

## **MINUTES**

Agenda - Regular Meeting of the Sierra Madre City Council,  
Successor Agency and Public Finance Authority  
Tuesday, January 24, 2017 – 6:30 p.m.  
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

Mayor, Gene Goss, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency and Public Finance Authority at 6:00 p.m. The Mayor asked for public comment and there was none, therefore, the Mayor immediately recessed to closed session. The City Council returned from closed session at 6:30 p.m. City Clerk, Melinda Carrillo, read the roll, noting that all City Council members were present.

### **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Present: Gene Goss, Mayor, Rachelle Arizmendi, Mayor Pro Tem, Council Members, Denise Delmar, John Capoccia and John Harabedian.

Absent: None

Also Present: Elaine Aguilar, Interim City Manager  
Teresa Highsmith, City Attorney  
Vincent Gonzalez, Director of Planning and Community Preservation  
Marcie Medina, Finance Director  
Jose Reynoso, Interim Director of Public Works  
Steve Heydorff, Fire Chief  
Joe Ortiz, Captain, Sierra Madre Police Department  
James Carlson, Management Analyst  
Ryan Baker, Director of Library and Community Services  
Mike Amerio, City Treasurer  
Melinda Carrillo, City Clerk

### **PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:**

Council Member, John Harabedian, led the Pledge of Allegiance, and expressed his condolences to the family of former Treasurer, George Enyedi, who recently passed away. Council Member Harabedian read a prayer by Bishop Wayne Jackson that was given before the inauguration.

### **REPORT FROM CLOSED SESSION:**

City Attorney Highsmith reported Council met in closed session with its Real Property Negotiator to discuss price and terms regarding a parcel of property, APN: 5763-002-013; direction was provided to the Real Property Negotiator but no action taken.

\* Council Member Capoccia asked to remove Item 1b from the Consent Calendar for discussion.

### **APPROVAL OF AMENDED AGENDA:**

Moved: Council Member John Harabedian

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

**APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETING ON DECEMBER 13, 2016:**

Moved: Council Member John Capoccia

Seconded: Council Member John Harabedian

Ayes: Mayor Gene Goss, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: Mayor Pro Tem Rachelle Arizmendi (Absent on 12/13/16)

**APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETING ON JANUARY 10, 2017:**

Moved: Council Member Denise Delmar

Seconded: Council Member John Capoccia

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

**APPROVAL OF MINUTES FROM SPECIAL CITY COUNCIL MEETINGS ON JANUARY 13, 2017, JANUARY 14, 2017 AND JANUARY 19, 2017:**

Moved: Mayor Pro Tem Rachelle Arizmendi

Seconded: Council Member Denise Delmar

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

**MAYOR AND CITY COUNCIL REPORTS:**

- 1) Council Member Denise Delmar had nothing to report except that it is cold and very thankful for the rain.
- 2) Council Member John Capoccia noted he attended his first meeting for the San Gabriel Valley Mosquito and Vector Control but had to leave immediately to attend the Special City Council Meeting here. Pasadena is joining the Committee so that is great news. The SCAG with the Community Choice Aggregation Electric Power is moving along. San Gabriel Valley COG (Council of Governments) Water Committee is considering JPIA and will discuss joining.
- 3) Mayor Pro Tem Arizmendi acknowledged Chief Larry Giannone who recently had a retirement dinner which she attended along with many others who have worked with him and honored him that evening.
- 4) Council Member Harabedian had nothing to report.
- 5) Mayor Goss had nothing to report.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- Rich Proctor, Member of the Library Board of Trustees: Announced the One Book-One City is a fabulous adult and teen read, *Rise of the Rocket Girls*, by Nathalia Holt. Please go to the Library, or the City's website, for more information regarding Sierra Madre Library events.
- Melinda Carrillo, resident, expressed her concern regarding Sierra Madre Little League allowing other communities be part of Little League in our community at the expense of our own kids not being able to play and participate in SMLL. She requested a document detailing the percentages of resident players versus non-resident players for SMLL.

