

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Kelly Kriebs, Mayor
Robert Parkhurst, Mayor Pro Tem
Edward Garcia, Council Member
Gene Goss, Council Member
Kristine Lowe, Council Member*

Michael Amerio, City Treasurer

**Tuesday, October 22, 2024
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative to attending the meeting in person, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. E-mails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations that disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Member Garcia, Council Member Goss, Council Member Lowe

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Gene Goss

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of the October 8, 2024 City Council meeting minutes.

REPORT OUT FROM CLOSED SESSION

No Closed Sessions since Council last adjourned their meeting.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comments made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the designated comment period. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. Comments addressed to the Council shall occur from the podium during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

PRESENTATIONS

1. **ASSEMBLYMEMBER CHRIS HOLDEN (41st ASSEMBLY DISTRICT) TO PRESENT THE STATE OF THE DISTRICT**
2. **ANNUAL PRESENTATION FROM PASADENA UNIFIED SCHOOL DISTRICT, DR. BLANCO**
3. **PRESENTATION ON CALIFORNIA STATE BILL 721, REQUIRING MANDATORY SAFETY INSPECTIONS OF DECKS, BALCONIES, AND OTHER EXTERNAL ELEMENTS IN MULTI-FAMILY BUILDINGS**
4. **PRESENTATION OF ACCELA CITIZEN ACCESS ON-LINE PERMITTING SYSTEM**
5. **SUMMARY PRESENTATION OF BUDGET COMMUNITY TOWN HALL MEETINGS HELD ON SEPTEMBER 18, 2024 AND OCTOBER 10, 2024**

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

CONSENT

- a) **CONSIDERATION OF RESOLUTION 24-65 APPROVING CERTAIN DEMANDS**
It is recommended that the City Council approve Resolution 24-65 approving payment of City warrants in the aggregate amount of \$266,616.36; Sierra Madre Library warrants in the aggregate amount of \$12,851.69; and payroll transfer in the aggregate amount of \$530,510.15; for the fiscal year ending June 30, 2025.
- b) **CONSIDERATION OF SIERRA VISTA PARK PLAYGROUND IMPROVEMENT PROJECT CHANGE ORDERS**
It is recommended the City Council authorize change orders to the Sierra Vista Playground Project in the amount of \$29,579.
- c) **RECOMMENDATION TO REJECT ALL BIDS FOR THE 2024-25 WATER MAIN REPLACEMENT PROJECT SPECIFICATION NO. WT2501**
It is recommended that the City Council reject all bids received on September 19, 2024, for the 2024-2025 Water Main Replacement Project.
- d) **POLICE DEPARTMENT REALLOCATION OF ARPA FUNDS FOR CAPITAL IMPROVEMENT PROJECTS**
It is recommended that the City Council approve this reallocation to ensure the successful completion of these critical projects.
- e) **UPGRADE TO THE POLICE DEPARTMENT RADIO COMMUNICATION SYSTEM**
It is recommended that the City Council authorize the City Manager to enter into an agreement with Commline, Inc. to upgrade the Police Department's radio communication system. This system is the foundation for all radio communications between the Police Department, field personnel, and neighboring agencies. The total cost of the proposed upgrade should not exceed \$270,000.

f) **CONSIDERATION OF USE OF \$240,764.33 ARPA FUNDS FOR PURCHASE OF FOUR VEHICLES FOR THE PUBLIC WORKS DEPARTMENT**

It is recommended that the City Council approve the allocation of \$239,863.83 ARPA grant funds for the purchase of vehicles for the Public Works Department:

g) **CONSIDERATION OF RESOLUTION 24-64 APPROVING SECOND AMENDMENT TO CONDITIONAL USE PERMIT 22-03 (CUP 22-03) FOR PRIVATE RENTAL EVENTS AND FILMING AT THE VILLA DEL SOL D'ORO LOCATED WITHIN THE ALVERNO HEIGHTS ACADEMY CAMPUS ADDRESSED AT 200 NORTH MICHILLINDA AVENUE**

It is recommended that the City Council approve City Council Resolution 24-64 to amend conditions of approval of the Conditional Use Permit 22-03, permitting the use of the Villa Del Sol d'Oro (Villa) for-profit special events.

h) **CONSIDERATION OF RESOLUTION 24-63 AUTHORIZING AN AMENDMENT TO THE CLASSIFICATION PLAN AND SALARY MATRIX AND APPROVAL OF THE REORGANIZATION OF VARIOUS CITY DEPARTMENTS**

It is recommended that the City Council adopt Resolution 24-63, authorizing the creation of three new positions: Senior Management Analyst, Public Works/Utilities Manager, and Administrative Fire Captain.

i) **CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO ALL AMERICAN ASPHALT, FOR THE 24/25 STREET IMPROVEMENT PROJECT**

It is recommended that the City Council award a construction contract to All American Asphalt for the 24/25 Street Improvement Project on Sierra Keys Drive and Key Vista Drive, and authorize the City Manager to execute the agreement with All American Asphalt.

DISCUSSION

1. **CONSIDERATION OF FOURTH AMENDMENT TO THE AMENDED AND RESTATED SOLID WASTE REMOVAL AGREEMENT WITH ATHENS SERVICES**

It is recommended that the City Council authorize an amendment to the City's Solid Waste Agreement with Athens Services and direct the Mayor, City Clerk, and City Attorney to execute the agreement.

2. **CONSIDERATION OF APPROVAL OF RESOLUTION 24-66, ADOPTING THE SIERRA MADRE FIRE DEPARTMENT MASTER PLAN**

It is recommended that the City Council approve Resolution 24-66, adopting the Sierra Madre Fire Department Master Plan.

3. **CONSIDERATION OF APPROVAL OF RESOLUTION 24-67, ADOPTING THE SIERRA MADRE POLICE DEPARTMENT ORGANIZATIONAL ASSESSMENT PLAN**

It is recommended that the City Council approve Resolution 24-67, adopting the Sierra Madre Police Department Organizational Assessment Plan.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours before the meeting.

ADJOURNMENT

The City Council will adjourn this meeting to November 12, 2024, in memory and gratitude of Lisa Spigai, whose service and dedication to the children and community of Sierra Madre will never be forgotten.