City Council award a construction contract to Performance Pipeline Technologies in an amount not to exceed \$107,552.00 for the lining of 326 feet of 16-inch water main and 190 feet of 10-inch main at the City's Tunnels facility/upper Woodland Dr.
- f) **CONSIDERATION TO INCREASE THE AMOUNT OF THE AGREEMENT WITH IB CONSULTING LLC. BY \$5,000.00 FOR THE COMPLETION OF THE WATER AND WASTEWATER RATE STUDY**  
It is recommended that the City Council award the increase to the Professional Service Contract to IB Consulting LLC for the Water and Wastewater Rate Study in the amount of \$5,000.
- g) **RECOMMENDATION TO REJECT ALL BIDS FOR SIERRA MADRE CONSTRUCTION MANAGEMENT SERVICES FOR THE LIBRARY'S MEANINGFUL IMPROVEMENT PROJECTS**  
It is recommended that the City Council reject all bids received on September 29, 2023, for the Sierra Madre Library Significant Improvement Construction Management Services.

Mayor Garcia brought the matter to the Council for questions.

Mayor Garcia opened the matter for public comment:

Paul Hagen, Woodland Drive: A group of residents from the Canyon introduced themselves and Mr. Hagen spoke on their collective behalf to express concerns Consent Item E. Mr. Hagen described numerous leaks and the residents' challenges with frequent water main repairs in their neighborhood.

David Gordon: Mr. Gordon spoke on the importance of Consent Item G. He expressed his concerns with rejecting bids and delaying the Library Meaningful Improvement Project.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no, one else come forward, Mayor Garcia closed the public comment period and brought the matter back to Council for discussion or a motion.

Mayor Pro Tem Kriebs motion to approve Consent Items A-B and D-G.

Council Member Parkhurst seconded the motion.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs and Council Members Goss, Lowe, and Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve Consent Items A-G was approved by a unanimous voice vote.

## **PUBLIC HEARING**

### **1. CONSIDERATION OF ADOPTION OF URGENCY ORDINANCE NO. 1469 AMENDING TITLE 15.24 OF THE SIERRA MADRE MUNICIPAL CODE RELATING TO THE ADOPTION AND AMENDMENTS TO THE 2022 CALIFORNIA FIRE CODE AND FIRE SPRINKLER REQUIREMENTS – Report by Fire Chief Bartlett**

It is recommended that the City Council introduce and approve Urgency Ordinance No. 1469 by title only, amending the 2022 California Fire Code and International Fire Code amendments.

Mayor Garcia brought the matter to Council for questions.

Mayor Garcia opened the matter for public comment.

City Clerk Aguilar advised that no e-mails had been received.

Seeing no, one come forward, Mayor Garcia closed public comment and brought the matter back to Council for discussion or a motion.

Council Member Lowe motion to approve Urgency Ordinance 1469 amending Title 15.24 of the Sierra Madre Municipal Code relating to the adoption and amendments to the 2022 CA Fire Code and fire sprinklers requirements.

Council Member Goss seconded the motion to approve the Urgency Ordinance 1469.

Mayor Garcia called for a vote of the Council.

Ayes: Mayor Edward Garcia, Mayor Pro Tem Kelly Kriebs and Council Members Goss, Lowe, and Parkhurst

Noes: None.

Absent: None.

Abstain: None.

The motion to approve Urgency Ordinance 1469 amending Title 15.24 of the Sierra Madre Municipal Code relating to the adoption and amendments to the 2022 CA Fire Code and fire sprinklers requirements was approved by a unanimous voice vote.

## **DISCUSSION**

### **1. PRESENTATION FROM CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**

There is no action required. It is recommended that the City Council receive and file this

informational report.

The report to the City Council was made by Mackenzie Rich, California Department of Fish & Wildlife (CDFW) Human Wildlife Conflict Specialist, with input from CDFW Deputy Director Kevin Thomas.

The second portion of the report was made by Sierra Madre Police Chief Barrientos with additional input from Management Analyst Carlson.

Mayor Garcia brought the matter to Council for questions.

Mayor Garcia opened the matter for public comment.

City Clerk Aguilar advised that 2 e-mails had been received for this item.

Glenn Lambdin, Sturtevant: Expressed concerns with wildlife mismanagement

Pat Alcorn, Grandview: Expressed concerns with increase of bear interactions and shared her experiences with bears.

Carla Cowan, Brookside Lane: Expressed concerns with increase of bear interactions and shared her experiences with bears.

Mary Carney, Alegria: Expressed concerns with increase of bear interactions and shared her experiences with bears.

Peggy Dallas, Grandview: Expressed concerns with increase of bear interactions and shared her experiences with bears. Stated that she has made a number of changes that have not made a difference.

Sandy Critztan, Stonehouse: Expressed concerns with increase of bear interactions and shared her experiences with bears.

Bill Patzert, Mariposa Avenue: Expressed concerns with increase of bear interactions and shared her experiences with bears.

Teresa Tortomasi, Old Ranch Road: Requested better communication from the City.

Seeing no one come forward, Mayor Garcia closed public comment and brought the matter back to Council for further discussion.

This item was for informational purposes and no Council action was taken.

**FUTURE ITEMS:**

Council Member Goss – Seek funding support from County for better wildlife safety measures, tracking, and educational opportunities.

**ADJOURNMENT:**

Mayor Garcia asked for a motion to adjourn the meeting.

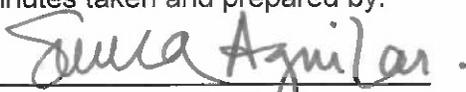
Council Member Goss made a motion to adjourn the meeting.

Council Member Parkhurst seconded the motion.

The meeting was adjourned at 10:20 pm to a Regular meeting to be held on October 24, 2023.

  
Edward Garcia, Mayor

Minutes taken and prepared by:

  
Laura Aguilar, City Clerk