

Daily Site Report

ALVERNO HEIGHTS ACADEMY - Special Coverage

04/29/2023 08:06am PDT - 04/30/2023 08:06am PDT



Time	Action	Details
02:44pm PDT 04/29/2023	#116562134 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	<p>Comments 1432 Officer Lopez is on duty.</p> <p>1530 Waiting for banquet to begin. Met with Kari and got in contact with Andrea. Will be closing the highland gate at 1540</p> <p>Officer Signature </p>
04:53pm PDT 04/29/2023	#116566270 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	<p>Comments Posted near the cafeteria. Everything is all clear</p> <p>Officer Signature </p>
06:20pm PDT 04/29/2023	#116569362 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	<p>Comments Conducting noise readings</p> <p>1800 Wilson St - 42.4</p> <p>1805 Michillinda Ave - 46.4</p> <p>1807 Grandview Ave - 44.1</p> <p>1810 Highland Ave - 46.9</p>

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

07:17pm PDT
04/29/2023

#116571496 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

1900 Wilson Ave - 42.7

1905 Grandview Ave - 45.5

1910 Michillinda Ave - 45.6

1915 Highlamd Ave -

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature



08:16pm PDT
04/29/2023

#116573953 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

2000 Wilson Ave - 43.8

2007 Grandview Ave - 45.2

2010 Michillinda Ave - 48.7

2017 Higlamd Ave - 45.3

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

A handwritten signature in blue ink, appearing to be 'HL'.

09:21pm PDT
04/29/2023

#116576518 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

2100 Wilson St - 42.0

2105 Grandview Ave - 45.6

2115 Michillinda Ave - 44.2

2120 Highland Ave -

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

10:09pm PDT
04/29/2023

#116578526 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Banquet is over, all vendors are cleaning up. The bride and groom are leaving their RV over night per Andrea. Will be picked up tomorrow.

Officer Signature

Averno Heights Academy Event Monitor Compliance Form



City of Sierra Madre

232 W. Sierra Madre Blvd.

Sierra Madre, CA 91024

626.355.7135

www.cityofsierramadra.com

APPLICANT'S NAME [REDACTED]

IF ORGANIZED, PROVIDE CONTACT NAME

ADDRESS [REDACTED] CITY [REDACTED] STATE [REDACTED] ZIP CODE [REDACTED] PHONE [REDACTED]

EVENT MONITOR NAME Hector Lopez CELL PHONE 626 364-5994

LOCATION OF EVENT AVERNO VILLA

DESCRIPTION OF EVENT
Wedding

DATE OF EVENTS 4/29/23 OPENING AND CLOSING HOURS 4-10 pm

ESTIMATED ATTENDANCE 115 IS THERE SEATING? Yes No IF YES, TYPE OF SETTING Banquet

CHECK THOSE THAT APPLY.
 Recorded Music Live Music Serving Food Alcohol
 Other
Specify:

BUSINESS LICENSE N/A WILL ALCOHOL BEVERAGES BE SERVED Yes No Please remember that the Sierra Madre Municipal Code does not allow the serving or selling of alcohol in public.

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED N/A RELATIONSHIP TO INSURED

PRESENT OR PREVIOUS INSURANCE CARRIER ON FILE

LIMITS OF COVERAGE ON FILE

HAS ANY INSURANCE CARRIER CANCELLED OR REFUSED COVERAGE? NO

IF SO, EXPLAIN

PREVIOUS LOSSES NO

SECURITY AVAILABLE TYPE Sierritas/AHA NUMBER 2
Events involving alcohol must have security present.

DOES SECURITY FORCE HAVE POWER TO ARREST OR DETAIN? Yes No

Enclose a copy of security directions as separate attachment.

MEDICAL FACILITIES BEING UTILIZED (First aid stations, ambulance on premises)

AMBULANCE RESPONSE TIME

3-7 SM

5-7 mins - Arcadia

HOSPITAL DISTANCE

CSO
Methodist
Arcadia

EMERGENCY EVACUATION PLAN

In case of catastrophic emergency, i.e., fire, earthquake, bomb threat, etc.
Plan must be attached to application for consideration of approval.

