

MINUTES

Agenda - Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, November 14, 2017 – 6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Member Gene Goss, and Council Member John Capoccia
Absent: Council Member John Harabedian
Also, Present: Gabe Engeland, City Manager
Holly Whatley, Assistant City Attorney
Marcie Medina, Assistant City Manager
Vincent Gonzalez, Director of Planning and Community Preservation
Chris Cimino, Director of Public Works
Jose Reynoso, Utility Services Director
Joe Ortiz, Police Chief
James Carlson, Management Analyst
Miguel Hernandez, HR Manager
Laura Aguilar, Assistant City Clerk
Mike Amerio, City Treasurer
Melinda Carrillo, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Council Member Gene Goss led the Pledge of Allegiance and gave an inspiring Thanksgiving prayer.

REPORT FROM CLOSED SESSION:

Assistant City Attorney Holly Whatley stated that there were no reportable actions from Closed Session.

APPROVAL OF AGENDA AS AMENDED MOVING THE PRESENTATION BY DIRECTOR TOM LOVE FROM SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT TO THE NEXT MEETING:

Moved: Mayor Pro Tem Denise Delmar
Seconded: Council Member Gene Goss
Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Capoccia
Noes: None
Absent: Council Member John Harabedian
Abstain: None

APPROVAL OF MINUTES FROM THE SPECIAL CITY COUNCIL MEETING ON OCTOBER 3, 2017:

Moved: Council Member John Capoccia
Seconded: Council Member Gene Goss
Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, and Council Member John Capoccia
Noes: None
Absent: Council Member John Harabedian
Abstain: Mayor Pro Tem Denise Delmar abstained from APPROVAL OF MINUTES for the October 3, 2017 meeting due to her absence.

APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETING ON OCTOBER 24, 2017:

Moved: Council Member John Capoccia

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Capoccia

Noes: None

Absent: Council Member John Harabedian

Abstain: None

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member Capoccia reported he attended the San Gabriel COG and the subject was the future of transportation. Council Member Capoccia stated that an Uber representative was there and reported that drop-off points for Uber in busy cities such as Los Angeles already exists. Driverless cars are on the way into our future as well.
- 2) Council Member Goss was at Dapper Field on Sunday and reported that lots of kids are playing Fall Ball and the field was very busy.
- 3) Mayor Pro Tem Denise Delmar reminded everyone that Senator Portantino will be in town at Kersting Court this Saturday from 10-12pm and will be visiting businesses.
- 4) Mayor Arizmendi attended PUSD Educational Foundation meeting and discovered that our middle school is in a pilot program called Math Academy where kids are taking calculus in the 8th Grade in hope of attending schools like MIT and Cal Tech. The Mayor thanked the City and Staff for a successful Halloween Parade and Costume Contest. On November 18th, the Pasadena Humane Society and SPCA will be having a low-cost wellness clinic for all those interested in taking their pets.
- 5) Council Member Capoccia added that the Highland Residences are done and three Sierra Madre residents are in escrow for the new medium income housing.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Caroline Brown requested that the town's Emergency Horn be fixed and tested again as it had been doing so in the past and that the test day be moved from Friday to Monday at 12:00pm.
- Mrs. Koddle from 56 West Miramonte requested that the City talk to her neighbor to take down a huge hanging tarp blocking her property. Mrs. Koddle provided photos and City Council told Mrs. Koddle that Staff will contact her in regard to this issue.

Mayor Arizmendi closed public comment.

AGENDA ACTION ITEMS:

* Gabriel Engeland, City Manager, gave the following report under the Consent Calendar.

1. CONSENT CALENDAR:

a) ADOPTION OF RESOLUTION 17-56 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 17-56 for approval of payment of City warrants in aggregate amount of \$524,266.31; Library warrants in the aggregate amount of \$15,151.44, and payroll transfer in the aggregate amount of \$310,457.16 for fiscal year ending June 2018.

b) CONSIDERATION OF CANCELLATION OF DECEMBER 26, 2017 CITY COUNCIL MEETING

Recommendation that the City Council approve the cancellation of the regular City Council meeting on December 26, 2017 and authorize City staff to pay all necessary expenses during that time.

c) SECOND READING OF ORDINANCE 1394 AMENDING THE CITY BUILDING CODE TO EXEMPT FENCES UP TO SIX FEET IN HEIGHT FROM THE BUILDING PERMIT REQUIREMENT

Recommendation that the City Council introduce and approve second reading, by title only, and waive further reading of Ordinance 1394, amending Title 15 – Building and Construction - of the Sierra Madre Municipal Code to exempt fences up to six feet in height from the building permit requirement.

