Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

Event Information:

Event Date: 6/7/2025

Time Music Started: ~~6/7/2025~~

Time Music Stopped: 9:31 LAST ANNOUNCEMENT
LAST MUSIC 9:30

Time Last Guest & Vendor Left: 9:58 PM
10:05 ALL EMPTY

Time Gate Closed: 9:55 PM
MICHILLINDA

Time Parking Lights Turned Off: 9:55 PM

Number of Security Guard(s): 2

Security Guard Name: HECTOR

Security Guard Name: N/A

Event Monitor Information:

Event Monitor Name: RYAN CARTER

Event Monitor Phone: 818 294 4381

Event Monitor Arrival Time: 2:30 PM

Event Monitor Departure Time: 10:00 PM

GUESTS ARRIVING: 3-4 PM
CEREMONY: 4:15 PM
PATIO MUSIC: 3 - 4:10 PM

This portion to be completed by AHA personnel

6/7/25

AHA Personnel Name: Andira Berth M.

Event Type: Wedding

Event scheduled start time: 3pm

Event scheduled end time: 930 pm

Gate Name: Wilson St.
Gate open time: 8 AM

Gate Name: Michillinda Ave
Gate open time: 12:30 pm

Gate Name: Highland Ave
Gate open time: 12:00 pm

No. of rented events between these dates: #12 2025
January 1, ~~2024~~ and
June 7, ~~2024~~ 2025

No. of rented events this month: 1

Number of guests:
Approx 160.

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Noise Levels

Street Name	1st Reading Time	dB Int.	dB Ext.	2nd Reading Time	dB Int.	dB Ext.	3rd Reading Time	dB Int.	dB Ext.	4th Reading Time	dB Int.	dB Ext.
Michillinda Avenue	4:11	53.9	50.8	4:39	54.3	51.2	5:20	55.1	56.7	6:00	54.5	53.1
Grandview Avenue	4:05	51.5	50.6	4:43	47.6	44.3	5:25	49.0	44.8	5:49	48.7	46.8
Wilson Street	4:08	47.0	46.4	4:50	43.3	42.9	5:15	54.2	52.3	5:46	44.5	47.5
Highland Avenue	4:14	58.3	52.5	4:40	44.8	46.5	5:17	54.5	50.8	5:54	50.7	49.4

Street Name	5th Reading Time	dB Int.	dB Ext.	6th Reading Time	dB Int.	dB Ext.	7th Reading Time	dB Int.	dB Ext.	8th Reading Time	dB Int.	dB Ext.
Michillinda Avenue	6:34	47.7	46.9	7:07	50.4	49.5	8:01	51.7	48.3	8:52	52.3	50.0
Grandview Avenue	6:25	51.6	50.1	6:57	47.0	51.2	7:40	49.1	47.3	8:57	48.8	46.9
Wilson Street	6:27	49.1	50.4	6:59	49.6	45.3	7:45	53.5	49.0	8:45	49.8	47.5
Highland Avenue	6:30	50.1	48.5	7:05	54.5	52.1	7:53	53.1	50.4	8:50	50.7	49.2

Street Name	9th Reading Time	dB Int.	dB Ext.	10th Reading Time	dB Int.	dB Ext.	11th Reading Time	dB Int.	dB Ext.	12th Reading Time	dB Int.	dB Ext.
Michillinda Avenue	9:31	52.1	50.3									
Grandview Avenue	9:21	49.7	48.2									
Wilson Street	9:24	54.1	44.4									
Highland Avenue	9:27	52.5	49.1									

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Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 1 – Frequency of Use / Level of Use	Yes	No
If no, please provide details		

Section 2 – Time of Use	Yes	No
If no, please provide details		

Section 3 – Noise	Yes	No
If no, please provide details		

Section 4 – Alcohol	Yes	No
If no, please provide details		

Section 5 – Traffic / Parking	Yes	No
If no, please provide details		

Section 6 – Vehicle Access	Yes	No
If no, please provide details		

Section 7 – Nighttime Lights	Yes	No
If no, please provide details		

Section 8 – Litter and Garbage	Yes	No
If not please provide details		

Event Monitor Checklist

Event Monitor Name: ___
Event Monitor Phone#: ___

Any interaction with Alverno staff, security, or SMPD?

Alverno staff?	Yes	No
Name:		
Nature of Interaction: Checked on bus parked on Highland 2 times, not idling.		
Noise Reading (dB) & Time:		
Remedy, if any:		

Sierra Madre Police Department?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

Any interaction with the Public (In person or telephonic)?	Yes	No
Name:		
Nature of Interaction:		
Noise Reading (dB) & Time:		
Remedy, if any:		

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