How are you notified of the emergency? How will the crowd be warned? How are exits marked and directions posted? How will the crowd be dispersed from facility, park, parking area, etc.? (Attach separate sheet)

EMP Plan on file

STREETS TO BE CLOSED (PLEASE ATTACH A MAP)

N/A

ARE YOU ADDITIONALLY APPLYING FOR SPECIAL EVENT INSURANCE?

SPECIAL REQUESTS (Port-a-potties, trash cans, barricades, sprinklers off in the park, etc.)

ATTACHMENTS

- Fee (or fee waiver request for eligible events)
- Insurance Certificate
- Security Plan
- Emergency Evacuation Plan
- Street Map (for street closures)
- Site/Event Map
- List of Specific Special Requests

I hereby certify that I have read and will abide by all rules and regulations of the City of Sierra Madre. As a duly authorized representative of the sponsoring organization, and on behalf of sponsoring organization, I agree to defend and to hold harmless the City of Sierra Madre, together with its officers and employees, against any and all liability or claim thereof, for any injury, death or property damage allegedly suffered by any person, including sponsoring organization, its agents or employees, due to, caused by, or arising out of, the acts or omissions of the sponsoring organization, its agents or employees, or the negligent acts or omission of the City of Sierra Madre, its officers or employees, and occurring during and as a result of the exercise of the privileges, and the permission hereby being granted to sponsoring organization, its agents and employees.

SIGNATURE

[Handwritten Signature]

DATE

4/29/23

TITLE

Facilities Dir. Lopez

PHONE NUMBER

626-826-9742

Hector Lopez

4/29/23



City of Sierra Madre
 232 W. Sierra Madre Blvd.
 Sierra Madre, CA 91024
 626.355.7135
 www.cityofsierramadre.com

Event Monitor Checklist

Date: 4/29/23

Event Type: weddings

Number of Guests (not to exceed 200)

- o How many guests attended: 115
- o Police Department Calls for Service, if yes, explain:

Any interaction with Alverno Staff and/or Security Guard?

- o If Yes, explain: NO

Any interaction with the Sierra Madre Police Department?

- o If Yes, explain: NO

Any interaction with the Neighbors?

- o If Yes, explain: NO

Number of Guests: _____

Event Time Monitoring

- o Event Start Time: 4 pm
- o Event End time: 10 pm

Gate Entering and Exiting Times

o Gate Name:	<u>Wilson</u>	<u>Highland</u>	<u>Michellinda</u>
o Gate Opening Time:	<u>8am</u>	<u>8am</u>	<u>8am</u>
o Gate Closing Time:	<u>3 pm</u>	<u>4 pm</u>	<u>10:00 pm</u>

Street Name	1 st Time and Reading	2 nd Time and Reading	3 rd Time and Reading	4 th Time and Reading
Michillinda Ave.	6:05 46.4 DBA	7:10 pm 45.6 dBA	8:10 48.7 dBA	9:15 pm 44.8 dBA
Grandview Ave.	6:07 44.1 dBA	7:05 pm 45.5 dBA	8:07 pm 45.2 dBA	9:05 pm 45.6 dBA
Wilson St.	6:00 pm 42.4 DBA	7:00 pm 42.7 dBA	8:00 pm 43.8 dBA	9:00 pm 42.0 dBA
Highland Ave.	6:10 pm 46.9 dBA	7:15 pm 44.5 dBA	8:17 pm 45.3 dBA	9:20 pm 46.9 dBA

Noise Readings:

Noise conditions satisfied pursuant to Section 3 of Conditional Use Permit No. 22-03

o If Not, explain: yes

Alcohol conditions satisfied pursuant to Section 4 of Conditional Use Permit No. 22-03

o If Not, explain: yes

Traffic and Parking conditions satisfied pursuant to Section 5 of Conditional Use Permit No. 22-03

o If Not, explain: yes

Vehicle Access condition satisfied pursuant to Section 6 of Conditional Use Permit No. 22-03

o If Not, explain: yes

Nighttime Lights conditions satisfied pursuant to Section 7 of Conditional Use Permit No. 22-03

○ If Not, explain: yes

Litter and Garbage conditions satisfied pursuant to Section 8 of Conditional Use Permit No. 22-03

○ If Not, explain: yes