d) AWARD OF A PROFESSIONAL SERVICES CONTRACT TO RKA CONSULTING GROUP FOR ENGINEERING DESIGN SERVICES FOR THE DESIGN OF FY 2017-2018 STREET IMPROVEMENTS

Recommendation that the City Council award a professional services contract to RKA Consulting Group for engineering design service in the amount of \$44,600 and authorize the Public Works Director to execute the agreement on behalf of the City.

e) AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ONWARD ENGINEERING FOR THE DESIGN OF THE FY 2017-2018 WATER MAIN REPLACEMENT PROJECT

Recommendation that the City Council award a professional services contract to Onward Engineering for water main replacement design in the amount of \$67,290 and authorize the Public Works Director to execute the agreement on behalf of the City.

f) CONSIDERATION OF RESOLUTION 17-57 MODIFYING THE PART-TIME HOURLY WAGES IN THE SIERRA MADRE CLASSIFICATION PLAN AND SALARY MATRIX

Recommendation that the City Council approve Resolution 17-57 modifying the part-time hourly wages in the Sierra Madre Classification Plan and Salary Matrix.

- City Manager asked for Item f from the Consent Calendar to be removed from consideration this evening and put on next meeting's Consent Calendar.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL OF CONSENT CALENDAR AS AMENDED, APPROVING ITEMS A-E:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Denise Delmar

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Capoccia

Noes: None

Absent: Council Member John Harabedian

Abstain: None

PUBLIC HEARINGS:

2. FIRST READING OF ORDINANCE 1390: MUNICIPAL CODE TEXT AMENDMENT 17-05 AMENDING CHAPTER 8.18 – VACANT RESIDENTIAL PROPERTY REGISTRATION REQUIREMENT

Recommendation that the City Council open a Public Hearing, receive testimony, and read Ordinance 1390 by title only, for consideration of establishing requirements and regulations for the registration of vacant residential properties.

- * Vincent Gonzalez, Director of Planning and Community Preservation, presented.

Mayor Arizmendi opened for public comment but none was given.

- Caroline Brown is also concerned with the natural habitat and the Vector issue.

Mayor Arizmendi closed public comment.

APPROVAL OF FIRST READING OF ORDINANCE 1390: MUNICIPAL CODE TEXT AMENDMENT 17-05 AMENDING CHAPTER 8.18 – VACANT RESIDENTIAL PROPERTY REGISTRATION REQUIREMENT:

Moved: Council Member John Capoccia

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Capoccia

Noes: None

Absent: Council Member John Harabedian

Abstain: None

ITEMS FOR DISCUSSION:

3. CONSIDERATION OF RESOLUTION 17-58: APPOINTMENT OF DIRECTOR AND ALTERNATES TO REPRESENT THE CITY OF SIERRA MADRE PER THE JOINT POWERS AGREEMENT FOR LOS ANGELES COMMUNITY CHOICE ENERGY

Recommendation that the City Council appoint a Council Member to the LACCE Board of Directors and adopt Resolution 17-58 approving the appointment of that Council Member as Director and City Manager Gabriel Engeland and Management Analyst James Carlson as Alternates.

* James Carlson, Management Analyst, presented.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL OF RESOLUTION 17-58: APPOINTMENT OF COUNCIL MEMBER JOHN HARABEDIAN AS DIRECTOR AND CITY MANAGER GABRIEL ENGELAND AND MANAGEMENT ANALYST AS ALTERNATES TO REPRESENT THE CITY OF SIERRA MADRE PER THE JOINT POWERS AGREEMENT FOR LOS ANGELES COMMUNITY CHOICE ENERGY:

Moved: Mayor Rachelle Arizmendi

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Capoccia

Noes: None

Absent: Council Member John Harabedian

Abstain: None

NO NEW ITEMS PLACED FOR FUTURE AGENDA

CITY COUNCIL MEETING ADJOURNED AT 7:15 p.m.

Moved: Council Member Gene Goss

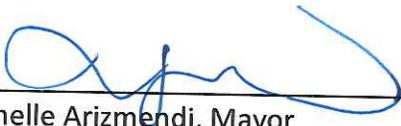
Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss and John Capoccia

Noes: None

Absent: Council Member John Harabedian

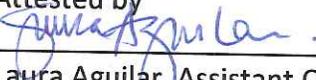
Abstain: None



Rachelle Arizmendi, Mayor

Minutes taken and typed by:
Melinda Carrillo, City Clerk

Attested by



Laura Aguilar, Assistant City Clerk