*Mayor Goss closed public comment.*

**PRESENTATIONS:**

- Mayor Gene Goss honored and presented the Sierra Madre Certificate of Recognition to the Sierra Madre Rose Float Association and to its President, David Colcher, who was awarded the Mayor's Trophy for this year's float, The Cat's Away.
- Update from Interim Director of Public Works, Jose Reynoso, regarding water conservation and the City's Water Quality Report.

**AGENDA ACTION ITEMS:**

\* Elaine Aguilar, Interim City Manager, gave the following report under the amended Consent Calendar in which Item 1b was removed for discussion.

**1. CONSENT CALENDAR:**

a) ADOPTION OF RESOLUTION 17-03 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 17-03 for approval of payment of City Warrants in aggregate amount of \$318,132.98; Library warrants in the aggregate amount of \$10,705.78, and payroll transfer in the aggregate amount of \$262,966.30 for fiscal year ending June 2017.

\* b) STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT

Recommendation that the City Council authorize City staff to apply for the SAFER Grant and authorize the Mayor to sign a Letter of Commitment on behalf of the City.

c) AUTHORIZATION TO BID FISCAL YEAR 2016-2017 STREET RESURFACING PROJECT

Recommendation that the City Council direct staff to advertise the Fiscal Year 2016-2017 street resurfacing projects for construction bids, with construction work to begin April 2017

*Mayor Goss opened for public comment but no input was given.*

**APPROVAL OF CONSENT CALENDAR AS PRESENTED WITHOUT ITEM 1B:**

Moved: Mayor Pro Tem Rachelle Arizmendi

Seconded: Council Member John Capoccia

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

**ITEM 1B DISCUSSION:**

**1. b) STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT**

Recommendation that the City Council authorize City staff to apply for the SAFER Grant and authorize the Mayor to sign a Letter of Commitment on behalf of the City.

- Council Member Capoccia wanted to further discuss to think ahead for future years and the budget which may be then affected. It would be great to be awarded this grant.
- Steve Heydorff, Fire Chief stated that they have been declined in the past for the grant because they don't see Sierra Madre as in need for such funds. This is an application now.
- Interim City Manager, Aguilar, stated that this is simply authorizing to apply for the grant at this time.

*Mayor Goss opened for public comment but no input was given.*

**APPROVAL OF ITEM 1B, APPLYING FOR SAFER GRANT:**

Moved: Council Member Denise Delmar

Seconded: Council Member John Harabedian

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

**ITEMS FOR PUBIC HEARING:**

2. FIRST READING OF ORDINANCE 1385, MUNICIPAL CODE TEXT AMENDMENT 16-06 AMENDING MUNICIPAL CODE SECTION 17.08.020 WORDS, TERMS, PHRASES DEFINED; SECTION 16.60.030 CONDITIONAL USE PERMIT-WHEN REQUIRED; AND INCLUSION OF NEW CHAPTER 17.94 GROUP LIVING FACILITIES SUBJECT TO A CONDITIONAL USE PERMIT

Recommendation that the City Council conduct a Public Hearing and read Ordinance 1385 by title only, and pass first reading of Ordinance 1385, an Ordinance approving Municipal Code Text Amendment 16-06 amending Municipal Code Section 17.08.020 Words, Terms, Phrases Defined, Section 17.60.030 Conditionally Permitted Uses-When Required, and by adding Chapter 17.94 Group Living Facilities Subject to a Conditional Use Permit.

\* Vincent Gonzalez, Director of Planning and Community Preservation, presented. Planning Commissioner, John Hutt, contributed to the public hearing.

*Mayor Goss opened for public hearing but no input was given.*

**APPROVAL OF FIRST READING OF ORDINANCE 1385, MUNICIPAL CODE TEXT AMENDMENT 16-06 AMENDING MUNICIPAL CODE SECTION 17.08.020 WORDS, TERMS, PHRASES DEFINED; SECTION 16.60.030 CONDITIONAL USE PERMIT-WHEN REQUIRED; AND INCLUSION OF NEW CHAPTER 17.94 GROUP LIVING FACILITIES SUBJECT TO A CONDITIONAL USE PERMIT:**

Moved: Council Member John Harabedian

Seconded: Council Member John Capoccia

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

**ITEMS FOR DISCUSSION:**

**3. CONSIDERATION OF ORDINANCE 1387 ADDING SECTION 2.04.000 “GENERAL ELECTION” TO THE MUNICIPAL CODE RELATING TO MOVING THE CITY’S GENERAL MUNICIPAL ELECTIONS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EACH EVEN- NUMBERED YEAR BEGINNING IN NOVEMBER 2022**

Recommendation that the City Council read by title only, and pass first reading of Ordinance 1387 adding Section 2.04.000 “GENERAL MUNICIPAL ELECTION” to the Sierra Madre Municipal Code relating to moving the City’s General Municipal Elections to the first Tuesday after the first Monday in November of each even-numbered year, beginning in November 2022.

\* Elaine Aguilar, Interim City Manager, presented.

*Mayor Goss opened for public comment.*

- Pat Alcorn suggested it would be more advantageous to do it in June.

*Mayor Goss closed public comment.*

**APPROVAL OF FIRST READING OF ORDINANCE 1387:**

Moved: Council Member John Harabedian

Seconded: Council Member Denise Delmar

Ayes: Mayor Gene Goss, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: Mayor Pro Tem Rachelle Arizmendi

Absent: None

Abstain: None

**4. MS4 PERMIT UPDATE [STORM WATER PERMIT]**

Recommendation that the City Council receive and file.

\* James Carlson, Management Analyst, reported.

*Mayor Goss opened for public comment but no input was given.*

\* City Council received and filed.

**5. DISCUSSION OF POTENTIAL CITY WATER UTILITY RATE STUDY**

Recommendation that the City Council provide staff with direction.

\* Elaine Aguilar, Interim City Manager, presented along with Marcie Medina, Finance Director, and Jose Reynoso, Interim Director of Public Works.

*Mayor Goss opened for public comment.*

- Barbara Lee Cline: Would like anything established that would bring down the water bond that the City still holds.

*Mayor Goss closed public comment.*

\* City Council gave direction to Interim City Manager, Aguilar, and Staff:

City can go back to the previous consultant that the City used to get estimates for: 1) A water rate study with our current tier structure and 2) A water rate study with our water budget rate which would most likely be the longer and more expensive study.

**6. CONSIDERATION OF APPOINTMENT OF GABRIEL ENGELAND AS CITY MANAGER; APPROVAL OF EMPLOYMENT AGREEMENT**

Recommendation that the City Council appoint Gabriel Engeland as City Manager and approve his Employment Agreement for an initial term of five years.

\* Elaine Aguilar, Interim City Manager, presented. City Attorney, Teresa Highsmith, reported.

*Mayor Goss opened for public comment but no input was given.*

**APPROVE TO APPOINT GABRIEL ENGELAND AS CITY MANAGER AND APPROVE HIS EMPLOYMENT AGREEMENT FOR AN INITIAL TERM OF FIVE YEARS:**

Moved: Mayor Gene Goss

Seconded: Mayor Pro Tem Rachele Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachele Arizmendi, Council Members John Capoccia, John Harabedian, and Denise Delmar

Noes: None

Absent: None

Abstain: None

**NO ITEMS PLACED FOR FUTURE AGENDA**

**MOVE TO ADJOURN CITY COUNCIL MEETING AT 9:33 p.m.:**

Moved: Council Member John Harabedian

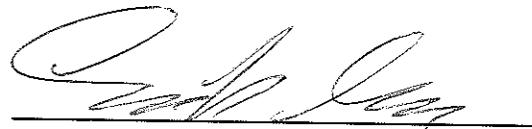
Seconded: Council Member Denise Delmar

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachele Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

  
Gene Goss, Mayor

Minutes taken and typed by:

  
Melinda Carrillo  
City Clerk